

OIL INDIA LIMITED
DULIAJAN
EMAIL: Contracts@oilindia.in

Expression of Interest (EOI)
EOI No. : E/3/2017-2018 dated 03.08.2017

Oil India Limited, a Govt. of India “NAVARATNA” category public sector Company intends to hire accommodation at **Duliajan, Dist.: Dibrugarh, Assam** for 10 (ten) students and one additional room for warden for **OIL Nursing School** as per details available in OIL’s website: www.oil-india.com. Interested Parties may submit their EOI with full details as per format / details provided in the website. All Corrigenda, addenda, amendments, time extensions to the EOI will be hosted on the OIL’s website and no separate notification shall be issued in the press. Prospective participants against the EOI are requested to visit the OIL’s website regularly to keep themselves updated.

(G. C. Dev Choudhury)
GM-Contracts
For Resident Chief Executive

Expression of Interest for hiring accommodation at Duliajan for 10(ten) students and one additional room for warden for OIL Nursing School for a period of one year extendable by another year at the same rate, terms and conditions:

Oil India Limited (OIL), a Govt. of India "NAVARATNA" category public sector Company is engaged in exploration, production and transportation of crude oil and natural gas and production of LPG with its field headquarters at Duliajan and pipeline headquarters at Guwahati.

OIL intends to hire accommodation **at Duliajan, Dist.: Dibrugarh, Assam, India** for accommodation of 10 (ten) girl students of OIL Nursing School and one additional room for warden and seek expression of interest from interested owners and authorized agents of the property.

The requirements should be in one building and the building should be ready for possession. The offered space / building should be situated in Duliajan preferably near the main road and it should be easily approachable by bus. Water, Electricity and allied services should be available.

The following eligibility criteria must be fulfilled by the parties:

1. The building should be in good condition and well maintained, single house/one or two complete floors in case of multi-storied building.
2. The building should have room capacity to accommodate 10 people (nursing school students) either as a single or sharing basis and one double room for warden.
3. There should be one Recreation hall, one Kitchen & one Dining room of adequate capacity.
4. The bedrooms should be fully furnished with one number of bed, one number of almirah and one pair of study table & chair for each student and the warden.
5. There should be standby generator of sufficient capacity for uninterrupted power supply.
6. 24 hours potable water supply with adequate water treatment facilities.
7. The building shall have emergency exit and adequate fire protection facilities.
8. There should be minimum 3 numbers of toilet & bathroom facilities which should be clean and well maintained.
9. Bills pertaining to municipality taxes, water and electricity for the building should be regularly paid and updated.

With other things being equal, preference will be given to:

1. Suitability of location of the premises.
2. Premises offering better amenities.
3. Premises ready for possession and occupation with all necessary permissions and approvals in place.

Interested parties possessing Properties (Buildings) fulfilling the above requirements and having clear legal title are invited to send their expression of interest to the Field Headquarters at Duliajan at the following address in the prescribed format enclosed herewith furnishing details like name of the owner, contact details, location of the office space, size, amenities, etc.

Further, parties possessing property fulfilling the above requirements and willing to lease out the particular property apply with necessary details of the property as mentioned above.

This is an expression of interest for available space / building and not an invitation to bid.

Interested parties should fill up and sign the enclosed 'Expression of Interest form' and submit the same along with their applications to the following address:

**GM-Contracts
Contracts Department
Oil India Limited, Duliajan
Dist.: Dibrugarh, Assam, PIN: 786602**

Alternatively, interested party may send their expression of interest to our email ID: eo-contracts@oilindia.in on or before 21/08/2017.

The EOI should be received at the above address on or before 21/08/2017. The EOI should be complete in all respects and signed on all pages. The EOI should be delivered in a sealed envelope with "**EOI for hiring accommodation at Duliajan for 10(ten) students and one additional room for warden for OIL Nursing School**" clearly written on it along with the **EOI No.: E/3/2017-2018 dated 03.08.2017**. Late offer and any delay by post / courier will not be entertained. The Expression of Interest may be submitted either by the owner of the building or by the owner's authorized representative. Representatives will have to enclose the letter of authority along with the application of expression of interest. Otherwise the offer is liable to be considered null and void at any stage as per the decision of OIL. No brokerage will be paid by OIL.

Selection of the party / organization shall be made based on the details submitted in the EOI application. The offered premises will be inspected for preliminary short-listing by OIL. This may include carrying out the measurements, valuation of the offered premises and the most important, assessing its suitability for setting up accommodation for 10 students and one warden. Selected party / organization will be informed subsequently to submit the financial offer and terms and conditions. Notwithstanding anything contained above, OIL reserves the right to reject any or all offers without showing any reason thereof and give consideration to properties other than those offered in response to this advertisement.

Note: All Corrigenda, addenda, amendments, time extensions to the EOI will be hosted on the OIL's website and no separate notification shall be issued in the press. Prospective participants against the EOI are requested to visit the OIL's website regularly to keep themselves updated.

(G. C. Dev Choudhury)
GM-Contracts
For Resident Chief Executive

EXPRESSION OF INTEREST (EOI) FORM

EOI No.: E/3/2017-2018 dated 03.08.2017

To,

**GM-Contracts
Contracts Department
OIL INDIA LIMITED
DULIAJAN-786602**

Sir,

Sub: Expression of Interest offering accommodation for 10 students and one additional room for warden on rent basis at Duliajan.

This offer is with reference to the advertisement released in the press / put up at OIL website: www.oil-india.com for hiring accommodation on rent basis at Duliajan. The details of the premises offered are as under:

DETAILS OF THE PREMISES OFFERED-


DETAILS OF OWNER/REPRESENTATIVE	
Name:	
Address:	
Contact No.:	
E-mail ID:	


DETAILS OF PROPERTY

Location & Address of the Building.	
Documents establishing ownership / Power of Attorney of the House. (Enclose necessary proof/ documents)	
Distance from Main Road.	
Distance from Oil India Hospital, Duliajan.	
Area of House offered.	
Parking facility available or not. If yes, then how many cars.	
If there is tie up with other owner(s), then the party should submit the details of the same (with documentary evidence).	
Certification from the owner that the property is free from all encumbrances.	
Numbers of rooms available and wants to offer on hire. (Please specify nos. of single/double rooms)	

Please tick whether the following facilities can provided or not				Confirmation to provide in case of selection of the property.	
1	The house/building has a capacity to accommodate about 10(ten) people with either single or double occupancy and one additional room for warden with attached toilet & bathroom.	Yes	No	Yes	No
2	Bathrooms attached with bedrooms.	Yes	No	Yes	No
3	In case of common bathrooms and toilets, the house/building has 3 numbers or more bathrooms and toilets.	Yes	No	Yes	No
4	There are fans and adequate illumination in bedrooms and common areas	Yes	No	Yes	No
5	Windows are fitted with grills	Yes	No	Yes	No
6	Uninterrupted power supply facility with back-up generator set/ inverter for all the electrical points in the House	Yes	No	Yes	No
7	Daily sweeping services / cleaning services	Yes	No	Yes	No
8	There is 24 hrs running water supply in the house.	Yes	No	Yes	No
9	One common recreation hall with comfortable seating arrangements. There should be one LCD/LED television with DTH connection.	Yes	No	Yes	No
10	Building should have functional security camera round the clock.	Yes	No	Yes	No
11	The House has firefighting facilities and emergency exits staircase as per the statutory requirements.	Yes	No	Yes	No
12	The Hostel will be exclusively utilized by Oil India Ltd. No other business will be allowed to carry out during the "contract period"	Yes	No	Yes	No
13	The property to be taken on rent shall be maintained in good condition by the owner including civil, electrical and mechanical maintenance throughout the entire period of contract.	Yes	No	Yes	No
14	Bills pertaining to municipality taxes, water and electricity for the building are regularly paid and updated.	Yes	No	Yes	No

BEDROOM					
1	The size of the rooms is adequate for the single/ double occupancy respectively	Yes	No	Yes	No
2	All bedrooms have windows for adequate air circulation.	Yes	No	Yes	No
3	The bed rooms are fully furnished with one number of bed, one number of almirah and one pair of study table & chair for each student.	Yes	No	Yes	No
4	There are fans and adequate illumination i.e. one tube light (40 watts) or equivalent for single room/ two tube lights (40watts each) or equivalent for double rooms.	Yes	No	Yes	No
KITCHEN					
1.	Kitchen has double line cooking gas with two (02) burners. There is uninterrupted supply of cooking gas in the kitchen.	Yes	No	Yes	No
2	The wall and roofs of the house are painted with distemper/ plastic paints.	Yes	No	Yes	No
3	Kitchen has adequate utensils for about 10 people and cabinets to store them.	Yes	No	Yes	No
4	One refrigerator of capacity not less than 250 litres	Yes	No	Yes	No
5	01 electric operator UV water purifier (Aquaguard or equivalent). Water purifier has backup power connection so that drinking water is available even when there is power failure.	Yes	No	Yes	No
DINNING ROOM					
1	There is a dining room with dining tables, chairs and wash basin.	Yes	No	Yes	No
2	There is adequate illumination and fans in the dining room	Yes	No	Yes	No
3	The sitting capacity is for about 10 persons at a time	Yes	No	Yes	No
BATH ROOM					
1	The bathroom floors are fitted with marble/ tiles/ mosaic and the walls are fitted with glazed tiles.	Yes	No	Yes	No
2	Shower system and wash basin	Yes	No	Yes	No
3	There is adequate lighting & ventilation in bathroom.	Yes	No	Yes	No

 **Any other amenity / facility available:**

 **Any other comments:**