



Oil India Limited
(A Govt. of India Enterprise)
P.O. Duliajan – 786602, Assam

Telephone No. (91-374) 2808724

Fax No: (91-374) 2800533

Email: matdmmfd1@oilindia.in, materials@oilindia.in; erp_mm@oilindia.in

Tender No. : **SDG8788P19/06**

Tender Fee : **INR 6,000.00 or USD 100.00**

Bid Security Amount : **INR 89,000.00 or USD 1285.00**

Bidding Type : **SINGLE STAGE COMPOSITE BID SYSTEM**

Period of Sale of Bid Documents : **From 08.09.2018 to 24.10.2018; 15:30 Hrs. (IST)**

Bid Closing on : **31.10.2018 (at 11.00 Hrs. IST)**

Bid Opening on : **31.10.2018 (at 13.00 Hrs. IST)**

Bid Validity : Bid should be valid for **90 days** from bid closing date.

Bid Bond Validity : Bid Bond should be valid up to **31.04.2019**

Performance Guarantee : **Applicable @ 10% of Order value**

Integrity Pact : **Not Applicable**

List of Annexures Applicable : **Annexure-I- Specification and various notes to bidder**
Annexure- II- Bid evaluation & Rejection Criteria
Annexure- III - Check List (Technical & Commercial)
Annexure-IV - Certificate of Annual Turnover & Net
Annexure- V - Technical Evaluation Matrix (Technical Specifications)
Annexure-VI – Technical Evaluation Matrix (BEC/BRC)
Annexure K- Format of undertaking by Bidders towards submission of authentic information/documents

Annexure-I

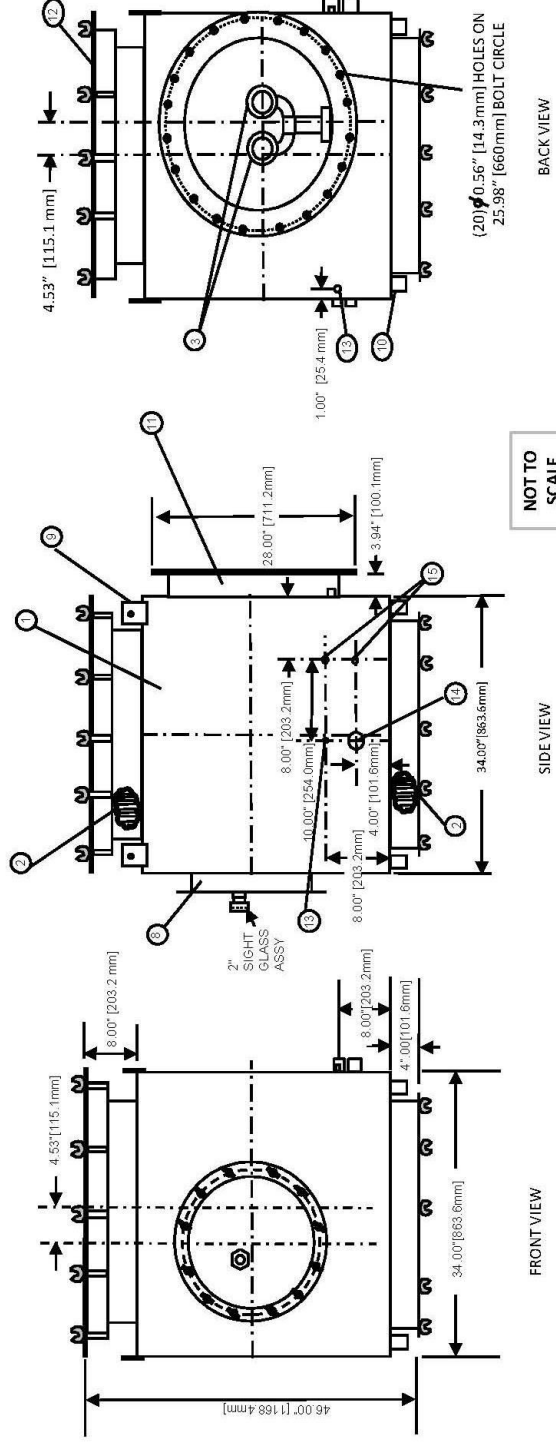
OIL INDIA LIMITED invites Global Tenders for items detailed below:

AA:: SPECIFICATION & QUANTITY OF THE ITEMS TO BE PROCURED

Item No.	MATERIAL DESCRIPTION	QTY.	UOM
10	<p>Standard flame arrester & burner assembly, Aluminium box type suitable for Bath Type Indirect Heater of following specification:</p> <p>1) Furnace capacity: 3,000,000 BTU/Hr. (Net) 2) Fire tube: "U" type (The Fire tube is 20 inch OD and has a total length of 42 feet.), ref. drawing nos. OIL-2672(A) and OIL/PDNO/P&D/001/01. 3) Temperature of bath: 26 Deg.C to 90 Deg.C 4) Natural gas value: 1000 BTU 5) Burner Gas Pressure: 0.7-1.05 Kg/sq. cm (10-15 psi)</p> <p>Each flame arrester & burner assembly should be complete with main & pilot burners comprising of the following accessories:</p> <p>a) 101.6 mm (4") Eclipses Model NS - 160 or equivalent mixer assembly: 02 Nos. b) 101.6 mm (4") Eclipses sticktite Model ST 216 - 84 or equivalent burner nozzle: 02 Nos. c) 6.75 mm (17/64") burner orifice: 02 Nos. d) 6.35 mm (1/4") pilot: 01 No. e) Pilot orifice size 10: 01 No. f) Burner Pipe nipple: 02 No. g) Pilot Pipe nipple: 01 Nos. h) Couplings of different sizes as shown in Drg. No OIL/PDNO/P&D/001/01 i) Lifting Lug: 04 nos. j) Sight Glass: 01 No.</p>	10	Nos.
20	Same as item no 10.	03	Nos.

ITEM NO. 1:
 Details of Flame Arrestor for 3.0 MMBTU/Hr.
 Indirect Heater.
 Drg. No. OIL/PDNO/P&D/001/01

ENGINEERING DATA			
ITEM	QTY.	DESCRIPTION	MATERIAL
1	1	HOUSING	ALUMI.3003-H14
2	2	FLAME CELL	ALUMI.3003-H14
3	2	MIXER	CAST IRON
4	2	NOZZLE (NOT SHOWN)	CAST IRON
5	1	PILOT (NOT SHOWN)	CARBON STEEL W/ S.S. SHIELD
6	2	BURNER PIPE NIPPLE (NOT SHOWN)	CARBON STEEL
7	1	PILOT PIPE NIPPLE (NOT SHOWN)	CARBON STEEL
8	1	MANWAY	ALUMI.3003-H14
9	4	LIFTING LUG	ALUMINUM
10	4	COUPLING	ALUMINUM
11	1	NECK, EXTENDED W/ OUTSIDE FLANGE	ALUMI.3003-H14
12	1	RAIN HOOD	ALUMI.3003-H14
13	2	COUPLING	ALUMINUM
14	1	COUPLING	ALUMINUM
15	2	COUPLING W/ BRUSHING	ALUMINUM

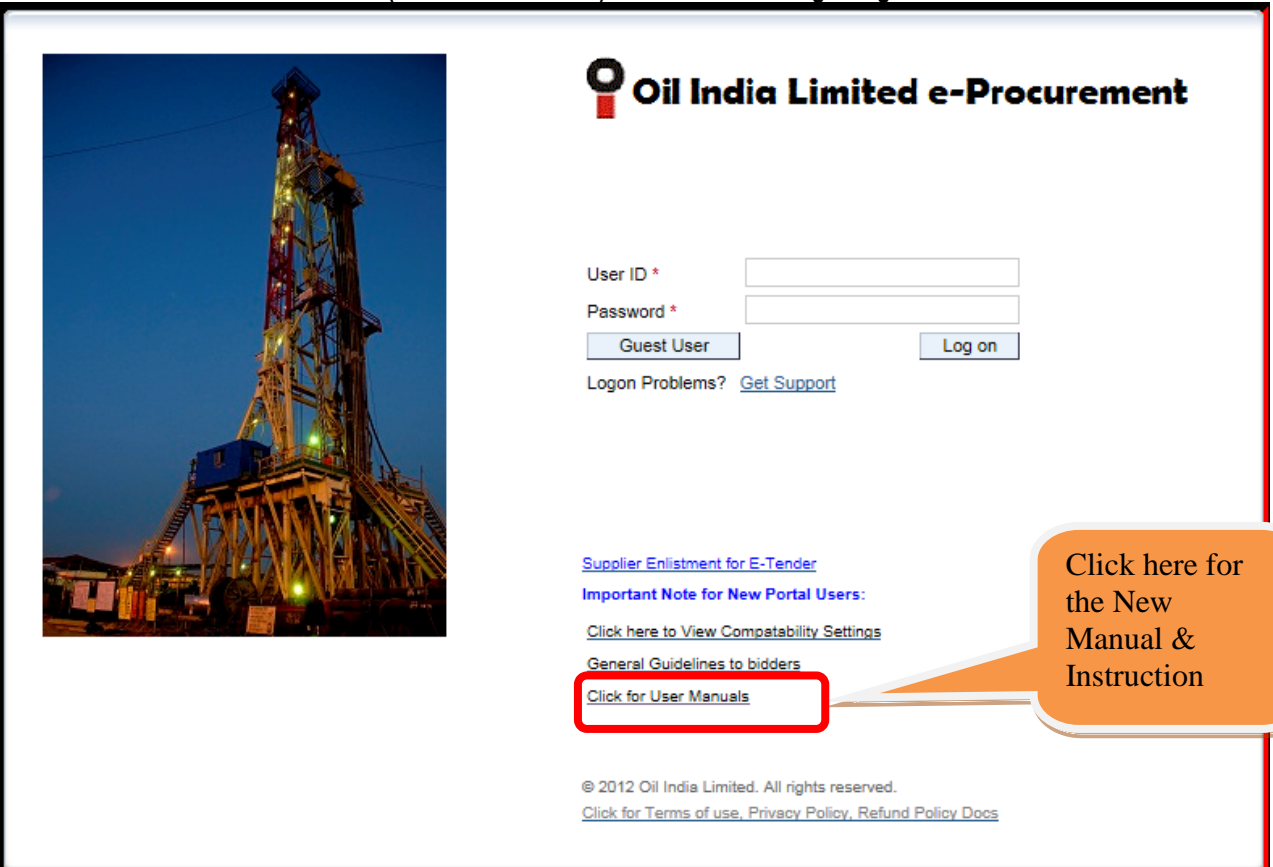


BB:: SPECIAL NOTES TO BIDDERS:

1. The items shall be brand new, unused and prime quality. Bidder shall warrant (In the event of order) that the product supplied will be free from all defects & fault in material, workmanship and manufacture and shall be in full conformity with ordered specifications. This clause shall be valid for 18 months from the date of dispatch/shipment or 12 months from the date of receipt of the items, whichever is earlier. The defective materials, if any, rejected by us shall be replaced by the supplier at their own expense. Bidders must confirm the same while quoting.
2. Flame arrestor mounting frame should be such as to match the bolting pattern of the fire tube of the heater as shown in drawing no. OIL/PDNO/P&D/001/01.
3. Quotations must be accompanied by necessary engineering drawing of flame arrestors, product catalogue, burner components etc.
4. Bidders other than OEM (Original Equipment Manufacturer) must submit proper valid authorization letter/ dealership certificate along with the warranty back up from OEM, failing which offers shall be liable for rejection.
5. In the event of order, operation and maintenance manual shall be provided along with the materials. Bidder to confirm the same in the technical Bid.
6. Bidder should categorically confirm in the technical bid a delivery schedule within eight (08) months from the date of formal P.O., failing which their offer will be rejected.
7. Bidder to sign and submit completely filled up Technical check list and Technical Evaluation Matrix for Bid evaluation criteria and Technical specification.
8. Any deviation(s) from the tender specification should be clearly highlighted specifying justification in support of deviation.

CC:: GENERAL NOTES TO BIDDERS:

Sl No	Clause description
1.0	Tender Fee – Tender fee must be paid online through OIL’s payment gateway only and no other instrument (Cash/DD/Cheques/Cashier Cheque, etc) will be acceptable.
2.0	Bid Security/EMD/Performance Bank Guarantee – Must be paid either through online mode or Submission of Bank Guarantee/LC only. No DD/Cheques/Cashier Cheque or any other mode will be acceptable.
3.0	The tender will be governed by “General Terms & Conditions” for e-Procurement as per Booklet No. MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders) including Amendments & Addendum to “General Terms & Conditions” for e-Procurement.
4.0	Bid must be submitted online through OIL’s e-procurement portal. Bid submitted in any other form will be rejected.
5.0	<p>Please note that all tender forms and supporting documents are to be submitted through OIL’s e-Procurement site only except following documents which are to be submitted manually in sealed envelope super scribing tender no. and due date to The DGM Materials, Materials Department, Oil India Limited, Duliajan- 786602, Assam on or before 13:00 hrs (IST) on the Bid Closing Date mentioned in the Tender.</p> <p>a) Original Bid Security along with two duplicate copies of Bid Security. b) Any other documents which have been particularly asked for in this tender for submission.</p> <p>The Bank Guarantee issued by bank must be routed through SFMS platform as per following details:</p> <p>a. (i) “MT760/ MT760 COV for issuance of bank guarantee (ii) MT767/ MT767 COV for amendment of bank guarantee</p> <p>The above message/intimation shall be sent through SFMS by the BG issuing bank branch to Axis Bank, Duliajan Branch, IFS Code: UTIB0001129. Branch Address: Axis Bank Ltd., Duliajan Branch, Daily Bazar, Jyotinagar, Duliajan, Dist-Dibrugarh, Pin-786602.</p> <p>b. The vendor shall submit to OIL the copy of the SFMS message as sent by the issuing bank branch along with the original bank guarantee.</p>
6.0	Bidders must ensure that their bid is uploaded in the system before the tender closing date and time. Also, they must ensure that above documents which are to be submitted in a sealed envelope are also submitted at the above mentioned address before the bid closing date and time failing which the offer shall be rejected.
7.0	Bidders are requested to examine all instructions, forms, terms and specifications in the bid. Failure to furnish all information required as per the bid or submission of offers not substantially responsive to the bid in every respect will be at the bidders risk and may result in the rejection of its offer without seeking any clarifications.

8.0	All the Bids must be Digitally Signed using “Class 3” digital certificate (<i>e-commerce application</i>) with organisation names per Indian IT Act obtained from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India.				
9.0	Please do refer the User Manual provided on the portal on the procedure How to create Response for submitting offer.				
10.0	<p>The tender is invited under SINGLE STAGE-COMPOSITE BID SYSTEM. The bidder has to submit both the “TECHNO-COMMERCIAL UNPRICED BID” and “PRICED BID” through electronic form in the OIL’s e-Tender portal within the Bid Closing Date and Time stipulated in the e-Tender. The “Techno-commercial Unpriced Bid” shall contain all technical and commercial details except the prices which shall be kept blank. Details of prices as per Bid format / Commercial bid to be uploaded as attachment in the Attachment Tab “Notes and Attachments”.</p> <p>Any offer not complying with above submission procedure will be rejected as per Bid Rejection Criteria mentioned in the tender.</p> <table border="1" data-bbox="300 766 1218 871"> <tr> <td data-bbox="300 766 657 819">Notes and Attachments</td> <td data-bbox="657 766 1218 819">→ Only Price Details Should Be Uploaded</td> </tr> <tr> <td data-bbox="300 819 657 871">Technical attachments</td> <td data-bbox="657 819 1218 871">→ All technical bid documents except price details</td> </tr> </table> <p>Please do refer “NEW INSTRUCTION TO BIDDER FOR SUBMISSION” for the above two points and also please refer “ New Vendor Manual (effective 12.04.2017) ” available in the login Page of the OIL’s E-tender Portal.</p> <div data-bbox="284 945 1550 1806" style="border: 1px solid black; padding: 10px;">  </div>	Notes and Attachments	→ Only Price Details Should Be Uploaded	Technical attachments	→ All technical bid documents except price details
Notes and Attachments	→ Only Price Details Should Be Uploaded				
Technical attachments	→ All technical bid documents except price details				
11.0	Please mention clearly in your quotation the Net. Weight, Gross Weight & Volume,				

	Indian Agent's Name and its Commission, Payment Terms, Ocean Freight/Air Freight Charges, Port of Loading, Delivery period, Country of origin with manufacturer's name, etc.
12.0	To ascertain the substantial responsiveness of the bid, OIL reserves the right to ask the bidder for clarification in respect of clauses covered under BRC also and such clarifications fulfilling the BRC clauses in toto must be received on or before the deadline given by OIL, failing which the offer will be summarily rejected.
13.0	Quantity of Individual item may be increased or decreased at the time of final placement of order. The minimum FOB/FCA charges in case of partial order for reduced quantity/enhanced quantity shall have to be indicated by the bidder. In case, this is not indicated specifically, the charges quoted would be pro-rata calculated and the same will be binding on the bidder.
14.0	Other terms and conditions of the tender shall be as per "General Terms & Conditions" for e- Procurement as per Booklet No. MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders). However, if any of the Clauses of the Bid Rejection Criteria (BRC) / Bid Evaluation Criteria (BEC) mentioned here contradict the Clauses in the "General Terms & Conditions" for e-Procurement as per Booklet No. MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders) of the tender and/or elsewhere, those mentioned in this BEC / BRC shall prevail.
15.0	Bidders to note that Govt. of India under Micro, Small and Medium Enterprises Development (MSMED) Act 2006, has proclaimed the Public Procurement Policy, 2012 with effect from 1st April, 2012 in respect of procurement of goods and services, produced and provided by micro and small enterprises, by its Ministries, Departments and Public Sector Undertakings for promotion and development of Micro and Small Enterprises. A new Clause on applicability of Public Procurement Policy for procurement of goods from Micro and Small Enterprises (MSE) in the tender is furnished vide Amendment to General Terms and Conditions for Global Tender (MM/GLOBAL/E-01/2005). Bidders are requested to take note of the same and to submit their offers accordingly.
16.0	Original Bid Closing Date shall be considered by OIL for evaluation of BRC Criteria in case of any extension of the original bid closing date.
17.0	Bidder to sign and submit completely filled up Technical & Commercial check list and Technical Evaluation Matrix for Bid evaluation criteria and Technical specification failing which their offer will be rejected.
18.0	Payment terms: Refer to "General Terms & Conditions" for e- Procurement as per Booklet No. MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders)
19.0	Liquidated Damage: Refer to "General Terms & Conditions" for e-Procurement as per Booklet No. MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders). The applicable GST on the Liquidated Damage shall have to be borne by the Seller. Accordingly, the Liquidated Damage shall be recovered from the Seller along with applicable GST.
20.0	Performance Security clause (Clause No. 10.0 of Section-A) of "General Terms & Conditions for Global Tenders (MM/GLOBAL/01/2005)" has been amended and the new clause is detailed in the Amendment dated 25.04.2016 issued to MM/GLOBAL/01/2005. Successful bidder will be

	<p>required to furnish a Performance Bank Guarantee @10% of the order value. Bidders to note the same and to confirm its acceptance in their offers.</p> <p>The Bank Guarantee issued by bank must be routed through SFMS platform as per following details:</p> <p>a. (i) "MT760/ MT760 COV for issuance of bank guarantee (ii) MT767/ MT767 COV for amendment of bank guarantee</p> <p>The above message/intimation shall be sent through SFMS by the BG issuing bank branch to Axis Bank, Duliajan Branch, IFS Code: UTIB0001129. Branch Address: Axis Bank Ltd., Duliajan Branch, Daily Bazar, Jyotinagar, Duliajan, Dist-Dibrugarh, Pin-786602.</p> <p>b. The vendor shall submit to OIL the copy of the SFMS message as sent by the issuing bank branch along with the original bank guarantee.</p>
21.0	<p>The items covered by this enquiry shall be used by Oil India Limited in the PEL/ML areas which are issued/renewed after 01/04/99 and hence Nil Customs Duty during import will be applicable. Indigenous bidder shall be eligible for concessional rate of GST against Essentiality Certificate for invoice valuing 10 lakh and above.</p> <p>In the event of an order on indigenous bidder, OIL will issue Project Authority Certificate (PAC) under Deemed Export, where import content is declared by the bidder for availing Custom Duty benefit on the import content.</p> <p>Supplier shall arrange to provide all necessary documents to apply for the essentiality certificate on receipt of request from OIL, if any. Further, supplier shall affect dispatch only on receipt of relevant certificates from OIL, failing which all related liabilities shall be to Supplier's account.</p>
22.0	<p>Bidders to note that Ministry of Petroleum & Natural Gas, Government of India implemented PPLC Policy to provide Purchase Preference (linked with local content) by notification no. Ref. O-27011/44/2016-ONG-II/FP dtd.25.04.2017. Bidders are requested to take note of the same and to submit their offers accordingly wherever applicable. Policy details are available in Annexure-IA</p>
23.0	<p><u>Clauses related to GST</u></p> <p>1.0 For the purposes of levy and imposition of GST, the expressions shall have the following meanings:</p> <p>(a) GST - means any tax imposed on the supply of goods and/or services under GST Law.</p> <p>(b) Cess – means any applicable cess, existing or future on the supply of Goods and Services as per Goods and Services Tax (Compensation to States) Act, 2017.</p> <p>(c) GST Law - means IGST Act 2017, CGST Act 2017, UTGST Act, 2017 and SGST Act, 2017 and all related ancillary Rules and Notifications issued in this regard from time to time.</p> <p>2.0 The rates quoted by the bidders shall be inclusive of all taxes, duties and levies. However, bidders are required to provide separately the rate and amount of all types of taxes, duties and levies. In case, the quoted information related to various taxes, duties & levies subsequently proves wrong, incorrect or misleading, OIL will have no liability to reimburse the difference in the duty/ tax, if the finally assessed amount is on the higher side and OIL will have to right to recover the difference in case the rate of duty/ taxes finally assessed is on the lower side. Further, bidders have to clearly show the amount of GST separately in the</p>

	<p>Tax Invoices. Further, it is the responsibility of the bidders to make all possible efforts to make their accounting / IT system GST compliant in order to ensure availability of Input Tax Credit (ITC) to Oil India Ltd.</p> <p>3.0 Offers without giving any of the details of the taxes (Including rates and amounts) as specified above will be considered as inclusive of all taxes including GST. When a bidder mentions taxes as extra without specifying the rates & amount, the offer will be loaded with maximum value towards taxes received against the tender for comparison purposes. If the bidder emerges as lowest bidder after such loading, in the event of order on that bidder, taxes mentioned by OIL on the Purchase Order/ Contracts will be binding on the bidder.</p> <p>4.0 Bidders are required to pass on the benefit arising out of introduction of GST, including seamless flow of Input Tax Credit, reduction in Tax Rate on inputs as well as final goods by way of reduction of price as contemplated in the provision relating to Anti-Profititeering Measure vide Section 171 of the CGST Act, 2017. Accordingly, for supplies made under GST, the bidders should confirm that benefit of lower costs has been passed on to OIL by way of lower prices/taxes and also provide details of the same as applicable. OIL reserves the right to examine such details about costs of inputs/input services of the bidders to ensure that the intended benefits of GST have been passed on to OIL.</p> <p>5.0 Oil India Ltd. shall declare the value of free issue of materials and services, if any, involved in the execution of the contract. The Contractor should consider the same while working out the GST liability, if any. Further in cases where GST is leviable on any facilities provided by OIL and used by bidders and the consideration for which is recovered by OIL in the form of reduction in the invoice raised by bidders then OIL will raise GST invoices on such transactions and the same will be reimbursed by bidders.</p> <p>6.0 When Input tax credit is available for Set Off Evaluation of L-1 prices shall be done based on Quoted price after deduction of Input Tax Credit (ITC) of GST, if available to OIL.OIL shall evaluate the offers on the basis of the quoted rates only and any claim subsequently by the bidders for additional payment/liability shall not be admitted and has to be borne by the bidders</p> <p>When Input tax credit is NOT available for Set Off Evaluation of L-1 prices shall be done based on Quoted price only. OIL shall evaluate the offers on the basis of the quoted rates only and any claim subsequently by the bidders for additional payment/liability shall not be admitted and has to be borne by the bidders</p> <p>7.0 Bidders agree to do all things not limited to providing GST compliant Tax Invoices or other documentation as per GST law relating to the supply of goods and/or services covered in the instant contract like raising of and /or acceptance or rejection of credit notes / debit notes as the case may be, payment of taxes, timely filing of valid statutory Returns for the tax period on the Goods and Service Tax Network (GSTN), submission of general information as and when called for by OIL in the customized format shared by OIL in order to enable OIL to update its database etc. that may be necessary to match the invoices on GSTN common portal and enable OIL to claim input tax credit in relation to any GST payable under this Contract or in respect of any supply under this Contract.</p> <p>8.0 In case Input Tax Credit of GST is denied or demand is recovered from OIL by the Central / State Authorities on account of any non-compliance by bidders, including non-payment of GST charged and recovered, the Vendor/Supplier/Contractor shall indemnify OIL in respect of all claims of tax, penalty and/or interest, loss, damages, costs, expenses and liability that may arise due to such non-compliance. OIL, at its discretion, may also withhold/recover such disputed amount from the pending payments of the bidders.</p>
--	--



BID REJECTION CRITERIA (BRC)/BID EVALUATION CRITERIA (BEC)

The bids shall conform to the specifications, terms and conditions given in the tender. Bids shall be rejected in case the item(s) offered do not conform to technical specifications and to the respective international / national standards wherever stipulated.

Notwithstanding the general conformity of the bids to the stipulated specifications, and terms & conditions, the following requirements shall have to be particularly met by the bidders, without which the offer will be considered as non-responsive and rejected. All the documents related to BRC must be submitted along with the technical bid.

A) BID REJECTION CRITERIA (BRC)

A.1 TECHNICAL: Bidder must meet the following criteria failing which the bid shall be rejected:

1.0 The bidder shall be an Original Equipment Manufacturer (OEM) having experience in manufacturing of tendered items.

OR

1.2 The bidder shall be an authorized dealer of OEM.

2.0 Bidder's Experience:

2.1 In case of an OEM:

2.1.1 The bidder shall have the experience of successful execution of a single purchase order for supplying minimum 50% of the tender quantity (i.e., 07 nos., rounded up to nearest integer) of the tendered item in last 05 (five) years preceding the original bid closing date of this tender.

2.1.2 The bidder shall submit following documents in support of successful execution of the past supply(s):

- a) Copy(s) of purchase order/ contract(s), and
- b) Any documentary evidence that can substantiate the successful execution of the qualifying purchase order/contract(s), viz., performance/commissioning report from client or invoice or bill of lading etc.

2.2 In case the Bidder is an authorized dealer of OEM, the following criteria shall be met by the Bidder:

2.2.1 The Bidder shall confirm supply of the tendered item from a manufacturer (OEM) who meets the qualification requirements stipulated under clauses 2.1.1 & 2.1.2 above.

2.2.2 The Bidder shall enclose an Authorization Certificate with back up Warranty & Guarantee from the OEM to quote against this tender.

2.2.3 The bid shall be rejected in case of any change of the proposed OEM after submission of the bid.

2.2.4 The bidder shall have the credential of successful execution of at least 1 (one) order of minimum 50% quantity ((i.e., 07 nos., rounded up to nearest integer)) for supplying the tender item during last 5 (five) years preceding the original bid closing date of this tender.

2.2.5 Documentary evidence of bidder's past supply experience in the form of copy(s) of successfully executed purchase order/contract(s) and an additional documentary evidence that can substantiate the successful execution of the qualifying purchase order/contract(s), viz., performance/commissioning report from client or invoice or bill of lading etc.

3.0 Bidder should categorically confirm in the technical bid that Delivery of the items shall be completed within 08 (Eight) months from the date of placement of order.

4.0 Submission of duly filled technical bid evaluation sheet.

A.2 FINANCIAL CRITERIA:

1.0 **Annual Turnover:** The bidder shall have an annual financial turnover of minimum **US\$ 32,100.00 or Rs. 22.23 Lakhs** during any of the preceding 03 (three) financial years reckoned from the original bid closing date, irrespective of whether their bid is for all the tendered items or not.

2.0 "Net Worth" of the bidder should be positive for the financial/accounting year just proceeding to the original bid closing date of the tender (i.e. FY 2017-18).

3.0 Considering the time required for preparation of Financial Statements, if the last date of preceding financial / accounting year falls within the preceding six months reckoned from the original bid closing date and the Financial Statements of the preceding financial / accounting year are not available with the bidder, then the financial turnover of the previous three financial / accounting years excluding the preceding financial / accounting year will be considered. In such cases, the Net worth of the previous financial / accounting year excluding the preceding financial / accounting year will be considered. However, the bidder has to submit an affidavit/undertaking

certifying that 'the balance sheet/Financial Statements for the financial year 2017-18 has actually not been audited so far'.

Note:

a) For proof of Annual Turnover & Net worth any one of the following document must be submitted along with the bid:-

i) A certificate issued by a practicing Chartered/Cost Accountant (with Membership Number and Firm Registration Number), certifying the Annual turnover & Net worth as per format prescribed in **ANNEXURE -IV.**

OR

ii) Audited Balance Sheet along with Profit & Loss account. In case of Foreign bidders, self-attested/digitally signed printed published accounts are also acceptable

b) In case the bidder is a Central Govt. Organization/PSU/State Govt. Organization/Semi-State Govt. Organization or any other Central/State Govt. Undertaking, where the auditor is appointed only after the approval of Comptroller and Auditor General of India and the Central Government, their certificates may be accepted even though FRN is not available. However, bidder to provide documentary evidence for the same.

4.0 In case the Audited Balance Sheet and Profit & Loss Account submitted along with the bid are in currencies other than INR or US\$, the bidder shall have to convert the figures in equivalent INR or US\$ considering the prevailing conversion rate on the date of Balance Sheet and Profit & Loss Account. A CA certificate is to be submitted by the bidder regarding converted figures in equivalent INR or US\$.

A.3 COMMERCIAL

Commercial Bid Rejection Criteria will be as per Section D of General Terms & Conditions of Global Tender (MM/GLOBAL/E-01/2005) with following Special Bid Rejection Criteria.

1.0 Bids are invited under **Single Stage Composite Bid System**. Bidders shall quote accordingly under Single Stage Composite Bid System.

Bidder not complying with above submission procedure will be rejected.

2.0 The prices offered shall have to be firm through delivery and not subject to variation on any account. A bid submitted with an adjustable price will be treated as non-responsive and rejected.

3.0 Bids received in physical form against online invitation through e-portal shall be rejected (except the documents specifically called for in hard copies, if any). Similarly, Bids received after the bid closing date and time shall be rejected. Also, modifications to bids received after the bid closing date & time shall not be considered.

4.0 Bids containing incorrect statement shall be rejected.

- 5.0 Validity of the bid shall be **minimum 90 days** from the date of actual Bid Closing Date. Bids with lesser validity will be straightway rejected.
- 6.0 **Bid Security in ORIGINAL** shall be furnished by the Bidder as a part of their Bid. The amount of Bid Security & its validity shall be specified in the covering letter of this bid document. **Any bid not accompanied by a proper bid security in ORIGINAL shall be rejected without any further consideration.** A bid shall be rejected straightway if Original Bid Security is not received within the stipulated date & time mentioned in the Tender and/or if the Bid Security validity is shorter than the validity indicated in Tender and/or if the Bid Security amount is lesser than the amount indicated in the Tender.
- 6.1 For exemption for submission of Bid Security please refer Clause No. 9.8 (Section A) of “General Terms & Conditions” for e-Procurement as per Booklet No. MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders).
- 7.0 Bidders must confirm that Goods, materials or plant(s) to be supplied shall be new of recent make and of the best quality and workmanship and shall be guaranteed for a period of 18 months from the date of shipment/dispatch or twelve (12) months from the date of successful commissioning, whichever is earlier against any defects arising from faulty materials, workmanship or design. Defective goods/materials or parts rejected by OIL shall be replaced immediately by the supplier at the supplier’s expenses at no extra cost to OIL.
- 8.0 Successful bidder shall be required to furnish a Performance Security equivalent to ten (10%) of total evaluated value of Order, which should remain valid throughout the period execution, including extension, if any. The successful bidder shall submit Performance Security within 30 days of award, failing which OIL reserves the right to cancel the order and forfeit their Bid Security. Bidders should undertake in their bids to submit Performance Security as stated above.
- 9.0 Bidders are required to submit the summary of the prices in their price bids as per bid format (Summary), given below.

(i) **Price Bid Format (SUMMARY) for Foreign Bidders:**

- (A) **Basic Material Value for Item No 10 & 20 (to indicate HSN code):**
(B) **Packing & FOB charges for Item No 10 & 20 :**
(C) **FOB Value, A+B:**
(D) **Ocean Freight Charges upto Kolkata, India for Item 10 & 20:**
(E) **Banking & Insurance, @1.5% of C :**
(F) **CIF Value, C+D+E :**
(G) **IGST @ 5% on F:**
(H) **Compensatory Cess, if any:**
(I) **CIF+IGST Landed Value, F+G+H:**
(J) **Total Value in words :**
(K) **Gross Weight:**
(L) **Gross Volume :**

(ii) Price Bid Format (SUMMARY) for Indigenous Bidders:

- (A) Basic Material Value for item 10 & 20 (to indicate HSN code):**
- (B) Packing & Forwarding charges, if any for item 10 & 20:**
- (C) Total Ex-Works Value, A+B:**
- (D) Applicable rate of GST on C:**
- (E) Compensatory Cess, if any:**
- (F) Total FOR Despatching Station Value, C+D+E:**
- (G) Inland Freight Charges upto Duliajan, Assam including GST for item 10 & 20:**
- (H) Transit Insurance Charges @0.5% on F, including GST:**
- (I) Total, F+G+H:**
- (J) Total Value in words :**
- (K) Gross Weight:**
- (L) Gross Volume:**
- (M) Import Content, if any:**

10.0 Bidder shall accept and comply with the following clauses as given in the Bid Document, failing which bid shall be liable for rejection:

- i) Liquidated Damages
- ii) Warranty/Guarantee of material
- iii) Arbitration / Resolution of Dispute
- iv) Force Majeure
- v) Applicable Laws

11.0 A bid shall be rejected straightway if it does not conform to any one of the following clauses:

- a) Validity of bid shorter than the validity indicated in the Tender.
- b) Original Bid Security not received within the stipulated date & time mentioned in the Tender.
- c) Bid Security with (i) validity shorter than the validity indicated in Tender and/or (ii) Bid Security amount lesser than the amount indicated in the Tender.

B) BID EVALUATION CRITERIA

The bids conforming to the specifications, terms and conditions stipulated in the enquiry and considered to be responsive after subjecting to the Bid Rejection Criteria will be considered for further evaluation as per General Terms and Conditions for Global Tender and the Bid Evaluation Criteria given below:

B.1 BID EVALUATION CRITERIA:

The bids conforming to the specifications, terms and conditions stipulated in the tender and considered to be responsive after subjecting to the Bid Rejection Criteria

shall be considered for further evaluation as per General Terms and Conditions for Global Tender and the Bid Evaluation Criteria given below:

- 1.0 The evaluation of bids shall be done as per the Price Bid Format (SUMMARY) provided in the Tender and detailed below
- 2.0 If there is any discrepancy between the unit price and the total price, the unit price will prevail and the total price shall be corrected. Similarly, if there is any discrepancy between words and figure, the amounts in words shall prevail and will be adopted for evaluation.
- 3.0 For conversion of foreign currency into Indian currency, B.C. selling (Market) rate declared by State Bank of India, one day prior to the date of price bid opening shall be considered. However, if the time lag between the opening of the bids and final decision exceed 3(three) months, then B.C. Selling(Market) rate of exchange declared by SBI on the date prior to the date of final decision shall be adopted for conversion and evaluation.
- 4.0 To ascertain the inter-se-ranking, the comparison of the responsive bids will be made as under, subject to corrections / adjustments given herein.

Note: 1) Domestic Bidders must quote inland freight charges upto Duliajan. In case bidder fails to quote inland freight charges, highest freight quoted by domestic bidder (considering pro-rata distance) against this tender or OIL's estimated freight, whichever is higher, shall be loaded to their offer for comparison purpose.

2) For enquiries with duty exemption benefit – The items covered under this enquiry shall be used by OIL in the PEL/ML areas issued/renewed after 01/04/99 and hence, applicable customs duty for import of goods shall be zero. However, IGST @5% shall be applicable. Indigenous bidder shall be eligible for concessional rate of GST @5% against Essentiality Certificate for invoice valuing 10 lakh and above.

4.1 When only foreign bidders are involved:

The Total Value of Foreign bidder as worked out as per Revised Price Bid Format para **A.3 9.0 (i) I** shall be compared.

NOTE: *Banking charge in the country of the foreign bidder shall be borne by the bidder. Banking charge 1% for payment through Letter of Credit. And 1.5 % if confirmed LC at buyer's account is required.

4.2 When only domestic bidders are involved or when more than one domestic bidders are in contention in case of mixed response:

The Total Value of Domestic bidder as worked out as per para **A.3 9.0 (ii) I** shall be compared

4.3 When both foreign and domestic bidders are involved:

The Total Value of domestic bidder as worked out as per para **A.3 9.0 (ii) I excluding (G+H)** i.e Total Value of domestic bidder excluding inland transportation charges with GST and Insurance charges with GST above; vis-à-vis Total Value of the foreign bidder worked out as per Para **A.3 9.0 (i) I** above will be compared.

COMMERCIAL CHECK LIST

THE CHECK LIST MUST BE COMPLETED AND RETURNED WITH YOUR OFFER. PLEASE ENSURE THAT ALL THESE POINTS ARE COVERED IN YOUR OFFER. THESE WILL ENSURE THAT YOUR OFFER IS PROPERLY EVALUATED. PLEASE SELECT "Yes" OR "No" TO THE FOLLOWING QUESTIONS, IN THE RIGHT HAND COLUMN.

A. TECHNICAL CHECK LIST

<u>SL. No.</u>	<u>Particulars</u>	<u>Bidder's Response</u>
1.0	Quoted as OEM or others (dealer/distributor/supply house)?	OEM / Others
2.0	Credential of past supply as per the BRC clauses/sub-clauses	Quantity supplied:
2.1	Copy of PO/Contract(s), ref. document no(s). to be quoted	Document no(s):
2.2	Relevant supporting document substantiating the successful execution of the above PO/contract(s)	(Submitted / Not submitted)
3.0	Quoted delivery period	
4.0	Standard flame arrestor with burner assembly, Aluminium box type suitable for Bath Type Indirect Heater of following specification: 1) Furnace capacity: 3,000,000 BTU/Hr. (Net) 2) Fire tube: "U" type (The Fire tube is 20 inch OD and has a total length of 42 feet.), ref. drawing nos. OIL-2672(A) and OIL/PDNO/P&D/001/01. 3) Temperature of bath: 26 Deg.C to 90 Deg.C 4) Natural gas value: 1000 BTU 5) Burner Gas Pressure: 0.7-1.05 Kg/sq. cm (10-15 psi)	Yes / no
4.1	Each flame arrestor with burner assembly should be complete with main & pilot burners comprising of the following accessories: a) 101.6 mm (4") Eclipses Model NS - 160 or equivalent mixer assembly: 02 Nos. b) 101.6 mm (4") Eclipsessticktite Model ST 216 - 84 or equivalent burner nozzle: 02 Nos. c) 6.75 mm (17/64") burner orifice: 02 Nos. d) 6.35 mm (1/4") pilot: 01 no. e) Pilot orifice size 10: 01 No. f) Burner Pipe nipple: 02 No.	Yes / no

	g) Pilot Pipe nipple: 01 Nos. h) Couplings of different sizes as shown in drg. No OIL/PDNO/P&D/001/01 i) Lifting Lug: 04 nos. j) Sight Glass: 01 No.	
5.0	Relevant engineering drawings of flame arrestor with burner assembly, burner components, product catalogue etc.	(Submitted / Not submitted)

(B) COMMERCIAL CHECK-LIST

Sl#	REQUIREMENT	COMPLIANCE
1.0	Whether bid submitted under Single Stage Composite Bid System?	Yes / No
2.0	Whether quoted as manufacturer?	Yes / No
2.1	Whether quoted as OEM Dealer / Supply House. To Specify-	
2.2	If quoted as OEM Dealer / Supply House	
	(a) Whether submitted valid and proper authorization letter from manufacturer confirming that bidder is their authorized Dealer / supply House for the product offered ?	
	(b) Whether manufacturer's back-up Warranty/Guarantee certificate submitted?	
3.0	Whether ORIGINAL Bid Bond (not copy of Bid Bond) as per Revised Format Sent separately? If YES, provide details	Yes / No
	(a) Amount :	
	(b) Name of issuing Bank :	
	(c) Validity of Bid Bond :	
4.0	Whether offered firm prices ?	Yes / No
4.1	Whether quoted offer validity of 90 days from the bid closing date of tender?	Yes / No
4.2	Whether quoted a firm delivery period?	Yes / No
4.3	Whether agreed to the NIT Warranty clause?	Yes / No
5.0	Whether confirmed to submit PBG as asked for in NIT?	Yes / No
5.1	Whether agreed to submit PBG within 30 days of placement of order?	Yes / No
6.0	Whether Price submitted as per Price Schedule indicated in the tender?	Yes / No
7.0	Whether quoted as per NIT (without any deviations)?	Yes / No
7.0	Whether quoted any deviation?	Yes / No
7.1	Whether deviation separately highlighted?	Yes / No
8.0	Whether indicated the country of origin for the items quoted?	Yes / No
8.1	Whether technical literature / catalogue enclosed?	Yes / No

8.2	Whether weight & volume of items offered indicated?	Yes / No
9.0	For Foreign Bidders - Whether offered FOB / FCA port of despatch including sea / air worthy packing & forwarding?	Yes / No
9.1	For Foreign Bidders – Whether port of shipment indicated. To specify:	Yes / No
9.2	For Foreign Bidders only - Whether indicated ocean freight up to Kolkata port (Excluding marine insurance) ?	Yes / No
9.3	Whether Indian Agent applicable ?	Yes / No
	If YES, whether following details of Indian Agent provided?	
	(a) Name & address of the agent in India – To indicate	
	(b) Amount of agency commission – To indicate	
	(c) Whether agency commission included in quoted material value?	
10.0	For Indian Bidders – Whether indicated the place from where the goods will be dispatched. To specify :	Yes / No
10.1	For Indian Bidders – Whether road transportation charges up to Duliajan quoted?	Yes / No
10.2	For Indian Bidders only - Whether offered Ex-works price including packing/forwarding charges?	Yes / No
10.3	For Indian Bidders only - Whether indicated import content in the offer?	Yes / No
10.4	For Indian Bidders only - Whether offered Deemed Export prices?	Yes / No
10.5	For Indian Bidders only – Whether all applicable Taxes & Duties have been quoted?	Yes / No
11.0	Whether all BRC/BEC clauses accepted ?	Yes / No
12.0	Whether all Financial documents as per BRC Financial have been uploaded?	Yes / No

Signature _____

Name _____

Designation _____



(C) TO BE FILLED UP IN DETAIL:

Sl No	Requirement	Bidder's Reply
01	Mention Make and Model of the Items quoted	
02	Mention Bid validity quoted	
03	Mention Payment Terms quoted	
04	Mention Guarantee/Warranty Terms quoted	
05	Mention Delivery Period quoted	
08	Mention Port of Despatch / Despatching Station	
09	Confirm submission Integrity pact, if required as per NIT	
10	Confirm submission PBG, if required as per NIT	
11	Compliance to: a) Liquidated Damage b) Warranty/Guarantee c) Arbitration/Resolution of Dispute d) Force Majeure e) Applicable laws	
12	Exception/Deviations quoted, if any, to be given in details or refer to respective page of the bid documents	

CERTIFICATE OF ANNUAL TURNOVER & NET WORTH

TO BE ISSUED BY PRACTISING CHARTARD ACCOUNTANTS' FIRM ON THEIR LETTER HEAD		
<u>TO WHOM IT MAY CONCERN</u>		
This is to certify that the following financial positions extracted from the audited financial statements of M/s.....(Name of the bidder) for the last three (3) completed accounting years upto..... (as the case may be) are correct		
YEAR	TURN OVER In INR (Rs.) Crores/ US \$ Million) *	NET WORTH In INR (Rs.) Crores / US \$ Million) *
*Rate of conversion (if used any): USD 1.00 = INR		
Place:		
Date:		
Seal		
Membership No:		
Registration Code:		
Signature		

***Applicable only for GLOBAL tenders**

**TECHNICAL EVALUATION MATRIX
(TO BE FILLED IN BY BIDDER DULY SIGNED)**

TECHNICAL SPECIFICATIONS

Clause Number	DESCRIPTION	BIDDER'S RESPONSE (Complied / Not Complied /Deviation/ Not Applicable)	TO BE FILLED BY THE BIDDER Relevant Location of their Bid to support the remarks / compliance (Reference of Document name / Serial number/Page number of bid for documentary evidence)
10	<p>Technical Specification: <u>ITEM NO 10</u></p> <p>Standard flame arrestor & burner assembly, Aluminium box type suitable for Bath Type Indirect Heater of following specification:</p> <ol style="list-style-type: none"> 1) Furnace capacity: 3,000,000 BTU/Hr. (Net) 2) Fire tube: "U" type (The Fire tube is 20 inch OD and has a total length of 42 feet.), ref. drawing nos. OIL-2672(A) and OIL/PDNO/P&D/001/01. 3) Temperature of bath: 26 Deg.C to 90 Deg.C 4) Natural gas value: 1000 BTU 5) Burner Gas Pressure: 0.7-1.05 Kg/sq. cm (10-15 psi) <p>Each flame arrestor & burner assembly should be complete with main & pilot burners comprising of the following accessories:</p> <ol style="list-style-type: none"> a) 101.6 mm (4") Eclipses Model NS - 160 or equivalent mixer assembly: 02 Nos. b) 101.6 mm (4") Eclipses sticktite Model ST 216 - 84 or equivalent burner nozzle: 02 Nos. 		

20	<p>c) 6.75 mm (17/64") burner orifice: 02 Nos. d) 6.35 mm (1/4") pilot: 01 No. e) Pilot orifice size 10: 01 No. f) Burner Pipe nipple: 02 No. g) Pilot Pipe nipple: 01 Nos. h) Couplings of different sizes as shown in Drg. No OIL/PDNO/P&D/001/01 i) Lifting Lug: 04 nos. j) Sight Glass: 01 No.</p> <p><u>ITEM NO 20</u></p> <p>Same as item no 10.</p>		
	GENERAL NOTES TO BIDDERS		
1.0	<p>The items shall be brand new, unused and prime quality. Bidder shall warrant (In the event of order) that the product supplied will be free from all defects & fault in material, workmanship and manufacture and shall be in full conformity with ordered specifications. This clause shall be valid for 18 months from the date of dispatch/shipment or 12 months from the date of commissioning of the items. The defective materials, if any, rejected by us shall be replaced by the supplier at their own expense. Bidders must confirm the same while quoting.</p>		
2.0	<p>Flame arrestor mounting frame should be such as to match the bolting pattern of the fire tube of the heater as shown in drawing no. OIL/PDNO/P&D/001/01.</p>		
3.0	<p>Quotations must be accompanied by necessary engineering drawing of flame arrestors, product catalogue, burner components etc.</p>		
4.0	<p>Bidders other than OEM (Original Equipment Manufacturer) must submit proper valid authorization letter/ dealership</p>		

	certificate along with the warranty back up from OEM, failing which offers shall be liable for rejection.		
5.0	In the event of order, operation and maintenance manual shall be provided along with the materials. Bidder to confirm the same in the technical Bid.		
6.0	Bidder should categorically confirm in the technical bid a delivery schedule within eight (08) months from the date of formal P.O., failing which their offer will be rejected.		
7.0	Bidder to sign and submit completely filled up Technical check list and Technical Evaluation Matrix for Bid evaluation criteria and Technical specification.		
8.0	Any deviation(s) from the tender specification should be clearly highlighted specifying justification in support of deviation.		

Annexure-VI

TECHNICAL EVALUATION MATRIX

(TO BE FILLED IN BY BIDDER DULY SIGNED)

BID EVALUATION CRITERIA

Clause Number	DESCRIPTION	BIDDER'S RESPONSE (Complied / Not Complied / Deviation / Not Applicable)	TO BE FILLED BY THE BIDDER Relevant Location of their Bid to support the remarks / compliance (Reference of Document name / Serial number / Page number of bid for documentary evidence)
1.0	<p>BID REJECTION CRITERIA (BRC) : The bids shall conform to the specifications, terms and conditions given in the tender. Bids shall be rejected in case the item(s) offered do not conform to technical specifications and to the respective international / national standards wherever stipulated.</p> <p>Notwithstanding the general conformity of the bids to the stipulated specifications, and terms & conditions, the following requirements shall have to be particularly met by the bidders, without which the offer will be considered as non-responsive and rejected. All the documents related to BRC must be submitted along with the technical bid.</p>		
	<p>A.1 TECHNICAL: Bidder must meet the following criteria failing which the bid shall be rejected:</p>		
	1.0 The bidder shall be an Original Equipment		

	<p>Manufacturer (OEM) having experience in manufacturing of tendered items. OR 1.2 The bidder shall be an authorized dealer of OEM.</p>		
2.0	Bidder's Experience:		
2.1	In case of an OEM:		
2.1.1	The bidder shall have the experience of successful execution of purchase order(s) for supplying minimum 50% of the tender quantity (i.e., 07 nos., rounded up to nearest integer) of the tendered item in last 05 (five) years preceding from the original bid closing date of this tender.		
2.1.2	The bidder shall submit following documents in support of successful execution of the past supply(s):		
	<p>a) Copy(s) of purchase order/ contract(s), and b) Any documentary evidence that can substantiate the successful execution of the qualifying purchase order/contract(s), viz., performance/commissioning report from client or invoice or bill of lading etc.</p>		
2.2	In case the Bidder is an authorized dealer of OEM, the following criteria shall be met by the Bidder:		
2.2.1	The Bidder shall confirm supply of the tendered item from a manufacturer (OEM) who meets the qualification requirements stipulated under clauses 2.1.1 & 2.1.2		

	above.		
2.2.2	The Bidder shall enclose an Authorization Certificate with back up Warranty & Guarantee from the OEM to quote against this tender.		
2.2.3	The bid shall be rejected in case of any change of the proposed OEM after submission of the bid.		
2.2.4	The bidder shall have the credential of successful execution of at least 1 (one) order of minimum 50% quantity ((i.e., 07 nos., rounded up to nearest integer)) for supplying the tender item during last 5 (five) years preceding the original bid closing date of this tender.		
2.2.5	Documentary evidence of bidder's past supply experience in the form of copy(s) of successfully executed purchase order/contract(s) and an additional documentary evidence that can substantiate the successful execution of the qualifying purchase order/contract(s), viz., performance/commissioning report from client or invoice or bill of lading etc.		
3.0	Bidder should categorically confirm in the technical bid that Delivery of the items shall be completed within 08 (eight) months from the date of placement of order.		
4.0	Financial Criteria		
4.1	Annual Turnover: The bidder shall have an annual financial		

	turnover of minimum US\$ 32,100.00 or Rs. 22.23 Lakhs during any of the preceding 03 (three) financial years reckoned from the original bid closing date, irrespective of whether their bid is for all the tendered items or not.		
4.2	"Net Worth" of the bidder should be positive for the financial/accounting year just preceding to the original bid closing date of the tender (i.e. FY 2017-18).		
4.3	Considering the time required for preparation of Financial Statements, if the last date of preceding financial / accounting year falls within the preceding six months reckoned from the original bid closing date and the Financial Statements of the preceding financial / accounting year are not available with the bidder, then the financial turnover of the previous three financial / accounting years excluding the preceding financial / accounting year will be considered. In such cases, the Net worth of the previous financial / accounting year excluding the preceding financial / accounting year will be considered. However, the bidder has to submit an affidavit/undertaking certifying that 'the balance sheet/Financial Statements for the financial year 2017-18 has actually not been audited so far'.		
4.4	Note: a) For proof of Annual Turnover & Net worth any one of the following document must be submitted along with the bid:- i) A certificate issued by a practicing Chartered/Cost Accountant (with Membership Number and Firm Registration Number), certifying the Annual turnover & Net worth as per format prescribed in <u>ANNEXURE -IV.</u> OR ii) Audited Balance Sheet along with Profit & Loss account. In case of Foreign bidders, self-attested/digitally signed printed published accounts are also acceptable		

	<p>b) In case the bidder is a Central Govt. Organization/PSU/State Govt. Organization/Semi-State Govt. Organization or any other Central/State Govt. Undertaking, where the auditor is appointed only after the approval of Comptroller and Auditor General of India and the Central Government, their certificates may be accepted even though FRN is not available. However, bidder to provide documentary evidence for the same.</p>		
4.5	<p>In case the Audited Balance Sheet and Profit & Loss Account submitted along with the bid are in currencies other than INR or US\$, the bidder shall have to convert the figures in equivalent INR or US\$ considering the prevailing conversion rate on the date of Balance Sheet and Profit & Loss Account. A CA certificate is to be submitted by the bidder regarding converted figures in equivalent INR or US\$.</p>		

=====