



ऑयल इंडिया लिमिटेड
(भारत सरकार का उद्योग) पंजीकृत कार्यालय: दुर्गाचरण, अस्सम
Oil India Limited
(A Government of India Enterprise) Registered Office: Durgacharan, Assam

PLOT NO. 19, OIL HOUSE, SECTOR 16A
NOIDA – 201301, UTTAR PRADESH
TEL NO. 0120-241900,
FAX NO. 0120-2488310
E-MAIL : oilindia@oilindia.in; corp_c&p@oilindia.in

NATIONAL EXPRESSION OF INTEREST

EOI REF. NO.OIL OIL/C&P/62/EOI/01

DATED 23.06.2017

LAST DATE OF SUBMISSION : 15 :00 HRS (IST) OF 12.07.2017

Sub: Notice Inviting “Expression of Interest”(EOI) for for renovation / refurbishment of Flat No. 90, OIL residential colony at sector 15A,Noida.

1.0 Introduction

Oil India limited (OIL) is a premier National Oil Company engaged in the business of Exploration, Production and Transportation of Crude Oil and Natural gas. A *Navratna* Company under the Ministry of Petroleum and Natural gas, Government of India (GOI), it is the second largest national oil and gas company in India as measured by total proved plus probable oil and natural gas reserves and production.

OIL (referred to as **Company in the EOI**) hereby invites Expression of Interest from experienced and reputed prospective **Bidders** to offer the services as enumerated below :

1.0 Services :

1.1 Broad Scope of Work :

1.1 The present interior of Flat No.90 at Sector-15A Residential Colony, Noida, especially those pertaining to the lounge, canteen and wash rooms are in worn out and lacklustre state. The premises are often used for official get-together where members from both within and outside the organization congregate including visits of important guests and dignitaries.

2.2 The Flat No.90 requires renovation / refurbishment to enhance the ambience and to provide the much needed face-lift. Moreover, it is imperative that the facilities at Flat No.90 provides an environment which is worthy of the culture and repute of the company. Broadly, the scope of works shall cover the following :

- i. Flooring
- ii. False ceiling
- iii. Wall panelling / wall paper.
- iv. Doors & window including sliding doors.
- v. Lighting, fans & electrical fittings
- vi. Refreshment counter & seating arrangements
- vii. Audio System
- viii. Display Board
- ix. Furnishings

2.0 **PRE QUALIFYING CRITERIA AND REQUIREMENT:**

The bidder should meet the following eligibility criteria :

1.0 **TECHNICAL CRITERIA :**

- 1.1 The bidder should have experience of successfully executing atleast 1 (one) **similar contract** for not less than **Rs. 13.00 Lakh (Rupees Thirteen Lakhs only)** in preceding **07 (Seven)** years. Period in this regard shall be reckoned from the original stipulated closing date of the EOI.

Similar jobs means Interior works including Interior finishing works, minor civil works, flooring, Partitions, False ceiling, furnishing.

- 1.2 In support of above experience criteria, bidders are required to submit documentary evidences like relevant pages of contracts/work orders along with completion certificate/payment certificate issued by the clients or any other documents showing details of work carried out to complete the full scope of work as enumerated in the Scope of Work etc.

2.0 FINANCIAL CRITERIA:

- 2.1 The bidder must have annual financial turnover of at least of **Rs. 8.00 Lakh (Rupees Eight Lakh only)** in any of preceding three (3) financial years as per the Audited Annual Reports Chartered Accountant Firm indicating their Membership/ Code number along with Profit and Loss Account. These documents are to be submitted with the Technical Bid.

- 2.2 "**Net Worth**" of the bidder should be positive for the preceding financial/ accounting year. In case, Financial Statements of the preceding financial / accounting year are not available with the bidder, then the financial turnover of the previous three financial/accounting years excluding the preceding financial/ accounting year will be considered. In such cases, the Net worth of the previous financial/accounting year excluding the preceding financial/ accounting year will

be considered. However, the bidder has to submit an affidavit/undertaking certifying that 'the balance sheet/Financial Statements for the financial year. (as the case may be) has actually not been audited so far.

3.0

a) For proof of Annual Turnover & Net worth any one of the following document must be submitted along with the bid:-

i) A certificate issued by a practicing Chartered /Cost Accountant (with Membership Number and Firm Registration Number), certifying the Annual turnover & Net worth as per format prescribed in ANNEXURE - I.

OR

ii) Audited Balance Sheet along with Profit & Loss account. In case of foreign bidders, self-attested/digitally signed printed published accounts are also acceptable.

4.0 Address for Communication

Interested Bidders are requested to visit our website www.oil-india.com for further details on the above and submit their Expression of Interest latest by 12.07.2017 till 15:00 Hrs (IST) to the following address :

**General Manager (C&P)
For Chief Manager (C&P)
Plot no. 19, OIL House, Oil India Limited,
Sector 16a, Noida-201301,
[email ID: rupakkalita@oilindia.in
Ph no. [9910014067](tel:9910014067)**

The Expression of Interest can be submitted through e-mail to rupakkalita@oilindia.in followed by hard copies.

For any technical clarifications, interested Bidders may contact:

**Shri Dulal Nath
Plot no. 19, OIL House, Oil India Limited,
Sector 16a, Noida-201301,
e-mail id: dulalc Nath@oilindia.in
Ph no. [8826086789](tel:8826086789)**

5.0 WAY FORWARD:

5.1 The qualified bidders against this EOI will be invited for discussion and detailed scope of work will be finalised to invite Limited Tender under Single Stage Two Bid System. Therefore, the qualified bidder should visit the site at Flat No. 90, OIL residential colony at sector 15A, Noida after taking permission from OIL.

5.2 The bidders who will be submitting their bid against the Limited Tender to be issued to the shortlisted qualified bidder against this EOI will be invited for presenting their technical-bid within one week in our office at Noida with the following :

a) Presentation on the concept.

b) Technical bid with details of the layout plan, preferably with a 3D digital presentation of their proposed renovation showing highlights of the concept.

5.3 Technical Bids presented by the bidders will be evaluated by a team of OIL personnel for the criterion like design layout, concept, material used etc. (based on parameters as detailed in **Annexure-II**). The team would rate all the presentations as per evaluation sheet given in **Annexure-II** and the bids securing the minimum qualifying scores of **75%** will be considered as the technically acceptable bids and price bids of these qualifying bidders only will be opened. Thereafter the Contract will be awarded to the techno-commercially lowest bidder. The decision of the team of OIL representatives, to select the technically acceptable bid(s) on the basis of their evaluation, will be final and binding on the bidders.

6.0 OIL reserves the right to: (a) Accept or reject any/all EOIs submitted by parties; (b) Cancel the process at any time without any liability and assigning any reason thereof.

ANNEXURE- I**CERTIFICATE OF ANNUAL TURNOVER & NET WORTH**TO BE ISSUED BY PRACTISING **CHARTERED ACCOUNTANTS' FIRM** ON THEIR LETTER HEAD**TO WHOM IT MAY CONCERN**

This is to certify that the following financial positions extracted from the audited financial statements of(Name of the Bidder) for the last three (3) completed accounting years upto.....(**as the case may be**) are correct.

YEAR	TURN OVER In INR (Rs.)	NET WORTH In INR (Rs.)

Place:

Date:

Seal:

Membership Number and Firm Registration Number:

Signature

Annexure- II

**TECHNICAL EVALUATION SHEET FOR THE TENDER FOR INTERIOR WORKS FOR
RENOVATION/REFURBISHMENT OF FLAT NO. 90 AT RESIDENTIAL COLONY, SECTOR 15-A,
NOIDA**

Evaluation of the bids will be made by OIL as per following format :

Name of Agency : M/s _____

Date & Time of Presentation : _____ at _____

Sl. No.	Heading	Max Marks	Vendor's Score	Remarks
1	Creativity & Theme depiction	20		
2.	Concept, Design & layout	25		
3.	Exclusive Features	20		
4.	Ambience & facilities	20		
5.	Use of Environment Friendly and Energy Efficient materials	15		
	TOTAL	100		

Minimum Qualifying marks- 75% on total marks

Signature of the Member

Name : _____