



ऑयल इंडिया लिमिटेड

(भारत सरकार का उद्यम)

**Oil India Limited**

(A Government of India Enterprise)

Duliajan – 786 602, Assam

OIL INDIA LIMITED, a Navratna Public Sector Undertaking is the pioneer and second-largest national upstream Oil and Gas Company with a pan Indian presence and growing global footprint. OIL is all set to conquer newer horizons of all-round growth and excellence. It is engaged in Exploration, Production and Transportation of crude Oil, Natural Gas and Manufacture of LPG with its field Headquarters at Duliajan, Dist. – Dibrugarh, Assam.

2.0 Oil India Limited intends to hire an IT Service Engineer on contract basis for its operations in Rajasthan Project purely for temporary requirement. The contract would be for a minimum period of six months, extendable by three tenures of six months each upto a maximum period of two years depending upon requirement and the performance of the individual. The details are given below:

Code	Post	Projected Requirements *	Educational Qualification	Post Qualification Experience as on 30.04.2018	Consolidate Contract Honorarium
CONT/ IT /RP/ 2018- 04	IT Service Engineer on Contract	01	Bachelor Degree in Information Technology from a recognized Institute. Candidates having certification in IT networking from a reputed Institute/ Academy will be preferred.	03 (three) years post qualification experience	Rs. 50,000/- per month.

\* Projected requirement may change.

3.0 Candidates meeting the above criteria should appear for walk-in interview with the duly filled up enclosed 'Bio-Data' form (given as attachment) as per the following schedule:

Date	Reporting time	Venue
30.04.2018	9.30 am to 10.30 am	Oil India Limited, Rajasthan Project 2A, Saraswati Nagar District Shopping Centre Basni, Jodhpur - 342005

3.1 The candidates must bring the following documents at the time of walk-in interview failing which he/ she will not be allowed to appear in interview:

- (a) Original mark-sheets, pass certificates, caste certificate (if applicable) & experience certificates.

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- (b) A set of self-attested photocopies of original mark sheets, pass certificates, caste certificate (if applicable), experience certificate.
- (c) 2 passport size recent photographs.
- (d) Filled-in Bio Data form.

#### 4.0 Leave:

The selected candidate shall be entitled for 15 days paid leave every six months which can be availed to a maximum of 5 days at a time.

#### 5.0 Job profile & responsibilities of IT Service Engineer on Contract:

- Work in association with IT Department of Rajasthan Project Office for the development and maintenance of IT related systems and services.
- Assist and take guidance on the IT related communications and networking services as per direction given by IT Department.
- Submit the deliverables as per the timeline.
- Assist in implementation of Access Control System (ACS), Visitor Monitoring System (VMS), CCTV Surveillance System, etc.
- Render the services of help desk on phone and mail as per directions.
- Any other jobs related to IT services as may be assigned by the concerned department from time to time.

#### 6.0 General Conditions:

- No TA/ DA will be paid to the candidates for appearing in the walk-in interview.
- The engagement will not confer any right on the candidate for regularization in OIL.
- The candidates should be of sound health and have to provide a fitness certificate from a Govt. registered Medical Practitioner at the time of joining in the prescribed format.
- Travel & accommodation during all official tours outside the place of posting will be provided/ arranged by OIL and an incidental of Rs. 250/- per day will be paid for the actual number of days worked for OIL outside the place of posting
- Any dispute with regard to the engagement against this advertisement will be under the jurisdiction of Dibrugarh District Court only.



**Experience Details** (Attach documentary proof)

Name & address of the organization	Post held	Period		Key Responsibilities held	Gross Salary drawn
		To	From		

Extracurricular activities/Hobbies:

Any Other information /relevant details you would like to furnish:

I hereby certify that the particulars furnished as above are true, correct and complete in all respects. I agree and accept without reservation that at any time, if any of the particulars is found to be untrue, incorrect and/ or incomplete, action as deemed fit shall be initiated against me.

Signature of Applicant

Date:

Place: