
Advertisement

EXPRESSION OF INTEREST (EOI)

Oil India Limited, a Government of India “NAVARATNA” Category Enterprise, engaged in the business of Exploration, Production & Transportation of Crude Oil and Natural Gas and Production of LPG invites EOI against **EOI No. EOI/O/4/2018-19 for ‘Hiring services for Preparation of KML files / Topo Sheets / Maps related soft copies and other relevant documents required for FC and NBWL clearance processes’**. Interested parties/ firms having relevant experience and expertise (details are available at OIL’s website-www.oil-india.com) are invited to submit their EOI(s) at our e-mail id: EOI-CONTSERV@oilindia.in within the stipulated date as indicated in the detailed EOI, followed by hard copies of the same through courier/post. The offer(s) may also be uploaded in Parties’ FTP server/File sharing website (portal) and the link(s) may be provided to us at our e-mail within above specified period. All Corrigenda, addenda, amendments, time extensions to the EOI will be hosted on the website and no separate notification shall be issued in the press. Prospective participants against the EOIs are requested to visit the website regularly to keep themselves updated.

Expression of interest (EOI) for ‘Hiring services for Preparation of KML files / Topo Sheets / Maps related soft copies and other relevant documents required for FC and NBWL clearance processes.’

1.0 Introduction:

Oil India Limited (OIL), a Navaratna Company and a Public Sector Undertaking under the administrative control of Ministry of Petroleum and Natural Gas, Govt. of India, having its fields headquarter at Duliajan, Assam invites Expression of Interest (EOI) from reputed parties / firms having requisite expertise, capabilities and experience in the relevant fields for successfully carrying out the work mentioned in Para No. 2.0 below.

2.0 Scope of work:

To prepare all required documents like KML files / Topo Sheets / Maps related soft copies etc. for obtaining FC and NBWL and other related clearances. Detailed description of job is as under:

- a. Marking of the concerned forest area with Total Station / DGPS.
- b. Mapping including Geo Referencing of Mouza sheets, Delineation of the boundary in Mouza Sheets / Topo Sheet / Satellite Imagery / KML file (patch wise) / Geo-Reference Map / Outer Boundary of Mining Leas Area or any maps sought by MOEF&CC.
- c. Obtaining FRA clearance from District Administration.
- d. Any other documents required / sought by MoEF&CC, if any - *(Limited to assisting OIL in responding to the EDS sent by MoEF&CC till the acceptance of the proposal by the Nodal Officer, Forest Clearance, Assam).*
- e. Mapping of the wells / production facilities / pipelines.
- f. Mapping of the ecologically protected area (National Park / Sanctuary).
- g. Facilities falling within the Eco-Sensitive Zone of the protected areas with distance.
- h. Discussion with forest department and for obtaining the Management Plan of the concerned protected area.
- i. Preparation of the Site Specific Wildlife Management Plan.
- j. Assisting OIL in uploading the documents at the MoEF&CC website.
- k. Assisting OIL in responding to the EDS sent by MoEF&CC till the acceptance of the proposal.

1. For providing any other technical and liaising Services till obtaining of FC and NBWL clearance and prepare related maps, files, documents.

3.0 General Note:

- a. The parties / firms should be responsible for providing the services of experts / consultants to complete their scope of work.
- b. The area / blocks to be covered for above jobs will fall under the state territory of Assam and Arunachal Pradesh.
- c. All the service and any other utility requirement, not specified, but necessary for the above mentioned Scope of Work should be provided as per requirement of MOEF&CC and other applicable statutory bodies.

4.0 Pre-Qualification Criteria:

Interested parties / firms shall have to submit the following documents with their EOI for pre-qualification:

- a. Experience of successful completion of minimum 01 (one) no. of job of providing 'similar type of services' till completion of the project, during last seven years as on the date of opening of EOI. The party / firm must submit necessary experience certificate from the competent authority in support of their satisfactory completion of the job (At least ONE certificate for providing such services.)

“Similar type of service” means Preparation of all required documents for like KML files / Topo Sheets / Maps related soft copies etc. for obtaining FC and NBWL clearance and prepare related maps, files, documents etc. for any Government (Central/State) companies (or) Public Sector Undertaking (Central/State) companies (or) Public Limited Companies (or) Private Limited Companies.

- b. Annual Turnover of the party / firm in any of the preceding 3 financial years should be at least Rs. 3.0 Lakhs. The proof of Annual turnover should be either in the form of audited balance sheet or certification from Chartered / Cost Accountant firm indicating the Code No.
- c. Net worth of the party / firm should be Positive for preceding financial / accounting year. The document submitted in proof of the same should be duly certified by Chartered / Cost Accountant firm indicating the Code No.
- d. PF Code No. & PAN issued by the appropriate Govt. Authority.

- e. All the certificates & documentary evidences submitted must be self-attested. OIL has the right to check the original certificates / documents at any point of time, if desired, and the required documents shall have to be produced by the parties / firms for authentication.

5.0 The interested parties / firms may visit the site of work to gather 1st hand information prior to submitting EOI at their own cost. They are also advised to contact CGM (HSE) or his authorized representative in this regard.

6.0 OIL may invite the eligible parties / firms to make a presentation to the OIL officials at a date, time & location determined by OIL for which no additional payment will be entertained by OIL. The purpose of such presentation would be to allow them to present their proposed solutions to the OIL and the key points in their proposals.

7.0 The interested parties / firms shall submit the EOI along with the following details in addition to the documents stipulated above:

8.0 **Experience of the Firm:**

- a. Name of the party / firm:
- b. Contact details:
- c. 1st such work carried out on (year):
- d. Nos. of such jobs carried out so far:
- e. Nos. of such jobs successfully completed:
- f. List of such successful jobs:

Sl. No.	Client Names	Year	Project cost (Rs.)	Whether presently in operation (Yes/No)

9.0 Interested parties / firms having relevant experience and expertise as above are invited to submit their EOI at our e-mail id: EOI-CONTSERV@oilindia.in within **22.11.2018**, followed by hard copies of the same through courier/post super-scribing “**Expression of Interest No. EOI/O/4/2018-19**” at the following address:

MANAGER–CONTRACTS(S)
CONTRACTS DEPARTMENT
OIL INDIA LIMITED, DULIAJAN
ASSAM – 786602

The offer(s) may also be uploaded in Parties' FTP server / File sharing website (portal) and the link(s) may be provided to us at our e-mail within above specified period.

10.0 OIL reserves the right to curtail / enhance the scope of the work stated above, if required. The details will be indicated in the final tender document.

11.0 OIL reserves the right to (a) accept or reject any/all offers submitted by parties / firms (b) cancel the process at any time without any liability and assigning any reason thereof.
