



ऑयल इंडिया लिमिटेड  
( भारत सरकार का उद्यम )  
**Oil India Limited**  
(A Government of India Enterprise)

**Materials Department  
(Rajasthan Project)**  
02-A, District Shopping Centre,  
Saraswati Nagar, Basni  
Jodhpur – 342 005  
Rajasthan, India.  
Phone -0291-2729466  
Fax : 0291-2727050

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**TENDER NO. SJG9335P19**

**Date: 20.08.2018**

**INVITATION TO e-BID UNDER SINGLE STAGE TWO BID SYSTEM**

Dear Sirs,

OIL invites Bids for the supply, installation and commissioning of **Tubing Head Assembly** through its e-Procurement site under **International Competitive Bidding (ICB) - Single Stage Two Bid System**. The bidding documents and other terms and conditions are available at Booklet No. MM-RP-GLOBAL-E-01-2005. The prescribed Bid Forms for submission of bids are available in the tender document folder.

The general details of tender can be viewed by opening the RFx [Tender no.] under RFx and Auctions page. The details of items tendered can be found under Item tab and details can be found under Technical RFx.

The tender is invited with firm price for the specified quantity. Further details of tender are given in Rfx Parameters → Technical Attachments as **ANNEXURE IA**.

**THE TENDER WILL BE GOVERNED BY:**

- a) "General Terms & Conditions" for e-Procurement as per Booklet No. MM-RP-GLOBAL-E-01-2005 for E-procurement (ICB Tenders).
- b) Technical specifications, Quantity and Notes for the **Tubing Head Assembly** as per **Annexure – IA**.
- c) The prescribed Bid Forms for submission of bids are available in the Technical Attachments. Technical Checklist & Commercial Checklist must be filled-up and submitted along with the technical bid.
- d) The items covered by this tender shall be used by Oil India Limited in the PEL/ML areas which are issued/renewed after 01/04/99 and hence Nil Customs Duty during import will be applicable. Indigenous bidder shall be eligible for Deemed Export Benefit / Concessional IGST against this purchase. Details of Deemed Export Benefit are furnished vide MM/RP/GLOBAL/E-01/2005 enclosed.

- e) A certificate issued by a practicing Chartered/Cost Accountant (with Membership Number and Firm Registration Number), certifying the Annual turnover & Net worth as per format prescribed in “Annexure-CA certificate”. The same must be submitted along with the bid.

**SPECIAL NOTE:**

- 1.0 Please note that all tender forms and supporting documents are to be submitted through OIL’s e-Procurement site only except following documents which are to be submitted manually in sealed envelope super scribed with Tender no. and due date to **CGM (Services), Oil India Limited, Rajasthan Project, 2A, Saraswati Nagar, District Shopping Centre, Basni, Jodhpur-342005, Rajasthan** on or before the Bid Closing Date mentioned in the Tender.

- a) Original Bid Security.
- b) Detailed Catalogue.
- c) Any other document required to be submitted in original as per tender requirement.

All documents submitted in physical form should be signed on all pages by the authorised signatory of the bidder and to be submitted in triplicate.

- 2.0 Bidders are requested to examine all instructions, forms, terms and specifications in the bid. Failure to furnish all information required as per the NIT or submission of offers not substantially responsive to the bid in every respect will be at the bidders risk and may result in rejection of its offer without seeking any clarifications.
- 3.0 OIL INDIA LIMITED (OIL) has upgraded its E-tender Portal. As part of the new system, the intending bidder must have Encryption Certificate along with Digital Signature Certificate (DSC) of Class III [Organization]. The date for implementation of new system is 12th April 2017 and the requirement of the new DSC will be applicable for the tenders floated on 12th April 2017 onwards. All our current and prospective esteemed bidders are therefore requested to acquire Class III DSC [Organization] along with Encryption Certificate issued by any of the Licensed Certifying Authorities (CA) operating under Controller of Certifying Authorities (CCA) of India as per Indian IT Act 2000. Guideline for getting Digital Signature and other related information are available on the e-tender website [www.oil-india.com](http://www.oil-india.com). The bid signed using any other digital certificate or digital certificate without organization name of the bidder, will be liable for rejection.
- 4.0 Encryption certificate is mandatorily required for submission of bid. In case bidder created response using one certificate (using encryption key) and bidder subsequently changes the digital signature certificate then the old certificate (used for encryption) is required in order to decrypt his encrypted response for getting the edit mode of his response. Once decryption is done, the bidder may use his new DSC certificate for uploading and submission of his offer. It is the sole responsibility of the bidder to keep their DSC certificate properly. In case of loss of DSC certificate, Oil India Limited is not responsible.
- 5.0 **Two Bid System** shall be followed for this tender and only the price-bids of the bidders whose offers are commercially and technically acceptable shall be opened for further evaluation.

- 6.0 Please ensure that Technical Bid / all technical related documents related to the tender are uploaded in the Technical RFX Response. The “TECHNO-COMMERCIAL UNPRICED BID” shall contain all techno-commercial details except the prices. **Please note that no price details should be uploaded in Technical RFX Response.**
- 7.0 The “PRICE BID” must be strictly as per the price format provided with the tender documents under “Notes & Attachments” tab of the e-tender on OIL’s e-tender portal.
- 8.0 Please refer Annexure-IB for BEC/BRC applicable against this tender. Please ensure compliance to BEC/BRC and submit requisite documentation, failing which offer may be liable for rejection.
- 9.0 Bidder are advised to fill up the Technical bid check list and Response sheet as per given format along with the tender documents.
- 10.0 Please refer “**E-Tender User Manual**” document for help on system settings and procedure to upload technical and price bids.
- 11.0 Amendments to the NIT after its issue will be published on OIL’s website only. Revision, clarification, addendum, corrigendum, time extension etc. to the tender will be hosted on OIL website only. No separate notification shall be issued in the press. Prospective bidders are requested to visit website regularly to keep themselves updated.
- 12.0 Bid must be submitted electronically only through OIL’s e-procurement portal. Bid submitted in any other form will be rejected.
- 13.0 Bidders to take special note of the following conditions:
- 13.1 Against Bid Security/EMD/Performance Bank Guarantee – Only payments through online mode or Submission of Bank Guarantee/LC will be acceptable. No DD/Cheques/Cashier Cheque or any other mode will be acceptable.
- 14.0 Attention about GST: Please ignore the details given about the taxes, duties & levies in anywhere in Tender documents which is not applicable now after implementation of GST with effect from 01.07.2017. Others all terms and condition remains same. Referred annexure for GST uploaded under Technical bid.

Yours faithfully,

OIL INDIA LIMITED

Sd/-

(Bhavik Mody)  
Manager (M&C)  
Rajasthan Project  
Jodhpur, Rajasthan

OIL INDIA LIMITED  
 (A Govt. of India Enterprise)  
 Rajasthan Project,  
 02-A,SARASWATI NAGAR,  
 DISTRICT SHOPPING CENTRE, BASNI  
 JODHPUR- 342005,  
 RAJASTHAN, INDIA

Fax-0291 2727050

Ph-0291 2727048

Email: mat\_rp@oilindia.in

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Tender Fee : INR 0.00 OR USD 0.00  
 Bid Security Amount : INR 119,000.00 OR USD 1,650.00  
 (or equivalent Amount in any currency)

**Bidding Type : Two Bid**

Bid Closing On : 13.11.2018 at 11:00 hrs. (IST)

Bid Opening On : 13.11.2018 at 15:00 hrs. (IST)

Performance Guarantee : Applicable @10% of PO value

OIL INDIA LIMITED invites Global tenders for items detailed below:

Item No./ Mat. Code	Material Description	Quantity	UOM
<b>10</b> 0C000632	<p><b>TUBING HEAD SPOOL</b></p> <p>Description:</p> <p>Tubing Head Assembly, 352.1 Kg/Sq.cm (5000 psi) Working pressure, with 179.4 mm (7.1/16") x 352.1 Kg/Sq.cm (5000 psi) WP top flange, and 279.4 mm (11") x 352.1 Kg/Sq.cm (5000 psi) WP bottom flange, as per API specification 6A, latest edition, Comprising of the following items:</p> <p>1(a) TUBING HEAD SPOOL: (Qty. 1 no. per set)            Tubing Head Spool shall be Straight Bore Bowl design with a landing shoulder to accept mandrel type tubing hanger as given in item 1(d) below. The tubing head spool shall be designed conforming to API Std. 6A latest edition, with the following minimum requirements &amp; provisions.</p> <p># Material: Minimum 60 K API forged steel/Cast alloy Steel            # Product specification level: PSL 1            # Material Class: AA            # Temperature Rating: U            # Working pressure: 352.1 Kg/Sq.cm (5000 psi)            # Test Pressure: 528.1 Kg/Sq.cm (7500 psi)            # Minimum ID of the spool: 168 mm            # Casing Size: Both 5 ½" &amp; 7" Casing, by changing removable type bit pilot &amp; secondary seal assembly.</p> <p>The tubing head spool shall be furnished with the followings:</p> <p>1(a)(i) Top Connection of tubing head spool: Flanged, 179.4 mm (7.1/16"), RX-46 ring grooved,352.1 Kg/Sq.cm (5000 psi) Working Pressure. Suitable to accommodate the tubing hanger [item 1(d)] and complete with Tie-down Screws to hold the tubing hanger in place.</p>	7	NO

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Item No./ Mat. Code	Material Description	Quantity	UOM
	<p>1(a)(ii) Side Connection of tubing head spool: Studded, 52.4 mm (2.1/16"); RX-24 ring grooved, 352.1 Kg/Sq.cm (5000 psi) Working Pressure, two numbers on diametrically opposite side (180 Degree apart). Both side outlets shall be internally threaded with 38.1 mm (1.1/2") LP threads for installing valve removal plug.</p> <p>1(a)(iii) Bottom Connection of tubing head spool: Flanged, 279.4 mm (11"); Rx-54 ring grooved, 352.1 Kg/Sq.cm (5000 psi), Working Pressure. Suitable to accommodate removable type Bit Pilot / Bit Guide [item 1(b)] and Secondary Seal Assembly [item 1(c)]. Preparation shall be such that the Bit Pilot / Bit Guide is held in place by snap/retainer rings, and Secondary Seal Assembly sits in the counter bore properly. Bottom flange shall be provided with testing port facilities with 3/4" NPT outer plug having Allen head, and 3/8" NPSC check valve having Allen head installed.</p> <p>1(b) BIT PILOT/GUIDE (FOR 7" OD CASING): (Qty. 1 no. per set)</p> <p>Removable type bit pilot to be used in conjunction with secondary seal assembly [item 1(c)] for installation in tubing head spool [item 1(a)] and held in place by snap/retainer ring and suitable for 177.8 mm (7") OD casing. The bit pilot shall be such that it prevents casing &amp; secondary seal assembly from getting damaged during running-in of any down hole tools. The minimum ID of the bit pilot shall be 6 1/2" (165.10 mm). The bit pilot along with secondary seal [item 1(c)] shall be positioned to accommodate casing length of 3 3/4" (95.25 mm) from bottom surface of the Tubing Head Spool.</p> <p>1(c) SECONDARY SEAL ASSEMBLY (FOR 7 " OD CASING): (Qty. 1 no. per set)</p> <p>Removable, self-energised (pressure actuated) type, FS Seal (Double seal)/Lip Seal design, secondary seal assembly, 352.1 Kg/Sq.cm (5000 psi) W.P to suit bottom preparation of tubing head spool [item 1(a)] and to seal off 177.8 mm (7") OD casing. The secondary seal element along with bit pilot shall be positioned to accommodate casing length of 3 3/4" (95.25 mm) from bottom surface of the Tubing Head Spool.</p> <p>1(d) TUBING HANGER: (Qty. 1 no. per set)</p> <p>Tubing hanger, single completion suspended mandrel type, with extended seal necks complete with additional upper seal ring to be energised by pack off adapter flange [item no 1(e)], and complete with lower seal ring.</p> <p>Tubing hanger shall be made of forged alloy steel (Minimum 60 K API material), with bottom threads to hang 73.03 mm (2.7/8") OD EUE 8 TPI round threaded tubing, and top thread 73.03 mm (2.7/8") OD EUE API 8 TPI thread for lifting, and suitable for above tubing head spool [item 1(a)].</p> <p>The tubing hanger shall also be provided with 2.1/2" H BPV 4TPI 90 Deg. LH thread for installing 2.1/2" H Back Pressure Valve, with minor dia. 2.4075 +/- 0.0025" (61.1505 mm +/- 0.0635 mm), which will be the minimum ID of the tubing hanger.</p>		

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Item No./ Mat. Code	Material Description	Quantity	UOM
	<p>1(e) PACK OFF ADAPTER FLANGE (FOR 5 XMT): (Qty. 1 no. per set)</p> <p>Pack off Adapter Flange, suitable for mounting on above tubing head spool [item 1(a)] &amp; fit over extended neck tubing hanger [item 1(d)]. The Material of the pack of adaptor flange should be SS (stainless steel). The pack off adapter flange shall be designed as below-</p> <p>1(e)(i) Top Connection of Pack off Adapter Flange: Studded, 65.09 mm (2.9/16"), RX-27 ring grooved, 352.1 Kg/Sq.cm (5,000 psi), Working Pressure. The top of the vertical bore shall be suitably chamfered to guide wire line tool.</p> <p>1(e)(ii) Bottom Connection of Pack off Adapter Flange: Flanged, 179.4 mm (7.1/16"), RX-46 ring grooved, 352.1 Kg/Sq.cm (5000 psi) Working Pressure. Bottom flange shall be provided with testing port facilities with 3/4" NPT outer plug having Allen head, and 3/8" NPSC check valve having Allen head installed.</p> <p>1(f) CASING VALVES: (Qty 02 nos. per set)</p> <p>Gate Valves (API 6A), forged Steel, 52.39 mm (2.1/16"), 352.1 Kg. /Cm. Sq. (5000 psi) working pressure, flanged end, RX 24 ring grooved, full bore through conduit, complete with hand wheel, and one no. installed in each side outlet of tubing head spool [item 1(a)].</p> <p>The Gate Valve shall have replaceable gate and seat assembly, parallel solid slab gate construction with floating seat, back seat arrangement on the stem, non-rising stem supported on two thrust bearings, with plastic packing and grease injection ports.</p> <p>1(g) STUDS &amp; NUTS:</p> <p>1(g)(i) Stud 1.3/8" dia. x 11.1/4" long, with 2 hexagonal nuts each. : (Qty. 12 nos per set)</p> <p>1(g)(ii) Stud 1.7/8" dia. x 13.3/4" long, with 2 hexagonal nuts each. : (Qty. 12 nos per set)</p> <p>1(h) RING JOINT GASKETS:</p> <p>1(h)(i) Ring joint Gasket, Size RX 24 : (Qty. 02 nos. per set) (In installed condition with casing valves)</p> <p>1(h)(ii) Ring joint Gasket, Size RX27 : (Qty. 01 no per set)</p> <p>1(h)(iii) Ring joint Gasket, Size RX46 : (Qty. 01 no per set)</p> <p>1(h)(iv) Ring joint Gasket, Size RX 54 : (Qty. 01 no per set)</p> <p>2. ACCESSORIES/SPARES:</p> <p>2(a) Redress Kit for Tubing Hanger (Seal rings for body &amp; extended neck): (Qty. 01 no. per 05 set of spool)</p> <p>2(b) Redress Kit for 7" Secondary Seal Assembly (seal packing): (Qty. 01 no. per 05 set of spool)</p> <p>2(c) Back pressure Valve 2.1/2" Nom.: (Qty. 01 no. per 5 set of spool)</p> <p>2(d) Valve Removal Plug, size 1.1/2"LP: (Qty. 01 no. per 5 set of spool)</p>		

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Item No./ Mat. Code	Material Description	Quantity	UOM
	<p>2(e)Tools:</p> <p>2(e)(i) Circlip Plier or any other suitable tool for removing / installing snap / retainer ring of bit pilot: (Qty. 01 no. per 5 set of spool)</p> <p>2(e)(ii) Allen Keys of suitable sizes for removing / installing outer plug and inner check valve of test port: (Qty. 01 no. per 5 set of spool)</p> <p>2(f) BIT PILOT / GUIDE (FOR 5.1/2" OD CASING): (Qty. 01 no. per 5 set of spool)</p> <p>Removable type bit pilot, to be used in conjunction with secondary seal assembly [item 2(g)] for installation in tubing head spool [item 1(a)], suitable for 139.7 mm (5.1/2") OD casing and held in place by snap/retainer ring. The bit pilot should be such that it prevents casing &amp; secondary seal assembly from getting damaged during running-in of any down hole tools. The minimum ID of the bit pilot shall be 5"(127 mm). The bit pilot along with secondary seal [item 1(c)] shall be positioned to accommodate casing length of 3 3/4" (95.25 mm) from bottom surface of the Tubing Head Spool.</p> <p>2(g) SECONDARY SEAL ASSEMBLY (FOR 5.1/2" OD CASING): (Qty. 01 no. per 5 set of spool)</p> <p>Removable, self-energised (pressure actuated) type, FS Seal (Double seal)/Lip Seal design, secondary seal assembly, 352.1 Kg/Sq.cm (5000 psi) W.P, to suit bottom reparation of tubing head spool [item 1(a)] and to seal off 139.7mm (5.1/2") OD casing. The secondary seal element along with bit pilot shall be positioned to accommodate casing length of 3 3/4" (95.25 mm) from bottom surface of the Tubing Head Spool.</p> <p>2(h) Redress kit for 5.1/2" secondary seal Assembly (seal Packing): (Qty.01 no. per 5 set of the spool).</p> <p>2(i) TUBING HANGER (FOR VAM TOP TUBING): (Qty.01 no. per 5 set of the spool).</p> <p>Tubing hanger shall be single s completion suspended mandrel type, with extended seal necks complete with additional upper seal ring to be energised by pack off adapter flange [item no 1(e)], and complete with lower seal ring.</p> <p>Tubing hanger shall be made of forged alloy steel (Minimum 60 K API material), with bottom threads to hang 73.03 mm (2.7/8") OD VAM TOP Tubing and top thread 73.03 mm (2.7/8") OD EUE API 8 TPI thread for lifting, and suitable for above tubing head spool [item 1(a)].</p> <p>The tubing hanger shall also be provided with 2.1/2" H BPV 4TPI 90 Deg LH thread for installing 2.1/2" H Back Pressure Valve, with minor dia 2.4075 +/- 0.0025" (61.1505 mm +/- 0.0635 mm), which will be the minimum ID of the tubing hanger.</p>		

**Standard Notes:** 1) The tender is invited under SINGLE STAGE-TWO BID SYSTEM. The bidder has to submit both the "TECHNO-COMMERCIAL UNPRICED BID" and "PRICED BID" bid through electronic form in the OIL's e- Tender portal within the Bid Closing Date and Time stipulated in the

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e-Tender. The "TECHNO-COMMERCIAL UNPRICED BID" is to be submitted as per Scope of Work & Technical Specification of the tender and "PRICED BID" as per the "Price Bid format" attached under "Notes and Attachments" tab.

2) In Technical Bid opening, only Technical Rfx will be opened. Therefore, the bidder should ensure that "TECHNO-COMMERCIAL UNPRICED BID" should contain details as mentioned in the technical specifications as well as BEC/ BRC. **No price should be given in above Technical bid otherwise the offer will be rejected.** Please go through the help documents in details before uploading the document and ensure uploading of technical bid as per the instructions. The "PRICE BID" must contain the price schedule and the bidder's commercial terms and conditions. The prices of the items should be quoted in Price Bid format" attached under "Notes and Attachments" tab.

3) Bid should be valid for **minimum 120 days** from bid closing date, failing which offer shall be rejected.

4) The original bid security (Amount is mentioned above and also in Rfx Parameters of the tender in OIL's e-portal) should reach us before bid closing date and time of the technical bid. Bid without original Bid Security will be rejected. The bidders who are exempted from submitting the Bid Bond should attach documentary evidence in the Technical RFX Response as per clause 9.8 of Section A General Terms and conditions for Global Tender (MM/RP/GLOBAL/E-01/2005). The bid security shall be valid up to **12.06.2019**. Only payments through online mode or Submission of Bank Guarantee/LC will be acceptable. No DD/Cheques/Cashier Cheque or any other mode will be acceptable.

Bidders are requested to advise the Bank Guarantee issuing bank to comply with the following and ensure to submit, the receipt of the copy of SFMS message as sent by the issuing bank branch, along with the original Bid security to OIL's order/contract issuing office or upload the same on OIL's e-tender portal.

The bank guarantee issued by the bank must be routed through SFMS platform as per following details:

- (i) "MT 760 / MT 760 COV for issuance of bank guarantee
- (ii) "MT 760 / MT 767 COV for amendment of bank guarantee

The above message / intimation shall be sent through SFMS by the BG issuing bank branch to Axis Bank, Jodhpur Branch, IFS Code - UTIB0000057; Swift Code: AXISINBB057. Branch Address - AXIS Bank Ltd, Prince Tower, Near Jaljog Circle, Residency Road, Jodhpur - 342003"

5) Performance Security @10% of order value is applicable against this tender. Please refer clause 10.0 of Section A of General Terms and conditions for Global Tender (MM/RP/GLOBAL/E-01/2005).

Bidders are requested to advise the Bank Guarantee issuing bank to comply with the following and ensure to submit, the receipt of the copy of SFMS message as sent by the issuing bank branch, along with the original Performance Bank Guarantee to OIL's order/contract issuing office.

The bank guarantee issued by the bank must be routed through SFMS platform as per following details:

- (i) "MT 760 / MT 760 COV for issuance of bank guarantee
- (ii) "MT 760 / MT 767 COV for amendment of bank guarantee

The above message / intimation shall be sent through SFMS by the BG issuing bank branch to Axis Bank, Jodhpur Branch, IFS Code - UTIB0000057; Swift Code: AXISINBB057. Branch Address - AXIS Bank Ltd, Prince Tower, Near Jaljog Circle, Residency Road, Jodhpur - 342003"



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6) PRICED BIDS OF ONLY THOSE BIDDERS WILL BE OPENED WHOSE OFFERS ARE FOUND TECHNICALLY ACCEPTABLE. THE TECHNICALLY ACCEPTABLE BIDDERS WILL BE INFORMED BEFORE OPENING OF THE "PRICED BID".

7) Bidders to note that Govt. of India under Micro, Small and Medium Enterprises Development (MSMED) Act 2006, has proclaimed the Public Procurement Policy, 2012 with effect from 1st April, 2012 in respect of procurement of goods and services, produced and provided by micro and small enterprises, by its Ministries, Departments and Public Sector Undertakings for promotion and development of Micro and Small Enterprises. A new Clause on applicability of Public Procurement Policy for procurement of goods from Micro and Small Enterprises(MSE) in the tender is furnished vide General Terms and Conditions for Global Tender (MM/RP/GLOBAL/E-01/2005). Bidders are requested to take note of the same and to submit their offers accordingly.

8) To ascertain the substantial responsiveness of the bid OIL reserves the right to ask the bidder for clarification in respect of clauses covered under BRC also and such clarifications fulfilling the BRC clauses in toto must be received on or before the deadline given by the company, failing which the offer will be summarily rejected.

9) General terms and conditions of Global tender (document MM/RP/GLOBAL/E-01/2005) is enclosed.

10) The Integrity Pact is applicable against this tender. Therefore, please attach the Integrity Pact document duly signed along with your quotation as per BRC. The name of the OIL's Independent External Monitor at present are as under:

1. SHRI RAJIV MATHUR, IPS (Retd.),  
E-mail : rajivmathur23@gmail.com
2. SHRI SATYANANDA MISHRA, IAS(Retd.)  
E-Mail ID : satyanandamishra@hotmail.com
3. SHRI JAGMOHAN GARG, Ex-Vigilance Commissioner, CVC  
E-Mail id : jagmohan.garg@gmail.com

11) GST (Goods & Service Tax) will be cost loaded as quoted and in line with provisions of the bidding document. Any claim subsequently by the bidders for additional payment/liability shall not be admitted and has to be borne by the bidders. For GST clause please refer Annexure-GST.

12) Price should be maintained as per the price format uploaded under "Notes and Attachments" tab only. The price quoted in the as per the price format under "Notes and Attachments" tab will only be considered.

13) Bidders without having E-tender Login ID and Password should complete their online registration at least seven (7) days prior to the scheduled bid closing date and time of the tender. For online registration, Bidder may visit the OIL's E-tender site <https://etender.srm.oilindia.in/irj/portal>

14) Necessary Login ID & Password will be issued by OIL only after submitting the complete online registration by the Bidder. In the event of late registration/incomplete registration by Bidder, OIL INDIA LIMITED shall not be responsible for late allotment of User ID & Password and request for bid closing date extension on that plea shall not be entertained by Company.

15) MSEs Units (manufacturers/Service Providers only and not their dealers/distributors) who are already registered with District Industry Centers or Khadi & Village Industries Commission or Khadi & Village Industries Board or Coir Board or National Small Industries Corporation or Directorate of Handicrafts & Handloom or any other body specified by Ministry of MSME are

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exempted from payment of Bid Security (EMD) irrespective of monetary limit mentioned in their registration, provided they are registered for the item they intend to quote/participate.

16) For availing benefits under Public Procurement Policy (Purchase preference & EMD exemption), the interested MSE Bidders must ensure that they are the manufacturer of tendered item(s) and registered with the appropriate authority for the said item(s). Bids without EMD shall be rejected, if the technical offer does not include a valid copy of relevant MSE Certificate issued by appropriate authority specifying the item as per tender. Therefore, it is in the interest of such MSE Vendors to furnish a copy of complete certificate to the concerned tender handling officer of OIL at least seven (7) days prior to the scheduled Bid Closing Date of the tender; seeking clarification/confirmation as to whether their registered item is eligible for EMD exemption or not. Late communication in this regard and request for bid closing date extension on that plea shall not be entertained by Company.

17) Purchase Preference on Local Content is applicable against this tender. Please refer the Special Notes in this document for the applicable clause.

**Special Notes** : 1) The Bidder shall confirm in their technical bid about compliance of all the points under technical specification and notes of the tender.

2) The Bidder shall submit the relevant drawing and literature along with technical bids given below

- (a) Cross Sectional Drawing showing major dimensions.
- (b) Product Catalogue.
- (c) Manufactures Quality assurance plan(QAP)

3) Each item (as applicable) shall bear markings on name plate as follows:

- a. API Monogram
- b. OIL's purchase order no.
- c. equipment serial number
- d. Manufacturer's name
- e. rated working pressure, bore size
- f. material of construction, PSL, PR, & Trim designation etc.
- g. year of manufacture

In addition to above, followings shall be embossed permanently on the body of each spool:

- a. API Monogram
- b. OIL's purchase order no.
- c. equipment serial number
- d. manufacturer's name
- e. rated working pressure & bore size

4) Third Party Inspection shall be carried out by Oil India Ltd.'s approved Third Party Inspection Agency viz. M/s. I.R.S., M/s. RITES, M/s. Lloyds, M/s. Bureau Veritas, M/s. DNV-GL and M/s. Tuboscope Vetco for API Specification 6A. The scope of inspection will cover the followings.

- a. General Design,
- b. Material,
- c. Welding (if any),
- d. Quality Control,
- e. Equipment Marking,
- f. Storing, packaging & shipping,
- g. Radiography test, wherever applicable,
- h. any other aspects found necessary by TPIA.

5) The TPI report shall be submitted along with the material supply.

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BB. The bids conforming to the specifications, terms & conditions stipulated in the tender and considered to be responsive after subjecting to the Technical and Financial criteria will be considered for further evaluation as given below:

1.0 If there is any discrepancy between the unit price and the total price, the unit price will prevail and the total price shall be corrected. Similarly, if there is any discrepancy between words and figure, the amount in words shall prevail and will be adopted for evaluation.

2.0 To ascertain the substantial responsiveness of the bid, OIL reserves the right to ask the bidder for clarification in respect of clauses covered in Technical and Financial criteria also and such clarifications fulfilling the Technical and Financial criteria clauses in total must be received on or before the deadline given by the company, failing which the offer will be summarily rejected.

3.0 The original equipment manufacturer (OEM) of the casing valve (item 1.f) shall be same as the OEM of tubing head spool (item 1. a) failing which offer will be rejected.

4.0 The bidder shall confirm that the material to be supplied shall be new, of the recent make of the best quality and workmanship and shall be guaranteed by the seller for a period of 18 months from the date of despatch/shipment of 12 months from the date of receipt at destination, whichever is earlier, against defects arising from faulty materials, workmanship or design. Defective goods/materials or parts notified by OIL to the seller shall be replaced immediately by the seller on F.O.R destination basis including payment of all taxes and duties at seller's expense. This guarantee shall survive and hold good notwithstanding inspection, payment for and acceptance of the goods.

**Purchase preference policy (linked with Local Content)(PP-LC)**

a) Ministry of Petroleum & Natural Gas, Government of India implemented PP-LC Policy to provide Purchase Preference (linked with local content) by notification no. Ref. O-27011/44/2016-ONG-II/FP dtd. 25.04.2017.

b) As per the PP-LC policy, 50% of the tendered quantity would be awarded to the lowest techno-commercially qualified LC (Local Content) manufacturer / supplier which are within the price band of 10% of the L1, subject to matching the L1 price. Bidders seeking Purchase preference (linked with Local Content)(PP-LC) shall be required to meet / exceed the target of Local Content (LC) as per values furnished vide MOPNG notification no. O-27011/44/2015-ONG-II/FP dated 25.04.2017 as on the bid closing date. The remaining quantity will be awarded to L1 (i.e. Non Local Content (NLC) manufacturer / supplier not meeting prescribed LC criteria).

c) In case a bidder is eligible to seek benefits under PP-LC policy as well as Public Procurement Policy for MSEs-Order 2012, then the bidders should categorically seek benefits against only one of the two policies i.e. either PP-LC or MSE policy. If a bidder seeks free of cost tender document under the MSE policy, then it shall be considered that the bidder has sought benefit against the MSE policy and this option once exercised cannot be modified subsequently.

d) Price Break-up: The bidder shall provide break up of "Local component" and "Imported Component" along with their price bid.

e) Such bidders shall furnish following undertaking from the manufacturer on Manufacturer's letter head along with their techno-commercial bid. The undertaking shall become a part of the contract:

"We \_\_\_\_\_ (Name of Manufacturer) undertake that we meet the mandatory minimum Local Content (LC) requirement i.e. \_\_\_\_\_ (to be filled as notified at Enclosure I of the policy) for claiming purchase preference linked with Local Contents under the Govt. policy against under tender no. \_\_\_\_\_."

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f) Above undertaking shall be supported by the following certificate from Statutory Auditor engaged by the bidder, on the letter head of such Statutory Auditor (as per the provisions of the aforesaid policy):

"We \_\_\_\_\_ the statutory auditor of M/s \_\_\_\_\_ (name of the bidder) hereby certify that M/s \_\_\_\_\_ (name of manufacturer) meet the mandatory Local Content requirements of the Goods and/or Services i.e. \_\_\_\_\_ (to be filled as notified at Enclosure I of the policy) quoted vide offer No. \_\_\_\_\_ dated \_\_\_\_\_ against OIL's tender No. \_\_\_\_\_ by M/s \_\_\_\_\_ (Name of the bidder).

g) Failure to submission of documents as mentioned in a), b) & c) above will be treated as "Calculation of LC is not verifiable, the value of LC of the said component shall be treated as NIL" and hence will not be eligible for PP-LC.

h) At the time of bidding, the bidder has to confirm in their bid for submission/complying the following in the event of order:

1) In case of procurement of goods under PP-LC, the LC content may be calculated by the supplier and the verification of the procurement of goods, service shall be carried out by a Statutory Auditor engaged by the bidder.

2) The supplier shall provide the necessary local content documentation to the statutory auditor, which shall review and determine the local content requirements have been met, issue a local content certificate to that effect on behalf of procuring company, stating the percentage of local content in the good or service measured.

3) The local content certificate shall be submitted along with each invoice raised. However, the % of local content may vary with invoice while maintaining the overall % of local content for the total purchase of the pro-rata local content requirement. In case, it is not satisfied cumulatively in the invoices raised up to that stage, the supplier shall indicate how the local content requirement would be met in the subsequent stages.

i) A bidder who has been awarded the contract after availing Purchase Preference is found to have violated the LC provision, in the execution of the procurement contract of goods and/or services shall be subject to financial penalty over and above the PBG value prescribed in the contract and shall not be more than an amount equal to 10% of the Contract Price. View this, the supplier shall confirm in their bid for submission of PBG (PBG-PPLC) of 10% of the contract value which shall be valid throughout the execution of the contract (format as provided vide the notification). This PBG-PPLC is in addition to the PBG, which is required to be submitted by the successful bidder as per OIL's general terms & condition. Bidders to provide an undertaking complying to the submission of additional PBG along with their bid, in case of availing PPLC benefit.

j) Bidders should note that PP - LC shall not be available in case of procurement of goods / services falling under the list of items reserved for exclusive purchase from Micro and Small Enterprise (MSEs) or Domestically Manufactured Electronic Products (DMEP).

### **BG CONFIRMATION**

Please advise the Bank Guarantee issuing bank to comply with the following and ensure to submit, the receipt of the copy of SFMS message as sent by the issuing bank branch, along with the original Bank Guarantee to OIL's order/contract issuing office.

The bank guarantee issued by the bank must be routed through SFMS platform as per following

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details:

(i) "MT 760 / MT 760 COV for issuance of bank guarantee

(ii) "MT 760 / MT 767 COV for amendment of bank guarantee

The above message / intimation shall be sent through SFMS by the BG issuing bank branch to Axis Bank, Jodhpur Branch, IFS Code - UTIB0000057; Swift Code: AXISINBB057. Branch Address - AXIS Bank Ltd, Prince Tower, Near Jaljog Circle, Residency Road, Jodhpur - 342003.

CC. BID REJECTION CRITERIA (BRC)	Compliance by Bidder	
	Indicate 'Confirmed' / 'Not Confirmed' / Not applicable	Indicate Corresponding page ref. of unpriced bid
<p>In addition to the General Terms and Conditions for Global Tender, the following BEC / BRC criteria will be applicable against this tender:</p> <p>The bids shall conform to the specifications, terms and conditions given in the tender. Bids shall be rejected in case the item(s) offered do not conform to technical specifications and to the respective international / national standards wherever stipulated.</p> <p>Notwithstanding the general conformity of the bids to the stipulated specifications, and terms &amp; conditions, the following requirements shall have to be particularly met by the bidders, without which the offer will be considered as non-responsive and rejected. All the documents related to BEC / BRC must be submitted along with the technical bid.</p>		
<b>1.0 TECHNICAL BRC</b>		
<b>Bidder must meet the following criteria failing which the bid shall be rejected:</b>		
<p>1.1 Bidder's qualification: The bidder shall be an Original Equipment Manufacturer of the tendered item(s), or shall be an authorized agent / dealer / distributor/supply house of an Original Equipment Manufacturer of the tendered item(s) having valid authorization letter/dealership certificate with warranty/guarantee back up from the principal (OEM). Copy of authorization letter/ dealership certificate with warranty / guarantee back up from the principal (OEM) shall be submitted along with the technical bid.</p>		
<p>1.2 The Original Equipment Manufacturer of the tendered item(s) shall be holding relevant API certificate(s) with continuous validity for 5 years preceding original bid closing date of the tender, and copy of relevant API certificate(s) shall be submitted along with the technical bid.</p>		
<p>1.3 Bidder's experience: In case the bidder is an Original Equipment Manufacturer of the tendered item(s), the bidder shall have experience of successful execution of past supply for minimum 50% quantity (to be rounded off to next higher integer) of each tender item of same or higher size &amp; rating (class, WP, PSL, PR etc) as specified in the tender, against purchase order / contract dated within last 5 years preceding the original bid closing date of the tender, to any Oil &amp; Gas Industry or service provider to an E&amp;P company, either by themselves or through their agent / dealer / distributor / stockiest / supply house.</p>		
<p>1.4 In case the bidder is an authorized agent /dealer /distributor /supply house, a) The OEM (principal) shall fulfil the experience criteria mentioned in clause 2(i) (a) mentioned above. b) Additionally, the bidder himself shall have experience of successful execution of past supply for minimum 50% quantity (to be rounded off to next higher integer) of each tendered item of same or higher size &amp; rating (class, WP, PSL, PR etc.) as specified in the tender, against purchase order / contract dated within last 5 years preceding the original bid closing date of the tender, to any Oil &amp; Gas Industry or service provider to an E&amp;P company, provided either from the same OEM (principal) or from any other OEM.</p>		
<p>1.5 The bidder shall submit documents in support of their previous supply experience of each tendered item and of the principal (OEM), as applicable under clause Nos. 2.1(a), 2.2 (a) &amp; 2.2 (b) mentioned above as follows:</p> <p>(a) Copy(ies) of Purchase Order(s)/Contract document(s), and (b) Any one or combination of the following documents that confirms the successful execution of each of the purchase order(s) / contract(s):</p> <ul style="list-style-type: none"> <li>- Completion report/performance certificate from the clients,</li> <li>- Bill of lading,</li> <li>- Delivery challan/Invoice etc.</li> <li>- Any other documentary evidence that can substantiate the successful execution of each of the purchase Order(s)/contract(s) cited above.</li> </ul>		
<b>2.0 FINANCIAL CRITERIA:</b>		
<p>2.1 The bidder shall have an annual financial turnover of minimum US\$ 41,319.00 or INR 29.75 Lakhs during any of the preceding 03 (Three) financial/accounting years reckoned from the original bid closing date, irrespective of whether their bid is for all the tendered items or not.</p>		
<p>2.2 "Net Worth" of the bidder should be positive for the financial/accounting year just preceding to the original Bid Closing Date of the Tender.</p>		
<p>2.3 Considering the time required for preparation of Financial Statements, if the last date of preceding financial/accounting year falls within the preceding six months reckoned from the original bid closing date and the Financial Statements of the preceding financial/accounting year are not available with the bidder, then the financial turnover of the previous three financial/accounting years excluding the preceding financial/accounting year will be considered. In such cases, the Net worth of the previous financial/accounting year excluding the preceding financial/accounting year will be considered. However, the bidder has to submit an affidavit/ undertaking certifying that 'the balance sheet/Financial Statements for the financial year ..... has actually not been audited so far'.</p>		

	<b>Compliance by Bidder</b>	
<p>Notes:</p> <p>a) For proof of Annual Turnover &amp; Net worth any one of the following document must be submitted along with the bid:-</p> <p>i) A certificate issued by a practicing Chartered/Cost Accountant (with Membership Number and Firm Registration Number), certifying the Annual turnover &amp; Net worth as per format prescribed as in CA certificate document.</p> <p>OR</p> <p>ii) Audited Balance Sheet along with Profit &amp; Loss account. In case of foreign bidders, self-attested/digitally signed printed published accounts are also acceptable.</p> <p>b) In case the bidder is a Central Govt. Organization/PSU/State Govt. Organization/Semi-State Govt. Organization or any other Central/State Govt. Undertaking, where the auditor is appointed only after the approval of Comptroller and Auditor General of India and the Central Government, their certificates may be accepted even though FRN is not available. However, bidder to provide documentary evidence for the same.</p>		
<p>2.4 In case the Audited Balance Sheet and Profit &amp; Loss Account submitted along with the bid are in currencies other than INR or US\$ , the bidder shall have to convert the figures in equivalent INR or US\$ considering the prevailing conversion rate on the date on which the Audited Balance Sheet and Profit &amp; Loss Account is signed. A CA certificate is to be submitted by the bidder regarding converted figures in equivalent INR or US\$.</p>		

	<b>Compliance by Bidder</b>	
<b>3.0 COMMERCIAL CRITERIA:</b>		
3.1 Bids are invited under Single Stage Two Bid System. Bidders shall quote accordingly. Price/Cost details should not be furnished in the Technical (i.e. Unpriced) bid. The "Unpriced Bid" shall contain all techno-commercial details except the prices/rates, which shall be kept blank. The "Price Bid" must contain the price schedule and the bidder's commercial terms and conditions. Bids not complying with above submission procedure shall be rejected outright without any further reference.		
3.2 The prices offered shall have to be firm through delivery and not subject to variation on any account. A bid submitted with an adjustable price will be treated as non-responsive and rejected.		
3.3 Bids received in physical form against online invitation through e-portal shall be rejected (except the documents specifically called for in hard copies, if any). Similarly, Bids received after the bid closing date and time shall be rejected. Also, modifications to bids received after the bid closing date & time shall not be considered.		
3.4 Bids containing incorrect statement shall be rejected.		
3.5 Validity of the bid shall be minimum 120 days from the date of Bid closing. Bids with lesser validity shall be rejected.		
3.6 Bid Security in ORIGINAL shall be furnished by the Bidder as a part of their TECHNICAL BID. The amount of Bid Security and its validity shall be as specified in the Bid Document. Any bid not accompanied by a proper bid security in ORIGINAL shall be rejected without any further consideration. A bid shall be rejected straightway if Original Bid Security is not received within the stipulated date & time mentioned in the Tender and/or if the Bid Security validity is shorter than the validity indicated in Tender and/or if the Bid Security amount is lesser than the amount indicated in the Tender.  For exemption for submission of Bid Security please refer Bid security clause under Amendments of "General Terms & Conditions" for e-Procurement as per Booklet No. MM-RP-GLOBAL-E-01-2005 (Rev May 2016) for E-procurement (ICB Tenders).		
3.7 Successful bidder shall be required to furnish a Performance Security equivalent to ten percent (10%) of total evaluated value of the Purchase Order. Bidders should undertake in their bids to submit Performance Security as stated above		
3.8 A bid shall be rejected straightway if it does not conform to any one of the following clauses:  (a) Validity of bid shorter than the validity called for in the Tender.  (b) Original Bid Security not received within the stipulated date & time mentioned in the Tender.  (c) Bid Security with (i) validity shorter than the validity called for in Tender and/or (ii) Bid Security amount lesser than the amount indicated in the Tender.  (d) In case the Party refuses to sign Integrity Pact.		
3.9 Bidder must accept and comply with the following clauses as given in the Bid Document, failing which bid shall be liable for rejection:  i) Liquidated Damages ii) Guarantee of material iii) Arbitration / Resolution of Dispute iv) Force Majeure v) Applicable Laws vi) Performance Security		



**ANNEXURE**

**CERTIFICATE OF ANNUAL TURNOVER & NET WORTH**

TO BE ISSUED BY PRACTISING **CHARTERED ACCOUNTANTS' FIRM** ON THEIR LETTER HEAD

**TO WHOM IT MAY CONCERN**

This is to certify that the following financial positions extracted from the audited financial statements of M/s..... (Name of the Bidder) for the last three (3) completed accounting years upto .....(as the case may be) are correct.

<b>YEAR</b>	<b>TURNOVER</b> In INR (Rs.) Crores / US \$ Million)*	<b>NET WORTH</b> In INR (Rs.) Crores / US \$ Million)*

\*Rate of Conversion (if used any): USD 1.00 = INR.....

Place:

Date:

Seal:

Membership No. :

Registration Code:

Signature

\* Applicable only for GLOBAL tenders.

**BID SECURITY FORM**

TO,  
OIL INDIA LIMITED  
RAJASHTAN PROJECT,  
JODHPUR - 342005  
RAJASTHAN, INDIA

Whereas ..... (hereinafter called 'the Bidder') has submitted their Bid No. .... dated..... against OIL INDIA LIMITED, JODHPUR, RAJASTHAN, INDIA (hereinafter called the Purchaser ) 's tender No..... for the supply of .....

..... ( hereinafter called 'the Bid') KNOW ALL MEN by these presents

That we .....of ..... having our registered office at ..... (hereinafter called 'the Bank') are bound unto the Purchaser, in the sum of .....

for which payment well and truly to be made to the said Purchaser, the Bank binds itself, its successors and assigns by these presents.

Sealed with the said Bank this .....day of .....

**THE CONDITIONS of this obligation are :**

1. If the Bidder withdraws their Bid during the period of Bid validity specified by the Bidder, or
2. If the Bidder, having been notified of the acceptance of their bid by the Purchaser during the period of bid validity :
  - a) fails or refuses to accept the order ; or
  - b) fails or refuses to furnish the performance securityor
3. If the Bidder furnishes fraudulent document/information in their bid.

We undertake to pay to the Purchaser up to the above amount upon receipt of their first written demand (by way of letter /fax/cable) without the Purchaser having to substantiate their demand, provided that in their demand the Purchaser will note that the amount claimed by it is due to it owing to the occurrence of any of the conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to and including \_\_\_\_\_ ( *Bidder to indicate specific date as mentioned in the tender*), and any demand in respect thereof should reach the Bank not later than the above date.

**The details of the issuing bank and controlling bank are as under:**

**A.Issuing Bank**

- 1. Full address of the bank:**
- 2. Email address of the bankers:**
- 3. Mobile nos. of the contact persons:**

**B.Controlling Office**

- 1. Address of the controlling office of the BG issuing banks:**
- 2. Name of the contact persons at the controlling office with their mobile nos. and email address:**

*Signature & Seal of the Bank*

**PERFORMANCE SECURITY FORM**

TO,

OIL INDIA LIMITED  
RAJASHTAN PROJECT,  
JODHPUR - 342005  
RAJASTHAN, INDIA

WHEREAS.....

(Name of the Seller)

(herein after called 'the Seller') has undertaken, in pursuance of Order No.

.....dated...../...../..... to supply.....

.....(description of Goods and Services)

hereinafter called 'the Contract'.

AND WHEREAS it has been stipulated by you in the said Contract that the Seller shall furnish you with a Bank Guarantee by a recognized Bank for the sum specified therein as security for compliance with the Seller's performance obligation in accordance with the Contract.

AND WHEREAS we have agreed to give the Seller a Guarantee :

THEREFORE we hereby affirm that we are Guarantors on responsible to you, on behalf of the seller, upto a total of..... (Amount of the

Guarantee in words and figures) and we undertake to pay you, upon first written demand declaring the Seller to be in default under the contract and without cavil or argument and sum or sums within the limits of .....

(Amount of Guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This Guarantee is valid until the ..... day of .....

**The details of the issuing bank and controlling bank are as under:**

**A.Issuing Bank**

- 1. Full address of the bank:
- 2. Email address of the bankers:
- 3. Mobile nos. of the contact persons:

**B.Controlling Office**

- 1. Address of the controlling office of the BG issuing banks:
- 2. Name of the contact persons at the controlling office with their mobile nos. and email address:

**Signature & Seal of the gurantors**

Date .....

.....

Witness

## **ANNEXURE - GOODS AND SERVICES TAX**

1. For the purposes of levy and imposition of GST, the expressions shall have the following meanings:
  - (a) GST - means any tax imposed on the supply of goods and/or services under GST Law.
  - (b) Cess – means any applicable cess, existing or future on the supply of Goods and Services as per Goods and Services Tax (Compensation to States) Act, 2017.
  - (c) GST Law - means IGST Act 2017, CGST Act 2017, UTGST Act, 2017 and SGST Act, 2017 and all related ancillary Rules and Notifications issued in this regard from time to time.
2. The rates quoted by the bidders shall be inclusive of all taxes, duties and levies except GST. However, bidders are required to provide separately the rate and amount of all types of taxes, duties and levies. In case, the quoted information related to various taxes, duties & levies subsequently proves wrong, incorrect or misleading, OIL will have no liability to reimburse the difference in the duty/ tax, if the finally assessed amount is on the higher side and OIL will have to right to recover the difference in case the rate of duty/ taxes finally assessed is on the lower side. Further, bidders have to clearly show the amount of GST separately in the Tax Invoices. Further, it is the responsibility of the bidders to make all possible efforts to make their accounting / IT system GST compliant in order to ensure availability of Input Tax Credit (ITC) to Oil India Ltd.
3. Offers without giving any of the details of the taxes (Including rates and amounts) as specified above will be considered as inclusive of all taxes including GST. When a bidder mentions taxes as extra without specifying the rates & amount, the offer will be loaded with maximum value towards taxes received against the tender for comparison purposes. If the bidder emerges as lowest bidder after such loading, in the event of order on that bidder, taxes mentioned by OIL on the Purchase Order/ Contracts will be binding on the bidder.
4. Bidders are required to pass on the benefit arising out of introduction of GST, including seamless flow of Input Tax Credit, reduction in Tax Rate on inputs as well as final goods by way of reduction of price as contemplated in the provision relating to Anti-Profitteering Measure vide Section 171 of the CGST Act, 2017. Accordingly, for supplies made under GST, the bidders should confirm that benefit of lower costs has been passed on to OIL by way of lower prices/taxes and also provide details of the same as applicable. OIL reserves the right to examine such details about costs of inputs/input services of the bidders to ensure that the intended benefits of GST have been passed on to OIL.
5. **When Input tax credit is available for Set Off**  
Evaluation of L-1 prices shall be done based on Quoted price after deduction of Input Tax Credit (ITC) of GST, if available to OIL. OIL shall evaluate the offers on the basis of the quoted rates only and any claim subsequently by the bidders for additional payment/liability shall not be admitted and has to be borne by the bidders

**When Input tax credit is NOT available for Set Off**

Evaluation of L-1 prices shall be done based on Quoted price only. OIL shall evaluate the offers on the basis of the quoted rates only and any claim subsequently by the bidders for additional payment/liability shall not be admitted and has to be borne by the bidders.

6. Bidders agree to do all things not limited to providing GST compliant Tax Invoices or other documentation as per GST law relating to the supply of goods and/or services covered in the instant contract like raising of and /or acceptance or rejection of credit notes / debit notes as the case may be, payment of taxes, timely filing of valid statutory Returns for the tax period on the Goods and Service Tax Network (GSTN), submission of general information as and when called for by OIL in the customized format shared by OIL in order to enable OIL to update its database etc. that may be necessary to match the invoices on GSTN common portal and enable OIL to claim input tax credit in relation to any GST payable under this Contract or in respect of any supply under this Contract.
  
7. In case Input Tax Credit of GST is denied or demand is recovered from OIL by the Central / State Authorities on account of any non-compliance by bidders, including non-payment of GST charged and recovered, the Vendor/Supplier/Contractor shall indemnify OIL in respect of all claims of tax, penalty and/or interest, loss, damages, costs, expenses and liability that may arise due to such non-compliance. OIL, at its discretion, may also withhold/recover such disputed amount from the pending payments of the bidders.

**SJG9335P18 - PRICE BID FORMAT**

**(A) FOREIGN BIDDER :**

Srl. No.	DESCRIPTION	Qty.	Unit	Unit Rate (currency)	Total Value (currency)
1	Tubing Head Assembly including TPI charges	7	Nos.		
2	Packing & FOB Charges				
3	FOB Value (1+2)				
4	Ocean Freight Charges up to Kolkata, India				
5	Insurance Charges@0.5 % of Total FOB Value vide (3) above				
6	Banking Charges @ 1 % of Total FOB Value vide (3) above in case of payment through Letter of Credit. If confirmed L/C at buyer's account is required, 1.5% of Total FOB Value will be loaded)				
7	CIF Value (3+4+5+6)				
8	IGST on (7)				
9	CIF+GST Landed Value (7+8)				
10	Total value in words				
11	Gross Weight of total consignment :				
12	Gross Volume of total consignment				

**(B) INDIGENOUS BIDDER :**

Srl. No.	DESCRIPTION	Qty.	Unit	Unit Rate (excluding GST) (currency)	Total Value (excluding GST) (currency)	GST Component	Total value (currency)
1	Tubing Head Assembly + Packing & Forwarding and TPI charges	7	No.				
2	Total FOR Despatching Station value						

3	Inland freight Charges up to Hamira Godown, Jaisalmer	
4	GST on (3)	
5	Insurance Charges@ 0.5 % of (2) inclusive of GST	
6	Total FOR Hamira, Jaisamer Value (2+3+4+5)	
7	Total value in words	
8	Gross Weight of total consignment :	
9	Gross Volume of total consignment	
10	Import Content	
11	HSN / SAC code for the above quoted items	

**Comparison of Offers:**

**1.0 When only foreign bidders are involved:**

Comparison will be done on Total value vide Sl. No. 9.

**2.0 When both foreign & Domestic bidders are involved:**

Comparison will be done on total value vide Sl. No. 9 of foreign bidder and total value under Sl. No. 2 of domestic bidder.

**3.0 When only domestic bidders are involved:**

Comparison will be done on Total value vide Sl. No. 6 of Domestic bidder.

**Note:**

1. Domestic bidders must quote inland freight charges up to **Hamira store, Jaisalmer (Rajasthan)**, In case bidder fail to quote inland freight charges, highest



freight quoted by domestic bidder (considering prorated distance) against this tender shall be loaded to their offer for comparison purpose.

2. The items covered under this enquiry shall be used by OIL in the PEL/ML areas issued/renewed after 01/04/99 and hence, applicable Customs Duty for import of goods shall be ZERO. However, GST@ %5 shall be applicable. GST@ 5% shall be applicable for Indigenous bidders also under deemed export benefit.

3. Other clauses shall be applicable as per **MM-RP-GLOBAL-E-01-2005** and Goods & Service Tax clauses as per GST CLAUSE (ANNEX.-GST) uploaded in Tender.

4. If any of the Clauses of this tender document contradict the Clauses of the **booklet MM-RP-GLOBAL-E-01-2005** for E-procurement (ICB Tenders) elsewhere; those in this tender document shall prevail.

### **BID EVALUATION CRITERIA:**

The bids conforming to the specifications, terms and conditions stipulated in the tender and considered to be responsive after subjecting to the Bid Rejection Criteria shall be considered for further evaluation as per General Terms and Conditions for Global Tender and the Bid Evaluation Criteria given below:

- 1.0 The evaluation of bids shall be done as per the Price Bid Format (SUMMARY) provided in the Tender / e-tender portal.
- 2.0 If there is any discrepancy between the unit price and the total price, the unit price shall prevail and the total price shall be corrected accordingly. Similarly, if there is any discrepancy between words and figure, the amounts in words shall prevail and will be adopted for evaluation.
- 3.0 For conversion of foreign currency into Indian currency, B.C. selling (Market) rate declared by State Bank of India, one day prior to the date of price bid opening shall be considered. However, if the time lag between the opening of the bids and final decision exceed 3(three) months, then B.C. Selling(Market) rate of exchange declared by SBI on the date prior to the date of final decision shall be adopted for conversion and evaluation.
- 4.0 To ascertain the inter-se-ranking, bid prices shall be converted into Indian Rupees and the comparison of responsive bids shall be made strictly as per online Price bid format, subject to corrections / adjustments, if any.
- 5.0 Other terms and conditions of the enquiry shall be as per General Terms and Conditions for Global Tender. However, if any of the Clauses of the Bid Rejection Criteria / Bid Evaluation Criteria (BEC / BRC) mentioned here contradict the Clauses in the General Terms & Conditions of Global Tender of the tender and/or elsewhere, those mentioned in this BEC / BRC shall prevail.