



ऑयल इंडिया लिमिटेड
(भारत सरकार का उद्यम)
Oil India Limited
(A Government of India Enterprise)

GABON PROJECT

La Sablière, Immeuble FIDJI
(Près de l'ancienne Cour Constitutionnelle)
BP : 23134 Libreville, Gabon
Tel : + (241) – 01 44 29 92/074515107
Email : oilgabonproject@gmail.com
Website: www.oil-india.com

This tender has been floated addressing to the following 3(Three) parties. However, any other party who are interested to participate in the tender can download the tender document and submit the bid within the scheduled Bid Closing date& time with requisite documents as per tender:

- (i) M/s. K.B.L.D, Libreville
- (ii) M/s. Elite Car Conseil, Libreville
- (iii) M/s. Safari Location, Libreville

Note: All addenda, Corrigenda, time extension etc. to the Tender will be hosted on the OIL's website www.oil-india.com. Any other bidders who wish to participate should regularly visit above website to keep themselves updated.



TENDER DOCUMENT

TENDER NO & DATE : OIL/GABON/LIMITED ENQ-VEH/65/2021 DATED 21.02.2021

BRIEF DESCRIPTION: HIRING SERVICE FOR ONE NUMBER FOUR WHEEL DRIVE AC VEHICLE WITH DRIVER ON DAILY RENTAL BASIS ON AS AND WHEN REQUIRED BASIS FOR A PERIOD OF TWO MONTHS ONLY

Bid Closing on : 26.02.2021 AT 2 PM (GABON LOCAL TIME)
Bid Opening on : 26.02.2021 AT 3 PM (GABON LOCAL TIME)

Dear Sirs,

A Consortium of OIL INDIA LIMITED (OIL) & INDIAN OIL CORPORATION LIMITED (IOCL), both Government of India Company under the administrative control of Ministry of Petroleum and Natural Gas (MoP&NG), Govt. of India, where OIL is the operator, is operating under the administrative guidelines of Gabon's Direction Generale des Hydrocarbures [DGH].

OIL is engaged in the business of Exploration, Production and Transportation of crude oil and natural gas and IOCL is engaged in the business of refining of crude oil, transportation of crude oil and marketing of petroleum product.

In connection with its exploration program in Republic of Gabon, OIL intends to hire **the service for one number four-wheel drive AC vehicle of any of the following make and model with driver on daily rental basis on as and when required (on-call basis)** for a maximum period of 2(two) months.

MAKE AND MODEL
TOYATA – LAND CRUISER PRADO
OR
MITSUBISHI – PAJERO GLX
OR
NISSAN- PATROL – Y61
OR
HIGHER MODEL

1.0 BID PRICE:

1.1 Bidders are required to quote/submit your most competitive bid on or before the scheduled bid closing date and time strictly as per the price format given in ANNEXURE-I. Prices must be quoted in FCFA.

1.2 Bidder shall bear all costs associated with the preparation and submission of bid. Oil India Limited, hereinafter referred to as Company, will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.

- 1.3** Unsolicited bids will not be considered and will be rejected straightway.
- 1.4** Bidder must include all cost, taxes & duties including Withholding tax, all liabilities including statutory liabilities in their quoted rates except TVA and CSS, if applicable shall be to OIL's account. However, company (OIL) under exploration phase is exempted from payment of TVA.
- 1.5** Inter-se-ranking for commercial evaluation of bid will be done on Grand Total Value.
- 1.6** Price quoted by the successful bidder must remain firm during its performance of the Contract and shall be binding on both the parties. No changes in these rates shall be allowed under any circumstances during the tenure of this service agreement.
- 1.7** Post bid or conditional discounts / rebates offered by any bidder shall not be considered for evaluation of bids. However, if the lowest bidder happens to be the final acceptable bidder for award of contract and if they have offered any discount/rebate, the contract shall be awarded after taking into consideration such discount /rebate.
- 1.8** For your ready reference, few salient points of the bid document (covered in detail in the Bid Document) are highlighted below:

Sl. No.	ITEMS	DETAILS
(i)	Tender No.	OIL/GABON/LIMITED ENQ-VEH/65/2021
(ii)	Bid Closing Date & Time	26.02.2021 AT 2 PM (GABON LOCAL TIME)
(iii)	Bid Opening Date & Time	26.02.2021 AT 3 PM (GABON LOCAL TIME)
(iv)	Bid Submission Place	GENERAL MANAGER-GABON PROJECT, OIL INDIA LIMITED, La Sablière, Immeuble FIDJI Pres de la Cour Constitutionnelle Libreville. B.P. 23134
(v)	Bid Opening Place	GENERAL MANAGER-GABON PROJECT, OIL INDIA LIMITED, La Sablière, Immeuble FIDJI Pres de la Cour Constitutionnelle Libreville. B.P. 23134
(vi)	Tender Fee	Not applicable.
(vii)	Bid Security	Not applicable.
(viii)	Amount of Performance Security	Not applicable.
(ix)	Bid validity	30-days from the actual Bid Opening Date.
(x)	Duration of the Contract	60(Sixty) days (maximum) on call-out basis
(xi)	Mobilization Time	The vehicle should be ready to place on call-out basis as on when required for Company's service within 12-hours' notice from the company.
(xii)	Vintage of the vehicles	The vehicle offered should not be more than 3 years old reckoned from the original bid closing date.

2.0 DEADLINE FOR SUBMISSION OF BIDS:

Bid must be received by the company in sealed envelope at the following address before the bid closing date and time as given above:

**GENERAL MANAGER-GABON PROJECT,
OIL INDIA LIMITED, LA SABLIERE, IMMEUBLE FIDJI (Près de l'ancienne Cours
Constitutionnelle) LIBREVILLE, P.O.BOX 23134, GABON**

3.0 LATE BIDS:

Any Bid received by the Company after the deadline for submission of bids prescribed by the Company shall be rejected. Timely delivery of the bid is the responsibility of the Bidder.

4.0 The bidder is expected to examine all instructions, forms, terms and specifications in the Bidding Documents. Failure to furnish all information required in the Bidding Documents or submission of a bid not substantially responsive to the Bidding Documents in every respect will be at the Bidder's risk & responsibility and may result in the rejection of its bid.

5.0 LANGUAGE OF BIDS: The bid as well as all correspondence and documents relating to the bid exchanged between the Bidder and the company shall be either in English or French language, except that any printed literature may be in another language provided it is accompanied by an English or French translated version, which shall govern for the purpose of bid interpretation.

6.0 BIDDER'S NAME & ADDRESS: Bidders should indicate in their bids their detailed postal address including Telephone / Cell Phone Nos. and E-mail address.

7.0 The tender is being processed according to a Single stage – composite bid procedure. A single offer should be submitted in triplicate (One original and two copies) containing Technical as well as commercial details including the rates as per the Price Schedule & Schedule of Rates provided herein.

8.0 DOCUMENTS TO SUBMIT WITH OFFER: The "LICENCE AND PERMITS" shown below must be valid and updated should be submit along with the bid for evaluation purpose: -

- a) Professional driving license(s) for the driver(s)/Operator(s);
- b) Carte Grese
- c) Visit Technique.
- d) Comprehensive insurance certificate(s) both for vehicle(s) as well as Crew;
- e) Any other as required under law in force of the land.

9.0 COMPANY'S RIGHT TO ACCEPT OR REJECT ANY BID:

Company (OIL) reserves the right to accept or reject any or all bids and to annul the bidding process and reject all bids, at any time prior to award of contract, without thereby incurring any liability to the affected bidder, or bidders or any obligation to inform the affected bidder of the grounds for Company's action.

10.0 PRICE FORMAT:

A price format has been attached herewith as a part of this tender vide **ANNEXURE-I**. Please forward your quote as per the format in your letter head.

11.0 AWARD CRITERIA:

The Company will award the Contract to the bidder whose bid has been determined to be substantially responsive and has been determined as the lowest evaluated bid.

12.0 DURATION OF CONTRACT: The duration of the Contract shall be for 2(two) months (maximum period). The Quantities shown in the Price Format (**ANNEXURE-I**) are estimated only, which may vary during the currency of the contract. Payment will be made for actual number of days on call-out basis.

13.0 TAXES:

13.1 Being in Exploration phase, Company(OIL) is exonerated from payment of Taxe sur la Valeur Ajoutee (TVA). The Company (OIL, Gabon Project) shall provide Exemption Certificate for TVA against each Invoice. TVA, if applicable should be shown separately.

13.2 "Contribution Sociale de Solidarité" (CSS), if applicable will be paid extra to company's account against each invoice.

13.3 All other Taxes, including withholding tax, and Levies, as applicable as per the provisions of Laws of Gabon and any other enactment/rules on income derived/payments received under the contract will be on Contractor's Account.

14.0 FORCE MAJEURE:

14.1 In the event of either party being rendered unable by 'Force Majeure' to perform any obligation required to be performed by them under the contract, the relative obligation of the party affected by such 'Force Majeure' will stand suspended as provided herein. The word 'Force Majeure' as employed herein shall mean acts of God, war, revolt, agitation, strikes, riot, fire, flood, sabotage, civil commotion, road barricade (but not due to interference of employment problem of the Contractor) and any other cause, whether of kind herein enumerated or otherwise which are not within the control of the party to the contract and which renders performance of the contract by the said party impossible.

14.2 Upon occurrence of such cause and upon its termination, the party alleging that it has been rendered unable as aforesaid thereby, shall notify the other party in writing within Seventy-Two (72) hours of the alleged beginning and ending thereof, giving full particulars and satisfactory evidence in support of its claim.

14.3 Should 'Force Majeure' condition as stated above occurs and should the same be notified within seventy-two (72) hours after its occurrence, both the parties shall have no obligation. Either party will have the right to terminate the contract if such 'force majeure' condition continues beyond fifteen (15) days with prior written notice. Should either party decide not to terminate the contract even under such condition, no payment would apply unless otherwise agreed to.

14.4 Time for performance of the relative obligation suspended by the Force Majeure shall be extended by the period for which such cause lasts.

15.0 TERMINATION:

This contract shall terminate:

(a) Upon completion of the job required to be done by the Contractor according to the Terms of Reference / Technical Specifications with full satisfaction of Company.

OR

(b) For Force Majeure reasons as per clause 14.0 and its sub-clauses above.

OR

(c) Upon declaration of the Contractor that they are unable to continue further operation on technical reasons, acceptable to the Company.

OR

(d) Under any circumstances considered to be not suitable by Company to continue the operations of the Contract.

OR

(e) In the event of liquidation / bankruptcy / insolvency of the Contractor.

16.0 APPLICABLE LAW:

The Contract shall be deemed to be a Contract made under, governed by and construed in accordance with the laws of Gabon for the time being in force and shall be subject to the exclusive jurisdiction of courts situated in Libreville.

17.0 PAYMENT TERM:

Payment will be made within 30 days from the date of submission of the invoice on monthly basis for the requisite services rendered during the period.

18.0 SCOPE OF WORK:

HIRING SERVICE FOR ONE NUMBER FOUR-WHEEL DRIVE AC VEHICLE OF ANY OF THE FOLLOWING MAKE AND MODEL WITH DRIVER ON DAILY RENTAL BASIS AS AND WHEN REQUIRED (ON-CALL BASIS).

TOYATA – LAND CRUISER PRADO

OR

MITSUBISHI – PAJERO GLX

OR

NISSAN- PATROL – Y61

OR

HIGHER MODEL

- 19.1 **Vintage:** The vehicle should be in good running condition and the year of manufacture should not be more than **3-years old**. The period in this regard shall be reckoned from original bid closing date.
- 19.2 The Daily rental charges should be inclusive of all charges such as fuel cost, cost of the driver such as driver's overtime, accommodation, food, allowance, night halting charges, incentives etc., maintenance cost, cost of consumables like tyre, battery, lubricants, parking fees, miscellaneous expenditures of the vehicle and all taxes & duties, etc. but excluding CSS & TVA.
- 19.3 The vehicles may have to be sent on official duty near our drilling locations at Lambarene/site for drilling locations or anywhere in Gabon outside Libreville. In that case the vehicle along with the driver may sometimes have to stay outside Libreville. Bidder to include such out station overnight stay charges for the driver which should also be included in the daily rental charge. **The maximum outstation days from Libreville shall be around 10-days(approx.) for calculation purpose.** This outstation overnight stay charge of the driver should include all cost of the driver like accommodation, food, allowance, incentives, overtime etc.
- 19.4 It will be solely the Contractor's responsibility to fulfill all the legal/statutory formalities with respect to the Health, Safety & Environmental aspects of the entire job including COVID-19 protocols as per the existing rules of the land of GABON.

- 19.5 Company and its employees shall have no liability whatsoever for loss of or damage to Contractor and/or its service personnel or that of any third party in the course of availing the service under the contract irrespective of how such loss or damage is caused. The Contractor shall protect, defend, indemnify and hold harmless Company from and against such loss or damage and any suit, claim or expense resulting there from.
- 19.6 In case the contractor's vehicle meets with an accident damaging the life and property of 3rd party, the contractor shall sort out the matter immediately with the 3rd party and settle all the dues at the earliest. The Contractor should also immediately place a relief vehicle of same or higher model for the service of the Company when the vehicles becoming out of order or otherwise not available. Also, the Company has the right to make alternative arrangement and additional expenditure incurred by the Company in arranging alternative arrangement, if any, will be recovered from the Contractor.
- 19.7 The Contractor shall arrange comprehensive insurance to cover all risks in respect of their personnel, materials equipment and vehicle(s) belonging to the Contractor or his/her contractors or sub-contractors during the currency of the agreement and shall provide certificates of such insurance.
- 19.8 All Payments, statutory benefits and compensations to the personnel deployed for service under the contract shall be the sole responsibility of Contractor and Company shall have no liability in this regard.
- 19.9 The Company agrees to protect, defend, indemnify and hold the Contractor harmless from and against all claims, suit, demands, and causes of action, liabilities, expenses, costs, liens and judgment of sever kind and character, without limit. Which may arise in favour of the Company's agents, contractors and sub-contractors or their employees on account of bodily injury, death or damage to personnel/property as a result of the operations contemplated hereby regardless of whether or not the said claims, demands or causes of action arise out of the negligence or otherwise, in whole or in part, or other faults.
- 19.13 OIL now looks forward for your active participation in the tender.

Yours faithfully,
OIL INDIA LIMITED



(Bhagya Sonowal)
Head Contracts
For General Manager-Gabon Project
Libreville, P.O. Box 23134, Gabon

PRICE FORMAT

To,
GENERAL MANAGER-GABON PROJECT
OIL INDIA LIMITED, LA SABLIERE, IMMEUBLE FIDJI
(Près de l'ancienne Cours Constitutionnelle)
LIBREVILLE, P.O.BOX 23134, GABON

TENDER NO & DATE : OIL/GABON/LIMITED ENQ-VEH/65/2021 DATED 21.02.2021

BRIEF DESCRIPTION: Hiring the services of one number four-wheel drive AC vehicle with driver on daily rental basis as and when required basis (on-call basis). for a maximum period of 2(two) months.

Sirs,

With reference to the above tender, we would like to quote as under for your consideration.

Sl. No.	Service Description	Unit of Measurement	Quantity	Unit Price (FCFA)	Total Price (FCFA)
		(a)	(b)	(c)	(d) = (b) x (c)
1.0	Daily Rental Vehicle Service as on when required basis inclusive of all charges such as fuel cost, driver cost, overtime, accommodation, food, night halting, allowance of the driver, out-station charges, maintenance & consumables cost of the vehicle charges, parking fees, miscellaneous fees, withholding tax, etc. inclusive of all other taxes & duties but excluding CSS & TVA.	Day	60		

Total FCFA: _____

CSS @ 1%: _____

I / We have understood all the terms and condition of the tender and complied with the requirement and are fully aware of the nature of the service required.

Yours faithfully,

(SEAL & SIGNATURE OF BIDDER)

DATE:

ADDRESS: