



OIL INDIA LIMITED
(A Government of India Enterprises)
PO : Duliajan – 786602
Assam (India)

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TENDER NO. SSG8598P19/03

Date: 19.12.2018

INVITATION TO e-BID UNDER COMPOSITE BID SYSTEM

Dear Sirs,

OIL invites Bids for the supply of **CASING HEAD HOUSING WATER DISPOSAL WELL & ACCESSORIES** through its e-Procurement site under **International Competitive Bidding (ICB) - Composite Bid System**. The bidding documents and other terms and conditions are available at Booklet No.MM/GLOBAL/E-01/2005-July2012. The prescribed Bid Forms for submission of bids are available in the tender document folder.

The general details of tender can be viewed by opening the RfX [Tender no.] under RfX and Auctions page. The details of items tendered can be found under Item tab and details can be found under Technical RFX.

The tender is invited with firm price for the specified quantity. Further details of tender are given in Technical Attachments under Rfx Information tab as **ANNEXURE IA**.

THE TENDER WILL BE GOVERNED BY:

- a) “General Terms & Conditions” for e-Procurement as per Booklet No. MM/GLOBAL/E-01/2005-July2012 for E-procurement (ICB Tenders). Special attention to the bidders is drawn to Section – E of the document.
- b) Technical specifications, Quantity and Notes for **CASING HEAD HOUSING WATER DISPOSAL WELL & ACCESSORIES** as per **Annexure – IA**.
- c) The prescribed Bid Forms for submission of bids are available in the Technical Rfx -> External Area - > Tender Documents. Technical Checklist and Commercial Checklist must be filled-up and submitted along with the technical bid.
- d) The items covered by this enquiry shall be used by Oil India Limited in the PEL/ML areas which are issued/renewed after 01/04/99 and hence Nil Customs Duty during import will be applicable. Indigenous bidder shall be eligible for concessional rate of IGST against Essentiality Certificate **wherever applicable, as per notification No 3/2017- integrated tax (rate) dated 20th June, 2017**. In the event of an order on indigenous bidder, OIL will issue Project Authority Certificate (PAC), where import content is declared by the bidder for availing Custom Duty benefit on the import content. Supplier shall affect dispatch only on receipt of these certificates from OIL, failing which all related liabilities shall be to Supplier’s account. GST @5% shall be considered for price bid evaluation against EC wherever applicable.

- e) A certificate issued by a practicing Chartered/Cost Accountant (with Membership Number and Firm Registration Number), certifying the Annual turnover & Net worth as per format prescribed in “Annexure CA Certificate”. The same must be submitted along with the bid.

SPECIAL NOTE:

- 1.0 Please note that all tender forms and supporting documents are to be submitted through OIL’s e-Procurement site only except following documents which are to be submitted manually in sealed envelope super scribed with Tender no. and due date to **The GM-Materials, Materials Department, Oil India Limited, Duliajan- 786602, Assam** on or before **13:00 Hrs (IST)** on the Bid Closing Date mentioned in the Tender.
- a) Original Bid Security.
 - b) Detailed Catalogue.
 - c) Any other document required to be submitted in original as per tender requirement.
- All documents submitted in physical form should be signed on all pages by the authorised signatory of the bidder and to be submitted in triplicate.
- 2.0 Bidders are requested to examine all instructions, forms, terms and specifications in the bid. Failure to furnish all information required as per the NIT or submission of offers not substantially responsive to the bid in every respect will be at the bidders risk and may result in rejection of its offer without seeking any clarifications.
- 3.0 OIL INDIA LIMITED (OIL) has upgraded its E-tender Portal. As part of the new system, the intending bidder must have Encryption Certificate along with Digital Signature Certificate (DSC) of Class III [Organization]. The date for implementation of new system is 12th April 2017 and the requirement of the new DSC will be applicable for the tenders floated on 12th April 2017 onwards. All our current and prospective esteemed bidders are therefore requested to acquire Class III DSC [Organization] along with Encryption Certificate issued by any of the Licensed Certifying Authorities (CA) operating under Controller of Certifying Authorities (CCA) of India as per Indian IT Act 2000. Guideline for getting Digital Signature and other related information are available on the e-tender website www.oil-india.com. The bid signed using any other digital certificate or digital certificate without organization name of the bidder, will be liable for rejection.
- 4.0 Encryption certificate is mandatorily required for submission of bid. In case bidder created response using one certificate (using encryption key) and bidder subsequently changes the digital signature certificate then the old certificate (used for encryption) is required in order to decrypt his encrypted response for getting the edit mode of his response. Once decryption is done, the bidder may use his new DSC certificate for uploading and submission of his offer. It is the sole responsibility of the bidder to keep their DSC certificate properly. In case of loss of DSC certificate, Oil India Limited is not responsible.
- 5.0 Bidders must ensure that their bid is uploaded in the system before the tender closing date and time. Also, they must ensure that above documents which are to be submitted in a sealed envelope are also submitted at the above mentioned address before 13:00 Hrs (IST) on the bid closing date failing which the offer shall be rejected.

- 6.0 Please ensure that Technical Bid / all technical related documents related to the tender are uploaded in the Technical Attachments under Rfx Information tab only. The “TECHNO-COMMERCIAL UNPRICED BID” shall contain all techno-commercial details.
- 7.0 The “PRICE BID” must contain the price schedule and the bidder’s commercial terms and conditions. **The prices of the items should be quoted in “Notes and Attachments” tab as per the Price Bid Format uploaded.**
- 8.0 Please refer BEC/BRC under “Annexure-1B_BEC-BRC” applicable against this tender. Please ensure compliance to BEC/BRC and submit requisite documentation, failing which offer may be liable for rejection.
- 9.0 Against Bid Security/EMD/Performance Bank Guarantee – Only payments through online mode or Submission of Bank Guarantee/LC will be acceptable. No DD/Cheques/Cashier Cheque or any other mode will be acceptable.
- 10.0 **In view of abolition of Tender Fee, bidders to take special note of the following condition:**
- a) Bidders without having E-tender Login ID and Password should **complete their online registration at least seven (7) days prior to the scheduled bid closing date** and time of the tender. For online registration, Bidder may visit the OIL’s E-tender site <https://etender.srm.oilindia.in/irj/portal>
 - b) Necessary Login ID & Password will be issued by OIL only after submitting the complete online registration by the Bidder. In the event of late registration/incomplete registration by Bidder, OIL INDIA LIMITED shall not be responsible for late allotment of User ID & Password and request for bid closing date extension on that plea shall not be entertained by Company.
 - c) MSEs Units (manufacturers/Service Providers only and not their dealers/distributors) who are already registered with District Industry Centers or Khadi & Village Industries Commission or Khadi & Village Industries Board or Coir Board or National Small Industries Corporation or Directorate of Handicrafts & Handloom or any other body specified by Ministry of MSME are exempted from payment of Bid Security (EMD) irrespective of monetary limit mentioned in their registration, provided they are registered for the item they intend to quote/participate.
 - d) For availing benefits under Public Procurement Policy (Purchase preference & EMD exemption), the interested MSE Bidders must ensure that they are the manufacturer/service provider of tendered item(s) and registered with the appropriate authority for the said item(s). Bids without EMD shall be rejected, if the technical offer does not include a valid copy of relevant MSE Certificate issued by appropriate authority specifying the item as per tender. Therefore, it is in the interest of such **MSE Vendors to furnish a copy of complete certificate to the concerned tender handling officer of OIL at least seven (7) days prior to the scheduled Bid Closing Date of the tender**; seeking clarification/confirmation as to whether their registered item is eligible for EMD exemption or not. Late communication in this regard and request for bid closing date extension on that plea shall not be entertained by Company.
- 11.0 Along with the technical bid, bidder must submit duly filled undertaking as per format provided vide '**Annexure-X**' as undertaking towards submission of authentic information/ documents.

12.0 OIL INDIA LIMITED (OIL) has upgraded its E-tender Portal. All the bidders are requested to go through the following document before uploading their bid. This document is also uploaded as part of NIT.

12.1 E-Tender User Manual.

Yours faithfully,

OIL INDIA LIMITED

Sd/-

(GITASREE SARMAH)
MANAGER MATERIALS (FS)
FOR GM-MATERIALS
FOR RESIDENT CHIEF EXECUTIVE

OIL INDIA LIMITED
 (A Govt. of India Enterprise)
 P.O. Duliajan-786602, Assam
 Fax No. 91-374-2800533, E-mail:material@oilindia.in

Tender No. & Date : SSG8598P19/03 12.07.2018

Tender Fee : INR 0.00 OR USD 0.00
 Bid Security Amount : INR 22,000.00 OR USD 310.00
 (or equivalent Amount in any currency)

Bidding Type : Single Bid (Composite Bid)

Bid Closing On : 06.02.2019 at 13:00 hrs. (IST)
 Bid Opening On : 06.02.2019 at 13:00 hrs. (IST)

Performance Guarantee : Applicable

OIL INDIA LIMITED invites Global tenders for items detailed below:

Item No./ Mat. Code	Material Description	Quantity	UOM
10 03548901	<p>CASING HEAD HOUSING & ITS ACCESSORIES Casing Head Housing, for Water Disposal Well Head,2000 PSI W.P, 7.1/6" NB Flange x 5.1/2" OD LTC Casing Female Treaded, as per API Specification 6A(latest edition),as detailed below: a) Material : Minimum 45 K API Forged/Cast Alloy Steel. b) Product specification level: PSL 1 c) Performance Rating : PR1 d) Material Class : AA e) Temperature Rating : U. f) Working Pressure : 140.6kg/sq.cm(2000 psi) g) Test Pressure : 210.9kg/sq.cm(3000 psi) h) Total Hight : 139.7 mm(5.1/2") i) Minimum ID : 121.4 mm(4.778")(ID of 5.1/2" 20 ppf casing as per API 5 CT) j) Top Connection : Flange, 140.6 kg/sq.cm(2,000 psi)working pressure,178 mm(7.1/16")NB,RX-45 ring grooved, Flange Thickness 55.6 mm(2.19"), Flange OD 355 mm(14"), Hub Thickness 222.0 mm(8.74") Drilled 12 nos of 29 mm(1.14"),Dia through holes spaced equally at bolt circle diameter of 292.1 mm(11.5"), suitable to accommodate the hanger flange for Water Disposal Well Head(Material Code: 03-56-3360). k) Bottom Connection: Threaded, 5.1/2" LTC Casing femate thread as per API CT, Suitable to install over for 5.1/2" OD LTC threaded casing. l) As per Oil's Drawing No:OIL/PDNO/PND/27/A)</p>	10	NO
20 03563360	<p>HANGER FLANGE Hanger Flange for Water Disposal Well Head Hanger Flange for Water Disposal Well Head,2000 psi WP,2.7/8" OD 8rd EUE Female Threaded x 7.1/16" NB Studded Flanged, as per API specification 6A(latest edition), as detailed below: a) Material : Minimum 45 K API Forged/Cast Alloy Steel. b) Product specification level: PSL 1 c) Performance Rating : PR1 d) Material Class : AA e) Temperature Rating : U.</p>	10	NO

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Item No./ Mat. Code	Material Description	Quantity	UOM
	f) Working Pressure : 140.6kg/sq.cm(2000 psi) g) Test Pressure : 210.9kg/sq.cm(3000 psi) h) Total Height : 139.7 mm(5.1/2") i) Minimum ID : 62.0 mm(2.441")(ID of 2.7/8" OD 6.5 ppf 8rd N80 tubing as per API 5 CT) j) Top Connection : Threaded, 2.7/8" OD EUE 8rd female thread as per API 5CT, suitable for installing pup joint/tubing to pick up the hanger flange along with 2000 m long(approx.)2.7/8" OD 6.5 ppf 8rd N80 tubing string attached at bottom of the hanger flange. k) Bottom Connection: Single Studded Flange, 140.6kg/sq.cm(2000 psi) working pressure,178mm(7.1/16") NB,RX-45 ring grooved, Flange OD 355 mm(14"),Flanged Thickness 55.6 mm(2.19"), Hub Thickness 222.0 mm(8.74"),Tapped 12 nos of 1" Dia Stud holes spaced equally at bolt circle diameter of 292.1mm(11.5"), complete with firmly screwed 12 nos of 1" dia 8 UNC threaded 5.375" long studs & 01 no hexagonal nuts for each stud, suitable to install over Casing Head Housing for Water Disposal Well Head(Material Code: 03-54-8901).Also, Threaded, 2.7/8" OD EUE 8rd female thread as per API 5CT, suitable for suspension of 2000 m long(approx.)2.7/8" OD 6.5 ppf 8rd N80 tubing string. l) Accessories: RX 45 Ring joint gasket-01 no. m) As per Oil's Drawing No:OIL/PDNO/PND/27/A)		

Note description for item no./nos. : 10, 20

SPECIAL NOTE:

For reason of compatibility, the Formation Water Disposal Well Heads(03548901) must be procured along with its companion Flanges(03563360) from the same source.

- Standard Notes:**
- The tender is invited under SINGLE STAGE-COMPOSITE BID SYSTEM. The bidder has to submit both the "TECHNO-COMMERCIAL UNPRICED BID" and "PRICED BID" bid through electronic form in the OIL's e-Tender portal within the Bid Closing Date and Time stipulated in the e-Tender. Bid submitted in any other form will be rejected. The "TECHNO-COMMERCIAL UNPRICED BID" is to be submitted as per Scope of Work & Technical Specification of the tender and "PRICED BID" as per the Online Price Bid format.
 - The bidder should ensure that "TECHNO-COMMERCIAL UNPRICED BID" should contain details as mentioned in the technical specifications as well as BEC/BRC and upload the same in the Technical RFx Response-> User -> Technical Bid. Please go through the help document in details before uploading the document and ensure uploading of technical bid in the Technical RFx Response-> User -> Technical Bid only. The "PRICE BID" must contain the price schedule and the bidder's commercial terms and conditions.
 - Bid must be submitted bid electronically only through OIL's e-procurement portal. Bid submitted in any other form will be rejected. Please refer to the "New Vendor Manual (effective 12.04.2017)" available in the login Page of the OIL's E-tender Portal.
 - Bidders have to indicate the minimum FOB/FCA charges in case of partial order for reduced quantity/items. In case this is not indicated specifically, the charges quoted would be prorated calculated and the same will be binding on the bidder.

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12.07.2018

5. Bidder's response to all NIT stipulations shall clearly be defined. Bidder shall furnish specific details/specifications of all major components, systems with Make & Model, etc. Generalised response like - 'As per NIT Specifications/Technical Leaflet', 'Noted', 'Accepted' or in any similar fashion is not acceptable.

6. Bidders to note that Govt. of India under Micro, Small and Medium Enterprises Development (MSMED) Act 2006, has proclaimed the Public Procurement Policy, 2012 with effect from 1st April, 2012 in respect of procurement of goods and services, produced and provided by micro and small enterprises, by its Ministries, Departments and Public Sector Undertakings for promotion and development of Micro and Small Enterprises. A new Clause on applicability of Public Procurement Policy for procurement of goods from Micro and Small Enterprises(MSE) in the tender is furnished vide Amendment to General Terms and Conditions for Global Tender (MM/GLOBAL/E-01/2005-JULY2012). Bidders are requested to take note of the same and to submit their offers accordingly.

7. To ascertain the substantial responsiveness of the bid OIL reserves the right to ask the bidder for clarification in respect of clauses covered under BRC also and such clarifications fulfilling the BRC clauses in to must be received on or before the deadline given by the company, failing which the offer will be summarily rejected.

8. General terms and conditions of Global tender (document MM/GLOBAL/E-01/2005 - July 2012) is enclosed.

9. GST (Goods & Service Tax) will be cost loaded as quoted and in line with provisions of the bidding document. Any claim subsequently by the bidders for additional payment/liability shall not be admitted and has to be borne by the bidders. Also Purchase Preference on Local Content is applicable against this tender. Please refer Annexure-GST & PPLC for details.

10. CONFIRMATION OF BID SECURITY / PERFORMANCE SECURITY:

The following clause is applicable for bid security / performance security submitted in the form of bid bond/LC. Bidders are requested to strictly comply to this clause:

The bank guarantee issued by the bank must be routed through SFMS platform as per following details:

a. (i) "MT 760 / MT 760 COV for issuance of bank guarantee

(ii) "MT 767 / MT 767 COV for amendment of bank guarantee

The above message / intimation shall be sent through SFMS by the BG issuing bank branch to: Axis Bank, Duliajan Branch, IFS Code - UTIB0001129.

Branch Address - AXIS Bank Ltd, Duliajan Branch, Daily Bazar, Jyotinagar Duliajan, District - Dibrugarh, Pin - 786602."

b. The vendor shall submit to OIL the copy of SFMS message as sent by the issuing bank branch along with the original bank guarantee.