

**OIL INDIA LIMITED**  
**KG BASIN PROJECT**  
**KAKINADA**

**EXPRESSION OF INTEREST (EOI) NO. OIL/KGB/EOI-252 dated 17.07.2023**

**FOR**

**HIRING OF OPEN YARD & CLOSED WAREHOUSE FOR OIL'S OPERATIONS**

**Oil India Limited (OIL)** invites Expression of Interest (EOI) from interested and reputed firm/personnel for its Exploratory Drilling Campaign for provision of Open Yard & Closed Warehouse facility for its operation.

**2.0** The firm/personnel shall provide the following:

- (i) One open yard with proper boundary measuring approx. 2-3 acres. The open yard shall include provision for OCTG Yard and area for Tubular Servicing & maintenance purpose.
- (ii) Covered warehouse measuring approx. 5000 Sq. yards along with Two AC fitted rooms (Min area 10\*10 Sq. ft.), in addition to storage space and the warehouse should be suitable for movement of Forklift & hydra crane.

Note: Both facility can be offered either combined or separately.

**3.0 Pre-Requisites:**

- (i) Facilities are to be provided on rent for at least 2 years (extendable by 1 year at same rates, terms and conditions) to store materials like heavy steel tubulars (casings etc.), drilling consumables, production consumables, well completion items, well safety items, logging tools, core samples, chemical drums etc. for current and future needs of exploration, development and production activities of OIL.
- (ii) The offered open yard & closed warehouse should not be low lying and should have proper drainage, approach/ internal roads and boundary walls/ fencing with entry/exit gate.
- (iii) The applicant should be the owner or registered lease holder or having proper legal rights to hire out the open yard & closed warehouse. The offered open yard & closed warehouse shall be free of any sort of disputes, encroachments and other encumbrances.
- (iv) If the entire parcel of land required doesn't belong to one owner, then the group of owners who have plots contiguous to each other and meeting our requirement can quote through one registered power of attorney holder.

If a group of individuals/companies own the Property offered by EOI, then preferably all the authorized representatives of such companies/individuals should sign the EOI documents. An authorization letter in favour of the person

signing on behalf of a company/ an individual must accompany the EOI. In case only one person is signing on behalf of all the companies/individual then all such companies/individual shall issue an authorization letter in favour of person signing the EOI duly attested by Notary Public.

**4.0 Interested firms/personnel shall submit the following documents as a minimum with their EOI:**

- (i) Relevant documents towards possessing the facility of yard & warehouse.
- (ii) The offered area should have the following facilities:
  - a) The open yard should be made of hard standing materials to facilitate plying of crane, trailers etc. and storage of heavy steel tubular viz. casings etc.
  - b) Should be easily accessible for long body trailer movement and preferably near the roadside.
  - c) Must be in and around 15 KM radius of Kakinada town and near to highway/ port road for easy movement of long bed trailers.
  - d) Running water connection & proper lighting.
  - e) Free supply of electricity & provision of required backup generator (DG Sets).
  - a) Security Gate & Hut.
- (iii) In addition to above, the Open yard to be offered shall have:
  - a) 50 nos. rack built by party for storage of tubular.
  - b) Suitable area for Tubular Servicing & maintenance purpose.
- (iv) Names and contact details of the past clients who used the offered facility and duration of the same.
- (v) Details of Material handling & Lifting Equipment Owned/leased from third party.
- (vi) Quality assurance & quality control practices currently in place for the execution of similar work including copies of ISO 9001, 14001, OHSAS 18001 or any other certification as applicable.
- (vii) To submit an undertaking to build 30(thirty) storage racks within 15 days from the date of Notification of Acceptance of offer by OIL.

**5.0 General Information with supporting documents to be submitted:**

5.1 Parties are requested to provide all details as desired in the EOI and no further clarifications will be sought from the parties.

a) Party's name, general and organization structure, including the branch / sub-division dedicated to such activities.

b) Details of relevant verifiable experience of similar services that has been undertaken as main contractor in the last 5 (Five) years, containing the following details:

Brief scope of work, Value of work in INR, Contractual Duration, Clients name, Contact details of the Client (including emails and telephone numbers) that can be contacted for information / reference, Service Completion Certificates, Client Feedback etc.

(d) Filled in Application Proforma enclosed as Annexure-IA & IB to this EOI.

5.2 Interested Parties having relevant experience and expertise as above are invited to submit their response to EOI in sealed envelope considering both composite technical (Filled Annexure- IA) & (Filled Annexure- IB) price details, complete with all

documents as asked at our e-mail id: **KGBasin@oilindia.in** within **31.07.2023**, or through hard copies of the same through courier/post super-scribing “**Expression of Interest No. OIL/KGB/EOI-252**” to be received within **31.07.2023** at the following address:

**Executive Director (KGB&BEP)**  
OIL INDIA LIMITED,  
D.No.11-4-7, 3rd Floor,  
Nookamma Temple Street,  
Ramaraopeta,  
Kakinada-533004,  
Andhra Pradesh.  
Contact No: 0884-2302179.

5.3 In case, the above-mentioned date happens to be a non-working day for OIL in Kakinada due to holiday or for any other reasons, EOIs shall be received upto the next full working day till 17:00 Hrs. (IST) and opened accordingly. EOI may be sent by post/courier service or delivered personally at the tender box placed in the above office. However, OIL shall not be responsible for any consequence arising out of delay in receipt or non-receipt of EOIs.

5.4 The bids shall be completely filled in all respects and with requisite information and annexures. Incomplete Bids / Bidders not supported by requisite documents may not be considered. Decision of OIL, in this regard, shall be final & binding to the Bidders.

5.5 If any bidder is willing to bid for more than one location, then the bidder shall submit separate bids, both technical (Filled Annexure- IA) and price bid (Filled Annexure- IB) together, for each location. The same shall be mentioned over the envelope.

#### **6.0 Amendment of EOI:**

At any time prior to the Application Due Date, OIL may, for any reason, whether at its own initiative or in response to clarifications requested by an applicant, modify the EOI by the issuance of Addendum/ Amendment and posting it on the Official Website [www.oil-india.com](http://www.oil-india.com) and will be binding on all Applicants.

#### **7.0 General Terms and Conditions:**

- (i) The representatives of OIL may visit the site for physical verification, location & verify the status of land.
- (ii) All corrections and alterations in the entries of Bids papers shall be signed in full by the Bidder and dated. No erasers or over-writings are permissible. Wherever the rates are corrected with white/erasing fluid, the bids will be summarily rejected.
- (iii) All taxes as applicable (except GST on rental services) shall be payable by the land owner and shall be included in the rate and prices quoted by the owner. The quoted bid prices shall accordingly be all inclusive and firm. GST shall be additional.
- (iv) The bidder has to quote the rent per month for the Yard & Warehouse and the rent will be inclusive of all (including taxes, incidental charges, if any) and inclusive of all taxes except GST as applicable. In case, the available area of Yard and Warehouse exceeds the requirement mentioned in the EOI, the rent shall be payable by OIL only for the area as per requirement mentioned in the EOI.

(v) The Bidder shall submit the Bids on or before the due date and time set out for the same.

(vi) BIDS SUBMITTED BY FAX WILL NOT BE ACCEPTED.

(vii) The offers may also be sent by post/courier to the office of the Bids issuing authority office. However, OIL accepts no responsibility for any loss/delay/non-receipt of offers not submitted in person. Offers received late/incomplete are liable for rejection.

(viii) The Bidder shall keep his offer open for a period of not less than 04 (Four) months from the date of opening of the bids.

**8.0 RIGHT OF OIL TO ACCEPT OR REJECT BIDS**

- (i) The Yard and Warehouse meeting all technical criteria, offered at the quoted/negotiated mutually agreed monthly rent may be considered for taking the same on lease for subject purpose.
- (ii) OIL reserves the right, without any obligation or liability, to accept or reject any or all the Applications submitted in response to this EOI at any stage of the process, to withhold or withdraw or to cancel or modify the process of this EOI, at any time, without assigning any reason whatsoever.
- (iii) OIL does not bind itself to accept the lowest bids and reserves the right to reject any or all the bids received without assigning any reason whatsoever.



**Application Proforma**

1. Name of the Applicant (Bidder & company): \_\_\_\_\_
2. Communication address of the Applicant: \_\_\_\_\_  
\_\_\_\_\_
3. Email Id \_\_\_\_\_
4. Contact Details: \_\_\_\_\_
5. Name and Address of the Open Yard & Covered Warehouse facility: \_\_\_\_\_
6. Floor area of the Open Yard & Covered Warehouse facility offered: Open Yard: \_\_\_\_\_  
Covered Warehouse: \_\_\_\_\_
7. Other Details:

| No. | Description  | Details  |
|-----|--|----------|
| 1   | Whether the applicant is an individual/ sole proprietor/ Partnership firm/ company?  |          |
| 2   | GST & PAN number of the Applicant/ Partnership firm/ Company   |          |
| 3   | Whether Open Yard & Covered Warehouse facility is in the name of the applicant?<br><br>If yes, proof of ownership is to be enclosed. If the applicant is not the owner of the Open Yard & Warehouse facility, then Power of Attorney duly notarized or Registered Lease deed in favour of the applicant from the owner of the Open Yard & Covered Warehouse facility is required to be enclosed. | Yes / No |
| 4   | Layout plan of the Open Yard & Covered Warehouse facility mentioning the dimensions of the roads inside premises to be attached.   | Yes/ No  |
| 5   | Whether Traffic accessibility to the Open Yard & Covered Warehouse facility free from all hindrances   | Yes / No |
| 6   | Whether offered Open Yard & Covered Warehouse facility is in flood prone/ low-lying area?  | Yes / No |
| 7   | Electricity, Toilets and running water & proper lighting   | Yes / No |
| 8   | Boundary walls/ Fencing with entry/exit gate.  | Yes / No |
| 9   | Office room, toilet and Security Hut   | Yes / No |

| 10 | Details of equipment i.e. crane, forklift, prime mover, trailer and its specification that are currently owned and rented by you. | Sl No.   | Equipment | Specification (tonnage capacity) | Company owned or rental? |
|----|---|----------|-----------|----------------------------------|--------------------------|
|    |   |          |           |                                  |                          |
|    |   |          |           |                                  |                          |
|    |   |          |           |                                  |                          |
| 11 | Whether the warehouse/yard is registered/applied for registration with any agency.  | Yes / No |           |                                  |                          |
| 12 | Any other facilities, if any  |          |           |                                  |                          |
| 13 | Any other detail which the applicant may like to furnish  |          |           |                                  |                          |

I/we confirm that I/we have read & fully understood all the prerequisites mentioned in EOI for warehouse/yard leasing in Kakinada and confirm that our facilities meets all the prerequisites mentioned.

I/we confirm that I/we shall be providing \_\_\_\_\_ area of open yard facility and \_\_\_\_\_ area of closed warehousing facility as per prerequisite immediately after award of contract/entering into lease agreement.

**Dated:**

**Signature & Stamp of Bidder:**

