



INVITATION TO e-BID UNDER SINGLE STAGE COMPOSITE BID SYSTEM

- Tender No. & Date** : SGI9391P19 dated 07.10.2018
- Tender Fee** : Tender Fee is not applicable.
- Bid Security** : INR 30,460.00
- Bidding Type** : SINGLE STAGE COMPOSITE BID SYSTEM
- Bid Closing on** : 08.11.2018 at 11.00 Hrs.
- Bid Opening on** : 08.11.2018 at 14.00 Hrs.
- Bid Validity** : Bid should be valid for 90 days from bid closing date.
- Bid Bond Validity** : Bid Bond should be valid upto 07.02.2019.
(Bid bond format has been changed. Please submit bid bond as per revised format)
- Performance Guarantee** : Applicable @ 10% of order value.
- Pre-Bid Conference** : Not Applicable
- Integrity Pact** : Not Applicable

OIL INDIA LIMITED invites electronic bids from Indian bidders under NATIONAL COMPETITIVE BIDDING on SINGLE STAGE COMPOSITE BID SYSTEM through its e-procurement site for the items detailed below –

Item No.	Item Description	Quantity	UoM
10	Truck	1	NO.

Note: - The general details of tender can be viewed by opening the eRFx [Tender] under RFx and Auctions in the e-portal through Guest Login. The details of tendered items can be found in the Item Data and details uploaded under Technical RFx. The bidding document is available in the Technical RFx -> External Area -> Tender Documents.

STANDARD NOTES

- 1.0 The tender will be governed by “General Terms & Conditions for National Tender (National Competitive Bidding)” for e-Procurement as per Booklet No. MM/LOCAL/E-01/2005(For e-tenders).
- 2.0 This Bidding document consists of:
 - (i) Annexure AA : Technical Specification
 - (ii) Annexure BB : Bid Rejection Criteria / Bid Evaluation Criteria
 - (iii) Annexure CC : Commercial Check List
 - (iv) Annexure DD : Price Schedule
 - (v) Annexure EE : Annual Turn Over and Net Worth Certificate

“General Terms & Conditions for National Tender (National Competitive Bidding)” for e-Procurement as per Booklet No. MM/LOCAL/E-01/2005(For e-tenders).
- 3.0 Bidders without having E-tender Login ID and Password should complete their online registration at least 7(seven) days prior to the scheduled bid closing date and time of the tender. For online registration, Bidder may visit the OIL’s E-tender site <https://etender.srm.oilindia.in/irj/portal>.
- 4.0 Necessary Login ID & Password will be issued by OIL only after submitting the complete online registration by the Bidder. In the event of late registration/incomplete registration by Bidder, OIL INDIA LIMITED shall not be responsible for late allotment of User ID & Password and request for bid closing date extension on that plea shall not be entertained by Company.
- 5.0 MSEs Units (manufacturers/Service Providers only and not their dealers/distributors) who are already registered with District Industry Centers or Khadi & Village Industries Commission or Khadi & Village Industries Board or Coir Board or National Small Industries Corporation or Directorate of Handicrafts & Handloom or any other body specified by Ministry of MSME are exempted from payment of Bid Security (EMD) irrespective of monetary limit mentioned in their registration, provided they are registered for the item they intend to quote/participate.
- 6.0 For availing benefits under Public Procurement Policy (Purchase preference & EMD exemption), the interested MSE Bidders must ensure that they are the manufacturer/service provider of tendered item(s) and registered with the appropriate authority for the said item(s). Bids without EMD shall be rejected, if the technical offer does not include a valid copy of relevant MSE Certificate issued by appropriate authority specifying the item as per tender. Therefore, it is in the interest of such MSE Vendors to furnish a copy of complete certificate to the concerned tender handling officer of OIL at least seven (7) days prior to the scheduled Bid Closing Date of the tender; seeking clarification/confirmation as to whether their registered item is eligible for EMD exemption or not. Late communication in this regard and request for bid closing date extension on that plea shall not be entertained by Company.
- 7.0 **Purchase Preference (Linked with Local Content) (PP-LC) is not applicable against this tender.**
- 8.0 Bidders to note that Govt. of India under Micro, Small and Medium Enterprises Development (MSMED) Act 2006, has proclaimed the Public Procurement Policy, 2012 with effect from 1st April, 2012 in respect of procurement of goods and services, produced and provided by micro and small enterprises, by its Ministries, Departments and Public Sector Undertakings for promotion and development of Micro and Small Enterprises. A new Clause on applicability of Public Procurement Policy for procurement of goods from Micro and Small Enterprises (MSE) in the tender is furnished vide Annexure – I, Amendment to General Terms & Conditions for National Tender (National Competitive Bidding)” for e-Procurement as per Booklet No. MM/LOCAL/E-01/2005(For e-tenders). Bidders are requested to take note of the same and to submit their offers accordingly.
- 9.0 OIL INDIA LIMITED (OIL) has upgraded its E-tender Portal. As part of the new system, the intending bidder must have Encryption Certificate along with Digital Signature Certificate (DSC) of Class III [Organization]. **All the Bids must be Digitally Signed using “Class III” digital certificate (e-commerce application) with ‘Certificate Type: Organisation Certificate’ as per Indian IT Act obtained from the licensed Certifying Authorities operating**

under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India. The bid signed using other than “Class 3 with Organisation’s Name” digital certificate, will be rejected.

10.0 Please note that all tender forms and supporting documents are to be submitted through OIL’s e-Procurement site only except following documents which are to be submitted manually in sealed envelope super scribed with Tender no. and Due date to **The Deputy General Manager - Materials (PL), Oil India Limited (Pipeline Headquarter), P.O. Udayan Vihar, Guwahati -781171 before 14.00 Hrs. IST on the Bid Closing Date** mentioned in the Tender.

- a) Bid Security(EMD) submitted in the form of Bank Guarantee.
- b) Detailed Catalogue (if any).
- c) Any other document required to be submitted in original as per tender requirement.

All documents submitted in physical form should be signed on all pages by the authorised signatory of the bidder and to be submitted in triplicate.

11.0 OIL has made arrangement for online confirmation of Bank Guarantee through SFMS Platform with Axis Bank, Guwahati. Therefore, bidders submitting Bid Security in the form of Bank Guarantee must route the BG through SFMS platform as per following details –

- a. *(i) MT 760/MT 760 COV for issuance of bank guarantee*
(ii) MT 767/MT 767 COV for amendment of bank guarantee

The above message/intimation shall be sent through SFMS by the BG issuing bank branch to Axis Bank, Guwahati Branch, IFS Code – UTIB0000140, Branch Address – Axis Bank Ltd., Guwahati Branch, Chibber House, G.S. Road, Dispur, Assam, Pin – 781005.

- b. *The Bidder shall submit to OIL the copy of SFMS message as sent by the issuing bank branch along with the original bank guarantee.*

11.1 Bank Guarantee issued by a Scheduled Bank in India at the request of some other Non-Scheduled Bank in India shall not be acceptable.

12.0 Bidders are requested to go through the ‘New Vendor Manual’, ‘Guidelines to Bidders for participating in OIL e-tenders’, ‘New Instruction to bidders for submission of bid’ and ‘Vendor User Manual for e-tendering’ available in the e-portal home page before submitting offer in system.

13.0 Deemed export/Custom Duty benefits are not applicable against this tender and bidders should furnish prices without considering these benefits.

14.0 The tender is invited under **SINGLE STAGE-COMPOSITE BID SYSTEM**. The bidder has to submit both the “TECHNO-COMMERCIAL UNPRICED BID” and “PRICED BID” through electronic form in the OIL’s e-Tender portal within the Bid Closing Date and Time stipulated in the e-Tender. The “Techno-commercial Unpriced Bid” shall contain all technical and commercial details except the prices which shall be kept blank. Details of prices as per Price Schedule to be uploaded as attachment in the Attachment Tab “Notes and Attachments”.

Any offer not complying with above submission procedure will be rejected as per Bid Rejection Criteria mentioned in the tender.

Notes and Attachments

➔ Only price details should be uploaded

Technical attachments

➔ All technical bid documents except price details

Bidders are requested to go through the ‘New Vendor Manual’, ‘Guidelines to Bidders for participating in OIL e-tenders’, ‘New Instruction to bidders for submission of bid’ and ‘Vendor User Manual for e-tendering’ available in the e-portal home page before submitting offer in system



Oil India Limited e-Procurement

User ID *

Password *

Logon Problems? [Get Support](#)

[Supplier Enlistment for E-Tender](#)
Important Note for New Portal Users:
[Click here to View Compatability Settings](#)
[General Guidelines to bidders](#)
[Click for User Manuals](#)

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Click here for the New Manual & Instruction

- 15.0 Bidders are requested to examine all instructions, forms, terms and specifications in the tender. Failure to furnish all information required as per the tender or submission of offers not substantially responsive to the bid in every respect will be at the bidders risk and may result in rejection of its offer without seeking any clarifications.
- 16.0 Bidders must ensure that their bid is uploaded in the system before the tender closing date and time. Also, they must ensure that all documents which are to be submitted in a sealed envelope are also submitted at the address mentioned in note 10.0 above before **14:00 Hrs (IST)** on the bid closing date failing which the offer shall be rejected.
- 17.0 Other terms and conditions of the tender shall be as per “General Terms & Conditions for National Tender (National Competitive Bidding)” for e-Procurement as per Booklet No. MM/LOCAL/E-01/2005(For e-tenders). However, if any of the clause of the Bid Rejection Criteria / Bid Evaluation Criteria (BEC / BRC) contradicts the clauses in the General Terms & Conditions of the tender and/or elsewhere, those mentioned in the BEC/BRC shall prevail.
- 18.0 To ascertain the substantial responsiveness of the bid OIL reserves the right to ask the bidder for clarification in respect of clauses covered under BRC also and such clarifications fulfilling the BRC clauses in toto must be received on or before the deadline given by the company, failing which the offer may be summarily rejected.
- 19.0 **No press advertisement will be published regarding amendment to Bidding Document or extension of Bid Closing Date. The same will be uploaded in OIL’s website and informed to all prospective bidders who have received the bidding documents. Bidders to keep themselves updated.**

Sd-
(M.B. SINGHA)
SR. MANAGER MATERIALS (PL)
FOR GENERAL MANAGER - MATERIALS (PL)
FOR: CHIEF GENERAL MANAGER (PLS)

ANNEXURE – AA**TECHNICAL SPECIFICATION**

Supply of Brand New Diesel Engine Driven Truck with Double cabin (Seating arrangement in the cabin shall be for minimum six nos. of persons excluding driver) & High Side Deck with Hood Cover Load Body for PS7, Mechanical Maintenance as per specifications, fitment and accessories, terms & conditions etc. detailed hereunder.

A. Technical Specification:

The truck is to be supplied as per any of the following two options:

OPTION-A: Supply of Factory Built complete unit i.e. Factory Built Truck with Dual Cab & Load body unit.

OPTION-B: Supply of Truck with subsequently fabricated Dual Cab on Factory Built Truck with Cab & Load Body unit.

NOTE:

- (i) The term "FACTORY BUILT "means- Originally built/ fabricated in all respect at chassis manufacturers factory, ready for direct procurement as a composite single unit at showroom condition without requiring any subsequent additional fabrication job/ work/ fitment.
- (ii) If Factory Built Complete unit is available under production range of MAKE of truck being offered, bidder shall offer truck as per Option-A only.
- (iii) Model Name of the truck and the option (Option A or B above) under which the same is being offered shall clearly be indicated in the bid.

(1) CHASSIS:

Brand new chassis having following specifications:

ENGINE:

Drive & Cowl : 4x2 Drive & full forward control cowl
 Engine : Diesel Engine
 Max Engine Output Power : 95 PS to 125 PS @ 2800 RPM (+/- 500 RPM)
 Max Output Torque : 285 to 325 Nm @ 1300 to 1500 RPM
 Emission Norms : Minimum BS #IV or equivalent

STEERING : Hydraulic Power assisted Steering (Right hand steering)

WHEEL BASE : 3700 mm (+/- 200 mm)

WHEELS & TYRES : Front 2, Rear 4, Spare 1,

Size (Front & Rear) : 7.5x16 of adequate ply rating.

Clutch : Single Plate, dry friction type.

GEARBOX : Synchromesh, 5 Forward & 1 Reverse

BATTERY : 12 V

BRAKES : Hydraulic Power assisted brake & suitable parking brake.

Axle & Suspension : Semi elliptical leaf Springs with shock absorbers.

GVW (Kgs) : 8500 (+/- 500 Kgs)

DIMENSIONS : CAB & LOAD BODY

OVERALL Length (Cab + Load body) = 5900 mm (+/- 200 mm)

CAB: Double Cabin with seating capacity for minimum six persons excluding driver

DUAL CAB Length = 2400 mm (+/- 100 mm)

DUAL CAB Width = 2100 mm (+/- 100 mm)

LOAD BODY: High Side Deck with Hood Cover(Roof) Load Body with a suitable door in the rear side for loading /unloading of materials.

Load Body Length = 3400 mm (+/- 100 mm)

Load Body Width = 2100 mm (+/- 100 mm)

Load Body Height = 1650 mm (+/- 100 mm) from loading floor

(2) LOAD BODY, CABIN & OTHER FEATURES:**(i) LOAD BODY:**

The Load Body shall be original one that comes along with Factory Built Truck with Dual Cab & High Side Deck with Hood Cover (Roof) Load Body unit (Option A) or Factory Built Truck with load body & subsequently constructed Dual Cab at reputed Bodybuilding workshop having the specification as under. However, in case of supply under option B, bidder as required shall cut & reduce the length of the original Load Body to accommodate the Dual Cab.

- (a) Construction: All Steel Structure Construction
- (b) Mounting on Chassis: Through heavy duty U-bolt.
- (c) Flooring: Made of chequered plate or corrugated sheet of adequate thickness.
- (d) Rear Overhang (ROH): As per original design. No overhang of Load Body beyond chassis. Extension of chassis to accommodate Load Body is not acceptable.
- (e) High Fixed Side Deck with Hood Cover (i.e. with roof) with a suitable door in the rear side for loading /unloading of materials.

(ii) CABIN:

Dual Cab driver's cabin preferably factory built (OPTION-A) i.e. originally built/ fabricated in all respect at chassis manufacturer's factory that comes along with the chassis & without requiring any subsequent additional fabrication, fitment job on it or as per OPTION B.

It shall have the following features:

- (a) All steel structure construction same as that of the original cabin
- (b) Seating capacity: Min. 6 (Six) persons excluding driver.
- (c) 1(one) Deluxe/comfortable Seat for 2 (two) passengers at front & parallel to driver's seat.
- (d) Second row Deluxe/ comfortable Seat for 4 (four) passengers with sufficient legroom.
- (e) In addition, all standard windows, 1 (one) sliding glass window with wire-mesh guard from outside at rear; Non-splinter/ toughened glass- panes lockable from inside for windows.
- (f) Minimum 3 mm thick chequered Plate flooring for the extended portion of the floor or as per manufacturer's design in case of supply under Option- B.
- (g) Minimum 3(three) Nos. lockable door with glass window for driver & passengers with proper footsteps.
- (h) Provision should be made for a small ladder on the rear side of the vehicle for easy movement/climbing to the load body of the pickup truck and a small handle as support while climbing should be fabricated.
- (i) A bar in front of dual cab seats to be fabricated as support to the passengers seated on the dual cab.
- (j) A outside handle beside the door of the dual cab should be fabricated to help passengers get up on the dual cabin side easily.

(iii) OTHER FEATURES:

- (a) Well-Covered/clamped Battery Box with locking facility located outside the cabin.
- (b) Cabin Ceiling with good quality heat resistant material inside.
- (c) Exterior painting: Imperial crimson (not Cherry) color with quality finish.
- (d) Interior painting: as per standard (light shade)
- (e) Rust proof painting for Chassis & undercarriage
- (f) Suitable sliding window at the rear mid of the cabin with wire mesh guard from outside.
- (g) Lockable fuel tank, standard Tool Kit, Wheel wrench, Mud flaps, foot mat, fog light, Reverse Gear Alarm, suitable storage box under the rear seat etc.
- (h) Suitable towing hook(s), mounting arrangement for spare wheel
- (i) Rear View Mirror- 2 Nos. Exterior & 1 No. Interior.
- (j) Jack with handle.
- (k) Spare Wheel.
- (l) First Aid Box.
- (m) Portable Fire Extinguisher.
- (n) Speed Limiting Device (SLD): To be provided with valid certification as per Indian Motor Vehicle Rules as applicable in the state of Assam (India).

- (o) GPS: To be provided with valid certification as per Indian Motor Vehicle Rules as applicable in the state of Assam (India).
- (p) Vehicle should be fitted with all standard accessories & fittings like lightings & electrical fittings, Head Lamps, Parking Lamps, Direction Indicator Lamps, Tail Lamps, Marker Lamps (Top, Side and Repeater), Stop Lamp, Windscreen Wipers, Hazard Light Flashers, Rearview Mirrors at both sides, Retro Reflective Tape, Warning Triangles, Horn etc. and any other fittings & accessories required as per Indian Motor Vehicle Act, 1988 and Central Motor Vehicle Rules, 1989.
- (q) Vehicle should be fitted with all standard gauges such as speedometer, odometer, air pressure gauges, charging system gauge, engine oil pressure gauge, engine temperature gauge, fuel gauge, etc. and any other items with warning displays (as per OEM) required as per Indian Motor Vehicle Act, 1988 and Central Motor Vehicle Rules, 1989 preferably in MKS system.
- (r) Vehicle must comply with Indian Motor Vehicle Act, 1988 and Central Motor Vehicle Rules, 1989.
- (s) Detailed dimensional drawing of the Truck along with material construction of the Dual cab, Load body, structure etc. should be submitted along with the bid by the bidder(s).

Note: Also, the bidder shall have to submit final dimensional drawings of the Dual cab, Load body, structure etc. with detailed material construction of the Dual cab, Load body, structure etc. within 30(thirty) days from the date of OIL's purchase order before manufacturing the Truck. The same should be prepared based on order specification & OIL's requirement and shall be duly approved by OIL.

B. DOCUMENTATION:

- (i) The following documents/ literatures are to be submitted along with the bid:
 - (a) All specifications, as desired, as well as MODEL NAME & MAKE of the offered truck shall clearly be mentioned in the bid along with a Technical Leaflet, to support the specifications provided in the bid.
 - (b) A Dimensional drawing, showing among others - overhang, sitting arrangement, seat size & legroom, along with the material description of fabrication.
- (ii) The following documents/ literatures are to be submitted along with the supply -
 - (a) Temporary Registration, Original Sale Letter in Form 21 & 22/22(A), Original invoice, etc. as per MV act.
 - (b) Temporary Registration of the Truck shall be made in the name of OIL INDIA LIMITED. The temporary registration period should be w.e.f the date of handing over the complete Dual Cab Vehicle to Oil India Limited
 - (c) A valid certification against SLD, GPS and any other documents required as per Indian Motor Vehicle Act, 1988 and Central Motor Vehicle Rules, 1989 as applicable in the state of West Bengal.
 - (d) 3 (three) sets of Spare Parts Catalogue, Workshop & Service Manual, Operator's Manual.

C. INSPECTION & DELIVERY, GENERAL TERMS & CONDITIONS:

- (i) The supplier (Successful bidder) shall facilitate inspection for the truck by OIL's engineer as under and intimation shall be sent to OIL accordingly:

In case of supply under Option-A: Inspection at supplier or delivery point dealer/distributor's showroom/ premises.

In case of supply under Option-B: Inspection at supplier's works/authorized works/showroom/ premises in Assam after completion or during fabrication. OIL, at its discretion, may inspect the truck prior to starting the fabrication job in addition to above.

Supplier shall affect dispatch of the truck to OIL only on receipt of OIL's acceptance/ dispatch advice and delivery shall be up to Oil India Limited, Pump Station no. 7, Madarihah, West Bengal.

- (ii) Notwithstanding the Guarantee/ Warranty clause(s) mentioned elsewhere in the NIT, complete Truck unit shall be under guarantee/warranty by the supplier for a minimum period of 1 (one) year from the date of successful delivery of the vehicle at site. Even after delivery of the truck, if any manufacturing /fabrication defect is found out at any stage, the delivery will not be treated as complete and the supplier has to attend it free of cost to our satisfaction.

BID REJECTION CRITERIA/ BID EVALUATION CRITERIA**I. BID REJECTION CRITERIA (BRC):**

The bids must conform to the specifications, terms and conditions given in the tender document. Bids shall be rejected in case the items offered do not conform to the required minimum/ maximum parameters stipulated in the technical specifications and to the respective international /national standards wherever stipulated.

Notwithstanding the general conformity of the bids to the stipulated specifications and terms and conditions, the offer/ offers will be considered as non-responsive and is/are liable to be rejected, if the following conditions are not fulfilled:

(A) TECHNICAL

1.0 **For OPTION-A:** In case bidder submits their offer to supply Factory Built complete unit i.e. Factory Built Truck with Dual Cab & Load body unit, then, the bidder shall be Chassis Manufacturer or their Authorized Dealer/Distributor of the Chassis Manufacturer. In case the bidder is an Authorized Dealer/Distributor, they must submit Dealership/Distributorship Certificate from the Original Manufacturer which shall be valid till completion tenure of order.

2.0 **For OPTION-B:** In case bidder submits their offer to supply Truck with subsequently fabricated Dual Cab on Factory Built Truck with Cab & Load Body unit, then, the bidder shall be a Chassis Manufacturer or their Authorized Dealer/Distributor having experience of fabrication (*i.e. experience of fabrication by bidder or by the works/ party where fabrication job shall be carried out*) of at least 3 (three) numbers of Dual Cab during last 7(seven) years to be reckoned from the original bid closing date. In case the bidder is an Authorized Dealer/Distributor, they must submit Dealership/Distributorship Certificate from the Original Manufacturer which shall be valid till completion tenure of order.

OR

The bidder shall be a Cab/Body Builder having experience of fabrication of at least 3 (three) numbers of Dual Cab during last 7 (seven) years to be reckoned from the original bid closing date.

2.1 Documentary evidence in support of having experience of fabrication of at least 3 (three) numbers of Dual Cab during last 7 (seven) years as mentioned in case of supply under Option- B must be submitted in the form of purchase order and completion certificate or payment certificate or Tax Invoice from the user/owner along with the bid failing which offer will be rejected. If such fabrication job would be carried out at other than bidder's works, Name & Address of such works/ party shall also be clearly indicated in the bid.

Note: *The Purchase Orders date need not be within 7 (seven) years preceding original bid closing date of this tender. However, the execution of supply should be within 7 (seven) years preceding original bid closing date of this tender.*

3.0 A job/supply executed by a bidder for its own organization/subsidiary cannot be considered as experience for the purpose of meeting Bid Rejection Criteria/ Bid Evaluation Criteria.

4.0 Bidder shall specifically confirm compliance of the following specification in their bid, failing which the offer will be rejected outright.

- (i) Maximum Output Power: Not less than 95 PS @ 2800 RPM (+/- 500 RPM)
- (ii) Maximum Output Torque: Not less than 285 Nm @ 1300 to 1500 RPM
- (iii) Emission Norms: Minimum Bharat stage IV or equivalent.

5.0 **Delivery Period:** Delivery of the vehicle shall be completed within 6(Six) months from the date of issue of Purchase Order. Bidder shall categorically confirm acceptance of the delivery period in the bid.

(B) FINANCIAL:

- 1.0 Annual Financial Turnover of the bidder during any of preceding three financial/accounting years from the original bid closing date should be at least INR 7,61,491.50.
- 2.0 **Net Worth** of the bidder should be positive for the financial/accounting year just preceding to the original Bid Closing Date of the Tender (i.e. FY 2017 - 18).
- 3.0 Considering the time required for preparation of Financial Statements, if the last date of preceding financial/accounting year falls within the preceding six months reckoned from the original bid closing date and the Financial Statements of the preceding financial/accounting year are not available with the bidder, then the financial turnover of the previous three financial/accounting years excluding the preceding financial/accounting year will be considered. In such cases, the Net worth of the previous financial/accounting year excluding the preceding financial/accounting year will be considered. However, the bidder has to submit an affidavit/undertaking certifying that the balance sheet/Financial Statements for the financial year 2017-18 has actually not been audited so far.

Notes:

- a) For proof of Annual Turnover & Net worth any one of the following document must be submitted along with the bid: -
 - i) A certificate issued by a practicing Chartered/Cost Accountant (with Membership Number and Firm Registration Number), certifying the Annual turnover & Net worth as per format prescribed in **ANNEXURE EE**.
- OR
- ii) Audited Balance Sheet along with Profit & Loss account.
 - b) In case the bidder is a Central Govt. Organization/PSU/State Govt. Organization/Semi-State Govt. Organization or any other Central/State Govt. Undertaking, where the auditor is appointed only after the approval of Comptroller and Auditor General of India and the Central Government, their certificates may be accepted even though FRN is not available. However, bidder to provide documentary evidence for the same.

(C) COMMERCIAL

- 1.0 Bids are invited under **SINGLE STAGE COMPOSITE BID SYSTEM**. Bidders shall quote accordingly.
- 2.0 **Bid security of INR 30,460.00 shall be furnished as a part of the bid.** Any bid not accompanied by a proper bid security in ORIGINAL will be rejected without any further consideration. For exemption for submission of Bid Security, please refer Clause No. 8.8 of General Terms & Conditions for National Tenders (National Competitive Bidding), Booklet No. MM/LOCAL/E-01/2005 (For E-tenders). **The Bid Security shall be valid till 07.02.2019.**
- 3.0 Bidders must confirm warranty of the vehicle as per Annexure AA C (ii) referred above.
- 4.0 The prices offered will have to be firm through delivery and not subject to variation on any account. A bid submitted with an adjustable price will be treated as non-responsive and rejected.
- 5.0 **Validity of the bid shall be minimum 90 days from the Original Bid Closing date. Bids with lesser validity will be rejected.**
- 6.0 All the Bids must be Digitally Signed using Class III digital certificate (e-commerce application) with **'Certificate Type: Organisation Certificate'** as per Indian IT Act obtained from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India. **The bid signed using other than "Class 3" digital certificate, will be rejected.**

- 7.0 Successful bidder will be required to furnish a Performance Bank Guarantee @10% of the order value. The Performance Security specified above must be valid for 3(three) months beyond the Warranty period indicated in the Purchase Order/contract agreement [Please refer General Terms & Conditions for National Tenders (National Competitive Bidding), Booklet No. MM/LOCAL/E-01/2005 (For E-tenders)]. Bidder must confirm the same in their Technical Bid. Offers not complying with this clause will be rejected.
- 8.0 Bids received after the bid closing date and time will be rejected. Similarly, modifications to bids received after the bid closing date & time will not be considered.
- 9.0 Bids containing incorrect statement will be rejected.
- 10.0 No offers should be sent by Telex, Cable, E-mail or Fax. Such offers will not be accepted.
- 11.0 The following points are deemed as “non-negotiable” and offer shall be rejected straightaway without seeking clarification:
- i. Validity of bid shorter than validity indicated in the tender.
 - ii. Original Bid Security not received within the stipulated date and time mentioned in the tender.
 - iii. Bid security with (a) Validity shorter than the validity indicated in tender and/or (b) Bid security amount lesser than the amount indicated in the tender.
- 12.0 Bidder must accept and comply with the following clauses as given in the Bid Document, failing which bid shall be liable for rejection:
- i. Liquidated Damages (Note: In case of deduction of LD, LD amount will be deducted along with applicable rate of GST)
 - ii. Guarantee of material
 - iii. Arbitration / Resolution of Dispute
 - iv. Force Majeure
 - v. Applicable Laws
- 13.0 **DELIVERY SCHEDULE:** The vehicle is to be delivered at the following address -
- OIL INDIA LIMITED,
PUMP STATION NO. 7,
MADARIHAT, DIST. JALPAIGURI,
WEST BENGAL - 735220**
- 14.0 **PRICE SCHEDULE:**
- Bidder shall submit the Price Break up as per Annexure DD. Bidders should fill up the annexures, sign and upload under “Notes & Attachments” > “Attachments” only. Evaluation of offers shall be done on F.O.R. Destination, Guwahati basis.**
- 14.1 The bids conforming to the specifications, terms and conditions stipulated in the enquiry and considered to be responsive after subjecting to the Bid Rejection Criteria will be considered for further evaluation as per the Bid Evaluation Criteria given below:
1. Basic Material Value
 2. Packing & Forwarding Charges, if any
 3. **Total Ex-works Value (1+2)**
 4. GST on Total Ex-Works Value
 5. Compensatory Cess, if any
 6. **Total FOR Despatching Station Value (3+4+5)**
 7. Freight Charges upto destination (Madarihat, West Bengal)
 8. GST on Freight Charges

9. Insurance Charges @0.5% of (7) inclusive of GST

10. Total FOR Destination, Site Value (6+7+8+9)

14.2 Comparison of offers shall be done on Total Value vide Srl. No. 10 (Total FOR Destination Value).

14.3 Domestic bidders must quote inland freight charges upto Destination. In case bidder fails to quote inland freight charges, highest freight quoted by domestic bidder (considering pro-rata distance) against this tender or OIL's estimated freight, whichever is higher, shall be loaded to their offer for comparison purpose.

14.4 If there is any discrepancy between the unit price and the total price, the unit price will prevail and the total price shall be corrected. Similarly, if there is any discrepancy between words and figure, the amounts in words shall prevail and will be adopted for evaluation.

14.5 Other terms and conditions of the enquiry shall be as per General Terms and Conditions for LCB Tender. However, if any of the Clauses of the Bid Rejection Criteria / Bid Evaluation Criteria (BEC/BRC) mentioned here contradict the Clauses in the General Terms & Conditions of LCB Tender of the tender and/or elsewhere, those mentioned in this BEC/BRC shall prevail.

ANNEXURE: CC**COMMERCIAL CHECK LIST**

The check list must be completed and submitted with your offer. Please ensure that all these points are covered in your offer. These will ensure that your offer is properly evaluated. Please mark 'Yes', 'No' or 'Not Applicable' or specify against the following questions, in the right-hand column.

OFFER REF:			
NAME OF THE BIDDER:			
Srl. No.	Particulars	Yes/No/Not Applicable	Remarks
1	Whether bid submitted under Single Stage Composite Bid System?		
2	Whether ORIGINAL Bid Bond (not copy of Bid Bond) submitted exactly as per format? If YES, provide details -		
	(a) Amount		
	(b) Name of issuing Bank		
	(c) Validity of Bid Bond		
	(d) Whether Bid Bond is valid till		
3	Whether offered firm prices?		
4	Whether quoted offer validity of 90 days from the date of bid closing of the tender?		
5	Whether quoted a firm delivery period? Please indicate.		
6	Whether quoted as per tender (without any deviations)?		
7	Whether quoted any deviation?		
8	Whether deviation separately highlighted?		
9	Whether agreed to the Warranty clause?		
10	Whether Price Bid submitted as per Price Schedule		
11	Whether quoted all the items/qty. of tender?		
12	Whether indicated the country of origin for the items quoted?		
13	Whether technical literature / catalogue enclosed?		
14	Whether confirmed acceptance of tender Payment Terms?		
15	Whether indicated the place from where the goods will be dispatched. To specify:		
16	Whether road transportation charges up to Destination quoted?		
17	Whether offered Ex-works price including packing/forwarding charges?		
18	Whether weight & volume of items offered indicated?		
19	If Pre-despatch/shipment inspection charges applicable, whether quoted separately?		
20	Whether confirmed to submit PBG as asked for in tender?		
21	Whether agreed to submit PBG within 30 days of placement of order?		
22	Whether indicated import content in the offer?		
23	Whether all applicable Taxes & Duties have been quoted?		
24	Whether all BRC/BEC clauses accepted?		
25	Whether MSME? If yes, whether documents enclosed as per tender.		

PRICE SCHEDULE

*(Bidders should fill up, sign and upload this price schedule [Annexure DD] under “Notes & Attachments” > “Attachments” only.
The filled up price breakup should not be uploaded in Technical RFX Response folder)*

TENDER NO.	
BID CLOSING DATE	

ITEM NO.	MATERIALS DESCRIPTION	HSN Code	QTY	UNIT	UNIT PRICE (IN INR)	TOTAL MATERIALS VALUE (IN INR)	P&F CHARGES (IN INR)	EX-WORKS VALUE (IN INR)	GST (IN INR)	TOTAL FOR DESPATCHING STATION VALUE (IN INR)
10	Truck		1	NO.						
Total FOR Despatching Station Value										
Inland Freight charges upto Destination										
Applicable GST on freight charges <i>(Please indicate the rate and SAC code separately)</i>										
TOTAL F.O.R. DESTINATION, VALUE										
Total weight of consignment										
Total volume of consignment										

Notes:

- (i) In the event of computational error between unit price and total price, unit price shall prevail and adopted for evaluation. Similarly, in the event of discrepancy between words and quoted figure, words will prevail.*
- (ii) GST should be quoted separately. If GST is not shown separately the offer will be considered to be inclusive of all taxes and will be binding on the bidder.*
- (iii) Insurance charges @0.5% shall be loaded on F.O.R Despatch Station Value for evaluation purpose.*
- (iv) Loading & evaluation shall done be as per clause no. 14.1 of Annexure – BB.*

CERTIFICATE OF ANNUAL TURNOVER & NETWORTH

TO BE ISSUED BY PRACTISING CHARTERED ACCOUNTANTS' FIRM ON THEIR LETTER HEAD		
<u>TO WHOM IT MAY CONCERN</u>		
<p>This is to certify that the following financial positions extracted from audited financial statements of M/s..... (Name of the bidder) for the last 3 (three) completed accounting years upto.....(as the case may be) are correct.</p>		
YEAR	TURNOVER In INR (Rs.) Crores/ USD Million*	NET WORTH In INR (Rs.) Crores / USD Million*
<p>*Rate of conversion (if used any): USD 1.00 = INR</p> <p>Place:</p> <p>Date:</p> <p>Seal:</p> <p>Membership No.:</p> <p>Registration Code:</p> <p>Signature:</p>		

***Applicable for Global Tenders.**

ANNEXURE – VII (Revised)

BID SECURITY FORMAT

TO,

**OIL INDIA LIMITED
PIPELINE HEADQUARTERS
P. O. – UDAYAN VIHAR,
GUWAHATI - 781171
ASSAM, INDIA**

Whereas (herein after called 'the Bidder') has submitted their Bid No..... dated..... against OIL INDIA LIMITED, PIPELINE HEADQUARTERS, GUWAHATI, ASSAM, INDIA (hereinafter called the Purchaser) 's tender No..... for the supply of (hereinafter called 'the Bid') KNOW ALL MEN by these presents that we..... of having our registered office at (hereinafter called 'the Bank') are bound unto the Purchaser, in the sum offor which payment well and truly to be made to the said Purchaser, the Bank binds itself, its successors and assigns by these presents.

Sealed with the said Bank thisday of

THE CONDITIONS of this obligation are:

1. If the Bidder withdraws their Bid during the period of Bid validity specified by the Bidder,
or
2. If the Bidder, having been notified of the acceptance of their bid by the Purchaser during the period of bid validity:
 - a) fails or refuses to accept the order; or
 - b) fails or refuses to furnish the performance securityor
3. If the Bidder furnishes fraudulent document/information in their bid.

We undertake to pay to the Purchaser up to the above amount upon receipt of their first written demand (by way of letter /fax/cable) without the Purchaser having to substantiate their demand, provided that in their demand the Purchaser will note that the amount claimed by it is due to it owing to the occurrence of one or all of the conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to and including _____ (Bidder to indicate specific date as mentioned in the tender), and any demand in respect thereof should reach the Bank not later than the above date.

The details of the issuing bank and controlling bank are as under:

A. Issuing Bank

1. Full address of the bank:
2. Email address of the bankers:
3. Mobile nos. of the contact persons:

B. Controlling Office

1. Address of the controlling office of the BG issuing banks:
2. Name of the contact persons at the controlling office with their mobile nos. and email address:

Signature & Seal of the Bank