



ऑयल इंडिया लिमिटेड

(भारत सरकार का उद्यम)

Oil India Limited

(A Government of India Enterprise)

REGD. OFFICE: P.O. DULIAJAN, DISTT. DIBRUGARH, ASSAM - 786 602
CIN : L11101AS1959GOI001148, Website : www.oil-india.com

NOTICE OF 55th ANNUAL GENERAL MEETING, BOOK CLOSURE & E-VOTING

NOTICE is hereby given that the 55th Annual General Meeting (AGM) of Oil India Limited will be held on **Saturday, the 27th September 2014 at 11:00 a.m.** at **Bihutoli, Duliajan, Assam-786602**. The Notice setting out the business to be transacted at the meeting together with the Annual Report of the Company for the financial year 2013-14 has been dispatched to all Members at their registered addresses and the same is also available on our website **www.oil-india.com**.

The notice of AGM and the Annual Report has been made available electronically to those Members who have registered their email address. Any such Member who wishes to have a physical copy of the Annual Report may write to the Company and the same would be provided free of cost. Members entitled to attend and vote is entitled to appoint a Proxy to attend and vote instead of himself and the Proxy need not be a Member of the Company. Proxies, in order to be effective, should be duly stamped, completed, signed and deposited at the Registered Office of the Company not less than 48 hours before the commencement of Meeting.

NOTICE is also given that pursuant to Section 91 of the Companies Act 2013 and Rule 10 of the Companies (Management and Administration) Rules 2014, the Registers of Members and Share Transfer books of the Company will remain closed from Saturday, 20th September, 2014 to Saturday, 27th September, 2014 (both days inclusive) to determine entitlement of the Members for dividend for the financial year ended March 31, 2014, if approved at the AGM. Dividend @ ₹ 0.50 per share of ₹ 10/- each would be paid to those Members, whose name appears in the Register of Members / BENPOS as at the end of working hours on Friday, 19th September, 2014.

The Members are further informed that pursuant to clause 35B of the Listing Agreement and Section 108 of the Companies Act 2013, read with Rule 20 of the Companies (Management and Administration) Rules 2014, the Company is offering e-voting facility to its Members. The Company has engaged the services of Karvy Computershare Pvt. Ltd. ("Karvy") to provide e-voting facility to the Members of the Company. The Company has on 02.09.14 sent e-mails to the Members, whose e-mail IDs are registered with the Company or Depository Participant(s), wherein the details and procedure for e-voting has been provided. For those Members whose email IDs are not registered, a copy of the notice with procedure for e-voting has been sent by registered post.

E-voting rights of the Members / beneficial owners shall be reckoned in proportion to the paid-up value of the equity shares registered in the name of the Members as on Friday, 22nd August, 2014. The e-voting period would commence on 18th September, 2014 (10.00 a.m.) and end on 20th September, 2014 (6.00 p.m.), during which period the Members may cast their vote electronically. Thereafter, the e-voting module shall be disabled by Karvy. Once a vote on the resolutions is cast and submitted, the Member shall not be allowed to change it subsequently.

A Member can download the Notice of the AGM or Annual Report from Company's website (www.oil-india.com) or write to the R&T Agent of the Company at M/s. Karvy Computershare Pvt. Ltd., Unit: Oil India Limited, Plot No. 17-24, Vittal Rao Nagar, Madhapur, Hyderabad 500081.

The Results on resolutions shall be declared on or after the AGM of the Company.

The results declared along with the scrutinizer's report shall be placed on the Company's website (www.oil-india.com) and on the website of the Karvy (<https://evoting.karvy.com>) for information to the Members and communicated to National Stock Exchange of India Limited and BSE Limited.

For Oil India Limited

Sd/-

(S.R.Krishnan)

General Manager (CS)

Place : Noida

Date : 03.09.2014