



INVITATION TO e-BID UNDER SINGLE STAGE COMPOSITE BID SYSTEM

Tender No. & Date	: SGI9394P19 dated 07.10.2018
Tender Fee	: Tender Fee is not applicable.
Bid Security	: INR 75,000.00
Bidding Type	: SINGLE STAGE COMPOSITE BID SYSTEM
Bid Closing on	: 08.11.2018 at 11.00 Hrs.
Bid Opening on	: 08.11.2018 at 14.00 Hrs.
Bid Validity	: Bid should be valid for 90 days from bid closing date.
Bid Bond Validity	: Bid Bond should be valid upto 07.02.2019. (Bid bond format has been changed. Please submit bid bond as per revised format)
Performance Guarantee	: Applicable @ 10% of order value.
Pre-Bid Conference	: Not Applicable
Integrity Pact	: Not Applicable

OIL INDIA LIMITED invites electronic bids from Indian bidders under NATIONAL COMPETITIVE BIDDING on SINGLE STAGE COMPOSITE BID SYSTEM through its e-procurement site for the items detailed below –

Item No.	Item Description	Quantity	UoM
10	Desktop Computer (Technical Specification as per Annexure AA)	37	NO.
20	Desktop Computer (Technical Specification as per Annexure AA)	4	NO.
30	Desktop Computer (Technical Specification as per Annexure AA)	1	NO.

Note: - The general details of tender can be viewed by opening the eRFx [Tender] under RFx and Auctions in the e-portal through Guest Login. The details of tendered items can be found in the Item Data and details uploaded under Technical RFX. The bidding document is available in the Technical RFX -> External Area - > Tender Documents.

STANDARD NOTES

- 1.0 The tender will be governed by “General Terms & Conditions for National Tender (National Competitive Bidding)” for e-Procurement as per Booklet No. MM/LOCAL/E-01/2005(For e-tenders).
- 2.0 This Bidding document consists of:
- (i) Annexure AA : Technical Specification
 - (ii) Annexure BB : Bid Rejection Criteria / Bid Evaluation Criteria
 - (iii) Annexure CC : Commercial Check List
 - (iv) Annexure DD : Price Schedule
 - (v) Annexure EE : Annual Turn Over and Net Worth Certificate
- “General Terms & Conditions for National Tender (National Competitive Bidding)” for e-Procurement as per Booklet No. MM/LOCAL/E-01/2005(For e-tenders).
- 3.0 Bidders without having E-tender Login ID and Password should complete their online registration at least 7(seven) days prior to the scheduled bid closing date and time of the tender. For online registration, Bidder may visit the OIL’s E-tender site <https://etender.srm.oilindia.in/irj/portal>.
- 4.0 Necessary Login ID & Password will be issued by OIL only after submitting the complete online registration by the Bidder. In the event of late registration/incomplete registration by Bidder, OIL INDIA LIMITED shall not be responsible for late allotment of User ID & Password and request for bid closing date extension on that plea shall not be entertained by Company.
- 5.0 MSEs Units (manufacturers/Service Providers only and not their dealers/distributors) who are already registered with District Industry Centers or Khadi & Village Industries Commission or Khadi & Village Industries Board or Coir Board or National Small Industries Corporation or Directorate of Handicrafts & Handloom or any other body specified by Ministry of MSME are exempted from payment of Bid Security (EMD) irrespective of monetary limit mentioned in their registration, provided they are registered for the item they intend to quote/participate.
- 6.0 For availing benefits under Public Procurement Policy (Purchase preference & EMD exemption), the interested MSE Bidders must ensure that they are the manufacturer/service provider of tendered item(s) and registered with the appropriate authority for the said item(s). Bids without EMD shall be rejected, if the technical offer does not include a valid copy of relevant MSE Certificate issued by appropriate authority specifying the item as per tender. Therefore, it is in the interest of such MSE Vendors to furnish a copy of complete certificate to the concerned tender handling officer of OIL at least seven (7) days prior to the scheduled Bid Closing Date of the tender; seeking clarification/confirmation as to whether their registered item is eligible for EMD exemption or not. Late communication in this regard and request for bid closing date extension on that plea shall not be entertained by Company.
- 7.0 **Purchase Preference (Linked with Local Content) (PP-LC) is not applicable against this tender.**
- 8.0 Bidders to note that Govt. of India under Micro, Small and Medium Enterprises Development (MSMED) Act 2006, has proclaimed the Public Procurement Policy, 2012 with effect from 1st April, 2012 in respect of procurement of goods and services, produced and provided by micro and small enterprises, by its Ministries, Departments and Public Sector Undertakings for promotion and development of Micro and Small Enterprises. A new Clause on applicability of Public Procurement Policy for procurement of goods from Micro and Small Enterprises (MSE) in the tender is furnished vide Annexure – I, Amendment to General Terms & Conditions for National Tender (National Competitive Bidding)” for e-Procurement as per Booklet No. MM/LOCAL/E-01/2005(For e-tenders). Bidders are requested to take note of the same and to submit their offers accordingly.
- 9.0 OIL INDIA LIMITED (OIL) has upgraded its E-tender Portal. As part of the new system, the intending bidder must have Encryption Certificate along with Digital Signature Certificate (DSC) of Class III [Organization]. **All the Bids must be Digitally Signed using “Class III” digital certificate (e-commerce application) with ‘Certificate Type: Organisation Certificate’ as per Indian IT Act obtained from the licensed Certifying Authorities operating**

under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India. The bid signed using other than “Class 3 with Organisation’s Name” digital certificate, will be rejected.

10.0 Please note that all tender forms and supporting documents are to be submitted through OIL’s e-Procurement site only except following documents which are to be submitted manually in sealed envelope super scribed with Tender no. and Due date to **The Deputy General Manager - Materials (PL), Oil India Limited (Pipeline Headquarter), P.O. Udayan Vihar, Guwahati -781171 before 14.00 Hrs. IST on the Bid Closing Date** mentioned in the Tender.

- a) Bid Security(EMD) submitted in the form of Bank Guarantee.
- b) Detailed Catalogue (if any).
- c) Any other document required to be submitted in original as per tender requirement.

All documents submitted in physical form should be signed on all pages by the authorised signatory of the bidder and to be submitted in triplicate.

11.0 OIL has made arrangement for online confirmation of Bank Guarantee through SFMS Platform with Axis Bank, Guwahati. Therefore, bidders submitting Bid Security in the form of Bank Guarantee must route the BG through SFMS platform as per following details –

- a. *(i) MT 760/MT 760 COV for issuance of bank guarantee*
(ii) MT 767/MT 767 COV for amendment of bank guarantee

The above message/intimation shall be sent through SFMS by the BG issuing bank branch to Axis Bank, Guwahati Branch, IFS Code – UTIB0000140, Branch Address – Axis Bank Ltd., Guwahati Branch, Chibber House, G.S. Road, Dispur, Assam, Pin – 781005.

- b. *The Bidder shall submit to OIL the copy of SFMS message as sent by the issuing bank branch along with the original bank guarantee.*

11.1 Bank Guarantee issued by a Scheduled Bank in India at the request of some other Non-Scheduled Bank in India shall not be acceptable.

12.0 Bidders are requested to go through the ‘New Vendor Manual’, ‘Guidelines to Bidders for participating in OIL e-tenders’, ‘New Instruction to bidders for submission of bid’ and ‘Vendor User Manual for e-tendering’ available in the e-portal home page before submitting offer in system.

13.0 Deemed export/Custom Duty benefits are not applicable against this tender and bidders should furnish prices without considering these benefits.

14.0 The tender is invited under **SINGLE STAGE-COMPOSITE BID SYSTEM**. The bidder has to submit both the “TECHNO-COMMERCIAL UNPRICED BID” and “PRICED BID” through electronic form in the OIL’s e-Tender portal within the Bid Closing Date and Time stipulated in the e-Tender. The “Techno-commercial Unpriced Bid” shall contain all technical and commercial details except the prices which shall be kept blank. Details of prices as per Price Schedule to be uploaded as attachment in the Attachment Tab “Notes and Attachments”.

Any offer not complying with above submission procedure will be rejected as per Bid Rejection Criteria mentioned in the tender.

Notes and Attachments

➔ Only price details should be uploaded

Technical attachments

➔ All technical bid documents except price details

Bidders are requested to go through the ‘New Vendor Manual’, ‘Guidelines to Bidders for participating in OIL e-tenders’, ‘New Instruction to bidders for submission of bid’ and ‘Vendor User Manual for e-tendering’ available in the e-portal home page before submitting offer in system



Oil India Limited e-Procurement

User ID *

Password *

Logon Problems? [Get Support](#)

[Supplier Enlistment for E-Tender](#)

Important Note for New Portal Users:

[Click here to View Compatability Settings](#)

[General Guidelines to bidders](#)

[Click for User Manuals](#)

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Click here for the New Manual & Instruction

- 15.0 Bidders are requested to examine all instructions, forms, terms and specifications in the tender. Failure to furnish all information required as per the tender or submission of offers not substantially responsive to the bid in every respect will be at the bidder's risk and may result in rejection of its offer without seeking any clarifications.
- 16.0 Bidders must ensure that their bid is uploaded in the system before the tender closing date and time. Also, they must ensure that all documents which are to be submitted in a sealed envelope are also submitted at the address mentioned in note 10.0 above before **14:00 Hrs (IST)** on the bid closing date failing which the offer shall be rejected.
- 17.0 Other terms and conditions of the tender shall be as per "General Terms & Conditions for National Tender (National Competitive Bidding)" for e-Procurement as per Booklet No. MM/LOCAL/E-01/2005(For e-tenders). However, if any of the clause of the Bid Rejection Criteria / Bid Evaluation Criteria (BEC / BRC) contradicts the clauses in the General Terms & Conditions of the tender and/or elsewhere, those mentioned in the BEC/BRC shall prevail.
- 18.0 To ascertain the substantial responsiveness of the bid OIL reserves the right to ask the bidder for clarification in respect of clauses covered under BRC also and such clarifications fulfilling the BRC clauses in toto must be received on or before the deadline given by the company, failing which the offer may be summarily rejected.
- 19.0 **No press advertisement will be published regarding amendment to Bidding Document or extension of Bid Closing Date. The same will be uploaded in OIL's website and informed to all prospective bidders who have received the bidding documents. Bidders to keep themselves updated.**

Sd-
(M.B. SINGHA)
SR. MANAGER MATERIALS (PL)
FOR GENERAL MANAGER - MATERIALS (PL)
FOR: CHIEF GENERAL MANAGER (PLS)

TECHNICAL SPECIFICATION

1. Processor:
 - a) Minimum Intel® Core i7, 3.2 GHz (Base Frequency) or higher, 12MB Cache, 6 cores, 8th Generation.
 - b) Intel® make Chipset compatible with 8th Gen processor
2. Memory: Minimum 8GB(2x4GB) DDR4, SDRAM, 2666 MHZ or higher
3. Hard Disk Drive & Controller: 1 TB SATA, 7200rpm
4. Optical Drive: Minimum 8X DVD +/-RW Complete with driver software on CD media, standard accessories and cables
5. Ethernet: Integrated 10/100/1000 Mbps Ethernet Controller and IPV6 compliant
6. Expansion Slots: Min 3 nos of PCI Express slots
7. Audio: Integrated HD audio controller with 2 Watt External speakers
8. I/O Interface:

Front I/O Ports: Minimum 2 USB ports.
Headphone and Microphone Jacks
Rear I/O Ports: 1 x VGA (D-sub) video port/ DVI Port /HDMI port/DP
Minimum 4 USB ports
1 x Gigabit Ethernet (RJ-45) port
Headphone and Microphone Jacks

Note: Out of the six USB ports, atleast one ports must be USB 3.0 port.
9. System Chassis Tower Model
10. Monitor

Size: 19.5" diagonal or Higher
Type: Flat Panel LED Monitor
Resolution: 1440 X 900 or higher
Ports: VGA / DVI / Display ports/HDMI
Color & Make: Of same color and make as CPU
VGA /DVI/DP cables must connect to display & CPU without any special adaptor
11. Keyboard: Standard OEM keyboard (Same make & color as CPU box)
12. Mouse: OEM optical scroll mouse with mouse pad (Preferably same make & color as CPU box)
13. Certification: Product shall have Bureau of Energy Efficiency (BEE) Star rating and /or RoHS compliance for the given model or any Equivalent certification
14. Operating System: OEM factory pre-loaded Genuine Microsoft® Windows 10 professional 64-bit OS with recovery CD/DVD and latest service pack. Windows OEM Product key to be furnished along with order by successful bidder
15. Other Accessories:
 - (i) Power Cables
 - (ii) All system drivers, monitor drivers on DVD/CD media, Power Extension spike guard with 4 nos. of 5 Amps output surge protector. Make: Rider/Anchor/Crabtree. Patch Cord, Make: AMP/AVAYA/DLINK, 3mts, VGA / DVI/DP Cable
16. UPS: 1KVA UPS

BID REJECTION CRITERIA/BID EVALUATION CRITERIA**I. BID REJECTION CRITERIA (BRC):**

The bids must conform to the specifications, terms and conditions given in the tender document. Bids shall be rejected in case the items offered do not conform to the required minimum/ maximum parameters stipulated in the technical specifications and to the respective international /national standards wherever stipulated.

Notwithstanding the general conformity of the bids to the stipulated specifications and terms and conditions, the offer/ offers will be considered as non-responsive and is/are liable to be rejected, if the following conditions are not fulfilled:

(A) TECHNICAL

1.0 The Bidder shall be manufacturer of Desktop Computer or their Authorized Dealer/Distributor having experience of supply of Desktop Computer in previous 5 (five) years to be reckoned from the original stipulated bid closing date of the tender.

2.0 In case the Bidder is an OEM:

2.1 The bidder should have experience of successfully executing at least 1(one) order for 21 nos. Desktop Computer of minimum specification – intel core i5/i7 (5th/ 6th/7th generation), 4 GB RAM, 500GB HDD and MS windows 7 & above OS (OEM version) in preceding 5(five) years to be reckoned from the original bid closing date.

2.2 Documentary evidence in support of having experience as per 2.1 must be submitted in the form of purchase order and completion certificate or payment certificate or Tax Invoice from the user/owner along with the bid failing which offer will be rejected.

Note: The Purchase Order date need not be within 5 (five) years preceding original bid closing date of this tender. However, the execution of supply should be within 5 (five) years preceding original bid closing date of this tender.

3.0 In case the Bidder is an Authorised Dealer/Distributor:

3.1 In case the bidder is an Authorized Dealer/Distributor of OEM, OEM Authorization specific to tender must be submitted along with the bid.

3.2 The bidder should have experience of successfully executing at least 1(one) order for 21 nos. Desktop Computer of minimum specification – intel core i5/i7 (5th/ 6th/7th generation), 4 GB RAM, 500GB HDD and MS windows 7 & above OS (OEM version) in preceding 5(five) years to be reckoned from the original bid closing date.

Note: The Purchase Order date need not be within 5 (five) years preceding original bid closing date of this tender. However, the execution of supply should be within 5 (five) years preceding original bid closing date of this tender.

3.3 Documentary evidence in support of having experience as per 3.2 must be submitted in the form of purchase order and completion certificate or payment certificate or Tax Invoice from the user/owner along with the bid failing which offer will be rejected.

4.0 **DELIVERY PERIOD: Delivery shall be completed within 2(two) months from the date of receipt of firm Purchase Order. Bidder to confirm the same in their bid.**

(B) FINANCIAL:

- 1.0 Annual Financial Turnover of the bidder during any of preceding three financial/accounting years from the original bid closing date should be at least INR 18,75,000.00.
- 2.0 **Net Worth** of the bidder should be positive for the financial/accounting year just preceding to the original Bid Closing Date of the Tender (i.e. FY 2017 - 18).
- 3.0 Considering the time required for preparation of Financial Statements, if the last date of preceding financial/accounting year falls within the preceding six months reckoned from the original bid closing date and the Financial Statements of the preceding financial/accounting year are not available with the bidder, then the financial turnover of the previous three financial/accounting years excluding the preceding financial/accounting year will be considered. In such cases, the Net worth of the previous financial/accounting year excluding the preceding financial/accounting year will be considered. However, the bidder has to submit an affidavit/undertaking certifying that the balance sheet/Financial Statements for the financial year 2017-18 has actually not been audited so far.

Notes:

- a) For proof of Annual Turnover & Net worth any one of the following document must be submitted along with the bid: -
 - i) A certificate issued by a practicing Chartered/Cost Accountant (with Membership Number and Firm Registration Number), certifying the Annual turnover & Net worth as per format prescribed in **ANNEXURE EE**.

OR

- ii) Audited Balance Sheet along with Profit & Loss account.
- b) In case the bidder is a Central Govt. Organization/PSU/State Govt. Organization/Semi-State Govt. Organization or any other Central/State Govt. Undertaking, where the auditor is appointed only after the approval of Comptroller and Auditor General of India and the Central Government, their certificates may be accepted even though FRN is not available. However, bidder to provide documentary evidence for the same.

(C) COMMERCIAL

- 1.0 Bids are invited under **SINGLE STAGE COMPOSITE BID SYSTEM**. Bidders shall quote accordingly.
- 2.0 **Bid security of INR 75,000.00 shall be furnished as a part of the bid.** Any bid not accompanied by a proper bid security in ORIGINAL will be rejected without any further consideration. For exemption for submission of Bid Security, please refer Clause No. 8.8 of General Terms & Conditions for National Tenders (National Competitive Bidding), Booklet No. MM/LOCAL/E-01/2005 (For E-tenders). **The Bid Security shall be valid till 07.02.2019.**
- 3.0 Bidders must confirm that materials to be supplied shall be new of recent make and of the best quality and shall be guaranteed for a period of 12 months from the date of receipt at site and acceptance. Defective goods/materials rejected by OIL shall be replaced immediately by the supplier at the supplier's expenses at no extra cost to OIL.
- 4.0 The prices offered will have to be firm through delivery and not subject to variation on any account. A bid submitted with an adjustable price will be treated as non-responsive and rejected.
- 5.0 **Validity of the bid shall be minimum 90 days from the Original Bid Closing date. Bids with lesser validity will be rejected.**

- 6.0 All the Bids must be Digitally Signed using Class III digital certificate (e-commerce application) with **'Certificate Type: Organisation Certificate'** as per Indian IT Act obtained from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India. **The bid signed using other than "Class 3" digital certificate, will be rejected.**
- 7.0 Successful bidder will be required to furnish a Performance Bank Guarantee @10% of the order value. The Performance Security specified above must be valid for 3(three) months beyond the Warranty period indicated in the Purchase Order/contract agreement [*Please refer General Terms & Conditions for National Tenders (National Competitive Bidding), Booklet No. MM/LOCAL/E-01/2005 (For E-tenders)*]. Bidder must confirm the same in their Technical Bid. Offers not complying with this clause will be rejected.
- 8.0 Bids received after the bid closing date and time will be rejected. Similarly, modifications to bids received after the bid closing date & time will not be considered.
- 9.0 Bids containing incorrect statement will be rejected.
- 10.0 No offers should be sent by Telex, Cable, E-mail or Fax. Such offers will not be accepted.
- 11.0 The following points are deemed as "non-negotiable" and offer shall be rejected straightaway without seeking clarification:
- i. Validity of bid shorter than validity indicated in the tender.
 - ii. Original Bid Security not received within the stipulated date and time mentioned in the tender.
 - iii. Bid security with (a) Validity shorter than the validity indicated in tender and/or (b) Bid security amount lesser than the amount indicated in the tender.
- 12.0 Bidder must accept and comply with the following clauses as given in the Bid Document, failing which bid shall be liable for rejection:
- i. Liquidated Damages (*Note: In case of deduction of LD, LD amount will be deducted along with applicable rate of GST*)
 - ii. Guarantee of material
 - iii. Arbitration / Resolution of Dispute
 - iv. Force Majeure
 - v. Applicable Laws
- 13.0 **DELIVERY LOCATION: Delivery to be done as follows -**
- (i) **Item no. 10:**
**OFFICE OF GENERAL MANAGER (MATERIALS)PL
OIL INDIA LIMITED, PIPELINE HEADQUARTER,
P.O. UDAYAN VIHAR, NARANGI,
GUWAHATI – 781171**
 - (ii) **Item no. 20:**
**OIL INDIA LIMITED,
PUMP STATION NO. 8,
SONAPUR, VILL: DHUMDANGI,
P.O. HAPTIAGACH,
DIST: UTTAR DINAJPUR, WEST BENGAL**
 - (iii) **Item no. 30:**
**OIL INDIA LIMITED,
PUMP STATION NO. 10,
BARAUNI, P.O. IOCL REFINERY,
BARAUNI, BIHAR**

14.0 **PRICE SCHEDULE:**

Bidder shall submit the Price Break up as per Annexure DD. Bidders should fill up the annexures, sign and upload under “Notes & Attachments” > “Attachments” only. Evaluation of offers shall be done on F.O.R. Destination, Guwahati basis.

14.1 The bids conforming to the specifications, terms and conditions stipulated in the enquiry and considered to be responsive after subjecting to the Bid Rejection Criteria will be considered for further evaluation as per the Bid Evaluation Criteria given below:

1. Basic Material Value
2. Packing & Forwarding Charges, if any
- 3. Total Ex-works Value (1+2)**
4. GST on Total Ex-Works Value
5. Compensatory Cess, if any
- 6. Total FOR Despatching Station Value (3+4+5)**
7. Freight Charges upto destination
8. GST on Freight Charges
9. Insurance Charges @0.5% of (7) inclusive of GST
- 10. Total FOR Destination, Site Value (6+7+8+9)**

14.2 Comparison of offers shall be done on Total Value vide Srl. No. 10 (Total FOR Destination Value).

14.3 Domestic bidders must quote inland freight charges upto Destination. In case bidder fails to quote inland freight charges, highest freight quoted by domestic bidder (considering pro-rata distance) against this tender or OIL's estimated freight, whichever is higher, shall be loaded to their offer for comparison purpose.

14.4 If there is any discrepancy between the unit price and the total price, the unit price will prevail and the total price shall be corrected. Similarly, if there is any discrepancy between words and figure, the amounts in words shall prevail and will be adopted for evaluation.

14.5 Other terms and conditions of the enquiry shall be as per General Terms and Conditions for LCB Tender. However, if any of the Clauses of the Bid Rejection Criteria / Bid Evaluation Criteria (BEC/BRC) mentioned here contradict the Clauses in the General Terms & Conditions of LCB Tender of the tender and/or elsewhere, those mentioned in this BEC/BRC shall prevail.

ANNEXURE: CC**COMMERCIAL CHECK LIST**

The check list must be completed and submitted with your offer. Please ensure that all these points are covered in your offer. These will ensure that your offer is properly evaluated. Please mark 'Yes', 'No' or 'Not Applicable' or specify against the following questions, in the right-hand column.

OFFER REF:			
NAME OF THE BIDDER:			
Srl. No.	Particulars	Yes/No/Not Applicable	Remarks
1	Whether bid submitted under Single Stage Composite Bid System?		
2	Whether ORIGINAL Bid Bond (not copy of Bid Bond) submitted exactly as per format? If YES, provide details -		
	(a) Amount		
	(b) Name of issuing Bank		
	(c) Validity of Bid Bond		
	(d) Whether Bid Bond is valid till		
3	Whether offered firm prices?		
4	Whether quoted offer validity of 90 days from the date of bid closing of the tender?		
5	Whether quoted a firm delivery period? Please indicate.		
6	Whether quoted as per tender (without any deviations)?		
7	Whether quoted any deviation?		
8	Whether deviation separately highlighted?		
9	Whether agreed to the Warranty clause?		
10	Whether Price Bid submitted as per Price Schedule		
11	Whether quoted all the items/qty. of tender?		
12	Whether indicated the country of origin for the items quoted?		
13	Whether technical literature / catalogue enclosed?		
14	Whether confirmed acceptance of tender Payment Terms?		
15	Whether indicated the place from where the goods will be dispatched. To specify:		
16	Whether road transportation charges up to Destination quoted?		
17	Whether offered Ex-works price including packing/forwarding charges?		
18	Whether weight & volume of items offered indicated?		
19	If Pre-despatch/shipment inspection charges applicable, whether quoted separately?		
20	Whether confirmed to submit PBG as asked for in tender?		
21	Whether agreed to submit PBG within 30 days of placement of order?		
22	Whether indicated import content in the offer?		
23	Whether all applicable Taxes & Duties have been quoted?		
24	Whether all BRC/BEC clauses accepted?		
25	Whether MSME? If yes, whether documents enclosed as per tender.		

PRICE SCHEDULE

(Bidders should fill up, sign and upload this price schedule [Annexure DD] under “Notes & Attachments” > “Attachments” only. The filled-up price breakup should not be uploaded in Technical RFX Response folder)

TENDER NO.	
BID CLOSING DATE	

ITEM NO.	MATERIALS DESCRIPTION	HSN CODE	QTY	UNIT	UNIT PRICE (IN INR)	TOTAL MATERIALS VALUE (IN INR)	PACKING AND FORWARDING CHARGES (IN INR)	EX-WORKS VALUE (IN INR)	GST (IN INR)	TOTAL FOR DESPATCHING STATION VALUE (IN INR)
10	Desktop Computer		37	No.						
20	Desktop Computer		4	No.						
30	Desktop Computer		1	No.						
Total FOR Despatch Station Value										
Inland Freight charges upto Destination										
Applicable GST on freight charges <i>(Also please indicate the GST rate and SAC code)</i>										
TOTAL F.O.R. DESTINATION, VALUE										
Total weight of consignment										
Total volume of consignment										

Notes:

- (i) In the event of computational error between unit price and total price, unit price shall prevail and adopted for evaluation. Similarly, in the event of discrepancy between words and quoted figure, words will prevail.*
- (ii) GST should be quoted separately. If GST is not shown separately the offer will be considered to be inclusive of all taxes and will be binding on the bidder.*
- (iii) Insurance charges @0.5% shall be loaded on F.O.R Despatch Station Value for evaluation purpose.*
- (iv) Loading & evaluation shall done be as per clause no. 14.1 of Annexure – BB.*

CERTIFICATE OF ANNUAL TURNOVER & NETWORTH

TO BE ISSUED BY PRACTISING CHARTERED ACCOUNTANTS' FIRM ON THEIR LETTER HEAD		
<u>TO WHOM IT MAY CONCERN</u>		
<p>This is to certify that the following financial positions extracted from audited financial statements of M/s..... (Name of the bidder) for the last 3 (three) completed accounting years upto.....(as the case may be) are correct.</p>		
YEAR	TURNOVER In INR (Rs.) Crores/ USD Million*	NET WORTH In INR (Rs.) Crores / USD Million*
<p>*Rate of conversion (if used any): USD 1.00 = INR</p> <p>Place: Date:</p> <p>Seal:</p> <p>Membership No.: Registration Code:</p> <p>Signature:</p>		

***Applicable for Global Tenders.**

ANNEXURE – VII (Revised)

BID SECURITY FORMAT

TO,

**OIL INDIA LIMITED
PIPELINE HEADQUARTERS
P. O. – UDAYAN VIHAR,
GUWAHATI - 781171
ASSAM, INDIA**

Whereas (herein after called 'the Bidder') has submitted their Bid No..... dated..... against OIL INDIA LIMITED, PIPELINE HEADQUARTERS, GUWAHATI, ASSAM, INDIA (hereinafter called the Purchaser) 's tender No..... for the supply of (hereinafter called 'the Bid') KNOW ALL MEN by these presents that we..... of having our registered office at (hereinafter called 'the Bank') are bound unto the Purchaser, in the sum offor which payment well and truly to be made to the said Purchaser, the Bank binds itself, its successors and assigns by these presents.

Sealed with the said Bank thisday of

THE CONDITIONS of this obligation are:

1. If the Bidder withdraws their Bid during the period of Bid validity specified by the Bidder,
or
2. If the Bidder, having been notified of the acceptance of their bid by the Purchaser during the period of bid validity:
 - a) fails or refuses to accept the order; or
 - b) fails or refuses to furnish the performance security
or
3. If the Bidder furnishes fraudulent document/information in their bid.

We undertake to pay to the Purchaser up to the above amount upon receipt of their first written demand (by way of letter /fax/cable) without the Purchaser having to substantiate their demand, provided that in their demand the Purchaser will note that the amount claimed by it is due to it owing to the occurrence of one or all of the conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to and including _____ (Bidder to indicate specific date as mentioned in the tender), and any demand in respect thereof should reach the Bank not later than the above date.

The details of the issuing bank and controlling bank are as under:

A. Issuing Bank

1. Full address of the bank:
2. Email address of the bankers:
3. Mobile nos. of the contact persons:

B. Controlling Office

1. Address of the controlling office of the BG issuing banks:
2. Name of the contact persons at the controlling office with their mobile nos. and email address:

Signature & Seal of the Bank