



OIL INDIA LIMITED
(A Government of India Enterprises)
PO : Duliajan – 786602
Assam (India)

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TENDER NO. SSG0108P19/03

Date: 21.01.2019

INVITATION TO e-BID UNDER TWO BID SYSTEM

Dear Sirs,

OIL invites Bids for the supply of **Floating Equipments (Float Collar, Float Shoe, Guide Shoe & Casing Shoe)** through its e-Procurement site under **International Competitive Bidding (ICB) – Two Bid System**. The bidding documents and other terms and conditions are available at Booklet No.MM/GLOBAL/E-01/2005-July2012. The prescribed Bid Forms for submission of bids are available in the tender document folder.

The general details of tender can be viewed by opening the RFx [Tender no.] under RFx and Auctions page. The details of items tendered can be found under Item tab and details can be found under Technical RFX.

THE TENDER WILL BE GOVERNED BY:

- a) “General Terms & Conditions” for e-Procurement as per Booklet No. MM/GLOBAL/E-01/2005-July2012 for E-procurement (ICB Tenders). Special attention to the bidders is drawn to Section – E of the document.
- b) Technical specifications, Quantity and Notes for **Floating Equipments** as per **Annexure – IA**. The tender is invited with firm price for the specified quantity.
- c) The prescribed Bid Forms for submission of bids are available in the Technical Rfx -> External Area - > Tender Documents. Technical Checklist and Commercial Checklist must be filled-up and submitted along with the technical bid.
- d) The items covered by this enquiry shall be used by Oil India Limited in the PEL/ML areas which are issued/renewed after 01/04/99 and hence Nil Customs Duty against CIF valuing INR 5.00 lakhs and above. Indigenous bidder shall be eligible for concessional rate of IGST (for invoice valuing INR 1.00 lakh and above) against Essentiality Certificate **wherever applicable, as per notification No 3/2017-integrated tax (rate) dated 20th June, 2017**. In the event of an order on indigenous bidder, OIL will issue Project Authority Certificate (PAC), where import content is declared by the bidder for availing Custom Duty benefit on the import content. Supplier shall affect dispatch only on receipt of these certificates from OIL, failing which all related liabilities shall be to Supplier’s account. GST @5% shall be considered for price bid evaluation against EC wherever applicable.

SPECIAL NOTE:

- 1.0 Please note that all tender forms and supporting documents are to be submitted through OIL's e-Procurement site only except following documents which are to be submitted manually in sealed envelope super scribed with Tender no. and due date to **The GM-Materials, Materials Department, Oil India Limited, Duliajan- 786602, Assam** on or before **13:00 Hrs (IST)** on the Bid Closing Date mentioned in the Tender.
 - a) Original Bid Security.
 - b) Detailed Catalogue.
 - c) Any other document required to be submitted in original as per tender requirement.All documents submitted in physical form should be signed on all pages by the authorised signatory of the bidder and to be submitted in triplicate.
- 2.0 Bidders are requested to examine all instructions, forms, terms and specifications in the bid. Failure to furnish all information required as per the NIT or submission of offers not substantially responsive to the bid in every respect will be at the bidders risk and may result in rejection of its offer without seeking any clarifications.
- 3.0 OIL INDIA LIMITED (OIL) has upgraded its E-tender Portal. As part of the new system, the intending bidder must have Encryption Certificate along with Digital Signature Certificate (DSC) of Class III [Organization]. The date for implementation of new system is 12th April 2017 and the requirement of the new DSC will be applicable for the tenders floated on 12th April 2017 onwards. All our current and prospective esteemed bidders are therefore requested to acquire Class III DSC [Organization] along with Encryption Certificate issued by any of the Licensed Certifying Authorities (CA) operating under Controller of Certifying Authorities (CCA) of India as per Indian IT Act 2000. Guideline for getting Digital Signature and other related information are available on the e-tender website www.oil-india.com. The bid signed using any other digital certificate or digital certificate without organization name of the bidder, will be liable for rejection.
- 4.0 Encryption certificate is mandatorily required for submission of bid. In case bidder created response using one certificate (using encryption key) and bidder subsequently changes the digital signature certificate then the old certificate (used for encryption) is required in order to decrypt his encrypted response for getting the edit mode of his response. Once decryption is done, the bidder may use his new DSC certificate for uploading and submission of his offer. It is the sole responsibility of the bidder to keep their DSC certificate properly. In case of loss of DSC certificate, Oil India Limited is not responsible.
- 5.0 Bidders must ensure that their bid is uploaded in the system before the tender closing date and time. Also, they must ensure that above documents which are to be submitted in a sealed envelope are also submitted at the above mentioned address before 13:00 Hrs (IST) on the bid closing date failing which the offer shall be rejected.
- 6.0 Please ensure that Technical Bid / all technical related documents related to the tender are uploaded in the Technical Attachments under Rfx Information tab only. The "TECHNO-COMMERCIAL UNPRICED BID" shall contain all techno-commercial details.
- 7.0 The "PRICE BID" must contain the price schedule and the bidder's commercial terms and conditions. **The prices of the items should be quoted in "Notes and Attachments" tab as per the Price Bid Format uploaded.**
- 8.0 Please refer BEC/BRC under "[Annexure-1B_BEC-BRC](#)" applicable against this tender. Please ensure compliance to BEC/BRC and submit requisite documentation, failing which offer may be liable for rejection.

9.0 Against Bid Security/EMD/Performance Bank Guarantee – Only payments through online mode or Submission of Bank Guarantee/LC will be acceptable. No DD/Cheques/Cashier Cheque or any other mode will be acceptable.

10.0 **In view of abolition of Tender Fee, bidders to take special note of the following condition:**

- a) Bidders without having E-tender Login ID and Password should **complete their online registration at least seven (7) days prior to the scheduled bid closing date** and time of the tender. For online registration, Bidder may visit the OIL's E-tender site <https://etender.srm.oilindia.in/irj/portal>
- b) Necessary Login ID & Password will be issued by OIL only after submitting the complete online registration by the Bidder. In the event of late registration/incomplete registration by Bidder, OIL INDIA LIMITED shall not be responsible for late allotment of User ID & Password and request for bid closing date extension on that plea shall not be entertained by Company.
- c) MSEs Units (manufacturers/Service Providers only and not their dealers/distributors) who are already registered with District Industry Centers or Khadi & Village Industries Commission or Khadi & Village Industries Board or Coir Board or National Small Industries Corporation or Directorate of Handicrafts & Handloom or any other body specified by Ministry of MSME are exempted from payment of Bid Security (EMD) irrespective of monetary limit mentioned in their registration, provided they are registered for the item they intend to quote/participate.
- d) For availing benefits under Public Procurement Policy (Purchase preference & EMD exemption), the interested MSE Bidders must ensure that they are the manufacturer/service provider of tendered item(s) and registered with the appropriate authority for the said item(s). Bids without EMD shall be rejected, if the technical offer does not include a valid copy of relevant MSE Certificate issued by appropriate authority specifying the item as per tender. Therefore, it is in the interest of such **MSE Vendors to furnish a copy of complete certificate to the concerned tender handling officer of OIL at least seven (7) days prior to the scheduled Bid Closing Date of the tender**; seeking clarification/confirmation as to whether their registered item is eligible for EMD exemption or not. Late communication in this regard and request for bid closing date extension on that plea shall not be entertained by Company.

11.0 OIL INDIA LIMITED (OIL) has upgraded its E-tender Portal. All the bidders are requested to go through the E-Tender User Manual before uploading their bid. This document is also uploaded as part of NIT.

12.0 Along with the technical bid, bidder must submit duly filled undertaking as per format provided vide '**Annexure-X**' as undertaking towards submission of authentic information/ documents.

Yours faithfully,

OIL INDIA LIMITED

Sd/-

(GITASREE SARMAH)
MANAGER MATERIALS (FS)
FOR GM-MATERIALS
FOR RESIDENT CHIEF EXECUTIVE

OIL INDIA LIMITED
 (A Govt. of India Enterprise)
 P.O. Duliajan-786602, Assam
 Fax No. 91-374-2800533, E-mail:material@oilindia.in

Tender No. & Date : SSG0108P19/03 19.12.2018

Tender Fee : INR 0.00 OR USD 0.00
 Bid Security Amount : INR 127,500.00 OR USD 1,800.00

Bidding Type :

Bid Closing On : 06.03.2019 at 13:00 hrs. (IST)

Bid Opening On : 06.03.2019 at 13:00 hrs. (IST)

Performance Guarantee : Applicable

OIL INDIA LIMITED invites Global tenders for items detailed below:

Item No./ Mat. Code	Material Description	Quantity	UOM
10 01089058	CIRCULATING DIFFERENTIAL FILL-UP CEMENT FLOAT COLLAR - BAKER MODEL `G' OR EQUIVALENT Differential Fill-up, Circulating Cement Float Collar, Baker Model `G' or equivalent for 244.475 mm (9.5/8") O.D., 70 Kg/Mtr. (47 PPF), Grade P-110, Buttress Threaded Casing complete with 44.45 mm (1.3/4") O.D. Drop Ball. Thread Protector should be fitted at Pin end. Product No. BI-109-11	40	NO
20 01089082	FILL UP EQUIPMENT DIFFERENTIAL FILL UP FLOAT COLLAR Differential Fill-up Circulating Cement Float Collar, Baker Model `G' or equivalent, complete with 44.45 mm (1.3/4") O.D. weighted drop ball. Thread Protector should be fitted at Pin end. <u>Suitable for Casing</u> : Size :139.7 mm (5.1/2") Weight :29.76 Kg/m (20 PPF) Grade :P-110 Thread :BTC	50	NO
30 01130804	FILL UP EQUIPMENT DIFFERENTIAL FILL UP SHOE Differential Fill-up Down Jet Float Shoe, Baker Model `G' or equivalent, complete with 44.45 mm (1.3/4") O.D. weighted drop ball. <u>Suitable for Casing</u> : Size :139.7 mm (5.1/2") Weight :29.76 Kg/m (20 PPF) Grade:P-110 Thread :BTC Product No. 108-44	50	NO
40 01138641	CASING SHOES - BAKER OR EQUIVALENT Circulating Differential Fill-up Down Whirler Shoe, Baker Model "G", <u>Suitable for Casing</u> :	40	NO

Tender No. & Date : SSG0108P19/03

19.12.2018

Item No./ Mat. Code	Material Description	Quantity	UOM
	Size :244.475 mm (9.5/8"), Weight :70.06 Kg/mtr. (47 lbs/ft.) Grade :P-110 Thread :Buttress Product No. 108-44		
50 01154657	CONVENTIONAL FLOATING EQUIPMENT CEMENT DOWN JET GUIDE SHOE - DAVIS OR EQUIVALENT Down Jet Guide Shoe,DAVIS Type : 601 Suitable for Casing : Size :339.73 mm (13.3/8") Weight :101.29 kg/m (68 lbs./Ft.) Grade :N-80/L-80 Thread :Buttress Product No. BI-102-40.	20	NO

Note description for item no./nos. : 10

Note : G.I. Nos. 01-08-9058 & 01-13-8641 are to be procured from the same source.

Note description for item no./nos. : 20

Note : G.I. Nos. 01-08-9082 & 01-13-0804 are to be procured from the same source.

Note description for item no./nos. : 30

Note : G.I. Nos. 01-08-9082 & 01-13-0804 are to be procured from the same source.

Note description for item no./nos. : 40

Note : G.I. Nos. 01-08-9058 & 01-13-8641 are to be procured from the same source.

- Special Notes** :
- The tender is invited under SINGLE STAGE-TWO BID SYSTEM. The bidder has to submit both the "TECHNO-COMMERCIAL UNPRICED BID" and "PRICED BID" bid through electronic form in the OIL's e- Tender portal within the Bid Closing Date and Time stipulated in the e-Tender. The "TECHNO-COMMERCIAL UNPRICED BID" is to be submitted as per Scope of Work & Technical Specification of the tender and "PRICED BID" as per the Price Bid format uploaded under "Notes and Attachments" tab.
 - In Technical Bid opening, only Technical Rfx will be opened. Therefore, the bidder should ensure that "TECHNO-COMMERCIAL UNPRICED BID" should contain details as mentioned in the technical specifications as well as BEC/ BRC. No price should be given in above Technical bid otherwise the offer will be rejected. Please go through the help documents in details before uploading the document and ensure uploading of technical bid as per the instructions. The "PRICE BID" must contain the price schedule and the bidder's commercial terms and conditions. Price bid to be submitted under "Notes and Attachments" tab.
 - PRICED BIDS OF ONLY THOSE BIDDERS WILL BE OPENED WHOSE OFFERS ARE FOUND TECHNICALLY ACCEPTABLE. THE TECHNICALLY ACCEPTABLE BIDDERS WILL BE INFORMED BEFORE OPENING OF THE "PRICED BID".

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19.12.2018

4. Bid must be submitted electronically only through OIL's e-procurement portal. Bid submitted in any other form will be rejected. Please refer to the "New Vendor Manual (effective 12.04.2017)" available in the login Page of the OIL's E-tender Portal.
5. Bidders have to indicate the minimum FOB/FCA charges in case of partial order for reduced quantity/items. In case this is not indicated specifically, the charges quoted would be prorated calculated and the same will be binding on the bidder.
6. Bidder's response to all NIT stipulations shall clearly be defined. Bidder shall furnish specific details/specifications of all major components, systems with Make & Model, etc. Generalised response like - 'As per NIT Specifications/Technical Leaflet', 'Noted', 'Accepted' or in any similar fashion is not acceptable.
7. Bidders to note that Govt. of India under Micro, Small and Medium Enterprises Development (MSMED) Act 2006, has proclaimed the Public Procurement Policy, 2012 with effect from 1st April, 2012 in respect of procurement of goods and services, produced and provided by micro and small enterprises, by its Ministries, Departments and Public Sector Undertakings for promotion and development of Micro and Small Enterprises. A new Clause on applicability of Public Procurement Policy for procurement of goods from Micro and Small Enterprises(MSE) in the tender is furnished vide Amendment to General Terms and Conditions for Global Tender (MM/GLOBAL/E-01/2005-JULY2012). Bidders are requested to take note of the same and to submit their offers accordingly.
8. To ascertain the substantial responsiveness of the bid OIL reserves the right to ask the bidder for clarification in respect of clauses covered under BRC also and such clarifications fulfilling the BRC clauses in to must be received on or before the deadline given by the company, failing which the offer will be summarily rejected.
9. General terms and conditions of Global tender (document MM/GLOBAL/E-01/2005 - July 2012) is enclosed.
10. GST (Goods & Service Tax) will be cost loaded as quoted and in line with provisions of the bidding document. Any claim subsequently by the bidders for additional payment/liability shall not be admitted and has to be borne by the bidders. Also Purchase Preference on Local Content is applicable against this tender. Please refer Annexure-GST & PPLC for details.
11. **CONFIRMATION OF BID SECURITY / PERFORMANCE SECURITY:**
The following clause is applicable for bid security / performance security submitted in the form of bid bond/LC. Bidders are requested to strictly comply to this clause:
The bank guarantee issued by the bank must be routed through SFMS platform as per following details:
 - a. (i) "MT 760 / MT 760 COV for issuance of bank guarantee
(ii) "MT 767 / MT 767 COV for amendment of bank guarantee
The above message / intimation shall be sent through SFMS by the BG issuing bank branch to:
Axis Bank, Duliajan Branch, IFS Code - UTIB0001129.
Branch Address - AXIS Bank Ltd, Duliajan Branch, Daily Bazar, Jyotinagar Duliajan, District - Dibrugarh, Pin - 786602."
 - b. The vendor shall submit to OIL the copy of SFMS message as sent by the issuing bank branch along with the original bank guarantee.
12. The Integrity Pact is applicable against this tender. Therefore, please attach the Integrity Pact document duly signed along with your quotation as per BRC. The name of the OIL's Independent External Monitor at present are as under:
 1. SHRI RAJIV MATHUR, IPS (Retd.),

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2. SHRI SATYANANDA MISHRA, IAS(Retd.)
 3. SHRI JAGMOHAN GARG, Ex-Vigilance Commissioner, CVC
- The email ids are furnished in OIL's website, www.oil-india.com