



ऑयल इंडिया लिमिटेड
(भारत सरकार का उद्यम)
Oil India Limited
(A Government of India Enterprise)

CIRCULAR / NOTICE – CLOSURE OF TRADING WINDOW

To : All Directors / KMPs / Designated Employees / Connected Persons¹

From : Shri S.R.Krishnan, Compliance Officer / Company Secretary

OIL/SEC/45/ IT

15.05.2015

1. Kindly take notice that the 'Trading Window (dealing in shares of the Company)' will remain closed from 18.05.2015 to 31.05.2015 in view of the Board Meeting scheduled to be held on 29.05.2015 to approve Q4 and Audited Financial Results (2014-15).
2. Pursuant to OIL Code of Conduct for Prevention of Insider Trading and SEBI (Prohibition of Insider Trading) Regulations 2015, Directors / KMPs / Designated Persons / Connected Persons shall not deal in any transaction involving purchase or sale of OIL's Shares either in their own name or in the name of their immediate relatives during the Window Closure Period.
3. Any contravention of the above would attract penal actions as per the above regulations.
4. All Designated Employees including their immediate relatives are requested not to trade in the shares of OIL during the above period.
5. In case of any exigency / clarifications, please contact the undersigned.

S.R. Krishnan
(S. R. Krishnan)
Company Secretary
Email : srkrishnan@oilindia.in

Copy for similar action of Designated Employees in the following offices:

- i. All General Managers and above
- ii. All Heads of the Spheres
- iii. All Executives working in Company Secretary, Public Relations, Planning, Corporate Affairs, Business Development and Finance & Accounts Department
- iv. All Executives working in Secretariat of Chairman & Managing Director , Functional Directors, RCE and Chief Vigilance Officer

Note ¹ "Connected Persons" as defined in SEBI (PIT) Regulations, 2015.