



OIL INDIA LIMITED
(A Government of India Enterprises)
PO: Duliajan – 786602
Assam (India)

TELEPHONE NO.: (91-374) 2808793

Email: Adarsh.Padhy@oilindia.in; erp_mm@oilindia.in

TENDER NO. SSG4020P20/05

DATE: 06.03.2020

INVITATION TO e-BID UNDER SINGLE STAGE TWO BID SYSTEM

Dear Sirs,

OIL invites Bids for the supply of **Well Head Equipment under RATE CONTRACT through E-Procurement**. The details of the tender are as under:

1. Details of items with specification, quantity and special notes are given in Technical Rfx → External area → Tender documents as Annexure – IA.
2. General terms and Conditions of the tender are as per attached document No.MM/GLOBAL/E-01/2005-July2012.
3. The prescribed Bid Forms for submission of bids are available in the tender document folder. Technical Checklist and Commercial Checklist vide Annexure IV must be filled-up and submitted along with the technical bid. BEC/BRC as per Annexure CCC must be complied and submitted with the technical bid.
4. Type of Tender : International Competitive Bidding
5. Type of Bidding : **SINGLE STAGE TWO BID SYSTEM**
6. Tender Fee : NA
7. Bid Security Amount : **INR 11,50,350.00 OR USD 15,920.00**
(Or equivalent amount in any currency)
8. Performance Security : **Applicable @8% of Order Value. (excluding taxes & duties)**
9. Bid Closing/ Opening Date : 10.06.2020
10. Bid Validity : Bid should be valid for 120 days from bid opening date.
11. Bid Bond Validity : Bid Bond should be valid upto 06.01.2021
(Bid bond format has been changed. Please submit bid bond as per revised format failing which offer will be rejected)
12. Integrity Pact : Applicable

Special Note:

- 1.0 The tender will be governed by “General Terms & Conditions” for e-Procurement as per Booklet NO. MM/GLOBAL/E-01/2005-July2012 for E-procurement (ICB Tenders) including Amendment and Addendum.
- 2.0 Please note that all tender forms and supporting documents are to be submitted through OIL’s e-Procurement site only except following documents which are to be submitted manually in sealed envelope super scribed with Tender no. and Due date to **The Head Materials, Materials Department, Oil India Limited, Duliajan- 786602, Assam** on or before **13:00 Hrs (IST)** on the Bid Closing Date mentioned in the Tender.
 - a) **Original Bid Security.**
 - b) **Detailed Catalogue.**
 - c) **Any other document required to be submitted in original as per tender requirement.**

All documents submitted in physical form should be signed on all pages by the authorised signatory of the bidder and to be submitted in triplicate.

- 3.0 Bidders are requested to examine all instructions, forms, terms and specifications in the bid. Failure to furnish all information required as per the bid or submission of offers not substantially responsive to the bid in every respect will be at the bidders risk and may result in the rejection of its offer without seeking any clarifications.
- 4.0 OIL INDIA LIMITED (OIL) has upgraded its E-tender Portal. As part of the new system, the intending bidder must have Encryption Certificate along with Digital Signature Certificate (DSC) of Class III [with Organization name]. The date for implementation of new system is 12th April 2017 and the requirement of the new DSC will be applicable for the tenders floated on 12th April 2017 onwards. All our current and prospective esteemed bidders are therefore requested to acquire Class III DSC [with Organization name] along with Encryption Certificate issued by any of the Licensed Certifying Authorities (CA) operating under Controller of Certifying Authorities (CCA) of India as per Indian IT Act 2000. Guideline for getting Digital Signature and other related information are available on the e-tender website www.oilindia.com. The bid signed using any other digital certificate or digital certificate without organization name of the bidder, will be liable for rejection.
- 5.0 Encryption certificate is mandatorily required for submission of bid. In case bidder created response using one certificate (using encryption key) and bidder subsequently changes the digital signature certificate then the old certificate (used for encryption) is required in order to decrypt his encrypted response for getting the edit mode of his response. Once decryption is done, the bidder may use his new DSC certificate for uploading and submission of his offer. It is the sole responsibility of the bidder to keep their DSC certificate properly. In case of loss of DSC certificate, Oil India Limited is not responsible.
- 6.0 The items covered by this tender shall be used by Oil India Limited in the PEL/ML areas which are issued/ renewed after 01/04/99 and hence Nil Custom Duty during import will be applicable. Indigenous bidder shall be eligible for concessional rate of GST against Essentiality Certificate wherever applicable, as per Notification No.3/2017 – Integrated/ Central Tax (Rate) dated 28th June, 2017/Deemed Export Benefit against this purchase. Details of Deemed Export are furnished vide Addendum to MM/GLOBAL/01/2005 enclosed.

7.0 Bid must be submitted electronically only through OIL's e-procurement portal. Bid submitted in any other form will be rejected.

8.0 Please refer to the **"New Vendor Manual (effective 12.04.2017)"** available in the login Page of the OIL's E-tender Portal.

9.0 Bidders to take special note of the following conditions:

- a) **Bidders without having E-tender Login ID and Password should complete their online registration at least seven (7) days prior to the scheduled bid closing date and time of the tender. For online registration, Bidder may visit the OIL's E-tender site <https://etender.srm.oilindia.in/irj/portal>.**
- b) **Necessary Login ID & Password will be issued by OIL only after submitting the complete online registration by the Bidder. In the event of late registration/incomplete registration by Bidder, OIL INDIA LIMITED shall not be responsible for late allotment of User ID & Password and request for bid closing date extension on that plea shall not be entertained by Company.**
- c) **MSEs Units (manufacturers/Service Providers only and not their dealers/distributors) who are already registered with District Industry Centres or Khadi & Village Industries Commission or Khadi & Village Industries Board or Coir Board or National Small Industries Corporation or Directorate of Handicrafts & Handloom or any other body specified by Ministry of MSME are exempted from payment of Bid Security (EMD) irrespective of monetary limit mentioned in their registration, provided they are registered for the item they intend to quote/participate.**
- d) **For availing benefits under Public Procurement Policy (Purchase preference & EMD exemption), the interested MSE Bidders must ensure that they are the manufacturer/ service provider of tendered item(s) and registered with the appropriate authority for the said item(s). Bids without EMD shall be rejected, if the technical offer does not include a valid copy of relevant MSE Certificate issued by appropriate authority specifying the item as per tender. Therefore, it is in the interest of such MSE Vendors to furnish a copy of complete certificate to the concerned tender handling officer of OIL at least seven (7) days prior to the scheduled Bid Closing Date of the tender; seeking clarification/confirmation as to whether their registered item is eligible for EMD exemption or not. Late communications in this regard and request for bid closing date extension on that plea shall not be entertained by Company.**
- e) **Against Bid Security/EMD/Performance Bank Guarantee – Only payments through online mode or Submission of Bank Guarantee/LC will be acceptable. No DD/Cheques/Cashier Cheque or any other mode will be acceptable.**

10.0 OIL INDIA LIMITED (OIL) has upgraded its E-tender Portal. All the bidders are requested to go through the following two documents before uploading their bid. These documents are also uploaded as part of NIT.

10.1 Guidelines to Bidders for participating in OIL.

10.2 Instruction to bidder for submission.

11.0 Please refer **Annexure-CCC** for BEC/BRC applicable against this tender. Please ensure compliance to BEC/BRC and submit requisite documentation, failing which offer may be liable for rejection.

- 12.0 To ascertain the substantial responsiveness of the bid, OIL reserves the right to ask the bidder for clarification in respect of clauses covered under BRC also and such clarifications fulfilling the BRC clauses must be received on or before the deadline given by the company, failing which the offer will be summarily rejected.
- 13.0 The prices of the items should be quoted as per **Annexure -P** (uploaded under the tab “Notes & Attachment”) and uploaded separately under the tab “Notes & Attachment”.
- 14.0 In view of implementation of GST w.e.f. 01.07.2017 and PPLC Policy to provide Purchase Preference (linked with local content) by notification no. Ref.O-27011/44/2016-ONG-II/FP dtd.25.04.2017 Bidders to take note of **ANNEXURE-GST&PPLC** and to submit their offers complying with the same.
- 15.0 **FURNISHING FRAUDULENT INFORMATION/ DOCUMENT:** If it is found that a Bidder has furnished fraudulent document/information, the Bid Security/Performance Security shall be forfeited and the party will be debarred for a period of 3(three) years from date of detection of such fraudulent act, besides the legal action. In case of major and serious fraud, period of debarment may be enhanced. **In this regard, bidders are requested to submit an Undertaking as per ANNEXURE-K along with their offer failing which their offer shall be liable for rejection.**
- 16.0 **ONLINE VIEWING OF PRICE BY BIDDERS:** For convenience of the qualified Bidders and to improve transparency, the rates/costs quoted by bidders against OIL’s e-tenders shall be available for online viewing by such Bidders whose price bids are opened by Company. A Bidder can view item-wise rates/costs of all other such peer bidders against the tender immediately after price bid opening, if the e-tender is floated by Company with PRICE CONDITION. In case the Price-Bid is invited by Company through attachment form under “Notes & Attachment” (i.e., NO PRICE Condition), Bidders must upload their detailed Price-Bid as per the prescribed format under “Notes & Attachment”, in addition to filling up the “Total Bid Value” Tab taking into account the cost of all individual line items and other applicable charges like freight, tax, duties, levies etc. Under NO PRICE Condition (i.e., Price Bid in attachment form), the “Total Bid Value” as calculated & quoted by the Bidder shall only be shared amongst the eligible bidders and Company will not assume any responsibility whatsoever towards calculation errors/omissions therein, if any. Notwithstanding to sharing the “Total Bid Value” or the same is whether filled up by the Bidder or not, Company will evaluate the cost details to ascertain the inter-se-ranking of bidders strictly as per the uploaded attachment and Bid Evaluation Criteria only. Online view of prices as above shall be available to the Bidders only upto seven days from the date of Price-Bid opening of the e-tender.

Yours Faithfully
Sd-
(A.R. PADHY)
SR. PURCHASE OFFICER (FS)
FOR CGM-MATERIALS

OIL INDIA LIMITED
(A Govt. of India Enterprise)
P.O. Duliajan-786602, Assam
Fax No. 91-374-2800533, E-mail:material@oilindia.in

Tender No. & Date : SSG4020P20/05 06.03.2020

Bid Security Amount : INR 1,150,350.00 OR USD 15,920.00
(or equivalent Amount in any currency)

Bidding Type : Two Bid

Bid Closing On : 10.06.2020 at 13:00 hrs. (IST)
Bid Opening On : 10.06.2020 at 13:00 hrs. (IST)

Performance Guarantee : Applicable

OIL INDIA LIMITED invites Limited tenders for items detailed below:

Item No./ Mat. Code	Material Description	Quantity	UOM
10 03530046	COMPLETION CONTROL EQUIPMENT ASSEMBLY OF SCREWED TYPE (FEMALE, API BUTTRESS CASING THREAD) CASING HEAD HOUSING WITH HANGER PACKER (SLIP & SEAL ASSY.) AS PER API SPECN. 6A(LATEST EDITION), U-AA, PSL-2, COMPRISING OF THE FOLLOWING : THE HOUSING SHALL COMPRISE OF 2 NOS. OF 50.80 MM (2") API LP FEMALE SIDE OUTLETS IN THE SAME HORIZONTAL PLANEIN OPPOSITE DIRECTION. Top Flange, Size : 279.40 mm (11") Casing Size : 244.475 mm (9.5/8") Pressure Rating : 5000 PSI WP Ring Groove : RX-54 Height : 463.55 mm (18.1/4") (+/- 2") Nominal Size : 279.40 mm (11") Size of casing sealed :139.70 mm (5.1/2")	35	SET
40 03530126	Slip Seal Assembly for above Housing(03-53-0046) to hold/hangand seal 7" O.D. API Casing.	10	NO
160 03530126	Slip Seal Assembly for above Housing(03-53-0046) to hold/hangand seal 7" O.D. API Casing.	5	NO
20 03530057	ACCESSORIES FOR ABOVE ITEM Slip Seal Assembly for above housing to hold/hang and Seal 139.70 mm (5.1/2") O.D. API Casing.Type : RS-15	38	NO
30 03530068	Plug Tester having API 114.3 mm (4.1/2") IF Box Up & Pin Down Connection with 10 sets of extra seals for each plug tester	26	NO
	ASSEMBLY OF SCREWED TYPE (FEMALE, API BUTTRESS CASING THREAD) CASING HEAD HOUSING WITH HANGER PACKER (SLIP & SEAL ASSEMBLY) AS PER API SPE CN. 6A (LATEST EDITION), U-AA, PSL-2, COMPRISING OF THE FOLLOWING :THE HOUSING SHOULD COMPRISE OF 2 NOS. OF 50.8 MM (2") API LP FEMALE SIDE OUTLETS		

Tender No. & Date : SSG4020P20/05

06.03.2020

Item No./ Mat. Code	Material Description	Quantity	UOM
50 03530137	IN THE SAME HORIZONTAL PLANE IN OPPOSITE DIRECTION Top Flange Size : 346.08 mm (13.5/8") Casing Size : 339.73 mm (13.3/8") Pressure Rating : 351.50 Kg/sq.cm.(5000 PSI) Ring Groove : BX-160 Height : 508 mm (20")(±2") Nominal Size : 346.08 mm (13.5/8") Size of Casing to Seal : 244.475 mm (9.5/8")	69	SET
60 03530148	ACCESSORY FOR ABOVE Slip seal assembly for above housing to hold/hang and seal 244.475 mm (9.5/8") OD, API casing	77	NO
70 03530159	Plug Tester having API 114.3 mm (4.1/2") IF Box Up & Pin Down Connection with 10 sets of extra seals for each plug tester.	50	NO
80 03530514	SPOOL, 11" X 10000 PSI TOP FLANGE, 13.5/8" X 5000 PSI BOTTOM FLANGE Casing head spool, full bore opening having bottom flange of 346.075 mm (13.5/8"), 5000 PSI W.P. with API ring groove of BX-160, top flange of 279.4 mm (11"), 10,000 PSI W.P. with API ring groove of BX-158 and two Nos. of 46.0375 mm (1.13/16") studded side outlets with API ring groove of BX-151 in same horizontal plane but in opposite direction. The bottom flange should have preparation for replaceable X-type bushing (Secondary Seal) to pack off 244.475 mm (9.5/8") OD casing. Flange should have packing arrangement & testing port. The spool should have suitable bit pilot for 244.475 mm (9.5/8") OD casing at bottom and to pass 215.9 mm (8.1/2") bit. The top flange should have preparation for hanger packer mechanism (slip & seal assembly) to hang and seal 139.7 mm (5.1/2") OD casing. Dimensions, pressure rating and metallurgy should conform to API specification 6A (latest edition). Height of the spool from bottom flange to top flange is to be 660.4 mm (26") ± 50.8 mm (2"),PSL-2, Material Class - 'AA' & Temp. Rating 'U'	58	SET
90 03530520	7" Slip & Seal Assembly (Primary), to hang & seal 177.80mm (7") OD casing in Top Flange of Casing Spool having 11"x10000 psi Top Flange &13.5/8" x 5000 psi Bottom Flange(OIL's material code: 03530514)	17	NO
100 03530536	ACCESSORIES FOR ABOVE SPOOL Slip Seal Assembly (Primary Seal)	63	NO
110 03530547	X-type bushing (Secondary Seal)	63	NO
120 03530558	Plug, Tester having API 114.3 mm (4.1/2") IF Box-up & Pin-down Connection with 10 sets of extra seals for each plug tester.	43	NO
	SPOOL 11" X 5000 PSI TOP FLANGE, 13.5/8" X5000 PSI BOTTOM FLANGE, AS PER API SPECN.6A - API MONOGRAMMED.		

Tender No. & Date : SSG4020P20/05

06.03.2020

Item No./ Mat. Code	Material Description	Quantity	UOM
130 03530673	Spool having bottom flange of 13.5/8" x 5000 psi W.P. with ring groove of Bx-160 and top flange of flange of 11" x 5000 psi W.P. with ring groove of Rx-54 having two nos. of 2" API L.P. threaded female side outlets in opposite direction but in same horizontal plane. The bottom flange should have preparation for replaceable X-type bushing (Secondary Seal) topack off 9.5/8" OD casing flange should have packing arrangement & testing port. The top flange should have preparation for hanger packer mechanism (Slip & Seal Assembly) to pack & hang 5.1/2" OD casing. Height of the spool from bottom flange to top flange should be 24" (+/- 2") The minimum bore of the spool should be 8.3/4" in order to guide & allow the passage of 8.1/2" bit through it. Dimensions, metallurgy & pressure rating should confirm to API spec. 6A (Latest Edition) (PSL-2, U, AA)	16	NO
140 03530695	ACCESSORIES FOR ABOVE SPOOL X-Type Bushing (Secondary Seal)	18	NO
150 03530707	Plug Tester having 114.3 mm (4.1/2") IF box up & pin down connection for 11" x 5000psi top flange with 10 sets of extra seals for each plug tester.	12	NO
170 03530684	Slip & Seal Assembly (Hanger packer mechanism)	18	NO

Note description for item no./nos. : 10, 20, 30

- Above items i.e. 03-53-0046, 03-53-0057 & 03-53-0068 are to be procured from the same source.
 - All materials & dimensional specification for the Casing Head Housing should conform to API 6A (Latest Edition), U-AA, PSL-2.
 - Marking of the items to be done as per relevant API specification.
- NOTE: The Slip Seal Assembly 5.5" (Mat Code:03530057), Slip Seal Assembly 7" (Mat Code:03530126) & Plug Tester (Mat Code:03530068) should be in the following ratio with the Casing Head Housing (9.5/8"):
- Slip Assembly 1:1.1
 - Slip Assembly 1:0.3
 - Plug Assembly 1:0.75

Note description for item no./nos. : 40, 160

- Note** : 1) Above items i.e. 03-53-0046, 03-53-0057, 03-53-0068 & 03-53-0126 are to be procured from the same source.
- All materials & dimensional specification for the Casing Head Housing should conform to API 6A (Latest Edition), U-AA, PSL-2.
 - Marking of the items to be done as per relevant API specification.

Note description for item no./nos. : 50, 60, 70

- Above items, i.e. 03-53-0137, 03-53-0148 & 03-53-0159 are to be procured from the same source.
- All materials and dimensional specification for the Casing Head Housing should conform to API 6A (Latest Edition), U-AA, PSL-2.
- Marking of the items to be done as per relevant API specification.

NOTE: The Slip Seal Assembly(Mat Code:03530148) & Plug Tester(Mat Code:03530159)should be in the following ratio with the Casing Head Housing(13.3/8"):

- 1.Slip Assembly 1:1.1
- 2.Plug Assembly 1:0.75

Note description for item no./nos. : 80

NOTE: The Slip Seal Assembly 5.5"(Mat Code:03530536),Slip Seal Assembly 7"(mat Code:03530520)Plug Tester(Mat Code:03530558) & X Type Bushing(Mat Code: 03530547) should be in the following ratio with the Spool(11",1000x 13.5/8 5000 PSI):

- 1.Slip Assembly 1:1.1
- 2.Slip Assembly 1:0.3
- 3.Plug Tester 1:0.75
- 4.X-Type Bushing 1:1.1

Note description for item no./nos. : 100, 110, 120

1. Items against G.I. Nos. 03-53-0514, -0536, -0547 & -0558 are to be procured from the same source.
2. Marking of the items to be done as per relevant API Specification.
3. Slip & Seal Assembly & X-type bushing should be in the following ratio with spool :- Single Spool (1) & accessories (2), Two Spool (2) & accessories (3). For more than two spools and accessories ratio 1:1.2). Plug tester should be in the following ratio with spool :- Single Spool (1), Plug tester (1), For more than one spool, spool & plug tester ratio 2:1.

Note description for item no./nos. : 130

NOTE: The Slip Seal Assembly 5.5"(Mat Code:03530684),Slip Seal Assembly 7"(mat Code:03530126)Plug Tester(Mat Code:03530707) & X Type Bushing(Mat Code: 03530695) should be in the following ratio with the Casing Spool(13.5/8"):

- 1.Slip Assembly 1:1.1
- 2.Slip Assembly 1:0.3
- 3.Plug Tester 1:0.75
- 4.X-Type Bushing 1:1.1

Note description for item no./nos. : 140, 150, 170

NOTE :

1. Items against G.I. Nos. 03-53-0673, -0684, -0695 & -0707 are to be procured from the same source.
2. Slip & Seal Assembly & X-type bushing should be in the following ratio with spool. Single spool (1) accessories (2), Two spool(2) accessories (3), More than two spools, spool & accessories ratio 1:1.2. Plug tester should be in the following ratio with spool. Single spool (1) Plug tester (1), More than one spool, spool & plug tester ratio 2:1

Standard Notes: 1) The tender is invited under SINGLE STAGE TWO BID SYSTEM. In Technical Bid opening, only Technical Rfx will be opened.The bidder should ensure that "TECHNO-COMMERCIAL UNPRICED BID should contain details as mentioned in the technical specifications as well as BEC/ BRC and upload the same in the Technical RFX Response-> User-> Technical Bid. Please go through the help document in details before uploading the document and ensure uploading of technical bid in the Technical RFX Response-> User -> Technical Bid only. The "PRICE BID" must contain the price schedule and the bidder's commercial terms and conditions. **The prices bid of the items should be uploaded as an attachment under Notes & Attachments tab as per ANNEXURE-P. No price should be given in above Technical Rfx otherwise the offer will be rejected.**

2) All the Bids must be Digitally Signed using "Class 3" digital certificate with "Organisation name" (e-commerce application) only as per Indian IT Act obtained from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India. The bid signed using other than "Class 3" digital certificate or digital certificate without organization name of the bidder will be liable for rejection.

3) **Bid should be valid for minimum 120 days from bid closing date, failing which offer shall be rejected.** Therefore, please ignore the minimum validity mentioned in the General Terms and Condition of Global Tender (MM/GLOBAL/E-01/2005-July 2012).

4) The original bid security (Amount is mentioned above and also in Rfx Parameters of the tender in OIL's e-portal) should reach us before bid closing date and time of the technical bid. Bid without original Bid Security will be rejected. The bidders who are exempted from submitting the Bid Bond should attach documentary evidence in the Technical RFX Response-> User-> Technical Bid as per clause 9.8 of Section A General Terms and conditions for Global Tender (MM/GLOBAL/E-01/2005- July 2012). **The bid security shall be valid up to 06.01.2021.**

5) Successful bidder shall be required to furnish a Performance Security of amount equivalent to 8% (excluding taxes & duties) of total evaluated value of the Rate Contract along with retention of EMD till the completion of warranty period of the last supplied material. Bidders should undertake in their bids to submit Performance Security as stated above and also extend the validity of the EMD as and when requested by OIL till the release of the same. Please refer clause 10.0 of Section A of General Terms and conditions for Global Tender (MM/GLOBAL/E-01/2005-July2012).

6) Bidders have to indicate the minimum FOB/ FCA charges in case of partial order for reduced quantity/ items. In case this is not indicated specifically, the charges quoted would be calculated on pro-rata basis and the same will be binding on the bidder.

7) To ascertain the substantial responsiveness of the bid, OIL reserves the right to ask the bidder for clarification in respect of clauses covered under BRC also and such clarifications fulfilling the BRC clauses in Toto must be received on or before the deadline given by the company, failing which the offer will be summarily rejected.

8) Price Bids of only those bidders will be opened whose offers are found techno-commercially acceptable. The techno-commercially acceptable bidders will be informed before the opening of the "price bid".

9) Bidder's response to all NIT stipulations shall clearly be defined. Bidder shall furnish specific details/ specifications of all major components, systems with Make & Model, etc. Generalised response like-'As per NIT Specifications/ Technical Leaflet', 'Noted', 'and Accepted' or in any similar fashion is not acceptable.

10) Bidders to note that Govt. of India under Micro, Small and Medium Enterprises Development (MSMED) Act 2006, has proclaimed the Public Procurement Policy, 2012 with effect from 1st April, 2012 in respect of procurement of goods and services, produced and provided by micro and small enterprises, by its Ministries, Departments and Public Sector Undertakings for promotion and development of Micro and Small Enterprises. A new Clause on applicability of Public Procurement Policy for procurement of goods from Micro and Small Enterprises (MSE) in the tender is furnished vide Amendment to General Terms and Conditions for Global Tender (MM/GLOBAL/E-01/2005-JULY2012). Bidders are requested to take note of the same and to submit their offers accordingly.

11) Bidders to note that Ministry of Petroleum & Natural Gas, Government of India implemented PPLC Policy to provide Purchase Preference (linked with local content) by notification no. Ref. O-27011/44/2016-ONG-II/FP dtd.25.04.2017. A new Clause on applicability of Purchase Preference (linked with local content) policy in the tender is furnished vide Annexure-PPLC. Bidders are requested to take note of the same and to submit their offers accordingly wherever applicable. Bidders seeking benefits, under Purchase Preference Policy (linked with Local Content) (PP-LC) shall have to comply with all the provisions of the referred policy and shall have to submit all undertakings/ documents applicable for this policy.

12) In case a Start-up [defined as per Ministry of Commerce and Industry (Department of Industrial Policy and Promotion, DIPP) latest notification]/ MSE is interested in supplying the tendered item but does not meet the Pre-Qualifying Criteria (PQC)/ Proven Track Record (PTR) indicated in the tender document, the Start-up/ MSE is requested to write a detailed proposal separately, and not against the present tender requirement, to the tender issuing authority about its product. Such proposals shall be accompanied by relevant documents in support of MSE (where applicable) or in case of Start-up, following documents shall be given:

i. Certificate of Recognition issued by the Department of Industrial Policy and Promotion, Ministry of Commerce and Industry, Government of India.

ii. Certificate of incorporation.

iii. Audited Profit & Loss (P&L) Statement of all the Financial Years since incorporation. In case where the Balance sheet has not been prepared, bidder shall submit a certificate in original from its CEO/ CFO stating the turnover of the bidding entity separately for each Financial Years since incorporation along with a declaration stating the reason for not furnishing the audited P&L Statement. This certificate shall be endorsed by a Chartered Accountant/ Statutory Auditor.

The Proposal shall be examined by OIL and OIL may consider inviting a detailed offer from the Start-up/ MSE with the intent to place a TRIAL or TEST Order, provided the Start-up/ MSE meet the Quality and Technical Specifications.

In case the Start-up/ MSE is successful in the Trial Order, the vendor shall be considered for PQC exemption/ relaxation (as the case may be) for the next tender for such item till the time it remains a Start-up/ MSE.

13) In addition to BRC criteria vide section -D of General Terms & Conditions for Global tenders (MM/GLOBAL/E-01/2005-JULY 2012), the BEC/ BRC vide Annexure-CCC will be applicable against the tender failing which offer will be rejected.

14) The Integrity Pact is applicable against this tender. OIL shall be entering into an Integrity Pact with the bidders as per format enclosed vide Annexure XII of the tender document. This Integrity Pact pro forma has been duly signed by OIL's competent signatory. The pro forma has to be uploaded by the bidder (along with the technical bid) duly signed by the same signatory who signed the bid, i.e., who is duly authorized to sign the bid. The names of the OIL's Independent External Monitors at present are as under:

i) Shri Sutanu Behuria, IAS (Retd.)

E-mail: sutanu2911@gmail.com

ii) Shri Satyananda Mishra, IAS(Retd.)

Former Chief Information Commissioner &

Ex-Secretary, DOPT, Govt. of India

e-Mail Id: satyanandamishra@hotmail.com

iii) Shri Jagmohan Garg,

Ex-Vigilance Commissioner, CVC

E-Mail id: jagmohan.garg@gmail.com

15) The following points are deemed as "non-negotiable" and offer shall be rejected straightaway without seeking clarification in case of the following:

i. Validity of bid shorter than validity indicated in the tender.

ii. Original Bid Security not received within the stipulated date and time mentioned in the tender.

iii. Bid security with (a) Validity shorter than the validity indicated in tender and/ or (b) Bid security amount lesser than the amount indicated in the tender.

iv. In case the party refuses to sign the Integrity Pact.

16) **CONFIRMATION OF BID SECURITY/ PERFORMANCE SECURITY:** The following clause is applicable for bid security/ performance security submitted in the form of bid bond/ LC. Bidders are requested to strictly comply to this clause:

The bank guarantee issued by the bank must be routed through SFMS platform as per following details:

- (i) "MT 760 / MT 760 COV for issuance of bank guarantee
- (ii) MT 767 / MT 767 COV for amendment of bank guarantee

The above message/ intimation shall be sent through SFMS by the BG issuing bank branch to HDFC Bank, Duliajan Branch, IFS Code-HDFC0002118; SWIFT Code-HDFCINBBCAL.
Branch Address: HDFC Bank Limited, Duliajan Branch, Utopia Complex, BOC Gate, Jayanagar, Duliajan, Dibrugarh, PIN-786602."

17) **FURNISHING FRAUDULENT INFORMATION/ DOCUMENT:** If it is found that a Bidder has furnished fraudulent document/ information, the Bid Security/ Performance Security shall be forfeited and the party will be debarred for a period of 3(three) years from date of detection of such fraudulent act, besides the legal action. In case of major and serious fraud, period of debarment may be enhanced. **In this regard, bidders are requested to submit an Undertaking as per ANNEXURE-K along with their offer failing which their offer shall be liable for rejection.**

18) Revision, clarification, addendum, corrigendum, time extension etc. to the tender will be hosted on OIL website only. No separate notification shall be issued. Bidders are requested to visit OIL website regularly to keep them updated.

- Special Notes** :
1. This tender has been floated for entering into a Rate Contract for 2(two) years with a provision for extension by 1(one) year.
 2. Quantity indicated against each item above are only tentative in nature and quantity may increase or decrease depending on actual requirement. OIL will be at liberty to buy more or less quantity against each item within the overall value of the Contract.
 3. Tentative Delivery Requirement: Supply to be made "as and when required" basis against OIL's Delivery Advice/ Purchase Order.
 4. The prices should remain firm during the period of rate contract.
 5. Item Sl. No. 10 to 40 shall be procured from same source for the reason of compatibility. Similarly sets of item Sl. No. 50 to 70 , 80 to 120 and 130 to 170 shall be procured from same sources .