



OIL INDIA LIMITED
(A Government of India Enterprises)
PO : Duliajan – 786602
Assam (India)

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FORWARDING LETTER

Tender No. : SDI1280P20 DT: 29.04.2019
Tender Fee : NIL
Bid Security : Applicable
Bidding Type : SINGLE STAGE TWO BID SYSTEM
Bid Closing on : 20.06.2019 (11.00 HRS IST)
Bid Opening on : 20.06.2019 (14.00 HRS IST)
Performance Security : Applicable
Integrity Pact : Applicable

The complete bid documents and details for purchasing bid documents, participation in e-tenders are available on OIL's e-procurement portal <https://etender.srm.oilindia.in/irj/portal> as well as OIL's website <https://www.oil-india.com/>

NOTE: All addenda, Corrigenda, time extension etc. to the tenders will be hosted on above website and e-portal only. Bidders should regularly visit above website and e-portal to keep themselves updated.

OIL invites Bids for **SUPPLY, INSTALLATION AND COMMISSIONING OF 01 NO OF 11KV SWITCH BOARD WITH 08 NOS 11KV VCB** through its e-Procurement site under **SINGLE STAGE TWO BID SYSTEM**. The bidding documents and other terms and conditions are available at Booklet No. MM/LOCAL/E-01/2005 for E-Procurement of Indigenous Tenders. The prescribed Bid Forms for submission of bids are available in the Technical RFx -> External Area -> Tender Documents

The general details of tender can be viewed by opening the RFx [Tender] under RFx and Auctions. The details of items tendered can be found in the Item Data and details uploaded under **Technical RFx**.

The tender will be governed by:

- a) For technical support on various matters viz. Online registration of vendors, Resetting of Passwords, submission of online bids etc, vendors should contact OIL's ERP MM Deptt at following: Tel Nos = 0374-2807178, 0374-2807171 , 0374-2807192. Email id = erp_mm@oilindia.in.

b) **OIL's office timings are as below:**

	Time (in IST)
Monday – Friday	07.00 AM to 11.00 AM; 12.30 PM to 03.30 PM
Saturday	07.00 AM to 11.00 AM
Sunday and Holidays	Closed

Vendors should contact OIL officials at above timings only.

OIL Bank Details :

	Bank Details of Beneficiary	
a	Bank Name	STATE BANK OF INDIA
b	Branch Name	Duliajan
c	Branch Address	Duliajan, Dist-Dibrugarh
d	Banker Account No.	10494832599
e	Type of Account	Current Account
f	IFSC Code	SBIN0002053
g	MICR Code	786002302
h	SWIFT Code	SBININBB479
i	Contact No.	9435554859
j	Contact Person Name	Mr. K.L.K.Banik, AGM
k	Fax No.	0374-2802729
l	Email Id	sbi.02053@sbi.co.in

- c) "General Terms & Conditions" for e-Procurement as per Booklet No. MM/LOCAL/E-01/2005 for E-Procurement of Indigenous Tenders.
- d) Technical specifications and Quantity as per **Annexure – 1A**.
- e) The prescribed Bid Forms for submission of bids are available in the Technical RFx -> External Area -> Tender Documents.
- f) Amendments to the NIT after its issue will be published on OIL's website only. Revision, clarification, addendum, corrigendum, time extension etc. to the tender will be hosted on OIL website only. No separate notification shall be issued in the press. Prospective bidders are requested to visit website regularly to keep themselves updated.
- g) Any sum of money due and payable to the contractor (including Security Deposit refundable to them) under this or any other contract may be appropriated by Oil India Limited and set-off against any claim of Oil India Limited (or such other person or persons contracting through Oil India Limited) for payment of sum of money arising out of this contract or under any other contract made by the contractor with Oil India Limited (or such other person or persons contracting through Oil India Limited).

- h) Bidders are advised to fill up the Technical bid check list (**Annexure EEE**) and Response sheet (**Annexure FFF**) given in MS excel format in Technical RFX -> External Area -> Tender Documents. The above filled up document to be uploaded in the **Technical Attachment**. For details please refer “Vendor User Manual” / “NEW INSTRUCTIONS”

Special Notes:

1.0

- a) Bidders who do not have E-tender Login ID and Password should complete their online registration **at least seven (7) days prior to the scheduled bid closing date** and time of the tender. For online registration, Bidder may visit the OIL’s E-tender site <https://etender.srm.oilindia.in/irj/portal>
- b) Necessary Login ID & Password will be issued by OIL only after submitting the complete online registration by the Bidder. In the event of late registration/incomplete registration by Bidder, OIL INDIA LIMITED shall not be responsible for late allotment of User ID & Password and request for bid closing date extension on that plea shall not be entertained by Company.
- c) **MSE Units** (Manufacturers/Service Providers only and not their dealers/distributors) who are already registered with District Industry Centers or Khadi & Village Industries Commission or Khadi & Village Industries Board or Coir Board or National Small Industries Corporation or Directorate of Handicrafts & Handloom or any other body specified by Ministry of MSME are **exempted from payment of Bid Security (EMD)** irrespective of their monetary limit, product category and capacity mentioned in their registration, **subject to submission of valid MSE registration certificate issued by appropriate authority.**
- d) For availing benefits under Public Procurement Policy (**Purchase preference**), the interested MSE Bidders must ensure that they are the **manufacturers of the tendered item(s) and registered with the appropriate authority for the said item(s)**. Bids without EMD shall be rejected, if the technical offer does not include a valid copy of relevant MSE Certificate issued by appropriate authority specifying the item as per tender. Therefore, it is in the interest of such MSE Vendors to furnish a copy of complete certificate to the concerned tender handling officer of **OIL at least seven (7) days prior to the scheduled Bid Closing Date of the tender**, seeking clarification/confirmation as to whether their MSE certificate is eligible for EMD exemption or not. **Late communication in this regard and request for bid closing date extension on that plea shall not be entertained by Company.**

NOTE:

In case of MSE/PSUs/ Govt. Bodies / eligible institutions etc., they must apply to concerned tender handling officer, Materials Department, Oil India Limited, P.O. Duliajan, Assam-786602 for waiver of EMD upto one week prior to the Bid closing date (or as amended in e-portal).

2.0 The tender is invited under SINGLE STAGE-TWO BID SYSTEM. The bidders are required to submit both the “TECHNO-COMMERCIAL UNPRICED BID” and “PRICED BID” through electronic format in the OIL’s e-Tender portal within the Bid Closing Date and Time stipulated in the e-Tender.

2.1 Please ensure that Technical Bid / all technical related documents related to the tender are uploaded in the RFX Information > Technical Attachment only. The “**TECHNO-**

COMMERCIAL UNPRICED BID” shall contain all techno-commercial details **except the prices. Please note that no price details should be uploaded in** Technical RFx Response.

2.2 The “**PRICE BID**” must contain the price schedule and the bidder’s commercial terms and conditions. **For price upload area , please refer “NEW INSTRUCTIONS” Please refer Annex-BB for price schedule.**

2.3 Offer not complying with above submission procedure will be rejected as per Bid Rejection Criteria mentioned in Annexure-CCC.

3.0 Please note that all tender forms and supporting documents are to be submitted through OIL’s e-Procurement site only except following documents which are to be submitted manually in sealed envelope super scribed with **Tender no.** and **Due date** to **DGM-Materials, Materials Department, Oil India Limited, Duliajan - 786602, Assam** on or before the Bid Closing Date and Time mentioned in the Tender.

- a) **Original Bid Security**
- b) **Detailed Catalogue (if any)**
- c) **Any other document required to be submitted in original as per tender requirement**

All documents submitted in physical form should be signed on all pages by the authorised signatory of the bidder and to be submitted in Duplicate.

4.0 Benefits to Micro & Small Enterprises (MSEs) as per OIL’s Public Procurement Policy for Micro and Small Enterprises (MSEs) shall be given. Bidders are requested to go through ANNEXURE – I of MM/LOCAL/E-01/2005 for E-Procurement of Indigenous Tenders for more details. MSE bidders are exempted from submission of Tender Fees and Bid Security/Earnest Money provided they are registered for the items they intend to quote.

5.0 Bidders are requested to examine all instructions, forms, terms and specifications in the bid. Failure to furnish all information required as per the NIT or submission of offers not substantially responsive to the bid in every respect will be at the bidders risk and may result in rejection of its offer without seeking any clarifications.

6.0 Bidders must ensure that their bid is uploaded in the system before the tender closing date and time. Also, they must ensure that above documents which are to be submitted in a sealed envelope are also submitted at the above mentioned address before the bid closing date and time failing which the offer shall be rejected.

7.0 Bid must be submitted electronically only through OIL’s e-procurement portal. Bid submitted in any other form will be rejected.

8.0 **SINGLE STAGE TWO BID SYSTEM** shall be followed for this tender and only the PRICED-BIDS of the bidders whose offers are commercially and technically acceptable shall be opened for further evaluation.

9.0 a) **The Integrity Pact is applicable against this tender. Therefore, please submit the Integrity Pact document duly signed along with your quotation as per BRC. OIL shall be entering into an Integrity Pact with the bidders as per format enclosed vide Annexure DDD of the tender document. This Integrity Pact proforma has been duly signed digitally by OIL’s competent signatory. The proforma has to be submitted by the bidder (along with the technical bid) duly signed (digitally) by the same signatory who signed the bid, i.e., who is duly authorized to sign the bid. Uploading the Integrity Pact with digital signature will be construed that all pages of the Integrity Pact has been**

signed by the bidder's authorized signatory who sign the Bid. If any bidder refuses to sign Integrity Pact or declines to submit Integrity Pact with the offer, their bid shall be rejected straightway.

b) The name of the OIL's Independent External Monitors at present are as under:

**i) SHRI RAJIV MATHUR, IPS (Retd.)
Former Director, IB, Govt. of India,
e-Mail ID : rajivmathur23@gmail.com**

**ii) SHRI SATYANANDA MISHRA, IAS (Retd.)
Former Chief Information Commissioner &
Ex-Secretary, DOPT, Govt. of India
E-Mail ID : satvanandamishra@hotmail.com**

**iii) SHRI JAGMOHAN GARG
EX-VIGILANCE COMMISSIONER, CVC
E-mail id: jagmohan.garg@gmail.com**

10.0 The tender shall be governed by the Bid Rejection & Bid Evaluation Criteria given in enclosed **Annexure-CCC**. However, if any of the Clauses of the Bid Rejection Criteria / Bid Evaluation Criteria (as per **Annexure-CCC**) contradict the Clauses of the tender and / or "General Terms & Conditions" as per Booklet No. MM/LOCAL/E-01/2005 for E-Procurement of Indigenous Tenders elsewhere, those in the BEC / BRC shall prevail.

11.0 To ascertain the substantial responsiveness of the bid OIL reserves the right to ask the bidder for clarification in respect of clauses covered under BRC also and such clarifications fulfilling the BRC clauses in toto must be received on or before the deadline given by the company, failing which the offer will be summarily rejected.

12.0 Please do refer the User Manual provided on the portal on the procedure How to create Response for submitting offer.

13.0 If Bank Guarantee is submitted towards 'Bid Security', then bidders have to ensure that the Bank Guarantee issuing bank indicate the name and detailed address (including e-mail) of their higher office from where confirmation towards genuineness of the Bank Guarantee can be obtained.

14.0 Bidders are requested to refer to the enclosed **Annexure – BBB** for the Taxes and Duties clauses under GST regime.

15.0 Delivery/collection Instructions in cases where transportation is in OIL's scope:

(i) the suppliers shall be required to deliver the Sundry consignments of weight less than 3 (Three) Tons at the godown/office/collection point of OIL's authorized transporter in various cities.

(ii) consignments weighing more than 3(Three) Tons shall be collected from the supplier's premises/loading points by OIL's authorized transporter.

(iii) the names of OIL's current authorized transporters are:

- a) M/s Western Carriers (India) Ltd.
- b) M/s DARCL Logistics Limited

16.0 While submitting the offers bidders are requested to refer to the enclosed **Annexure – BB (Price Bid Format and Evaluation Criteria)**.

17.0 Bidders should fill-up and submit alongwith their bid an **UNDERTAKING** towards **authenticity of information/documents** furnished by them, as per enclosed **ANNEXURE-K**.

Bidder's are requested to note the above delivery/collection instructions while submitting their offers.

18.0 The applicable GST on the Liquidated Damage if any, shall have to be borne by the Seller. Accordingly, the Liquidated Damage shall be recovered from the seller along with applicable GST.

Please do refer "**NEW INSTRUCTION TO BIDDER FOR SUBMISSION**" for the above two points and also please refer "**New Vendor Manual (effective 01.03.2019)**" available in the login Page of the OIL's E-tender Portal.



Oil India Limited e-Procurement

User ID *

Password *

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Click here for the New Manual & Instruction

19.0 NEW CLAUSE TO BE INCORPORATED IN E-TENDERS: For convenience of the qualified Bidders and to improve transparency, the rates/costs quoted by bidders against OIL's e-tenders shall be available for online viewing by such Bidders whose price bids are opened by Company. A Bidder can view item-wise rates/ costs of all other such peer bidders against the tender immediately after price bid opening, if the e-tender is floated by Company with PRICE CONDITION. In case the Price-Bid is invited by Company through attachment form under "Notes & Attachment" (i.e., NO PRICE Condition), Bidders must upload their detailed Price-Bid as per the prescribed format under "Notes & Attachment", in addition to filling up the "Total Bid Value" Tab taking into account the cost of all individual line items and other applicable charges like freight, tax, duties, levies etc. Under NO PRICE Condition (i.e., Price Bid in attachment form), the "Total Bid Value" as calculated & quoted by the Bidder shall only be shared amongst the eligible bidders and Company will not assume any responsibility whatsoever towards calculation errors/ omissions therein, if any. Notwithstanding to sharing the "Total Bid Value" or the same is whether filled up by the Bidder or not, Company will evaluate the cost details to ascertain the inter-se-ranking of bidders strictly as per the uploaded attachment and Bid

Evaluation Criteria only. Online view of prices as above shall be available to the Bidders only upto seven days from the date of Price-Bid opening of thee-tender.

20.0 DISCLAIMER: Rates/Costs shown above are as calculated/quoted by the respective Bidder. Company does not assume any responsibility and shall not be. liable for any calculation error or omissions. However, for placement of order/award of contract, Company shall evaluate the cost details to determine the inter-se-ranking of Bidders strictly as per their Price-Bids and Bid Evaluation Criteria of the Tender. OIL INDIA LTD accepts no liability of any nature resulting from mismatch of "Total Bid Value" & price submitted under "Notes & Attachment" by any bidder and no claim whatsoever shall be entertained thereof.

NOTE:

Bidders should submit their bids (preferably in tabular form) explicitly mentioning compliance / non compliance to all the NIT terms and conditions of NIT.

Yours Faithfully

Sd-

**(R BARMAN)
CMM (IP)
FOR GM-MATERIALS**

TENDER NO. SDI1280P20 DT: 29.04.2019

BID REJECTION CRITERIA (BRC) / BID EVALUATION CRITERIA (BEC)

The following BRC/BEC will govern the evaluation of the bids received against this tender. Bids that do not comply with stipulated BRC/BEC in full will be treated as non responsive and such bids shall prima-facie be rejected. Bid evaluation will be done only for those bids that pass through the “Bid Rejection Criteria” as stipulated in this document.

Other terms and conditions of the enquiry shall be as per General Terms and Conditions vide MM/LOCAL/E-01/2005 for E-Procurement of Indigenous Tenders. However, if any of the Clauses of the Bid Rejection Criteria / Bid Evaluation Criteria (BRC / BEC) contradict the Clauses of the tender or MM/LOCAL/E-01/2005 elsewhere, those in the BRC / BEC shall prevail.

<u>Criteria</u>	Complied / Not Complied. (Remarks if any)
<p>1.0 BID REJECTION CRITERIA (BRC):</p> <p>The bid shall conform generally to the specifications, terms and conditions given in this document. Notwithstanding the general conformity of the bids to the stipulated specifications, the following requirements will have to be particularly met by the Bidders without which the same will be considered as non-responsive and rejected.</p> <p><u>A) TECHNICAL:</u></p> <p>I. Bidder shall be a panel manufacturer/channel partner/authorized dealer of 11KV VCB Panel. Bidders quoting on behalf of OEM shall submit copy of valid dealership certificate/authorization letter/certificate of channel partnership from the OEM along with the bid.</p> <p>II. The Bidder should have experience of successfully executing at least 1(one) no. similar works in any Central Govt. /Govt. PSU/Public Limited Companies in the last 5 years as on original bid closing date of this tender.</p> <p>Similar works means: Supply, Installation, Testing and Commissioning of</p> <p>a) Indoor type HT Panel with VCB rating 11KV or more.</p> <p>Note: Documentary evidence in respect of the above should be submitted in the form of copies of relevant Purchase Orders along with copies of any of the documents in respect of satisfactory execution of each of those Purchase Orders, such as –</p> <p>(i) Satisfactory Supply Completion & Installation Report (OR)</p> <p>(ii) any other documentary evidence that can substantiate the satisfactory execution of each of the purchase orders cited above.</p>	

Note:

a) **The Purchase Order date need not be within 5 (five) years preceding original bid closing date of this tender. However, the execution of supply should be within 5 (five) years preceding original bid closing date of this tender.**

b) **Satisfactory supply/completion/installation report (if submitted) should be issued on client's official letterhead with signature and stamp**

III. The bidder shall have to provide type test certificate for their 11KV HT Panel with VCB as per IS: 13118 from reputed test house accredited by National Accreditation Board for testing and calibration Laboratories (NABL), India. Bidder shall submit copies of all type test certificate for the following tests for the HT SWITCH BOARD. Authorized dealers shall submit their OEM's credentials in this regard.

i) Short time current withstand test (31.5 kA for 3 sec. for HT Panel)

ii) Temperature rise test.

B) FINANCIAL:

a) Annual Financial Turnover of the bidder during any of preceding 03 (three) financial / accounting years from the original bid closing date should be at least **Rs. 54.45 Lakhs**

b) Net Worth of the firm should be Positive for preceding Financial / Accounting year (FY=2017-18).

Note -For (a) & (b): Considering the time required for preparation of Financial Statements, if the last date of preceding financial / accounting year falls within the preceding six months reckoned from the original bid closing date and the Financial Statements of the preceding financial / accounting year are not available with the bidder, then the financial turnover of the previous three financial / accounting years excluding the preceding financial / accounting year will be considered. In such cases, the Net worth of the previous financial / accounting year excluding the preceding financial / accounting year will be considered. However, the bidder has to submit an affidavit/undertaking certifying that 'the balance sheet/Financial Statements for the financial year..... (As the case may be) has actually not been audited so far'.

Notes:

a) **For proof of Annual Turnover & Net worth any one of the following document must be submitted along with the bid:-**

i) **A certificate issued by a practicing Chartered Cost Accountant (with Membership Number and Firm Registration Number), certifying the Annual turnover & Net worth as per format prescribed in ANNEXURE-J.**

OR

ii) **Audited Balance Sheet along with Profit & Loss account.**

b) In case the bidder is a Central Govt. Organization/PSU/State Govt. Organization/Semi-State Govt. Organization or any other Central/State Govt. Undertaking, where the auditor is appointed only after the approval of Comptroller and Auditor General of India and the Central Government, their certificates may be accepted even though FRN is not available. However, bidder to provide documentary evidence for the same.

C) COMMERCIAL:

i) Validity of the bid shall be minimum 120 days from the Bid Closing Date.

ii) Bid security:

The bid must be accompanied by Bid Security of **Rs 2,17,800.00** in OIL's prescribed format as Bank Guarantee in favour of OIL. The Bid Security may be submitted manually in sealed envelope superscribed with Tender no. and Bid Closing date to Head Materials, Materials Department, Oil India Limited, Duliajan- 786602, Assam on or before the Bid Closing Date and Time mentioned in the Tender. **The Bank Guarantee towards Bid Security shall be valid for 7 months from Bid closing date. (i.e. upto 31.01.2020)**

Bid Security may also be paid online on or before the Bid Closing Date and Time mentioned in the Tender.

If bid security in ORIGINAL of above mentioned Amount and Validity is not received or paid online within bid closing date and time, the bid submitted through electronic form will be rejected without any further consideration.

For exemption for submission of Bid Security, please refer Clause No. 8.16 of General Terms and Conditions vide MM/LOCAL/E-01/2005 for E-Procurement of Indigenous Tenders.

The format of Bank Guarantee towards Bid Security (Annexure – VII) has been amended to Annexure – VII (Revised) and bidders should submit Bank Guarantee towards Bid Security as per Annexure – VII (Revised) only.

iii) Bids are invited under “Single Stage Two Bid System”. Bidders have to submit both the “Techno-commercial Unpriced Bids” and “Priced Bids” through electronic form in the OIL’s e-Tender portal within the bid Closing date and time stipulated in the e-tender. The Techno-commercial Unpriced bid is to be submitted as per scope of works and Technical specification of the tender and the priced bid as per the online Commercial bid format. For details of submission procedure, please refer relevant para of General Terms and Conditions vide MM/LOCAL/E-01/2005 for E-Procurement of Indigenous Tenders. Any offer not complying with the above shall be rejected straightway.

iv) Performance Security:

The successful bidder shall submit Performance Security @ 10% of PO value within 30 days of receipt of the formal purchase order failing which OIL reserves the right to cancel the order and forfeit the Bid Security. Bidders should undertake in their bids to submit Performance Security as stated above.

The Performance Security shall be in the following form :

A Bank Guarantee in the prescribed OIL's format valid for 90 days beyond delivery period and applicable warranty/guarantee period (if any).

The validity requirement of Performance Security is assuming despatch within stipulated delivery period and confirmation to all terms and conditions of order. In case of any delay in despatch or non-confirmation to all terms and conditions of order, validity of the Performance Security is to be extended suitably as advised by OIL.

v) The prices offered will have to be firm through delivery and not subject to variation on any account. A bid submitted with an adjustable price will be treated as non-responsive and rejected.

vi) Bids received after the bid closing date and time will be rejected. Similarly, modifications to bids received after the bid closing date & time will not be considered.

vii) All the Bids must be Digitally Signed using "Class 3" digital certificate with Organisation's name (*e-commerce application*) as per Indian IT Act obtained from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India. The bid signed using other than "Class 3 with Organisation's Name" digital certificate, will be rejected.

viii) Technical RFX Response folder is meant for Technical bid only. Therefore, No price should be given in Technical RFX Response folder, otherwise the offer will be rejected.

ix) Price should be maintained in the "online price schedule" only. The price submitted other than the "online price schedule" shall not be considered.

x). Integrity Pact :

OIL shall be entering into an Integrity Pact with the bidders as per format enclosed vide Annexure DDD of the tender document. This Integrity Pact proforma has been duly signed digitally by OIL's competent signatory. The proforma has to be submitted by the bidder (along with the technical bid) duly signed (digitally) by the same signatory who signed the bid, i.e., who is duly authorized to sign the bid. Uploading the Integrity Pact with digital signature will be construed that all pages of the Integrity Pact has been signed by the bidder's authorized signatory who sign the Bid. If any bidder refuses to sign

Integrity Pact or declines to submit Integrity Pact with the offer, their bid shall be rejected straightway.

xi). A bid shall be rejected straightway if it does not conform to any one of the following clauses:

- (a) Validity of bid shorter than the validity indicated in the Tender.**
- (b) Original Bid Security not received within the stipulated date & time mentioned in the Tender.**
- (c) Bid Security with (i) Validity shorter than the validity indicated in Tender and/or (ii) Bid Security amount lesser than the amount indicated in the Tender.**
- (d) In case the Party refuses to sign Integrity Pact.**
- (e) Annual Turnover of a bidder lower than the Annual turnover mentioned in the Tender.**

xii). DELIVERY:

FOR MATERIALS: The bidder shall confirm that the supply of ITEMS shall be completed within 6 months after issue of purchase order

FOR INSTALLATION & COMMISSIONING: The Bidder shall confirm that they shall mobilise the Installation and commissioning team within 30 days on intimation from OIL and complete the Installation and Commissioning job of the supplied 11KV Switch Board / panel including dismantling of the existing switch board as per special terms and conditions of the tender in 15(fifteen) consecutive days including Sundays and holidays without break with a contingency period of 3 days for Bandh Etc. other unforeseen circumstances.

NOTE: FOR CLAUSE NOS. C(ii) & C(iv) OF BID SECURITY/EMD AND PBG

The bidders/successful bidders are requested to advise the Bank Guarantee issuing bank to comply with the following and ensure to submit, the receipt of the copy of SFMS message as sent by the issuing bank branch, along with the original bank guarantee in Oil's tender issuing office:

The bank guarantee issued by the bank must be routed through SFMS platform as per following details:

- (i) "MT 760 / MT 760 COV for issuance of bank guarantee.
- (ii) "MT 760 / MT 767 COV for amendment of bank guarantee

The above message/intimation shall be sent through SFMS by the BG issuing bank branch to Axis Bank, Duliajan Branch, IFS Code - UTIB0001129, Branch Address - AXIS Bank Ltd, Duliajan Branch, Daily Bazar, Jyotinagar, Duliajan, District - Dibrugarh, PIN- 786602

2.0 BID EVALUATION CRITERIA (BEC)

The bids conforming to the terms and conditions stipulated in the tender and considered to be responsive after subjecting to the Bid Rejection Criteria as well as verification of original of any or all documents/ documentary evidences pertaining to BRC, will be considered for further evaluation as per the Bid Evaluation Criteria given below.

A) TECHNICAL:

I) The bidder has to Quote for all the 4 items of the tender ie All items will be procured from the same source and evaluation will be done accordingly.

II) The Bidder shall confirm that the supply of all HT Panel shall be completed within 6 months after issue of purchase order.

III. Bidder's Compliance to Technical, Commercial and other Special Terms as mentioned in NIT.

B) COMMERCIAL:

i) Priced bids of only those bidders will be opened whose offers are found technically acceptable. The technically acceptable bidders will be informed before opening of the "priced bid".

ii) A job executed by a bidder for its own organization / subsidiary cannot be considered as experience for the purpose of meeting BEC.

iii) To ascertain the substantial responsiveness of the bid OIL reserves the right to ask the bidder for clarification in respect of clauses covered under BRC also and such clarifications fulfilling the BRC clauses in toto must be received on or before the deadline given by the company, failing which the offer will be summarily rejected.

NOTE:

Bidders should submit their bids (preferably in tabular form) explicitly mentioning compliance / non compliance to all the NIT terms and conditions of NIT.

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TECHNICAL SPECIFICATIONS WITH QUANTITY

Tender No & Date: SDI1280P20 DT: 29.04.2019

	Complied / Not Complied. (Remarks if any)
<p><u>ITEM NO. 10</u></p> <p><u>SUPPLY OF 11KV VCB SWITCH BOARD – QTY = 01 NO</u></p> <p>TECHNICAL SPECIFICATIONS OF 11KV VCB SWITCH BOARD (with or without IR inspection window)</p> <p>Supply of 11 kV VCB Switch board with 8 nos VCB Panel, along with control supply, of the following specifications:</p> <p>11 kV Switchgear Panel comprising of 8 nos. of indoor type VCB panels, suitable for solidly grounded system, fully factory built and assembled for direct installation. The panels should be designed, manufactured and tested in accordance with IEC 62271-100/200.</p> <p>1.0 CUBICLE The panel shall comprise of the following:</p> <p>i) 2 nos. 1250 Amp 11 KV VCB incomer. ii) 1 no. 1250 Amp 11KV VCB bus coupler iii) 5 nos. 800 Amp 11KV VCB outgoings</p> <p>1.1 CONSTRUCTION The VCB (cubicle and circuit breaker) panel should be made of steel clad, free standing, floor mounting, dust and vermin proof and horizontal isolation horizontal draw out, compartmentalized type, indoor switch board in standard execution with VCB.Note: Cassette type Circuit breakers are not acceptable.</p> <p>The draw out type circuit breaker cubicles should be fabricated using high quality CRCA sheet steel of minimum thickness 2.5 mm for load bearing members and 2.0 mm for other sheet work. The sheet metal should be given minimum ten-tank anti corrosion treatment & then powder coated to colour- SIEMENS GREY.</p> <p>1.2 COMPARTMENTS The totally metal enclosed panel shall be compartmentalized with internal positioning by insulated material of epoxy-reinforced fibreglass to constitute the following:</p> <p>a) Bus bar compartment b) Circuit Breaker Compartment. c) CT and Cable compartment. d) Relay & metering compartment (LT compartment).</p> <p>The Circuit Breaker & LT compartment shall be of front open type.</p>	

2.0 BUS-BAR COMPARTMENT

Bus-bar current rating shall be 1600 Amps.

Bus bar shall be rectangular in cross section and made from electrolytic grade electro tinned copper having 99.99% high conductivity.

Heat shrinkable sleeve insulation of 11KV voltage grade should be provided on bus bar, its risers & connections and shall be marked in different colour codes for identification of three different phases(R, Y, B). Thickness of bus-bar sleeve shall be 3 mm and shall be made of Raychem RPG 11 kV grade or similar type.

Cast epoxy insulators supports for bus-bar & cable termination links designed to withstand full short circuit current at specified fault level for 3 seconds shall be provided.

Bus-bar arrangement should be such that in future similar cubicles can be connected with this cubicle.

3.0 CIRCUIT BREAKER COMPARTMENT

The circuit breaker should be totally enclosed & fully interlocked, horizontal draw-out, horizontal isolation type breaker (as per IS: 13118 as amended up to date), single break, trip free mechanism, electrically and manually charged and auto/manually closing breaker suitable for use on 11 KV, 3 Phase, 50Hz A.C. supply with short circuit fault level of 31.5kA complete with self-contained, fully interlocked, rack in and rack out mechanism. Panel shall be complete with Plugs and sockets, Mechanical inter-locks and safety shutter. The circuit breaker panel shall have minimum of 6NO+6NC auxiliary contacts directly operated by the breaker. The Circuit Breaker shall be suitable for auto re-closing duty. The Circuit breaker drive mechanism shall be provided with facility for pad locking at any position namely 'SERVICE', 'TEST' and 'ISOLATED'. The front door shall have view glass to facilitate observation of mechanical ON/OFF indication and operation counter.

4.0 CT AND CABLE COMPARTMENT

The CT and the incoming and outgoing feeder cable compartment shall be in the rear. The LT control cable terminal arrangement shall be provided in the rear side in a separate box so as to have isolation from high voltage terminals. All the cable entry plates shall have removable gland plates. The CT required for metering and protection shall be as per IS-2705 & IS 4201 and shall be of adequate size and its insulation will be epoxy cast resin type.

Note : There should be arrangement for making bolted connection to the current carrying part upstream and down stream of CTs for easy replacement and facilitate primary injection testing.

Make of the CT shall be as per acceptable make list of Annexure-I

4.1 For Incomer Feeder:

Metering CT 15VA, Class-1, ratio: 400-200/5-5 .

Protection CT 15VA, Class-5P10, Accuracy class: 0.5.

The Relays shall be microprocessor based numerical relays with O/L, E/F and S/C protection.

4.2 For Transformer outgoing Feeder:

Metering CT- 15VA, Class-0.5, ratio: 100-50/5-5.

Protection CT- 15VA, Class-5P10, accuracy class: 0.5

The Relays shall be microprocessor based numerical relays with O/L, E/F ,S/C and other transformer protection S equivalent to ABB Make RET SERIES RELAY .

4.3 For outgoing (HT Motor) Feeder:

Metering CT- 15VA, Class-1, ratio: 100-50/5-5.

Protection CT 15VA, Class-5P10, accuracy class: 0.5.

The Relays shall be microprocessor based numerical relays with O/L, E/F and S/C protection.

5.0 RELAYS & METERING COMPARTMENT (LT COMPARTMENT)

The LT chamber of suitable height shall be positioned on the top of the panel & at the front. Protective relay, measuring equipment and auxiliary controls along with the switches and indications are to be accommodated in the LT Chamber. Three nos. of bright steel hinges shall be used on front door with door opening limited to 135 Degree (approx). All devices in the LT box are to be marked with permanent labels. Panel rating plate shall be provided on the door.

Control wiring and CT wiring shall be done using single core, PVC insulated, FRLS, stranded copper cable of 1100V grade and 2.5sqmm size. All cables and wires shall be numbered with suitable ferrules. Suitable lugs shall be used for control wiring and ring type lugs shall be used for CT wiring. All wires shall terminate on suitable Terminal Blocks. All TBs shall have 10% spare terminals. TBs shall be marked. Reinforced flexible conduit shall be used for wiring and PVC spiral shall be provided on exposed wires near the door hinge in LT box. Colour coding of control cables shall be followed as required by relevant IS. Control cables shall be as per IS-694.

6.0 PANEL METERING AND INDICATION EQUIPMENT:

Microprocessor based digital multifunction energy meter with accuracy class 0.5 and with RS485 port with MODBUS protocol for data logging/downloading shall be provided for all panels. The meter shall be of size 96mmx96mm and shall measure the following electrical parameters: Frequency, Voltage, current, power factor, KVA, KVA_r, pf, KWHr and harmonic components of current, voltage. The multifunction meter shall have inbuilt selector switch and memory to store data for minimum 75 days. The make of multifunction meter shall be as per acceptable make list of Annexure -I. Apart from multifunction meter individual digital voltmeter,ammeter,power factor meter and KW meter should also to be provided on the front of each panel for easy monitoring.

The following indications shall be available:

- a) Breaker ON and OFF/TNC switch
- b) Trip circuit healthy push button
- c) LED type Indication lamp for each panel for:
 - (i) CB Close,
 - (ii) CB open,
 - (iii) Trip on fault,
 - (iv) Trip circuit healthy
 - (v) Spring charged

All LEDs shall be LVGP (low voltage glow protection) & industrial type.

Make of LED shall be as per acceptable make list of Annexure -I

7.0 CLOSING AND TRIPPING:

Breakers should be able to be operated

- i) Manually: Spring charging, closing and tripping.
- ii) Electrically: Motorised Spring charging, closing and shunt tripping.

8.0 DRY TYPE CAST RESIN VT

Quantity: One in each incomer panel (total two nos.)

These shall be cast resin, draw out type Voltage Transformers (One Additional winding of open delta for directional E/F relay) with the following specifications:

- i) VT Ratio = 11kV / 110V,
- ii) Burden - 100VA,
- iii) Accuracy class - 0.5 as per IS 3156 (Part I, II, III) and
- iv) Protected with HRC fuse on HT & MCB on LT side.

Each VT shall be horizontally draw out type and mounted on the top of the corresponding incomer panel. Cable entry shall be from bottom side.

Make of the VT shall be as per acceptable make list of Annexure-I

9.0 CONTROL SUPPLY

Control power supply shall be taken from 1 No rechargeable power pack with battery bank for 30/24 V DC with battery charger.

The control power supply system shall consist of the following:

9.1 BATTERIES

- i) Type of battery: Sealed Maintenance Free (SMF) cells
- ii) Voltage of each battery: 2.0 V, 200 AH,
- iii) 15/12 Nos. batteries shall be connected in series to give 30V/24 V DC output
- iii) The batteries shall be kept on insulated type rack and interconnected with silicon insulated Cable with terminal

9.2 BATTERY CHARGER

- i) Charging current: 20 A
- ii) Float and boost charging facility shall be available.
- iii) Incomer to battery charger shall have single-phase supply with 20 Amps DP MCB with overload and short circuit protection.
- iv) Outgoing shall be double pole 20A MCBs-3 Nos
- v) Protection for control circuit shall be provided.
- vi) Float and Boost charging ammeters to be provided

The battery bank and charger shall be located in the same room as the VCB HT Panels. Interconnection from LT panel to Battery charger / Battery shall be in the scope of bidder. Make of battery and charger shall be as per acceptable make list of annexure -I

10.0 EARTHING

Panel shall have proper protective earthing terminals for connection to external earth cable. Earthing connection between truck and cubicle shall be provided by means of sliding contact. The truck earthing should be arranged in such a way that the truck is earthed in isolated position when inserted. While the truck is being withdrawn, the earthing connection shall not be interrupted until the truck has moved past the isolated position.

11. PANEL SPACE HEATERS

The panel shall be provided with 2nos, 80 W space heaters in each panel and adjustable thermostats of suitable rating for heater temperature monitoring along with protective HRC fuses and ON/OFF switch.

12. OPERATION INDICATION / OPERATION COUNTER

The front door of each breaker panel shall have glass window / windows to facilitate observation of the following:

- Spring Charged / Discharged indication,
- Mechanical ON/OFF indication and
- Operation counter.

13. CUBICLE ILLUMINATION

Two nos. cubicle lamps (15 W CFL/LED) in each cubicle shall be provided along with switch.

14.0 SAFETY INTERLOCK

The following minimum safety devices shall be provided to ensure the safety of operating personnel:

- a) Individual explosion vents for Bus bars/Breaker/Cable and CT chambers on the top/Side of the panel to let out the gases under pressure generated during unlikely event of a fault inside the panel.
- b) Cubicle with front door/panel pressure tested for arc faults.
- c) CB and metal enclosure to be earthed in accordance with IS-2516, part-1, section-1
- d) Self-operating shutters, shielding live fixed contacts, shall be provided which closes automatically when truck is withdrawn to test position. Locking arrangement should be provided for the shutters.
- e) Breaker shall not be moved in ON condition from service to test position & vice versa.
- f) The CB cannot be switched 'ON' when the truck is in any position between test and service.
- g) All nut & bolts used inside the panel should be of high tensile, bright zinc plated, hexagonal headed, metric size, manufacture to DIN 931 from 8.8 grade of steel, tensile strength minimum 80kgf/SQ.MM, coarse threaded with two nos. bright zinc plated flat and spring washers.
- h) Lifting hooks shall be provided for the panels.

15. PANEL MARKINGS

The switchgear panel shall have the following identification markings in a permanent manner:

- a) Panel name both in front and rear side.
- b) Caution boards conforming to IS-2551 both in front and rear sides.
- c) CT specification name plate on CT and at panel cover at rear.
- d) Incoming & outgoing cable box.

The markings and identifications of conductors, apparatus terminals shall be as per IS: 5578 & IS: 11353.

16.0 CABLE TERMINAL BOX

HT cable boxes with termination links for termination of incoming and outgoing HT cables should be provided in the rear and side of the unit. Rear incoming cable box should be of suitable size for safe entry of two nos. of incoming cables and should have suitable terminal links for safe termination of both the incoming cables for loop in/ loop out connection as is done in case of ring main unit. The termination arrangement should be such that it should be possible to disconnect one cable in the event of fault in that cable and power-up the unit with the other incoming cable. Link rating shall be 600amp (min). One no. outgoing cable will be terminated in the cable box mounted on side.

16.1 CABLE SIZES

Both incoming and outgoing cables shall be 3C x 240sq. mm, 11kV grade, XLPE insulated, PVC sheathed, Aluminium Conductor, Armoured cable. Suitable nos. of detachable gland plates with suitable size of heavy-duty cable glands shall be provided in the bottom entry plates of both the cable boxes. Separate gland plates shall be provided for both the incoming cables in the incoming cable box.

Rear entry LT cable termination box with suitable single compression cable glands for heater supply cable and control cable from transformer marshalling box should be provided.

17.0 SITE CONDITIONS

- a) Maximum Ambient air temperature: 45 ° C
- b) Minimum ambient air temperature: 5 ° C
- c) Maximum humidity at site (at 40 ° C): 98 %

d) Surrounding atmospheric condition: Humid

e) Site altitude: 121 mtr.

18.0 CIRCUIT BREAKER DETAILS

The VCB shall have the following features:

- a. Horizontal draw out type with Horizontal Isolation mounted on truck with rollers.
- b. Truck cover with two handles and fixed to truck frame with four screws.
- c. Truck earthing with welded boss.
- d. Insulation bushings shall be epoxy cast resin type and suitable for ambient conditions mentioned above.
- e. Manual & motor operated spring charging system. Motor working voltage 230 V AC, 50 Hz
- f. 11kV, 3 pole, vacuum type, 1250 A continuous rating for incomer, Bus coupler and 800A continuous rating for outgoing,
- g. Auxiliary contacts (6 NO + 6NC).
- h. Operation counters of 5 digits.
- i. High mechanical endurance of 50,000 (minimum) operations.
- j. Mechanical ON/OFF indication.
- k. Spring FREE/ CHARGED indication.
- l. Position indicator - SERVICE/ TEST/ ISOLATE.
- m. Low maintenance.
- n. Manual ON and TRIP button.
- o. Operating sequence: O #0.3 sec # CO # 3 min # CO.
- p. Shunt trip coil, closing coil: 30v/24v DC rated .
- q. Insulation level:
 - Rated insulation level at power frequency: 28KV
 - Peak withstand voltage: 75 kV
- r. Short time withstands current (3 s):31.5 kA
- s Rated breaking capacity:31.5 kA (rms)
 - Rated making capacity: 78.75 kA (peak).

19.0 PROTECTION SCHEMES

The panels shall feature the following protection schemes:

19.1 INCOMER FEEDER PANEL

Each Incomer shall have numeric relay with following protections/features:

- i. Directional over current (67,67N)
- ii. non directional - over current protection (50, 50N,51,51N)
- iii. Sensitive dir/non directional ground fault protection
- iv. Overload protection (49)
- v. Under/Overvoltage protection (27/59)
- vi. Under/Over frequency protection(81O/U)
- vii. Breaker failure protection (50BF)
- viii. Phase unbalance or negative sequence protection (46)
- ix. Auto reclosure (79)
- x. Trip circuit supervision (74TC)
- xi. Fault recorder
- xii. Disturbance recorder and sequential events recorder
- xiii. RS-232/485 communication

Make of numerical relay shall be as per acceptable make list of Annexure -I

19.2 OUTGOING FEEDER PANEL for TRANSFORMERS

Each outgoing panel shall have the following:

a) Numeric relay with following protection/feature:

- i. 3 phase over current (50/51)
- ii. Earth/over current (50/51N)
- iii. Negative phase sequence over current (46)
- iv. Thermal overload (49)
- v. Broken conductor detection (46BC)
- vi. Circuit breaker failure detection (50BF)
- vii. Fault recorder (25)
- viii. Disturbance recorder (5)
- ix. Events recorder (250)
- x. RS-232/485 communication
- xi. Trip circuit supervisory relay- 1 no.
- xii) Transformer special protection.

Make of numerical relay shall be as per acceptable make list of Annexure -I

b) Surge suppressor - The outgoing feeder should have in-built surge suppressor/snubber circuit.

19.3 OUTGOING FEEDER PANEL for HT Motor

Each outgoing panel shall have the following:

a) Numeric relay with following protection/feature:

- i. 3 phase over current (50/51)
- ii. Earth/over current (50/51N)
- iii. Negative phase sequence over current (46)
- iv. Thermal overload (49)
- v. Broken conductor detection (46BC)
- vi. Circuit breaker failure detection (50BF)
- vii. Fault recorder (25)
- viii. Disturbance recorder (5)
- ix. Events recorder (250)
- x. RS-232/485 communication
- xi. Trip circuit supervisory relay- 1 no.

Make of numerical relay shall be as per acceptable make list of Annexure -I

b) Surge suppressor - The outgoing feeder should have in-built surge suppressor/snubber circuit.

19.4 PROTECTION OF BUS-COUPLER

The Bus-bar panel shall have the following:

- a) Numerical Relay - an identical relay as the outgoing feeder described in 19.2(a) above, and
- b) Synchro-check relay/facility for paralleling of feeders.

Make of numerical relay shall be as per acceptable make list of Annexure -I

20.0 SPARES: The following minimum spares to be provided with the Switch Board.

- a) 2 nos VCB ONE EACH OF 1250A and 800A.
- b) 3 NOS Protection RELAYS One each for incomer, Transformer feeder outgoing, and Motor FEEDER Outgoing.
- c) 1no Synchronising Relay.
- d) 2 nos Multifunction meter.
- e) 1 no power pack.
- f) 3 sets each of metering and protection CTs.

21.GENERAL NOTES:

- i) Party should quote The switch board prices with IR WINDOW AND WITHOUT IR WINDOW FACILITY separately. we may accept any one of the item.
- ii) The dimension (height, width, breadth) of complete Switch Board should be such that the switch board can be installed in the existing 11KV Switch Board site at LPG Sub station without any major modification in the existing foundation, cable trench and specially the substation building. The bidder may visit LPG Department at their own cost before submitting their bid.
- iii) The 1250 A Incomers/Bus coupler VCB should be interchangeable with 800 A Outgoing (Transformer and Motor) Feeder VCBs and vice versa.
- iv) Vacuum interrupter and circuit breaker should be of the same make.
- v) Height of the panel shall not exceed 3.5 m.

vi) Testing of the panels shall be carried out at Manufacturer's works. Manufacturer of 11KV, VCB panel should have the testing facilities to carry out the routine tests of the VCB panel as per IS-13118 in their manufacturing works.

21.1 DRAWING & DOCUMENT SUBMISSION SCHEDULE

i) The following documents are required to be submitted with the bid/offer.

- a) Details specification as per NIT.
- b) The H.T switchgear and the components should conform to the relevant Indian Standard (with latest amendments) and type tested by CPRI/NABL accredited laboratory for desired performance. A Copy of report of type tests shall be submitted.
- c) Type test reports/certificate for dry type Voltage transformer & cast resin type current transformer shall be submitted
- d) Bidder has to fill up the DATA SHEET enclosed (Annexure-II) otherwise the offer will not be considered for evaluation and rejected.

ii) Following drawings and literature are to be supplied after receiving the order:

- Panel drawings (plan and elevation), containing mounting details and civil foundation requirements.
- Single Line Diagram (SLD) showing protective and metering devices.
- Detail of HT and LT cable boxes showing termination details,
- Wiring diagram of panel
- Earthing Grid
- Complete bill of material

Note : The Bidder does not required to obtain drawing approval from OIL as the responsibility of Installation and commissioning the Switch Board in the existing foundation is solely on the Bidder.

iii) Following drawings and literature are to be supplied along with supply of the HT panels:

- a. Four sets of installation, commissioning & operation manual of the Panel and Vacuum

Circuit Breaker (VCB).

b. Four sets of literature of main components like protection & auxiliary relays and Bill of Material.

c. Four copies of general arrangement, SLD, schematic diagram and wiring diagrams.

d. Four sets of test report containing result of tests done at manufacture's work during inspection.

e. Copies of calibration certificates of meters

f. Four copies of Guarantee certificate duly signed by the party.

g. Recommended list of spares with part no. & price for maintenance of panel.

iv) Following documents are to be supplied after successful commissioning of the panels:

a. Commissioning test records,

b. Operating & maintenance manuals

c. "As Built" drawings, if any changes are carried out from the standard drawings during commissioning.

22.0 TEST AND INSPECTION

The following tests should be carried out on equipment under this NIT

22.1 TYPE TEST & ROUTINE TEST

The Circuit breaker and cubicle must have type test certificate from CPRI/NABL accredited laboratory for design and performance as per relevant IS. These certificates/reports should be submitted along with the bid.

Routine tests on switchgear, relay including primary & secondary injection tests in accordance with relevant IS shall be carried out at the manufacturer's works.

22.2 INSPECTION

OIL engineers shall witness routine tests carried out on the equipment under this NIT, at manufacturer's works; before despatch. The supplier should give 15 days advance intimation to enable OIL to depute its representative for witnessing the acceptance and routine tests.

23.0 WARRANTY

The goods/ equipment shall be of best quality and workmanship. The equipment shall be guaranteed for 12 (Twelve) months from the date of commissioning against defects arising due to material, workmanship or design. Relay will also be included in this guarantee.

24.0 BUSBARS

The panel shall be provided with 11KV, 3 phase 50 HZ air insulated 1600 Amps copper bus bar, suitable for short circuit capacity 31.5 KA for 3 second.

25.0 NOTES

Whenever any reference to IS/international standard is made in the above specifications, it shall be taken to mean the latest version, iteration or revision of the standard.

Note: All Make as per Annexure-I.

ITEM NO. 20

INSTALLATION AND COMMISSION OF ITEM NO. 10 – QTY = 01 AU

(1AU MEANS INSTALLATION & COMMISSIONING OF ALL ITEM UNDER ITEM NO. 10)

The Installation and commission of the 11kv Switch Board broadly comprises of following major jobs.

1.0 Temporary Installation of one no stand alone 11KV VCB panel (to be arranged by the Bidder) AT A suitable position inside the HT Substation to provide 11KV SUPPLY TO one of the 2 nos existing 1 MVA dry type Transformer at LPG Plant to charge the LT (415V) Panel for lighting and other utility loads during the installation period of the HT Panel. Existing incoming cables from power station may be used for incomer to the stand alone panel and also existing outgoing cable to the transformer may be used for outgoing from the stand alone panel.

Or

2 nos acoustics (one running and one standby) 125 KVA Skid mounted Genset to be arranged by the Bidder to provide power supply to the LT Panel for lighting and other utility loads (On 24 hrs basis) during the entire installation, testing and commissioning period of the NEW HT Switch Board.

1.1 Also a temporary shed with bamboo and CI sheet is to be erected near the substation in order to house the Gensets and the OLD and New panels.

2.0 The Bidder has to carry out Complete Dismantling of the existing 8 panel , 11kv switch board at LPG HT Substation, Duliajan along with Disconnection of the HT incomer and outgoing cables. Clear the site for installation of the new Switch board.

3.0 Dismantling of the existing HT 11KV Switch Board and Installation, Testing and Commissioning of new VCB Panel:

A.
The complete Dismantling of the existing HT 11KV Switch Board in the Substation of LPG Plant and Installation ,testing and commissioning of the new 11kv Switch Board along with termination of all incoming and outgoing feeder cables, relay calibration ,testing and setting up, all meter testing and calibration and handing over of the entire panel to OIL INDIA LIMITED is to be completed within 15 consecutive days including sundays and holidays without break starting from the day of taking shutdown of the existing panel to handing over the new panel to OIL INDIA LIMITED to put into operation for LPG production. All necessary pre installation and commissioning works which do not require existing HT Panel shut down are to be completed before taking shut down. All relays are to be set and tested with both primary and secondary relay testing Kit to establish the integrity of the tripping system (Relay, circuit breaker, CT and PT). The primary and secondary relay testing kits are to be arranged by the Bidder. The relay settings should be as per existing relay settings or as directed by the OIL Engineer.

N.B. 3 days grace period will be allowed in case of Bandh, ETC. , other unforeseen circumstances.

B. Bidder shall have to install, test and successfully commission the new 11KV Switch Board in the existing foundation at HT Sub station of LPG Plant. OIL INDIA LIMITED , Duliajan after required modification in the foundation and cable trench. All necessary Civil and mechanical and Electrical Jobs required to be done to install the new panel in the existing foundation is to be carried out by the Bidder.

c. Cable termination for all incomer and outgoing cables to be carried out by the Bidder (Minimum 33nos, (11 nos 3 CORE,11KV, feeder)) . Out of these 11Cables, 7 cables are old (3 of which are 225 sq mm 11KV PILC type and 4 no.240 sq mm ,11KV XLPE) and 4 nos new 11KV , 240 sq mm XLPE with cable termination Kit RAYCHEM or similar make. All materials required for cable termination excluding termination kit is to be arranged by the Bidder.

4.0 Bidder shall depute their commissioning team and start the commission job within 30 days after getting the Commissioning call from OIL and complete the installation and commissioning and handing over of the new HT Switch board as per POINT 3(A). above.

5.0 Testing & Commissioning of VCB Panel shall be carried out by specialist /engineer from OEM/manufacturer. All pre commissioning testing of VCB Panel are required to be carried out by party at site before energizing the Panel. The Bidder should arrange to engage expert engineer from OEM of 11 KV vacuum Circuit Breaker and Protective Relays during the installation, testing and commissioning of the Switch Board at no extra cost to OIL INDIA LIMITED.

6.0 The Bidder should arrange for training (working knowledge) of our Engineers at the site by expert engineer from OEM of 11 KV vacuum Circuit Breaker and Protective Relays during the installation, testing and commissioning of the Switch Board at no extra cost to OIL INDIA LIMITED.

7.0 The Bidder does not required to obtain drawing approval from OIL as the responsibility of Installation and commissioning the Switch Board in the existing foundation is solely on the Bidder.

ITEM NO. 30

SUPPLY OF 3 PHASE CABLE TERMINATION KIT – QTY = 11 NOS

11KV,3 PHASE CABLE TERMINATION KIT

11KV,3 PHASE CABLE TERMINATION KIT WITH ALL ACCESSORIES FOR TERMINATION OF 3X240/ 3X225 SQ MM XLPE/PILC ALUMINIUM/COPPER CABLE.

MAKE: RAYCHEM/HEAT SHRINK/ XICON/3M

ITEM NO. 40

INSTALLATION AND COMMISSIONING OF ITEM NO. 30 – QTY = 01 AU

(1AU MEANS INSTALLATION & COMMISSIONING OF ALL ITEM UNDER ITEM NO. 30)

INSTALLATION AND COMMISSIONING OF 11KV,3 PHASE CABLE TERMINATION KIT

INSTALLATION AND COMMISSIONING OF 11KV,3 PHASE CABLE TERMINATION KIT WITH ALL ACCESSORIES FOR TERMINATION OF 3X240 /3X225 SQ MM XLPE/PILC ALUMINIUM/COPPER CABLE. JOB REQUIRES TERMINATION OF ALL 11 NOS CABLES AND CONNECTION OF THE SAME IN THE SUPPLIED PANEL.

SPECIAL TERMS AND CONDITIONS (FOR ALL THE ITEMS)

1.0 THE OVERALL DIMENSION OF THE HT SWITCH BOARD SHOULD BE SUCH THAT THE SWITCH BOARD CAN BE INSTALLED AND COMMISSIONED AT THE EXISTING FOUNDATION AT OIL'S LPG SUBSTATION .

2.0 NO SUCH CIVIL WORKS SHALL BE ALLOWED TO INSTALL THE HT SWITCH BOARD WHICH SHALL REQUIRE CURING TIME.

3.0 THE ORIENTATION OF THE INCOMING AND OUTGOING FEEDERS SHOULD BE SUCH THAT THE EXISTING CABLES CAN BE USED.

4.0 OIL INDIA LIMITED SHALL NOT PROVIDE GA DRAWING APPROVAL FOR OVERALL DIMENSION OF THE HT SWITCH BOARD AND THE RESPONSIBILITY OF INSTALLATION AND COMMISSIONING OF THE SUPPLIED HT SWITCH BOARD IN THE EXISTING HT SUBSTATION AND FOUNDATION AT OIL'S LPG PREMISES SHALL BE SOLELY ON THE SUPPLIER OF THE HT SWITCH BOARD.

5.0 THE BIDDER MAY VISIT OIL'S LPG SUBSTATION OF THEIR OWN COST TO ACCESS THE JOB REQUIREMENT BEFORE SUBMITTING THE BID.

6.0 BIDDER HAS TO FILL UP THE DATA SHEET ENCLOSED IN (ANNEXURE-II) OTHERWISE THE OFFER WILL NOT BE CONSIDERED FOR EVALUATION.

NOTE:

Bidders should submit their bids (preferably in tabular form) explicitly mentioning compliance / non compliance to all the NIT terms and conditions of NIT.

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Annexure-I

Acceptable Make with Specification:

A. For 415V, AC equipment:

Digital Multifunction meter, Current Transformer, LED, HRC fuses, Trip- neutral-close selector switch, Air Circuit Breaker, MCCB and MCCB with RCCB & CBCT are as follows:

1. Digital Multifunction Meter:

Make:

i. Schneider Power logic PM200 series, HPL- Socomec (Diris A41), Siemens PAC3200.

2. Digital Ammeter with inbuilt selector switch:

Make:

i. Schneider electric, HPL, L&T, Siemens, IndoAsian

3. Current Transformer:

Make:

i. Kappa, Precise Electrical, Pragati Electrical, Siemens, L&T, Schneider electric, IndoAsian

4. LED:

Make:

i. Binay, Tecnic, L&T, Siemens

5. HRC Fuses:

Make:

i. GE, Siemens, L&T, Schneider, Copper Bussman, IndoAsian

6. Trip- Neutral-Close Selector Switch:

Make:

i. Kaycee, Salzar, Scheinder, L&T, Siemens, IndoAsian

7. Stainless steel single compression cable gland: Dowel/ Jainson/ Baliga /3D

8. Sweating socket:

Make:

i. Dowell

ii. 3M

9. Auxiliary contactor:

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Make:

- i. Siemens/ ABB/ Schneider electric/ IndoAsian

B. 11KV, AC HT equipments:

1. HT Current transformer-

Make:

- i. Kappa/ Precise Electricals/ Intrans Electro Components Pvt Ltd/ Pragati electrical/
Same as the maker of the VCB.
2. Voltage Transformer-

Make:

- i. Kappa/ Precise Electricals/ Intrans Electro Components Pvt Ltd/ Pragati
electrical/ Same as the maker of the VCB.
3. Directional type Numerical protection relay :

Make:

ABB (Type REF,REM,RET)/ Siemens(Type Siprotec 7SJ80 & 7SD80)/Siemens-Argus/SEL (Type SEL-751& SEL-311)/ Schneider Group, type Micom- P14X series/ Merlin-Gerin (Schneider Group, type Sepem Series S-84)

4. Non directional type Numerical protection relay

Make:

ABB (Type REF615)/ Siemens(Type Siprotec 7SD80)/Siemens-Argus/SEL (Type SEL-751)/ Schneider Group, type Micom- P14X series/ Merlin-Gerin (Schneider Group, type Sepem Series S-84)

5. 11kV, Vacuum circuit Breaker:

Make:

Siemens/ABB/Schneider/Crompton greaves/L&T

6. 11kV Interrupter:

Make:

Siemens/ABB/Schneider/Crompton greaves/L&T

7. Batteries:

Make: Exide/Amco/Amararaja/Amron/Tata Green

8. Battery Charger:

Make: Exide/Ruttonsha/HBL/Amararaja/Emerson

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ANNEXURE II**(DATA SHEET) (TO BE FILLED UP BY THE BIDDER)**

Technical Evaluation Sheet for HT Panel				
Sr. No.	Clause no. Of Technical specification	Description (refer to PR for detailed description)	Bidders Remarks Compiled/ Not Compiled/ Deviation	Bidder to indicate Relevant Page No./Document No. Of their Bid to support the Remarks/ Compliance
Annexure –Bid Rejection Criteria (BRC)				
1.	Clause 1 (i)	Bidder shall be a panel manufacturer/channel partner/authorized dealer of 11kV VCB panel, Bidders quoting on behalf of OEM shall submit copy of valid dealership Certificate/authorization letter/certificate of channel partnership from the OEM along with the bid.		
2.	Clause 1 (ii)	The Bidder should have experience of successfully executing of at least 1 (one) no. Similar works in any Central Govt. /Govt. PSU/ PUBLIC Limited Companies in the last 5 years as on original bid closing date of this tender. Similar works means: Supply Installation Testing Commissioning of indoor type HT Panel with VCB rating 11KV or more.		
3.	Clause 1	The bidder shall have to provide type test certificate for the following:		

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	(III)		<p>a) 11KV HT panel with VCB as per IS: 13118</p> <p>These test certificates shall be from reputed test house accredited by National Accreditation Board for testing and calibration Laboratories (NABL), India. Bidder shall submit copies of all type test certificate for the following tests for the HT panel .Authorized dealers shall submit their OEM'S credentials in this regard. Undertaking in this regard shall have to be given by the bidder at the time of bidding.</p> <p>i) Short time current withstand test (31.5 kA for 3 sec. for HT Panel)</p> <p>ii) Temperature rise test.</p>		
3.	Clause 1 (iv)		<p>Documentary evidence in respect of the above should be submitted in the form of copies of relevant Purchase Orders along with copies of any of the documents in respect of satisfactory execution of each of those Purchase Orders, such as –</p> <p>(i) Satisfactory Inspection Report (OR)</p> <p>(ii) Satisfactory Supply Completion / Installation Report (OR)</p> <p>(iii) Consignee Receipted Delivery Challans (OR)</p> <p>(iv) Central Excise Gate Pass / Tax Invoices issued under relevant rules of Central Excise/VAT/GST (OR)</p> <p>(v) any other documentary evidence that can substantiate the satisfactory execution of each of the purchase orders cited above.</p> <p>Note:</p> <p>a) The Purchase Order date need not be within 5 (five) years preceding original bid closing date of this tender. However, the execution of supply should be within 5 (five) years preceding original bid closing date of this tender.</p>		

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			b)Satisfactory supply / completion / installation report (if submitted) should be issued on client's official letterhead with signature and stamp		
Annexure- Bid Evaluation Criteria (BEC)					
4.	Clause 2 (I)		The bidder has to Quote for all the 4 items OF THE NIT.		
	Clause 2 (II)		The Bidder shall confirm that the supply of all HT Panel shall be completed within 6 months after issue of purchase order.		
	Clause 2 (III)		The Bidder shall confirm and give undertaking that they shall mobilise the Installation and commissioning team within 30 days on intimation from OIL and complete the Installation and Commissioning job of the supplied 11KV Switch Board / panel including dismantling of the existing switch board as per special terms and conditions of the tender in 15(fifteen) consecutive days including sundays and holidays without break with a contingency period of 3 days for Bandh Etc. other unforeseen circumstances.		
Annexure- Item Description					
CUBICLE AND CIRCUIT DETAILS					
5.	Clause 1.0		Cubicle		
6.	Clause 2.0		Bus-Bar Compartment		
7.	Clause 3.0		Circuit Breaker Compartment		
8.	Clause 4.0		CT And Cable Compartment		
9.	Clause 5.0		Relay & Metering Compartment (LT Compartment)		

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10.	Clause 6.0		Panel Metering And Indication Equipment		
11	Clause 7.0		Closing And Tripping		
12	Clause 8.0		Dry Type Cast Resin V.T		
13	Clause 9.0		Control Supply		
14	Clause 10.0		Earthing		
15	Clause 11.0		Panel Space Heaters		
16	Clause 12.0		Operation Indication/ Operation Counter		
17	Clause 13.0		Cubicle Illumination		
18	Clause 14.0		Safety Interlock		
19	Clause 15.0		Panel Marking		
20	Clause 16.0		Cable Terminal Box		
21	Clause 17.0		Site Condition		
22	Clause 18.0		Circuit Breaker Details		
23	Clause 19.0		Protection Scheme		
24	Clause 20.0		SPARES		
25	Clause 21.0		General Notes		

INTEGRITY PACT

Between

Oil India Limited (OIL) hereinafter referred to as "The Principal"

And

(Name of the bidder).....hereinafter referred to as "The Bidder/Contractor"

Preamble:

The Principal intends to award, under laid down organizational procedures, contract/s for **SDI1280P20**The Principal values full compliance with all relevant laws and regulations, and the principles of economic use of resources, and of fairness and transparency in its relations with its Bidder/s and Contractor/s.

In order to achieve these goals, the Principal cooperates with the renowned international Non-Governmental Organization "Transparency International" (TI). Following TI's national and international experience, the Principal will appoint an external independent Monitor who will monitor the tender process and the execution of the contract for compliance with the principles mentioned above.

Section: 1 -Commitments of the Principal

(1) The Principal commits itself to take all measures necessary to prevent corruption and to observe the following principles:

1. No employee of the Principal, personally or through family members, will in connection with the tender for, or the execution of a contract, demand, take a promise for or accept, for him/herself or third person, any material or immaterial benefit which he/she is not legally entitled to.
2. The Principal will, during the tender process treat all Bidders with equity and reason. The Principal will in particular, before and during the tender process, provide to all Bidders the same information and will not provide to any Bidder confidential/additional information through which the Bidder could obtain an advantage in relation to the tender process or the contract execution.

ANNEXURE- DDD

3. The Principal will exclude from the process all known prejudiced persons.

(2) If the Principal obtains information on the conduct of any of its employees which is a criminal offence under the relevant Anti-Corruption Laws of India, or if there be a Page 2 of 6 substantive suspicion in this regard, the Principal will inform its Vigilance Office and in addition can initiate disciplinary actions.

Section: 2 -Commitments of the Bidder/Contractor

(1) The Bidder/Contractor commits itself to take all measures necessary to prevent corruption. He commits himself to observe the following principles during his participation in the tender process and during the contract execution.

1. The Bidder/Contractor will not, directly or through any other person or firm, offer, promise or give to any of the Principal's employees involved in the tender process or the execution of the contract or to any third person any material or immaterial benefit which he/she is not legally entitled to, in order to obtain in exchange any advantage of any kind whatsoever during the tender process or during the execution of the contract.

2. The Bidder/Contractor will not enter with other Bidders into any undisclosed agreement or understanding, whether formal or informal. This applies in particular to prices, specifications, certifications, Subsidiary contracts, submission or non-submission of bids or any other actions to restrict competitiveness or to introduce cartelization in the bidding process.

3. The Bidder/Contractor will not commit any offence under the relevant Anticorruption Laws of India; further the Bidder/Contractor will not use improperly, for purposes of competition or personal gain, or pass on to others, any information or document provided by the Principal as part of the business relationship, regarding plans, technical proposals and business details, including information contained or transmitted electronically.

4. The Bidder/Contractor will, when presenting his bid, disclose any and all payments he has made, is committed to or intends to make to agents, brokers or any other intermediaries in connection with the award of the contract.

(2) The Bidder/Contractor will not instigate third persons to commit offences outlined above or be an accessory to such offences.

(3) The Bidder/Contractor signing Integrity Pact shall not approach the Courts while representing the matters to IEMs and he/she will await their decision in the matter.

Section 3 -Disqualification from tender process and exclusion from future Contracts

If the Bidder, before contract award has committed a transgression through a violation of Section 2 or in any other form such as to put his reliability or risibility as Bidder into question, the Principal is entitled to disqualify the Bidder from the tender process or to terminate the contract, if already signed, for such reason.

1. If the Bidder/Contractor has committed a transgression through a violation of Section 2 such as to put his reliability or credibility into question, the Principal is entitled also to exclude the Bidder/Contractor from future contract award processes. The imposition and duration of the exclusion will be determined by the severity of the transgression. The severity will be determined by the circumstances of the case, in particular the number of transgressions, the position of the transgressions within the company hierarchy of the Bidder and the amount of the damage. The exclusion will be imposed for a minimum of 6 months and maximum of 3 years.

2. The Bidder accepts and undertakes to respect and uphold the Principal's Absolute right to resort to and impose such exclusion and further accepts and undertakes not to challenge or question such exclusion on any ground, including the lack of any hearing before the decision to resort to such exclusion is taken. This undertaking is given freely and after obtaining independent legal advice.

3. If the Bidder/Contractor can prove that he has restored/recouped the Damage caused by him and has installed a suitable corruption prevention system, the Principal may revoke the exclusion prematurely.

4. A transgression is considered to have occurred if in light of available evidence no reasonable doubt is possible.

5. Integrity Pact, in respect of a particular contract, shall be operative from the date Integrity Pact is signed by both the parties till the final completion of the contract **or as mentioned in Section 9- Pact Duration whichever is later**. Any violation of the same would entail disqualification of the bidders and exclusion from future business dealings

Section 4 -Compensation for Damages

1. If the Principal has disqualified the Bidder from the tender process prior to the award according to Section 3, the Principal is entitled to demand and recover from the Bidder liquidated damages equivalent to Earnest Money Deposit / Bid Security.

(2) If the Principal has terminated the contract according to Section 3, or if the Principal is entitled to terminate the contract according to Section 3, the principal shall be entitled to demand and recover from the Contractor liquidated damages equivalent to Security Deposit / Performance Bank Guarantee.

3. The bidder agrees and undertakes to pay the said amounts without protest or demur subject only to condition that if the Bidder/Contractor can prove and establish that the exclusion of the Bidder from the tender process or the termination of the contract after the contract award has caused no damage or less damage than the amount or the liquidated damages, the Bidder/Contractor shall compensate the Principal only to the extent of the damage in the amount proved.

Section 5 -Previous transgression

1. The Bidder declares that no previous transgression occurred in the last 3 years with any other Company in any country conforming to the TI approach or with any other Public Sector Enterprise in India that could justify his exclusion from the tender process.

2. If the Bidder makes incorrect statement on this subject, he can be disqualified from the tender process or the contract, if already awarded, can be terminated for such reason.

Section: 6 -Equal treatment of all Bidders/Contractor/Subcontractors

1. The Principal will enter into Pacts on identical terms with all bidders and contractors.

2. The Bidder / Contractor undertake(s) to procure from all subcontractors a commitment in conformity with this Integrity Pact. The Bidder/Contractor shall be responsible for any violation(s) of the provisions laid down in this agreement/Pact by any of its sub-contractors/sub-vendors.

3. The Principal will disqualify from the tender process all bidders who do not sign this Pact or violate its provisions.

Section: 7 -Criminal charges against violating Bidders/Contractors/ Subcontractors

If the Principal obtains knowledge of conduct of a Bidder, Contractor or Subcontractor, or of an employee or a representative or an associate of a Bidder, Contractor or Subcontractor, which constitutes corruption, or if the Principal has substantive suspicion in this regard, the Principal will inform the Vigilance Office.

Section: 8 -External Independent Monitor/Monitors

1. The Principal appoints competent and credible external independent Monitor for this Pact. The task of the Monitor is to review independently and objectively, whether and to what extent the parties comply with the obligations under this agreement.

2. The Monitor is not subject to instructions by the representatives of the parties and performs his functions neutrally and independently. He reports to the Chairperson of the Board of the Principal.

3. The Contractor accepts that the Monitor has the right to access without restriction to all Project documentation of the Principal including that provided by the Contractor. The Contractor will also grant the Monitor, upon his request and demonstration of a valid interest, unrestricted and unconditional access to his project documentation. The same is applicable to Subcontractors. The Monitor is under contractual obligation to treat the information and documents of the Bidder/Contractor/Subcontractor with confidentiality.

4. The Principal will provide to the Monitor sufficient information about all meetings among the parties related to the Project provided such meetings could have an impact on the contractual relations between the Principal and the Contractor. The parties offer to the Monitor the option to participate in such meetings.

5. As soon as the Monitor notices, or believes to notice, a violation of this agreement, he will so inform the Management of the Principal and request the Management to discontinue or heal the violation, or to take other relevant action. The monitor can in this regard submit non-binding recommendations. Beyond this, the Monitor has no right to demand from the parties that they act in a specific manner, refrain from action or tolerate action. However, the Independent External Monitor shall give an opportunity to the bidder / contractor to present its case before making its recommendations to the Principal.

6. The Monitor will submit a written report to the Chairperson of the Board of the Principal within 8 to 10 weeks from the date of reference or intimation to

him by the 'Principal' and, should the occasion arise, submit proposals for correcting problematic situations.

7. If the Monitor has reported to the Chairperson of the Board a Substantiated suspicion of an offence under relevant Anti-Corruption Laws of India, and the Chairperson has not, within reasonable time, taken visible action to proceed against such offence or reported it to the Vigilance Office, the Monitor may also transmit this information directly to the Central Vigilance Commissioner, Government of India.

8. The word 'Monitor' would include both singular and plural.

Section:9 -Pact Duration

This Pact begins when both parties have legally signed it. It expires for the Contractor 12 months after the last payment under the respective contract, and for all other Bidders 6 months after the contract has been awarded.

If any claim is made/ lodged during this time, the same shall be binding and continue to be valid despite the lapse of this pact as specified above, unless it is discharged/determined by Chairperson of the Principal.

Section:10 -Other provisions

1. This agreement is subject to Indian Law. Place of performance and jurisdiction is the Registered Office of the Principal, i.e. New Delhi. The Arbitration clause provided in the main tender document / contract shall not be applicable for any issue / dispute arising under Integrity Pact.

2. Changes and supplements as well as termination notices need to be made in writing. Side agreements have not been made.

3. If the Contractor is a partnership or a consortium, this agreement must be, signed by all partners or consortium members.

4. Should one or several provisions of this agreement turn out to be invalid, the remainder of this agreement remains valid. In this case, the parties will strive to come to an agreement to their original intentions.

R BARMAN
CMM (IP)

.....
For the Principal

.....
For the Bidder/Contractor

Witness 1:

Witness 2:

Place. DULIAJAN
Date . 30.04.2019

Technical Bid Checklist**Annexure-EEE**

Tender No.			
Bidder's Name :			
		Compliance by Bidder	
Sl. NO.	BEC / TENDER REQUIREMENTS	Indicate 'Confirmed' / 'Not Confirmed' / Not applicable	Indicate Corresponding page ref. of unpriced bid or Comments
1	Confirm that validity has been offered as per NIT.		
2	Confirm that Bid Security / Earnest Money has been submitted as per NIT (Wherever Applicable) ?		
3	Confirm that you shall submit Performance security (in the event of placement of order) (Wherever Applicable) ?		
4	Confirm that duly signed Integrity Pact has been submitted as per NIT (Wherever Applicable) ?		
5	Confirm that you have submitted documentary evidence of successfully executing one Purchase order as stipulated in NIT in any of the preceding 5 financial years (*)		
6	Confirm that you have submitted Balance Sheet and Profit and Loss Account of any of the preceding 3 financial years certified by a chartered accountant.		
7	Confirm that the bid has been signed using Class 3 digital certificate with Organisation's Name as per NIT.		
8	Confirm that you have not taken any exception/deviations to the NIT .		

NOTE: Please fill up the greyed cells only.

(*) Purchase Orders along with copies of any of the documents in respect of satisfactory execution of the Purchase Orders should be submitted – (i) Satisfactory Inspection Report (OR) (ii) Satisfactory Supply Completion / Installation Report (OR) (iii) Consignee Received Delivery Challans (OR) (iv) Central Excise Gate Pass / Tax , Invoices issued under relevant rules of Central Excise / VAT (OR) (v) any other documentary evidence that can substantiate the satisfactory execution of the purchase order cited above.

Response Sheet

Annexure-FFF

Tender No.
Bidders Name

Bidders Response Sheet

SI No.	Description	Remarks
1	Place of Despatch	
2	Whether Freight charges have been included in your quoted prices	
3	Whether Insurance charges have been included in your quoted prices	
4	Make of quoted Product	
5	Offered Validity of Bid as per NIT	
6	Bid Security Submitted (if applicable)	
6	Details of Bid Security Submitted to OIL (if applicable)	
	a) Bid Security Amount (In Rs):	
	b) Bid Security Valid upto:	
7	Whether you shall submit Performance Security in the event of placement of order on you (if applicable)	
8	Integrity Pact Submitted (if applicable)	
9	Whether you have submitted documentary evidence of successfully executing one Purchase order as stipulated in NIT in any of the preceding 5 financial years (*)	
10	Whether you have submitted Balance Sheet and Profit and Loss Account of any of the preceding 3 financial years certified by a chartered accountant.	
11	Delivery Period in weeks from placement of order	
12	Complied to Payment terms of NIT (if applicable) otherwise to Standard Payment Terms of OIL or not.	
13	If bidder is MSE whether you have quoted your own product	
14	If Bid security submitted as Bank Guarantee, Name and Full Address of Issuing Bank including Telephone, Fax Nos and Email id of branch manager	

NOTE: Please fill up the greyed cells only.

(*) Purchase Orders along with copies of any of the documents in respect of satisfactory execution of the Purchase Orders should be submitted – (i) Satisfactory Inspection Report (OR) (ii) Satisfactory Supply Completion / Installation Report (OR) (iii) Consignee Receipted Delivery Challans (OR) (iv) Central Excise Gate Pass / Tax , Invoices issued under relevant rules of Central Excise / VAT (OR) (v) any other documentary evidence that can substantiate the satisfactory

**(TO BE FILLED UP BY ALL THE VENDOR IN THEIR OWN LETER HEAD)
(ALL FIELDS ARE MANDATORY)**

Tender No. :.....
Name of Beneficiary :M/s.....
Vendor Code :.....
Address :.....
.....
Phone No. (Land Line) :.....
Mobile No. :.....
E-mail address :.....
Bank Account No. (Minimum
Eleven Digit No.) :.....
Bank Name :.....
Branch :.....
Complete Address of your
Bank :.....
IFSC Code of your Bank
a) RTGS :.....
b) NEFT :.....
PAN :.....
VAT Registration No. :.....
CST Registration No. :.....
Service Tax Registration No. :.....
Provident Fund Registration :.....

I/We confirm and agree that all payments due to me/us from Oil India Limited can be remitted to our above mentioned account directly and we shall not hold Oil India Limited responsible if the amount due from Oil India Limited is remitted to wrong account due to incorrect details furnished by us.

Office Seal

.....
Signature of Vendor

**Counter Signed by Banker:
Seal of Bank:**

Enclosure: Self attested photocopies of the following documents-

- 1) PAN Card
- 2) VAT Registration Certificate
- 3) Service Tax Registration
- 4) CST Registration
- 5) Provident Registration Certificate
- 6) Cancelled cheque of the bank account mentioned above (in original).
- 7) Bank Statement not older than 15 days on the date of submission.