

OIL INDIA LIMITED
(A Government of India Enterprise)
CONTRACTS DEPARTMENT
P.O.: Duliajan- 786602, Assam

**NOTIFICATION Dated 22.10.2019 for "REGISTRATION OF NEW CONTRACTORS
(FIRMS) FOR CIVIL WORKS" in Oil India Limited.**

This Notification is issued to all concerned 'Asthayi Contractors' (visitor's entry pass holders) with reference to the category Sl. No. 8 (under Para II: Categorisation Chart) of advertisement dated 19.01.2018 (issued for registration of new civil firms) which states "**Asthayi Contractors having renewed visitor entry pass- forming proprietary firm or partnership/co-operative firms having member from same family**" to notify the following:-

1. Applications are invited from 'Asthayi Contractors having renewed visitor's entry pass', against the First Phase mentioned under Para IV. B (a) of the advertisement dated 19.01.2018, in the attached format (Verification form) to be submitted in the office of GM-Contracts (HoD), Oil India Limited, Duliajan **on or before 21.11.2019**.
2. The applicants **must be minimum HSLC pass** and must have continuously renewed visitor's entry pass since 19.01.2015 (3 years from publication of advertisement) till date.
3. The applicants may apply for proprietorship firm as sole proprietor or apply for partnership/co-operative firm including member from his family (son / daughter / spouse) who are minimum 18 years of age and are not employed in any Govt. / Semi-Govt. / Public Sector Organisation.
4. Each and every member of the firm are requested to fill up the enclosed 'Verification Form' correctly and submit the signed forms together in the office of GM-Contracts (HoD), Oil India Limited, Duliajan **on or before 21.11.2019**.
5. For the Clause Nos. **1 C, 1 D, 2 C, 2 E & 2 F** of 'verification form', photocopies of relevant certificates must be attached alongwith each filled up form. The originals of certificates must also be produced whenever asked.
6. If any false declaration is made by the applicant in the verification form, the application will be liable for rejection.
7. The total number of firms to be selected under this category is 24. If applications of more than 24 numbers are received, **Draw of Lots (DOL)** will be conducted to select the 24 numbers of firms.

For any clarification regarding registration, kindly contact 0374-280-8672 or visit the office of GM-Contracts, Oil India Ltd., Duliajan.

(J. S. Mazumdar)
GM – Contracts (HOD)
For **RESIDENT CHIEF EXECUTIVE**



VERIFICATION FORM FOR REGISTRATION OF CIVIL CONTRACTOR
(To be submitted by each member of the firm)

Self-attested
recent photo
of applicants
to be pasted.

**(Asthayi Contractors having renewed visitor entry
pass- forming Proprietary firm or Partnership/co-
operative firms having member from same family)**

1. Details of Firm:

- a. Name of firm _____
(In capital letters)
- b. Name of member having
renewed visitor entry pass _____
(In capital letters)
- c. Visitor Pass Sl. No. _____ (Photocopy of continuously renewed visitor's pass to be enclosed)
- d. Educational Qualification of entry pass holder: _____
(Photocopy of relevant certificate to be enclosed)
- e. Contact No.: _____ f. E-mail ID: _____
- f. Number of Members in the firm: _____
(Partnership firm may be formed with spouse, son and daughter only, whose age is 18 years or more
on the date of application)

2. Details of Member :

- a. Name of applicant _____
(In capital letters)
- b. Father's/ Husband's Name _____
(In capital letters)
- c. Date of Birth: _____ (Photocopy of relevant certificate to be enclosed) d. Gender: _____
- e. Relation with member having renewed visitor entry pass: _____
(Photocopy of proof of relation to be enclosed)
- f. Permanent address: _____
(Photocopy of
Address Proof
to be enclosed) _____
- g. Whether the member is employed in any Govt. / Semi-Govt./ Public Sector Organisation or
having Key No or Identification No. in OIL (details, if any): _____

**All declarations stated above are true to my knowledge & belief and in case of any false
declaration, my application is liable for rejection.**

Signature with date: _____

Space For Official Use: