



**INVITATION TO e-BID UNDER SINGLE STAGE COMPOSITE BID SYSTEM**

- Tender No. & Date** : SGI0267P19 dated 18.01.2019
- Tender Fee** : Tender Fee is not applicable.
- Bid Security** : INR 26,000.00
- Bidding Type** : SINGLE STAGE COMPOSITE BID SYSTEM
- Bid Closing on** : 21.02.2019 at 11.00 Hrs.
- Bid Opening on** : 21.02.2019 at 14.00 Hrs.
- Bid Validity** : Bid should be valid for 90 days from bid closing date.
- Bid Bond Validity** : Bid Bond should be valid upto 20.08.2019.  
*(Bid bond format has been changed. Please submit bid bond as per revised format)*
- Performance Guarantee** : Applicable @ 10% of order value.
- Pre-Bid Conference** : Not Applicable
- Integrity Pact** : Not Applicable

**OIL INDIA LIMITED invites electronic bids from Indian bidders under NATIONAL COMPETITIVE BIDDING on SINGLE STAGE COMPOSITE BID SYSTEM through its e-procurement site for the items detailed below –**

Item No.	Item Description	Quantity	UoM
10	Supply of LED Display Board including Installation & Commissioning (Specification as per Annexure – AA)	1	NO.

**Note:** - The general details of tender can be viewed by opening the eRFx [Tender] under RFx and Auctions in the e-portal through Guest Login. The details of tendered items can be found in the Item Data and details uploaded under Technical RFx. The bidding document is available in the Technical RFx -> External Area -> Tender Documents.

## **STANDARD NOTES**

- 1.0 The tender will be governed by “General Terms & Conditions for National Tender (National Competitive Bidding)” for e-Procurement as per Booklet No. MM/LOCAL/E-01/2005(For e-tenders).
- 2.0 This Bidding document consists of:
  - (i) Annexure AA : Technical Specification
  - (ii) Annexure BB : Bid Rejection Criteria / Bid Evaluation Criteria
  - (iii) Annexure CC : Commercial Check List
  - (iv) Annexure DD : Price Schedule
  - (v) Annexure EE : Annual Turn Over and Net Worth Certificate

“General Terms & Conditions for National Tender (National Competitive Bidding)” for e-Procurement as per Booklet No. MM/LOCAL/E-01/2005(For e-tenders).
- 3.0 Bidders without having E-tender Login ID and Password should complete their online registration at least 7(seven) days prior to the scheduled bid closing date and time of the tender. For online registration, Bidder may visit the OIL’s E-tender site <https://etender.srm.oilindia.in/irj/portal>.
- 4.0 Necessary Login ID & Password will be issued by OIL only after submitting the complete online registration by the Bidder. In the event of late registration/incomplete registration by Bidder, OIL INDIA LIMITED shall not be responsible for late allotment of User ID & Password and request for bid closing date extension on that plea shall not be entertained by Company.
- 5.0 MSEs Units (manufacturers/Service Providers only and not their dealers/distributors) who are already registered with District Industry Centers or Khadi & Village Industries Commission or Khadi & Village Industries Board or Coir Board or National Small Industries Corporation or Directorate of Handicrafts & Handloom or any other body specified by Ministry of MSME are exempted from payment of Bid Security (EMD) irrespective of monetary limit mentioned in their registration, provided they are registered for the item they intend to quote/participate.
- 6.0 For availing benefits under Public Procurement Policy (Purchase preference & EMD exemption), the interested MSE Bidders must ensure that they are the manufacturer/service provider of tendered item(s) and registered with the appropriate authority for the said item(s). Bids without EMD shall be rejected, if the technical offer does not include a valid copy of relevant MSE Certificate issued by appropriate authority specifying the item as per tender. Therefore, it is in the interest of such MSE Vendors to furnish a copy of complete certificate to the concerned tender handling officer of OIL at least seven (7) days prior to the scheduled Bid Closing Date of the tender; seeking clarification/confirmation as to whether their registered item is eligible for EMD exemption or not. Late communication in this regard and request for bid closing date extension on that plea shall not be entertained by Company.
- 7.0 **Purchase Preference (Linked with Local Content) (PP-LC) is not applicable against this tender.**
- 8.0 Bidders to note that Govt. of India under Micro, Small and Medium Enterprises Development (MSMED) Act 2006, has proclaimed the Public Procurement Policy, 2012 with effect from 1st April, 2012 in respect of procurement of goods and services, produced and provided by micro and small enterprises, by its Ministries, Departments and Public Sector Undertakings for promotion and development of Micro and Small Enterprises. A new Clause on applicability of Public Procurement Policy for procurement of goods from Micro and Small Enterprises (MSE) in the tender is furnished vide Annexure – I, Amendment to General Terms & Conditions for National Tender (National Competitive Bidding)” for e-Procurement as per Booklet No. MM/LOCAL/E-01/2005(For e-tenders). Bidders are requested to take note of the same and to submit their offers accordingly.
- 9.0 OIL INDIA LIMITED (OIL) has upgraded its E-tender Portal. As part of the new system, the intending bidder must have Encryption Certificate along with Digital Signature Certificate (DSC) of Class III [Organization]. **All the Bids must be Digitally Signed using “Class III” digital certificate (e-commerce application) with ‘Certificate Type: Organisation Certificate’ as per Indian IT Act obtained from the licensed Certifying Authorities operating**

under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India. The bid signed using other than “Class 3 with Organisation’s Name” digital certificate, will be rejected.

10.0 Please note that all tender forms and supporting documents are to be submitted through OIL’s e-Procurement site only except following documents which are to be submitted manually in sealed envelope super scribed with Tender no. and Due date to **The Deputy General Manager - Materials (PL), Oil India Limited (Pipeline Headquarter), P.O. Udayan Vihar, Guwahati -781171 before 14.00 Hrs. IST on the Bid Closing Date** mentioned in the Tender.

- a) Bid Security(EMD) submitted in the form of Bank Guarantee.
- b) Detailed Catalogue (if any).
- c) Any other document required to be submitted in original as per tender requirement.

All documents submitted in physical form should be signed on all pages by the authorised signatory of the bidder and to be submitted in triplicate.

11.0 OIL has made arrangement for online confirmation of Bank Guarantee through SFMS Platform with Axis Bank, Guwahati. Therefore, bidders submitting Bid Security in the form of Bank Guarantee must route the BG through SFMS platform as per following details –

- a. *(i) MT 760/MT 760 COV for issuance of bank guarantee*  
*(ii) MT 767/MT 767 COV for amendment of bank guarantee*

*The above message/intimation shall be sent through SFMS by the BG issuing bank branch to Axis Bank, Guwahati Branch, IFS Code – UTIB0000140, Branch Address – Axis Bank Ltd., Guwahati Branch, Chibber House, G.S. Road, Dispur, Assam, Pin – 781005.*

- b. *The Bidder shall submit to OIL the copy of SFMS message as sent by the issuing bank branch along with the original bank guarantee.*

11.1 Bank Guarantee issued by a Scheduled Bank in India at the request of some other Non-Scheduled Bank in India shall not be acceptable.

12.0 Bidders are requested to go through the ‘*New Vendor Manual*’, ‘*Guidelines to Bidders for participating in OIL e-tenders*’, ‘*New Instruction to bidders for submission of bid*’ and ‘*Vendor User Manual for e-tendering*’ available in the e-portal home page before submitting offer in system.

13.0 Deemed export/Custom Duty benefits are not applicable against this tender and bidders should furnish prices without considering these benefits.

14.0 The tender is invited under **SINGLE STAGE-COMPOSITE BID SYSTEM**. The bidder has to submit both the “TECHNO-COMMERCIAL UNPRICED BID” and “PRICED BID” through electronic form in the OIL’s e-Tender portal within the Bid Closing Date and Time stipulated in the e-Tender. The “Techno-commercial Unpriced Bid” shall contain all technical and commercial details except the prices which shall be kept blank. Details of prices as per Price Schedule to be uploaded as attachment in the Attachment Tab “Notes and Attachments”.

Any offer not complying with above submission procedure will be rejected as per Bid Rejection Criteria mentioned in the tender.

**Notes and Attachments**

➔ Only price details should be uploaded

**Technical attachments**

➔ All technical bid documents except price details

*Bidders are requested to go through the ‘New Vendor Manual’, ‘Guidelines to Bidders for participating in OIL e-tenders’, ‘New Instruction to bidders for submission of bid’ and ‘Vendor User Manual for e-tendering’ available in the e-portal home page before submitting offer in system*



**Oil India Limited e-Procurement**

User ID \*

Password \*

Logon Problems? [Get Support](#)

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**Important Note for New Portal Users:**

[Click here to View Compatability Settings](#)

[General Guidelines to bidders](#)

[Click for User Manuals](#)

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Click here for the New Manual & Instruction

- 15.0 Bidders are requested to examine all instructions, forms, terms and specifications in the tender. Failure to furnish all information required as per the tender or submission of offers not substantially responsive to the bid in every respect will be at the bidder's risk and may result in rejection of its offer without seeking any clarifications.
- 16.0 Bidders must ensure that their bid is uploaded in the system before the tender closing date and time. Also, they must ensure that all documents which are to be submitted in a sealed envelope are also submitted at the address mentioned in note 10.0 above before **14:00 Hrs (IST)** on the bid closing date failing which the offer shall be rejected.
- 17.0 Other terms and conditions of the tender shall be as per "General Terms & Conditions for National Tender (National Competitive Bidding)" for e-Procurement as per Booklet No. MM/LOCAL/E-01/2005(For e-tenders). However, if any of the clause of the Bid Rejection Criteria / Bid Evaluation Criteria (BEC / BRC) contradicts the clauses in the General Terms & Conditions of the tender and/or elsewhere, those mentioned in the BEC/BRC shall prevail.
- 18.0 To ascertain the substantial responsiveness of the bid OIL reserves the right to ask the bidder for clarification in respect of clauses covered under BRC also and such clarifications fulfilling the BRC clauses in toto must be received on or before the deadline given by the company, failing which the offer may be summarily rejected.
- 19.0 **No press advertisement will be published regarding amendment to Bidding Document or extension of Bid Closing Date. The same will be uploaded in OIL's website and informed to all prospective bidders who have received the bidding documents. Bidders to keep themselves updated.**

Sd-  
(M.B. SINGHA)  
SR. MANAGER MATERIALS (PL)  
FOR GENERAL MANAGER - MATERIALS (PL)  
FOR: CHIEF GENERAL MANAGER (PLS)

**TECHNICAL SPECIFICATION****1.0 SCOPE OF WORK/ BRIEF DESCRIPTION OF WORK:**

Supply, Installation ***(including Civil Works)***, Testing and Commissioning of Full Colour Outdoor LED display board, enable to display Text, Table, Still Pictures, Animation as well as video with easy accessible facility through direct PC interface, as well as USB device. Also, supply & laying of Power Cables for approx. 100 metres are required. Resolution of the board must be more than 60,000 pixels with ultra wide viewing angle. The brightness must be higher, more than 7000 cd/Sq.m along with adjustment facility, that can ensure adjustment according to user needs. The product should have minimum 1(one) year on-site warranty along with three years extended warranty (warranty against paid service).

**2.0 GENERAL:**

- a) Considering the high humidity level of Assam, the enclosure of the board should be exterior grade anti-corrosive Powder treated and manufacturer of enclosure certificate shall be required.
- b) The package shall include controller, Hardware, Software, External device, Data transfer accessories etc.

**2.1 The Specifications of LED Display Board is as follows:**

<b>S/No.</b>	<b>Specification</b>	<b>Detail</b>
1	Display size of the board	10' X 6'(Approx.)
2	Exterior Get up	The entire board (along with support structure) should be uni-polar attractive, positioned at the height at least 10 feet from ground level.
3	Resolution	Not less than 60,000 pixels
4	Brightness	Not less than 7000 cd/Sqm along with adjustment facility (manual as well as through software). Ambient light sensor for brightness auto control to be provided.
5	Pixel Pitch	As required
6	Viewing Angle	Should be conforming to not less than 120 degree both horizontally and vertically.
7	IP Rating of LED Module	Front-IP65 & Rear- IP54
8	LED configuration	3in 1, SMD
9	Pixel constitution/Configuration	1R1G1B
10	LED make	Samsung/LG/Philips or Equivalent
11	Driving method	½ Scan
12	Control Mode	Synchronous, Off Line, asynchronous
13	LED life span	100000 hours
14	Software compatibility	Latest Windows Version
15	Cabinet finish	Powder Coated, Gloss finished, Exterior Grade, Cabinet Wall Thickness: 1.6mm, Back Cover of Cabinet: Window Type with thermal discharge provision comprising adequate locking system.
16	Nos. of Cabinet	10
17	Color Depth	24 Bit (minimum).
18	Power Input	Single Phase, 220Volt AC, 50Hz +/- 10%
19	Pedestal	MS Structure should be covered
20	PCC Foundation	PCC Foundation should be covered by tiles.
21	Processor	As needed.
22	Processor & Power Distribution Hub Position	Should be outside of the system for easy access.
23	Processor & Power	Weather Proof (Sealant)

	Distribution Hub Enclosure	
24	ON-OFF	Must be Automatic
25	Average Power consumption	Not more than 500 Watts/Sq.m
26	Inbuilt speaker system	10W + 10W
27	Necessary certificate	such as CE/FCCcIB, etc. to be provided.
28	Earthing system	Earthing System of the board, user manual, etc. to be provided.
29	Auto shut down	Auto shut down for high temperature and adequate cooling facility of the board for use of 24 x 7 operation.
30	Manual	The bidder shall provide 02 sets of operational and maintenance manual in English language along with the supply.

### 3.0 **SCOPE OF BIDDER:**

- 3.1 Supply of display system supply & laying of Power Cables for approx. 100 metres alongwith all it accessories (as given below):
- a) Master Controller (or as named by the bidder for the purpose) should be placed outside the device at an easy accessible height within a water proof enclosure.
  - b) Provision to connect USB Device.
  - c) Power Distribution Board with RCCB conforming to relevant IS or higher.
  - d) Fiber Optic Cables conforming to relevant IS or higher as required.
  - e) Communication Cables conforming to relevant IS or higher as required.
  - f) Power Cables conforming to relevant IS or higher as required.
  - g) Provision to Automatic ON-OFF of the board with preset programmer.
  - h) Provision for protection of the device due to power fluctuation.
  - i) Provisions to Energy savings.
  - j) Provision for electricity consumption reading.
  - k) Provisison of OFC connection between the board and a control unit (of OIL) with a minimum distance of 100 m.
- 3.2 Bidder should submit detailed structural design report conforming the ability to sustain the various loads viz. Dead load, Wind load, live load to withstand extreme weather conditions of North East India from a reputed Structural Agency or Educational Institute having recognition or registration by/ under Central Govt.
- 3.3 Bidder should submit detailed specification along with drawing of civil work conforming the ability to sustain the various loads viz. Dead load, Wind load, live load to withstand extreme weather conditions of North East India from a reputed Structural Agency or Educational Institute having recognition or registration by/ under Central Govt.
- 3.4 Bidder should submit detailed specification along with drawing of electrical work and same will be certified by reputed Electrical Design Agency or Educational Institute having recognition or registration by/under Central Govt.
- 3.5 Bidder should submit details of training to user regarding operation of the board as a part of commissioning.
- 3.6 Bidder should provide 1 (One) year free warranty and subsequently 3(three) years paid Post warranty of the product.
- 3.7 Labour and worker support.
- 3.8 Other related works which are not mentioned but essential for the completion of the installation and commissioning.

3.9 **Bidder shall arrange for to & fro travel to the installation site, local conveyance and boarding & lodging during the installation. All charges shall be borne by the bidder which shall be inclusive of all taxes including Income Tax/Corporate Tax/ Personal Tax.**

**4.0 GUARANTEE & AMC**

4.1 Finished product shall withstand normal vertical stationary exterior exposure condition and shall be guaranteed for at least 1(one) year. A guarantee to this effects shall be furnished by the manufacturer and any defective part of the entire unit shall be replaced free of cost by the supplier. In addition, the supplier's technician will have to inspect the complete installation every quarter. During the paid **AMC period of 3(three) years the Supplier's technicians will visit at least once in every quarter and attend on call as and when required.**

4.2 **Bidder shall quote for comprehensive AMC which will include spares after the completion of warranty for a period of 3(three) years for the LED Outdoor display indicating break-up of Parts or accessories covered under AMC with details indicating chargeable and non-chargeable items. The cost of AMC shall be considered for evaluation of offer.**

5.0 Operating system should be compatible to latest version of windows.

6.0 No material can be used, which is prohibited by any existing Act in India and by WHO.

7.0 Documentary evidence on Energy Efficiency Certification of BEE to be provided at the time of supply.

**8.0 INSURANCE**

The bidder shall provide insurance to cover his men, material, machinery and equipments. OIL shall not be liable to any claim for accident/loss / theft during execution of work or during the transportation / stay.

**9.0 COMMENCEMENT OF WORK**

9.1 The bidder shall discuss with concerned OIL officials, with detailed plan and methodology of work, before commencement of job.

9.2 The bidder shall provide after consultation with a tentative time schedule for the job along-with a note on do's and dont's.

**10.0 HEALTH, SAFETY AND ENVIRONMENT [HSE] SPECIFICATIONS**

These specifications establish the 'Health, Safety and Environment [HSE] Management' requirement to be complied with by the Supplier during executing their Job. Requirements stipulated in these specifications shall supplement the requirements of 'HSE Management' given in relevant act(s) / legislation(s).

10.1 All personnel deployed by the supplier for working on the device should be of sound health condition and a medical fitness certificate is to be submitted before commencement of the job by the working personnel.

10.2 Any compensation arising out of the job carried out by the Supplier whether related to pollution, Safety or Health will be paid by the supplier only.

10.3 Any compensation arising due to accident of the Supplier's personnel while carrying out the job, will be payable by the supplier.

10.4 If the company arranges any safety class / training for the working personnel at site (company employee, supplier's worker, etc.) the supplier will not have any objection to any such training.

10.5 The supplier shall abide by the safety provisions mentioned in relevant Acts, Rules, Regulation and Circulars as applicable in the area of operation.

- 10.6 The supplier shall report as soon as possible any evidence which may indicate or is likely to lead to an abnormal or dangerous situation and then immediately take the first emergency control steps conforming to good operation practice and safety regulation.
- 10.7 OIL India Limited will not be responsible for any accident/mishap with the Supplier's employees. The Supplier shall take necessary action for his employees in case of any incidents.
- 10.8 OIL India Limited shall not provide any medical assistance and shall have no other liability whatsoever except as expressly provided under the Purchase order.
- 10.9 It will be solely the Supplier's responsibility to fulfill all the legal formalities with respect to the Health, Safety and Environmental aspects of the entire job (namely; the person employed by him, the equipment, the environment, etc.) under the jurisdiction of the district of that state where it is operating.
- 10.10 For any HSE matters not specified in the Purchase order, the Supplier will abide the relevant and prevailing Acts/rules/regulations/ pertaining to Health, Safety and Environment.
- 10.11 WASTE DISPOSAL: Any waste (hazardous and Electronic) shall be disposed as per prevailing Acts, Rules, regulation applicable to the area of operation and Company policy.
- 10.12 WORK PERMIT: All jobs executed under the Purchase Order shall be covered by work permit system as per company's policy

**11.0 PROTECTION OF PROPERTY & EXISTING FACILITIES**

- 11.1 The Supplier shall perform each work in such a manner as will prevent damage to the company's property and shall carry on the works in such a manner as to conform to, and consistent with, and not to interfere in any way with continuous and safe operation of the device. Any permanent damage/loss to the company's installation, assets and equipment due to the operation envisaged under the Purchase Order shall have to be remedied by the supplier entirely at its own cost, which to be included and not be limited to actual replacement of such damaged assets and equipment, or payment of actual replacement cost in relation thereto as may incurred by the company.



**BID REJECTION CRITERIA/BID EVALUATION CRITERIA****I. BID REJECTION CRITERIA (BRC):**

The bids must conform to the specifications, terms and conditions given in the tender document. Bids shall be rejected in case the items offered do not conform to the required minimum/ maximum parameters stipulated in the technical specifications and to the respective international /national standards wherever stipulated. Notwithstanding the general conformity of the bids to the stipulated specifications and terms and conditions, the offer/ offers will be considered as non-responsive and is/are liable to be rejected, if the following conditions are not fulfilled:

**(A) TECHNICAL:**

**1.0** The bidder should be an Original Equipment Manufacturer (OEM) of Outdoor LED Display Board.

OR

The bidder should be the authorized Dealer/Distributor of an Original Equipment Manufacturer (OEM) of Outdoor LED Display Board.

**2.0 IN CASE THE BIDDER IS AN ORIGINAL MANUFACTURER (OEM):**

If the bidder is a manufacturer, then they must satisfy the following criteria and furnish the relevant documentary evidences as under along with the technical bid:

2.1 The bidder should be Manufacturer of Outdoor LED Display Board for the last five (5) years preceding the original bid closing date of the tender.

2.2 The bidder should have the credential of successfully executed 1(one) order for supply of at least 1(One) no. Outdoor LED Display Board of minimum size 10' X 6' for any Organization/Company/Service Provider during last five (5) years preceding the original bid closing date of the tender either by themselves or through their authorized dealer/distributor/sole selling agent/supply house.

2.3 The following supporting documents with respect to bidder's past supply experience as per para 2.2 must be uploaded/submitted along with the technical bid, failing which the bid shall be considered as incomplete/non-responsive and rejected.

(i) Copy (ies) of purchase Order(s)/Contract(s) placed on the bidder by client(s).

(ii) In addition to copies of purchase orders/contracts, any of the following document or combination of documents that substantially confirm(s) successful execution of the order(s).

- Satisfactory completion certificate/performance report

- Tax Invoice etc.

- Consignee receipt delivery challan

**Note:** For the purpose of above clause, the date of those purchase order(s)/Contract(s) need not be within five (5) years preceding the bid closing date of the tender, but the date of execution must fall within the period of five (5) years prior to the original bid closing date of the tender.

**3.0 IN CASE THE BIDDER IS NOT A MANUFACTURER (OEM):**

If the bidder is a distributor/dealer of any manufacturer (OEM), then the bidder must furnish the following documents along with their technical bid, failing which the bid shall be rejected:

3.1 Authorization Letter/Certificate with back up warrantee and guarantee from the original manufacturer to quote against the tender and also execution of the tender from the Manufacturer (in original on manufacturer's letter head) should be submitted along with the technical bid. This certificate should be valid at the time of bidding and should remain valid throughout the duration of Purchase Order for execution, including extension, if any.

- 3.2 The bidder should have their own credential of successfully executed 1(one) order for supply of at least 1(One) no. Outdoor LED Display Board minimum size 10' X 6' of the same OEM of the offered item for any organization/ companies/service providers during the last 5 (five) years preceding to the original bid closing date of the tender.
- 3.3 The following supporting documents with respect to bidder's past supply experience as per para 3.2 must be uploaded/submitted along with the technical bid, failing which the bid shall be considered as incomplete/non-responsive and rejected.
- (iii) Copy (ies) of purchase Order(s)/Contract(s) placed on the bidder by client(s).
  - (iv) In addition to copies of purchase orders/contracts, any of the following document or combination of documents that substantially confirm(s) successful execution of the order(s).
    - Satisfactory completion certificate/performance report
    - Tax Invoice etc.
    - Consignee receipt delivery challan

**Note:** For the purpose of above clause, the date of those purchase order(s)/Contract(s) need not be within five (5) years preceding the bid closing date of the tender, but the date of execution must fall within the period of five (5) years prior to the original bid closing date of the tender.

- 3.4 Material should be supplied in the original packing of the manufacturer with markings conforming to the tender specification.
- 3.5 The bid shall be rejected in case of any change of the proposed Original Manufacturer after the submission of bid document.
- 4.0 Delivery: Delivery and Installation & Commissioning to be completed within 3 (Months) from the date issue of Purchase Order.**

**(B) FINANCIAL:**

- 1.0 Annual Financial Turnover of the bidder during any of preceding three financial/accounting years from the original bid closing date should be at least **INR 6,50,000.00**.
- 2.0 **Net Worth** of the bidder should be positive for the financial/accounting year just preceding to the original Bid Closing Date of the Tender (i.e. FY 2017 - 18).
- 3.0 Considering the time required for preparation of Financial Statements, if the last date of preceding financial/accounting year falls within the preceding six months reckoned from the original bid closing date and the Financial Statements of the preceding financial/accounting year are not available with the bidder, then the financial turnover of the previous three financial/accounting years excluding the preceding financial/accounting year will be considered. In such cases, the Net worth of the previous financial/accounting year excluding the preceding financial/accounting year will be considered. However, the bidder has to submit an affidavit/undertaking certifying that the balance sheet/Financial Statements for the financial year 2017-18 (*as the case may be*) has actually not been audited so far.

**Notes:**

- a) For proof of Annual Turnover & Net worth any one of the following document must be submitted along with the bid: -
    - i) A certificate issued by a practicing Chartered/Cost Accountant (with Membership Number and Firm Registration Number), certifying the Annual turnover & Net worth as per format prescribed in **ANNEXURE EE**.
- OR

- ii) Audited Balance Sheet along with Profit & Loss account.
- b) In case the bidder is a Central Govt. Organization/PSU/State Govt. Organization/Semi-State Govt. Organization or any other Central/State Govt. Undertaking, where the auditor is appointed only after the approval of Comptroller and Auditor General of India and the Central Government, their certificates may be accepted even though FRN is not available. However, bidder to provide documentary evidence for the same.

(C) **COMMERCIAL**

- 1.0 Bids are invited under **SINGLE STAGE COMPOSITE BID SYSTEM**. Bidders shall quote accordingly.
- 2.0 **Bid security of INR 26,000.00 shall be furnished as a part of the bid.** Any bid not accompanied by a proper bid security in ORIGINAL will be rejected without any further consideration. For exemption for submission of Bid Security, please refer Clause No. 8.8 of General Terms & Conditions for National Tenders (National Competitive Bidding), Booklet No. MM/LOCAL/E-01/2005 (For E-tenders). **The Bid Security shall be valid till 20.08.2019.**
- 3.0 Bidders must confirm that materials to be supplied shall be new of recent make and of the best quality and shall be guaranteed for a period of 12 months from the date of Installation & Commissioning. Defective goods/materials rejected by OIL shall be replaced immediately by the supplier at the supplier's expenses at no extra cost to OIL.
- 4.0 The prices offered will have to be firm through delivery and not subject to variation on any account. A bid submitted with an adjustable price will be treated as non-responsive and rejected.
- 5.0 **Validity of the bid shall be minimum 90 days from the final Bid Closing date. Bids with lesser validity will be rejected.**
- 6.0 All the Bids must be Digitally Signed using Class III digital certificate (e-commerce application) with '**Certificate Type: Organisation Certificate**' as per Indian IT Act obtained from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India. **The bid signed using other than "Class 3" digital certificate, will be rejected.**
- 7.0 Successful bidder will be required to furnish a Performance Bank Guarantee @10% of the order value. The Performance Security specified above must be valid for 3(three) months beyond the Warranty period indicated in the Purchase Order/contract agreement [*Please refer General Terms & Conditions for National Tenders (National Competitive Bidding), Booklet No. MM/LOCAL/E-01/2005 (For E-tenders)*]. Bidder must confirm the same in their Technical Bid. Offers not complying with this clause will be rejected.
- 8.0 Bids received after the bid closing date and time will be rejected. Similarly, modifications to bids received after the bid closing date & time will not be considered.
- 9.0 Bids containing incorrect statement will be rejected.
- 10.0 No offers should be sent by Telex, Cable, E-mail or Fax. Such offers will not be accepted.
- 11.0 The following points are deemed as "non-negotiable" and offer shall be rejected straightaway without seeking clarification:
  - i. Validity of bid shorter than validity indicated in the tender.
  - ii. Original Bid Security not received within the stipulated date and time mentioned in the tender.
  - iii. Bid security with (a) Validity shorter than the validity indicated in tender and/or (b) Bid security amount lesser than the amount indicated in the tender.

12.0 Bidder must accept and comply with the following clauses as given in the Bid Document, failing which bid shall be liable for rejection:

- i. Liquidated Damages (*Note: In case of deduction of LD, LD amount will be deducted along with applicable rate of GST*)
- ii. Guarantee of material
- iii. Arbitration / Resolution of Dispute
- iv. Force Majeure
- v. Applicable Laws

13.0 **DELIVERY LOCATION:** Delivery to be done at – **OFFICE OF GENERAL MANAGER (MATERIALS)PL OIL INDIA LIMITED, PIPELINE HEADQUARTER, P.O. UDAYAN VIHAR, NARANGI, GUWAHATI – 781171**

14.0 **PRICE SCHEDULE:**

**Bidder shall submit the Price Break up as per Annexure DD. Bidders should fill up the annexures, sign and upload under “Notes & Attachments” > “Attachments” only. Evaluation of offers shall be done on F.O.R. Destination, Guwahati basis.**

14.1 The bids conforming to the specifications, terms and conditions stipulated in the enquiry and considered to be responsive after subjecting to the Bid Rejection Criteria will be considered for further evaluation as per the Bid Evaluation Criteria given below:

1. Basic Material Value (including civil work and Installation & Commissioning)
2. Packing & Forwarding Charges, if any
- 3. Total Ex-works Value (1+2)**
4. GST on Total Ex-Works Value
5. Compensatory Cess, if any
- 6. Total FOR Despatching Station Value (3+4+5)**
7. Freight Charges upto destination
8. GST on Freight Charges
9. Insurance Charges @0.5% of (6) inclusive of GST
10. AMC Charges for 3 years
11. GST on AMC Charges
- 12. Total FOR Destination, Site Value (6+7+8+9+10+11)**

**14.2 Comparison of offers shall be done on Total Value vide Srl. No. 12 (Total FOR Destination Value).**

14.3 Domestic bidders must quote inland freight charges upto Destination. In case bidder fails to quote inland freight charges, highest freight quoted by domestic bidder (considering pro-rata distance) against this tender or OIL’s estimated freight, whichever is higher, shall be loaded to their offer for comparison purpose.

14.4 If there is any discrepancy between the unit price and the total price, the unit price will prevail and the total price shall be corrected. Similarly, if there is any discrepancy between words and figure, the amounts in words shall prevail and will be adopted for evaluation.

14.5 Other terms and conditions of the enquiry shall be as per General Terms and Conditions for LCB Tender. However, if any of the Clauses of the Bid Rejection Criteria / Bid Evaluation Criteria (BEC/BRC) mentioned here contradict the Clauses in the General Terms & Conditions of LCB Tender of the tender and/or elsewhere, those mentioned in this BEC/BRC shall prevail.

**ANNEXURE: CC****COMMERCIAL CHECK LIST**

The check list must be completed and submitted with your offer. Please ensure that all these points are covered in your offer. These will ensure that your offer is properly evaluated. Please mark 'Yes', 'No' or 'Not Applicable' or specify against the following questions, in the right hand column.

<b>OFFER REF:</b>			
<b>NAME OF THE BIDDER:</b>			
<b>Srl. No.</b>	<b>Particulars</b>	<b>Yes/No/Not Applicable</b>	<b>Remarks</b>
1	Whether bid submitted under Single Stage Composite Bid System?		
2	Whether ORIGINAL Bid Bond (not copy of Bid Bond) submitted exactly as per format? If YES, provide details -		
	(a) Amount		
	(b) Name of issuing Bank		
	(c) Validity of Bid Bond		
	(d) Whether Bid Bond is valid till		
3	Whether offered firm prices?		
4	Whether quoted offer validity of 90 days from the date of bid closing of the tender?		
5	Whether quoted a firm delivery period? Please indicate.		
6	Whether quoted as per tender (without any deviations)?		
7	Whether quoted any deviation?		
8	Whether deviation separately highlighted?		
9	Whether agreed to the Warranty clause?		
10	Whether Price Bid submitted as per Price Schedule		
11	Whether quoted all the items/qty. of tender?		
12	Whether indicated the country of origin for the items quoted?		
13	Whether technical literature / catalogue enclosed?		
14	Whether confirmed acceptance of tender Payment Terms?		
15	Whether indicated the place from where the goods will be dispatched. To specify :		
16	Whether road transportation charges up to Destination quoted?		
17	Whether offered Ex-works price including packing/forwarding charges?		
18	Whether weight & volume of items offered indicated?		
19	If Pre-despatch/shipment inspection charges applicable, whether quoted separately?		
20	Whether confirmed to submit PBG as asked for in tender?		
21	Whether agreed to submit PBG within 30 days of placement of order?		
22	Whether indicated import content in the offer?		
23	Whether all applicable Taxes & Duties have been quoted?		
24	Whether all BRC/BEC clauses accepted?		
25	Whether MSME? If yes, whether documents enclosed as per tender.		

**CERTIFICATE OF ANNUAL TURNOVER & NETWORTH**

<b>TO BE ISSUED BY PRACTISING CHARTERED ACCOUNTANTS' FIRM ON THEIR LETTER HEAD</b>		
<b><u>TO WHOM IT MAY CONCERN</u></b>		
<p>This is to certify that the following financial positions extracted from audited financial statements of M/s..... (Name of the bidder) for the last 3 (three) completed accounting years upto.....(as the case may be) are correct.</p>		
YEAR	TURNOVER In INR (Rs.) Crores/ USD Million*	NET WORTH In INR (Rs.) Crores / USD Million*
<p>*Rate of conversion (if used any): USD 1.00 = INR .....</p> <p>Place:</p> <p>Date:</p> <p>Seal:</p> <p>Membership No.:</p> <p>Registration Code:</p> <p>Signature:</p>		

**\*Applicable for Global Tenders.**

**ANNEXURE – VII (Revised)**

**BID SECURITY FORMAT**

TO,

**OIL INDIA LIMITED  
PIPELINE HEADQUARTERS  
P. O. – UDAYAN VIHAR,  
GUWAHATI - 781171  
ASSAM, INDIA**

Whereas ..... (herein after called 'the Bidder') has submitted their Bid No..... dated..... against OIL INDIA LIMITED, PIPELINE HEADQUARTERS, GUWAHATI, ASSAM, INDIA (hereinafter called the Purchaser) 's tender No..... for the supply of ..... (hereinafter called 'the Bid') KNOW ALL MEN by these presents that we..... of ..... having our registered office at ..... (hereinafter called 'the Bank') are bound unto the Purchaser, in the sum of .....for which payment well and truly to be made to the said Purchaser, the Bank binds itself, its successors and assigns by these presents.

Sealed with the said Bank this .....day of .....

**THE CONDITIONS of this obligation are:**

1. If the Bidder withdraws their Bid during the period of Bid validity specified by the Bidder,  
or
2. If the Bidder, having been notified of the acceptance of their bid by the Purchaser during the period of bid validity:
  - a) fails or refuses to accept the order; or
  - b) fails or refuses to furnish the performance securityor
3. If the Bidder furnishes fraudulent document/information in their bid.

We undertake to pay to the Purchaser up to the above amount upon receipt of their first written demand (by way of letter /fax/cable) without the Purchaser having to substantiate their demand, provided that in their demand the Purchaser will note that the amount claimed by it is due to it owing to the occurrence of one or all of the conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to and including \_\_\_\_\_ (Bidder to indicate specific date as mentioned in the tender), and any demand in respect thereof should reach the Bank not later than the above date.

The details of the issuing bank and controlling bank are as under:

A. Issuing Bank

1. Full address of the bank:
2. Email address of the bankers:
3. Mobile nos. of the contact persons:

B. Controlling Office

1. Address of the controlling office of the BG issuing banks:
2. Name of the contact persons at the controlling office with their mobile nos. and email address:

***Signature & Seal of the Bank***