



**OIL INDIA LIMITED**  
**(A Government of India Enterprises)**  
**PO : Duliajan – 786602**  
**Assam (India)**

TELEPHONE NO. (91-374) 2808614

FAX NO: (91-374) 2800533

Email: aayush\_somani@oilindia.in; erp\_mm@oilindia.in

**TENDER NO. SSG4088P20/03**

**DATE: 16.03.2020**

**INVITATION TO e-BID**

Dear Sirs,

OIL invites online International Competitive Bids (ICB) under **Single Stage Two Bid System** for entering into a **Rate Contract for a period of two (02) years** for supply of **Stage Cementing Collar, Float Shoe & Guide Shoe (Floating Equipments)** through **E-Procurement**. The details of the tender are as under:

1. Details of items with specification, quantity and special notes are given in **Annexure– IA**.
2. General terms and Conditions of the tender are as per attached document No. MM/GLOBAL/E-01/2005-July2012.
3. The prescribed Bid Forms for submission of bids are available in the tender document folder. Technical Checklist and Commercial Checklist vide Annexure IV must be filled-up and submitted along with the technical bid.
4. Type of Bidding : **SINGLE STAGE TWO BID SYSTEM**
5. Performance Security : **Applicable @5% of Total Evaluated Value of Rate Contract**
6. Bid Closing/Opening Date : **17.06.2020**
7. Type of Tender : **International Competitive Bidding**
8. Bid Security : **Applicable (as mentioned in Annex.-IA)**
9. Bid Security Validity : **31.01.2021**
10. Bid Validity : Bid should be valid for minimum 120 days from the Bid Closing Date
11. Integrity Pact : **Applicable**

**Special Note:**

**1.0** The tender will be governed by “General Terms & Conditions” for e-Procurement as per Booklet NO. MM/GLOBAL/E-01/2005-July2012 for E-procurement (ICB Tenders) including Amendment and Addendum.

**2.0** Please note that all tender forms and supporting documents are to be submitted through OIL’s e-Procurement site only except following documents which are to be submitted manually (in addition to uploading in e-tender portal) in sealed envelope super-scribed with Tender No. and

Due date to **The CGM Materials-(HoD), Materials Department, Oil India Limited, Duliajan- 786602, Assam** on or before **13:00 Hrs (IST)** on the Bid Closing Date mentioned in the Tender.

- a) Original Bid Security/EMD.
- b) Voluminous document, if any, like Literature, Detailed Catalogue of the products etc.
- c) Any other document required to be submitted in original as per tender requirement.

All documents submitted in physical form should be signed on all pages by the authorised signatory of the bidder and to be submitted in triplicate.

- 3.0** Bidders are requested to examine all instructions, forms, terms and specifications in the bid. Failure to furnish all information required as per the bid or submission of offers not substantially responsive to the bid in every respect will be at the bidders risk and may result in the rejection of its offer without seeking any clarifications.
- 4.0** OIL INDIA LIMITED (OIL) has upgraded its E-tender Portal. As part of the new system, the intending bidder must have Encryption Certificate along with Digital Signature Certificate (DSC) of Class III [Organization]. The date for implementation of new system is 12th April 2017 and the requirement of the new DSC will be applicable for the tenders floated on 12th April 2017 onwards. All our current and prospective esteemed bidders are therefore requested to acquire Class III DSC [Organization] along with Encryption Certificate issued by any of the Licensed Certifying Authorities (CA) operating under Controller of Certifying Authorities (CCA) of India as per Indian IT Act 2000. Guideline for getting Digital Signature and other related information are available on the e-tender website [www.oilindia.com](http://www.oilindia.com). The bid signed using any other digital certificate or digital certificate without organization name of the bidder, will be liable for rejection.
- 5.0** Encryption certificate is mandatorily required for submission of bid. In case bidder created response using one certificate (using encryption key) and bidder subsequently changes the digital signature certificate then the old certificate (used for encryption) is required in order to decrypt his encrypted response for getting the edit mode of his response. Once decryption is done, the bidder may use his new DSC certificate for uploading and submission of his offer. It is the sole responsibility of the bidder to keep their DSC certificate properly. In case of loss of DSC certificate, Oil India Limited is not responsible.
- 6.0** All the Bids must be Digitally Signed using “Class 3” digital certificate (e-commerce application) with organisation name as per Indian IT Act obtained from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India. The bid signed using other than “Class 3” digital certificate without organization name, will be liable for rejection.
- 7.0** For convenience of the qualified Bidders and to improve transparency, the rates/cost quoted by bidders against OIL’s e-tenders shall be available for online viewing by such Bidders whose price bids are opened by Company. A Bidder can view item-wise rates/costs of all other such peer bidders against the tender immediately after price bid opening, if the e-tender is floated by Company with PRICE CONDITION. In case the Price-Bid is invited by Company through attachment from under “Notes & Attachment” (i.e. NO PRICE CONDITION), Bidders must upload their detailed Price-Bid as per the prescribed format under “NOTES & ATTACHMENT”, in addition to filling up the “TOTAL BID VALUE” tab taking into account the cost of all individual line items and other applicable charges like freight, tax, duties, levies etc. Under NO PRICE condition (i.e. Price Bid in attachment form), the “Total Bid Value” as calculated & quoted by the Bidder shall only be shared amongst the eligible bidders and Company will not assume any responsibility whatsoever towards calculation errors/omissions therein, if any. Notwithstanding to sharing the “Total Bid Value” or the same is whether filled up by the Bidder or not, Company will evaluate the cost details to ascertain the inter-se-ranking of bidders strictly as per the uploaded attachment and Bid Evaluation Criteria only. Online view of prices as above shall be available to the Bidders only upto seven days from the date of Price-Bid opening of the e-tender.

- 8.0** The items covered by this tender shall be used by Oil India Limited in the PEL/ML areas which are issued/renewed after 01/04/99 and hence Nil Custom Duty against CIF Value valuing INR 1.00 Lakh and above & Concessional IGST during import will be applicable. Indigenous bidder shall be eligible for concessional rate of GST (for Invoice valuing INR 1.00 Lakh and above) against Essentiality Certificate wherever applicable, as per Notification No.3/2017 – Integrated/Central Tax (Rate) dated 28th June, 2017. However, Indian bidders are requested to quote actual rate of GST with HSN Code.
- 9.0** Bidders must ensure that their bid is uploaded in the system before the tender closing date and time. Also, they must ensure that above documents which are to be submitted in a sealed envelope are also submitted at the above mentioned address before the bid closing date and time failing which the offer shall be rejected.
- 10.0** Bidders are requested to examine the instructions, forms, terms and specifications in the bid. Failure to furnish an information required as per the bid or submission of offers not substantially responsive to the bid in every respect will be at the bidder's risk and may result in rejection of its offer without seeking any clarifications.
- 11.0** Please refer to Annexure-CCC (BEC/BRC) applicable against this tender. Please ensure compliance to BEC/BRC and submit the requisite documentation, failing which, offer may be liable for rejection.
- 12.0** To ascertain substantial responsiveness of the bid, OIL reserves the right to ask the bidder for clarifications in respect of Clauses covered under the BRC also and such clarifications fulfilling the BRC clauses must be received on or before the deadline given by the company, failing which, the offer will be summarily rejected.
- 13.0** Against **Bid Security/EMD/Performance Bank Guarantee- Only payments through online mode or submission of Bank Guarantee/LC will be acceptable**. DD/Cheques/Cashier Cheque or any other mode shall NOT be acceptable.
- 14.0** The prices of the items should be quoted as per Annexure P and uploaded separately under the tab "Notes & Attachment".
- 15.0** Bid must be submitted electronically only through OIL's e-procurement portal. Bid submitted in any other form will be rejected.
- 16.0** Please refer to the **"New Vendor Manual (effective 12.04.2017)"** available in the login Page of the OIL's E-tender Portal.
- 17.0** OIL INDIA LIMITED (OIL) has upgraded its E-tender Portal. All the bidders are requested to go through the following two documents before uploading their bid. These documents are also uploaded as part of NIT.
- 15.1 Guidelines to Bidders for participating in OIL.
- 15.2 Instruction to bidder for submission.
- 18.0 FURNISHING FRAUDULENT INFORMATION/ DOCUMENT:** If it is found that a Bidder has furnished fraudulent document/information, the Bid Security/Performance Security shall be forfeited and the party will be debarred for a period of 3(three) years from date of detection of such fraudulent act, besides the legal action. In case of major and serious fraud, period of debarment may be enhanced. **In this regard, bidders are requested to submit an Undertaking as per ANNEXURE-II as under along with their offer failing which their offer shall be liable for rejection.**
- 19.0 Bids received in physical form against online invitation through e-portal shall be rejected** (except the documents specifically called for in hard copies, if any). Similarly, Bids

received after the bid closing date and time shall be rejected. Also, modifications to bids received after the bid closing date & time shall not be considered.

**20.0** Bidders to take note of the following conditions:

(a) Bidders without having e-Tender Login ID & Password should complete their online registration at least seven (07) days prior to the scheduled Bid Closing Date and Time of the tender. For online registration, bidder may visit the OIL's e-tender site <https://etender.srm.oilindia.in/irj/portal>

(b) Necessary Login ID & Password will be issued by OIL only after submitting the complete online registration by the Bidder. In the event of late registration/incomplete registration by the Bidder, OIL INDIA LIMITED shall not be responsible for late allotment of User ID & Password and request for Bid Closing Date Extension on that plea shall not be entertained by the Company.

(c) MSE Units (Manufacturers/Service Providers only and not their dealers/distributors) who are already registered with District Industry Centres or Khadi & Village Industries Commission or Khadi & Village Industries Board or Coir Board or National Small Industries Corporation or Directorate of Handicrafts & Handloom or any other body specified by Ministry of MSME are exempted from payment of Bid Security (EMD) irrespective of monetary limit mentioned in their registration, provided they are registered for the item they intend to quote/participate.

(d) For availing benefits under Public Procurement Policy (Purchase Preference & EMD exemption), the interested MSE Bidders must ensure that they are the manufacturer/service provider of tendered item(s) and registered with the appropriate authority for the same item(s). Bids without EMD shall be rejected, if the technical offer does not include a valid copy of the relevant MSE Certificate issued by the appropriate authority specifying the item as per tender. Therefore, it is in the interest of such MSE vendors to furnish a copy of complete certificate to the concerned tender handling officer of OIL at least seven (07) days prior to the scheduled Bid Closing Date of the tender, seeking clarification/communication as to whether their registered item is eligible for EMD exemption or not. Late communication in this regards and request for Bid Closing Date Extension on that plea shall not be entertained by the Company.

Yours Faithfully,

Sd-  
(AAYUSH SOMANI)  
MANAGER MATERIALS (FS)  
FOR CGM-MATERIALS

OIL INDIA LIMITED  
 (A Govt. of India Enterprise)  
 P.O. Duliajan-786602, Assam  
 Fax No. 91-374-2800533, E-mail:material@oilindia.in

**Tender No. & Date : SSG4088P20/03 16.03.2020**

Tender Fee : INR 0.00 OR USD 0.00  
 Bid Security Amount : INR 412,100.00 OR USD 5,800.00

**Bidding Type :**

Bid Closing On : 17.06.2020 at 13:00 hrs. (IST)

Bid Opening On : 17.06.2020 at 13:00 hrs. (IST)

Performance Guarantee : Applicable

OIL INDIA LIMITED invites Global tenders for items detailed below:

Item No./ Mat. Code	Material Description	Quantity	UOM
<b>120</b> 01079839	STAGE CEMENTING COLLAR Stage Cementing Collar, Baker Model `G' or equivalent for 339.725 mm (13.3/8") O.D., 101.29 Kg/Mtr. (68 PPF), Grade N-80, Buttress Threaded Casing complete with following accessories : a) Flex. Cementing Plug b) Opening Bomb c) Closing Plug	10	NO
<b>90</b> 01089014	CEMENT FLOAT COLLAR CIRCULATING DIFFERENTIAL FILL-UP CEMENT FLOAT COLLAR, M&F, BAKER MODEL `G' OR EQUIVALENT. Suitable For Casing : Size :177.80 mm(7") Weight :43.20 Kg./m(29 PPF) Grade :P-110, Thread :Buttress Baker Commodity No. 109-12-4725	10	NO
<b>70</b> 01089058	CIRCULATING DIFFERENTIAL FILL-UP CEMENT FLOAT COLLAR - BAKER MODEL `G' OR EQUIVALENT Differential Fill-up, Circulating Cement Float Collar, Baker Model `G' or equivalent for 244.475 mm (9.5/8") O.D., 70 Kg/Mtr. (47 PPF), Grade P-110, Buttress Threaded Casing complete with 44.45 mm (1.3/4") O.D. Drop Ball. Thread Protector should be fitted at Pin end. Product No. BI-109-11	50	NO
<b>110</b> 01089082	FILL UP EQUIPMENT DIFFERENTIAL FILL UP FLOAT COLLAR <b>Differential Fill-up Circulating Cement Float Collar, Baker Model `G' or equivalent, complete with 44.45 mm (1.3/4") O.D. weighted drop ball. Thread Protector should be fitted at Pin end. <u>Suitable for Casing</u> :</b> Size :139.7 mm (5.1/2") Weight :29.76 Kg/m (20 PPF) Grade :P-110	45	NO

Tender No. &amp; Date : SSG4088P20/03

16.03.2020

Item No./ Mat. Code	Material Description	Quantity	UOM
	Thread :BTC		
<b>100</b> 01130804	FILL UP EQUIPMENT DIFFERENTIAL FILL UP SHOE <b>Differential Fill-up Down Jet Float Shoe, Baker Model `G' or equivalent, complete with 44.45 mm (1.3/4") O.D. weighted drop ball. Suitable for Casing :</b>  Size :139.7 mm (5.1/2") Weight :29.76 Kg/m (20 PPF) Grade:P-110 Thread :BTC Product No. 108-44	45	NO
<b>60</b> 01138641	CASING SHOES - BAKER OR EQUIVALENT <b>Circulating Differential Fill-up Down Whirler Shoe, Baker Model "G", Suitable for Casing :</b>  Size :244.475 mm (9.5/8"), Weight :70.06 Kg/mtr. (47 lbs/ft.) Grade :P-110 Thread :Buttress Product No. 108-44	50	NO
<b>80</b> 01138435	<b>Circulating Differential Fill-up Down Whirler Shoe, Baker Model "G", Suitable for Casing :</b>  Size :177.80 mm (7"), Weight :43.20 Kg./mtr. (29 PPF) Grade :P-110 Thread :Buttress	10	NO
<b>30</b> 01150951	DIFFERENTIAL FILL-UP SHOE - DAVIS Differential fill up down jet float shoe complete with 44.450 mm (1.3/4")OD weight drop ball. DAVIS or equivalent Type : 506D Suitable for casing size :339.73 mm (13.3/8") Weight :101 Kg/m (68 PPF) Grade :N-80 Thread :Buttress	35	NO
<b>40</b> 01151954	FILL-UP EQUIPMENT - DAVIS DIFFERENTIAL FILL-UP COLLAR - DAVIS Differential Fill-Up Float Collar complete with 44.450 mm (1.3/4")OD weighted drop ball suitable for 339.73 mm (13.3/8"), 101.29 Kg./m (68 PPF), N-80 Grade Buttress Casing. DAVIS Type 706 M&F or equivalent.	35	NO
<b>20</b> 01154657	CONVENTIONAL FLOATING EQUIPMENT CEMENT DOWN JET GUIDE SHOE - DAVIS OR EQUIVALENT Down Jet Guide Shoe, DAVIS Type : 601 Suitable for Casing : Size :339.73 mm (13.3/8")	15	NO

Tender No. &amp; Date : SSG4088P20/03

16.03.2020

Item No./ Mat. Code	Material Description	Quantity	UOM
	Weight :101.29 kg/m (68 lbs./Ft.) Grade :N-80/L-80 Thread :Buttress Product No. BI-102-40.		
<b>50</b> 01154635	Reg. Down Jet Guide Shoe. Suitable for Casing Size :9.5/8", Weight :43.50 Lbs/Ft., Grade :N-80, Thread :Buttress DAVIS Type :601	15	NO
<b>10</b> 01154681	CONVENTIONAL FLOATING EQUIPMENT - DAVIS OR EQUIVALENT CEMENT DOWN JET GUIDE SHOE <b>Down jet, cement guide shoe.</b> <b>Suitable for casing :</b> Size :508 mm (20") Weight :198.10 Kg./Mtr. (133 PPF) Grade :K-55 Thread :Buttress DAVIS Type 601 or equivalent.	50	NO

**Note description for item no./nos. : 70**

Note : G.I. Nos. 01-08-9058 & 01-13-8641 are to be procured from the same source.

**Note description for item no./nos. : 110**

Note : G.I. Nos. 01-08-9082 & 01-13-0804 are to be procured from the same source.

**Note description for item no./nos. : 100**

Note : G.I. Nos. 01-08-9082 & 01-13-0804 are to be procured from the same source.

**Note description for item no./nos. : 80, 90**

Note : G.I. Nos. 01-13-8435 & 01-08-9014 are to be procured from the same source.

**Note description for item no./nos. : 60**

Note : G.I. Nos. 01-08-9058 & 01-13-8641 are to be procured from the same source.

**Note description for item no./nos. : 30, 40**

Note : G.I. Nos. 01-15-0951 & 01-15-1954 are to be procured from the same source.

**Standard Notes: 1.0** This tender is floated to enter into a rate contract for a period of two (02) years for supply of above items. The qty. indicated against each item is only tentative requirement and may increase or decrease depending on actual requirement. OIL will be at liberty to buy more or less qty. against each item within the overall value of rate contract during its currency. Formal Purchase orders placed against rate Contract will indicate the actual requirement. Order will be placed as and when required basis. The prices should remain firm during the period of Rate

**Tender No. & Date : SSG4088P20/03****16.03.2020**

Contract.

**2.0** The tender is invited under SINGLE STAGE TWO BID SYSTEM. The bidder should ensure that "TECHNO-COMMERCIAL UNPRICED BID" should contain details as mentioned in the technical specifications as well as BEC/ BRC and upload the same in the Technical RFX Response-> User -> Technical Bid. Please go through the help document in details before uploading the document and ensure uploading of technical bid in the Technical RFX Response-> User -> Technical Bid only.

The "PRICE BID" must contain the price schedule and the bidder's commercial terms and conditions. The priced bid of the items should be uploaded as an attachment under Notes & Attachments tab. **Please note that the Technical Rfx Response is meant for Technical Bid only. Therefore, no price should be given in above Technical Rfx otherwise the offer will be rejected. Priced bids of only those bidders will be opened whose offers are found to be techno-commercially acceptable.**

**3.0** In Technical Bid opening, only Technical Rfx will be opened. Therefore, the bidder should ensure that "TECHNO-COMMERCIAL UNPRICED BID" should contain details as mentioned in the technical specifications as well as BEC/ BRC and upload the same in the Technical RFX Response-> User -> Technical Bid. No price should be given in above Technical Rfx otherwise the offer will be rejected. Please go through the help document in details before uploading the document and ensure uploading of technical bid in the Technical RFX Response-> User -> Technical Bid only. The "PRICE BID" must contain the price schedule and the bidder's commercial terms and conditions. The prices bid of the items should be uploaded as an attachment under Notes & Attachments tab as per ANNEXURE-P.

**4.0** Bidders are required to quote with minimum validity of 120 days from the Bid Closing Date as per NIT requirement. BIDS with lesser validity shall be rejected.

**5.0** Bid Security in ORIGINAL shall be furnished by the Bidder as a part of their TECHNICAL BID. The amount of Bid Security and its validity shall be as specified in the covering letter to this Bid Document. Any bid not accompanied by a proper bid security in ORIGINAL shall be rejected without any further consideration. A bid shall be rejected straightway if Original Bid Security is not received within the stipulated date & time mentioned in the Tender and/or if the Bid Security validity is shorter than the validity indicated in Tender and/or if the Bid Security amount is lesser than the amount indicated in the Tender. **For exemption for submission of Bid Security, please refer Clause No. 9.8 (Section-A) of "General Terms & Conditions" for e-Procurement as per Booklet No. "MM/GLOBAL/E-01/2005-July2012" for E-procurement (ICB Tenders). The bid security shall be valid up to 31.01.2021. Please submit bid bond as per revised format.**

**6.0** Evaluation of tender will be done on individual item basis. **However, may please also note that following Item Mat. Codes (as shown in item description table) shall be procured from the same source for compatibility reasons:**

- (i) Mat. Codes: 01150951 & 01151954 together
- (ii) Mat. Codes: 01138641 & 01089058 together
- (iii) Mat. Codes: 01138435 & 01089014 together
- (iv) Mat. Codes: 01130804 & 01089082 together.

**7.0** Successful bidder shall be required to furnish a Performance Security, equivalent to five percent (5%) of the total evaluated value of the Rate Contract, which should remain valid throughout the period of rate contract, including extension, if any. The successful bidder shall submit Performance Security within 30 days of award of rate contract, failing which OIL reserves the right to cancel the rate contract and forfeit their Bid Security. Bidders should undertake in their bids to submit Performance Security as stated above.



Tender No. &amp; Date : SSG4088P20/03

16.03.2020

**8.0** Bidders should submit their bids incorporating the following details:

- (i) GST Registration Details of the Supplier: .....
- (ii) Item-wise HSN Code: .....
- (iii) Applicable Rate of GST: .....

**9.0** Bidders to note: OIL Duliajan's Provisional GSTIN No.: 18AAACO2352C1ZW.

**10.0** Bidders to note that Govt. of India under Micro, Small and Medium Enterprises Development (MSMED) Act 2006, has proclaimed the Public Procurement Policy, 2012 with effect from 1st April, 2012 in respect of procurement of goods and services, produced and provided by micro and small enterprises, by its Ministries, Departments and Public Sector Undertakings for promotion and development of Micro and Small Enterprises. A new Clause on applicability of Public Procurement Policy for procurement of goods from Micro and Small Enterprises (MSE) in the tender is furnished vide Amendment to General Terms and Conditions for Global Tender (MM/GLOBAL/E-01/2005-JULY2012). Bidders are requested to take note of the same and to submit their offers accordingly.

**11.0** The following points are deemed as "non-negotiable" and offer shall be rejected straight-away without seeking clarification in the case of the following:

- i) Validity of bid shorter than the validity indicated in the tender.
- ii) Original Bid Security not received within the stipulated date and time mentioned in the tender.
- iii) Bid Security with:-
  - (a) validity shorter than the validity indicated in the tender and/or
  - (b) bid security amount lesser than the amount indicated in the tender.

**12.0 FURNISHING FRAUDULENT INFORMATION/ DOCUMENT:** If it is found that a Bidder has furnished fraudulent document/information, the Bid Security/Performance Security shall be forfeited and the party will be debarred for a period of 03 (three) years from date of detection of such fraudulent act, besides the legal action. In case of major and serious fraud, period of debarment may be enhanced.

Along with the technical bid, bidders must submit duly filled undertaking as per format provided vide **Annexure-II** as undertaking towards submission of authentic information/documents.

**13.0** The Integrity Pact is applicable against this tender. OIL shall be entering into an Integrity Pact with the bidders as per format enclosed vide Annexure XII of the tender document. This Integrity Pact proforma has been duly signed by OIL's competent signatory. The proforma has to be returned by the bidder (along with the technical bid) duly signed by the same signatory who signed the bid, i.e., who is duly authorized to sign the bid. Any bid not accompanied by Integrity Pact Proforma duly signed by the bidder shall be rejected straightway.

The names of the OIL's Independent External Monitors are at present:

- (i) Shri Sutanu Behuria, IAS (Retd.),  
E-mail: sutanu2911@gmail.com
- (ii) Shri Rudhra Gangadharan, IAS (Retd.),  
Ex-Secretary, Ministry of Agriculture  
e-Mail Id: rudhra.gangadharan@gmail.com
- (iii) Shri Jagmohan Garg,

**Tender No. & Date : SSG4088P20/03 16.03.2020**

Ex- Vigilance Commissioner, CVC  
e-mail id: jagmohan.garg@gmail.com

**14.0** For convenience of the Qualified Bidders and to improve transparency, the rates/costs quoted by Bidders against OIL"s e-tenders shall be available for online viewing by such bidders whose Priced Bids are opened by the Company. A Bidder can view item-wise rates /costs of all other such peer bidders against the tender immediately after priced bid opening, if the e-tender is floated by The Company with PRICE CONDITION. In case the Priced Bid is invited by Company through attachment form under "Notes & Attachment" (i.e. NO PRICE CONDITION), Bidders must upload their detailed Priced-Bid as per the prescribed format under "Notes & Attachment", in addition to filling up the "Total Bid Value" Tab taking into account the cost of all individual line items and other applicable charges like Freight, Tax, Duties, Levies etc. Under NO PRICE CONDITION (i.e. Priced Bid in attachment form), the "Total Bid Value" as calculated and quoted by the Bidder shall only be shared among the eligible bidders and the Company will not assume any responsibility whatsoever towards calculation errors/omissions therein, if any. Not with-standing to sharing the "Total Bid Value" or the same is whether filled up by the Bidder or not, Company will evaluate the cost details to ascertain the Inter-se ranking of the bidders strictly as per the uploaded attachment & bid evaluation criteria only. Online view of prices as above shall be available to the bidders only up to seven days from the date of Priced Bid Opening of the e-tender.

**15.0** Bidder's response to all NIT stipulations shall clearly be defined. Bidder shall furnish specific details/specifications of all major components, systems with Make & Model, etc. Generalised response like - 'As per NIT Specifications/Technical Leaflet', 'Noted', 'Accepted' or in any similar fashion is not acceptable.

**16.0** All the Bids must be Digitally Signed using "Class 3" digital certificate (e-commerce application) only as per Indian IT Act obtained from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India. The bid signed using other than "Class 3" digital certificate, will be liable for rejection.

**17.0** Revision, clarification, addendum, corrigendum, time extension etc to the tender will be hosted on OIL website only. No separate notification shall be issued. Bidders are requested to visit OIL website regularly to keep themselves updated.

#### **18.0 POLICY ON STARTUP AND MSE VENDORS:**

##### **OPPORTUNITY TO STARTUP AND MICRO & SMALL ENTERPRISES**

In case a Startup [defined as per Ministry of Commerce and Industry (Department of Industrial Policy and Promotion, DIPP) latest notification]/ MSE is interested in supplying the tendered item but does not meet the Pre-Qualifying Criteria (PQC)/ Proven Track Record (PTR) indicated in the tender document, the Startup/MSE is requested to write a detailed proposal separately, and not against the present tender requirement, to the tender issuing authority about its product. Such proposals shall be accompanied by relevant documents in support of MSE (where applicable) or in case of Startup, following documents shall be given:

1. Certificate of Recognition issued by the Department of Industrial Policy and Promotion, Ministry of Commerce and Industry, Government of India.
2. Certificate of incorporation.
3. Audited Profit & Loss (P&L) Statement of all the Financial Years since incorporation. In case where the Balance sheet has not been prepared, bidder shall submit a certificate in original from its CEO/CFO stating the turnover of the bidding entity separately for each Financial Years since incorporation alongwith a declaration stating the reason for not furnishing the audited P&L

**Tender No. & Date : SSG4088P20/03 16.03.2020**

Statement. This certificate shall be endorsed by a Chartered Accountant/Statutory Auditor.

The Proposal shall be examined by OIL and OIL may consider inviting a detailed offer from the Startup/MSE with the intent to place a TRIAL or TEST Order, provided the Startup/MSE meets the Quality and Technical Specifications.

In case the Startup/MSE is successful in the Trial Order, the vendor shall be considered for PQC exemption/relaxation (as the case may be) for the next tender for such item till the time it remains a Startup/MSE.

**19.0 CONFIRMATION OF BID SECURITY / PERFORMANCE SECURITY:**

The following clause is applicable for bid security/performance security submitted in the form of bid bond/LC. Bidders are requested to strictly comply to this clause:

The bank guarantee issued by the bank must be routed through SFMS platform as per following details:

- a. (i) "MT 760 / MT 760 COV for issuance of bank guarantee
- (ii) "MT 767 / MT 767 COV for amendment of bank guarantee.

The above message / intimation shall be sent through SFMS by the BG issuing bank branch to HDFC Bank, Duliajan Branch, IFS Code - HDFC0002118, SWIFT Code - HDFCINBBCAL.

Branch Address - HDFC Bank Ltd., Duliajan Branch, Utopia Complex, BOC Gate, Jayanagar, Duliajan, District - Dibrugarh, Pin - 786602.

- b. The vendor shall submit to OIL the copy of SFMS message as sent by the issuing bank branch along with the original bank guarantee.

**Note:** Bank Guarantee issued by a Scheduled Bank in India at the request of some other Non-Scheduled Bank of India shall not be acceptable.

20.0 Please also refer to the BEC/BRC Criteria vide Annexure-CCC associated with the tender.

**Special Notes : Annexure-II**

Format of undertaking by Bidders towards submission of authentic information/documents (To be typed on the letter head of the bidder)

Ref. No \_\_\_\_\_

Date \_\_\_\_\_

Sub: Undertaking of authenticity of information/documents submitted

Ref: Your tender No. \_\_\_\_\_ Dated \_\_\_\_\_

To,  
The HOD-Materials  
Materials Deptt,  
OIL, Duliajan

Sir,

With reference to our quotation against your above-referred tender, we hereby undertake that no

**Tender No. & Date : SSG4088P20/03 16.03.2020**

fraudulent information/documents have been submitted by us.

We take full responsibility for the submission of authentic information/documents against the above cited bid.

We also agree that, during any stage of the tender/contract agreement, in case any of the information/documents submitted by us are found to be false/forged/fraudulent, OIL has right to reject our bid at any stage including forfeiture of our EMD and/or PBG and/or cancel the award of contract and/or carry out any other penal action on us, as deemed fit.

Yours faithfully,

For (type name of the firm here)

Signature of Authorised Signatory

Name :

Designation :

Phone No.

Place :

Date :

(Affix Seal of the Organization here, if applicable)