

OIL INDIA LIMITED
(A GOVT. OF INDIA ENTERPRISE)
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AMENDMENT NO. 7 DATED 13.01.2021 TO IFB NO. CDG4898P21 FOR 'HIRING OF PROJECT MANAGEMENT CONSULTANCY (PMC) SERVICE FOR DRILLING, PROJECT MANAGEMENT INITIATION, PLANNING, EXECUTION, SUPERVISION/MONITORING & CLOSE OUT FOR DRILLING & TESTING OF WELLS IN FOUR THRUST AREAS IN THE STATE OF ASSAM, ARUNACHAL PRADESH AND RAJASTHAN RESPECTIVELY'.

This Amendment to Tender No. **CDG4898P21** is issued to notify the following changes:

1. **Part-2: Bid Rejection Criteria (BRC) / Bid Evaluation Criteria (BEC)** of the original tender stands replaced with **Revised Bid Rejection Criteria (BRC) / Bid Evaluation Criteria (BEC)** attached herewith vide **Enclosure-I**.
2. The original Price Bid Format (Proforma-B) stands replaced with **Revised Price Bid Format (Revised Proforma-B)** attached under 'Notes and Attachments' tab in OIL's e-Tender portal.
3. Amendment to tender clauses (other than BRC/BEC) are stipulated vide **Enclosure-IV** attached herewith.

All other Terms and Conditions of the Tender/Bid Document (Considering all previous Amendments/Addendums, if any) will remain unchanged.

Sd/-
(B. Brahma)
Sr. Manager – Contracts (G)
For General Manager – Contracts

PART-2
REVISED BID REJECTION CRITERIA (BRC)/BID EVALUATION
CRITERIA (BEC)

I. BID REJECTION CRITERIA (BRC):

Bidders are advised not to **take any exception/deviations** to the bid document. **Queries** can be raised in the pre-bid conference or in case pre-bid conference is not held, the exceptions/deviations along with suggested changes are to be communicated to OIL within the date specified in the NIT. OIL after reviewing such queries/suggestions, acceptable changes if any, in the bid document will be done through an addendum to the bid document.

However, during evaluation of bids, OIL may ask the bidder for clarifications/ confirmations/deficient documents of its bid. The request for clarification and the response shall be in writing and no change in the price or substance of the bid shall be sought or permitted. **If the bidder still maintains exceptions/deviations in the bid, such conditional/ non-conforming bids shall not be considered and shall be liable for rejection.**

Bids will be rejected in case the services offered do not confirm to the required parameters stipulated in the technical criteria. Notwithstanding the general conformity of the bid to the stipulated criteria, the following requirements will have to be particularly met by the bidders without which the same will be considered as non-responsive and rejected.

1.0 **TECHNICAL:** Bidder must meet the following criteria failing which offer will be rejected:

1.1 **EXPERIENCE CRITERIA FOR BIDDERS**

1.1.1 **PROJECT MANAGEMENT CONSULTANCY SERVICE**

Service Provider/Bidder must be a consultancy firm with experience in providing Project Management Consultancy [PMC] Service for Geo-mechanical studies, Oil & Gas Well Engineering, Procurement & Tendering Support for Material & Services including Supervision & Monitoring during execution of drilling and testing phase for **at least two nos. of each services [as defined under note (iii)] in previous seven (7) years** to be reckoned from the original bid closing date of the tender.

NOTE:

- (i) A job executed by a Bidder for its own organization/subsidiary will not be considered as experience for the purpose of meeting BRC.
- (ii) Consortium of companies/technical collaborators/ groups of companies/ MoU tie-ups is not allowed to participate in this tender **except for the**

services of Geo-mechanical studies.

(iii) Experience of providing PMC services for at least **two (2)** projects against each of the following services either in combination or individually for the following services:

- Geo-mechanical studies
- Oil & Gas well engineering
- Procurement & tendering support for material & services
- Supervision & Monitoring during execution of drilling and testing phase
- **Bidder can tie-up with service provider for the Geo-mechanical studies, if required. However, the service provider with whom the bidder is having tie-up should meet the experience criteria of Geo-mechanical studies as mentioned above.**

For each services performed under a single contract or individual contract will be counted as one project for the respective service(s). Documentary evidence must be submitted in support of experience as per para 3.1 below.

1.2 EXPERIENCE CRITERIA FOR BIDDER'S PERSONNEL

1.2.1 Service Provider/Bidder must have experienced & competent personnel for well-site supervision & monitoring as indicated in Scope of Work/Terms of Reference.

1.2.2 The bidder must provide an undertaking to deploy experienced personnel for the well supervision & monitoring as per the Scope of Work/Terms of Reference.

1.2.3 Bidder to submit necessary experience and qualification documents of their personnel in the form of Proforma for Curriculum Vitae (CV)/Bio Data of personnel at the time bidding for evaluation purpose **(Annexure-II)**.

1.3 MOBILIZATION:

1.3.1 Bidder must confirm to depute their core team for Kick off meeting & Data collection at Duliajan, Assam within 28 days from issue of **Letter of Award (LOA)**.

1.3.2 Bidder to confirm and accept the timeline as spelt out in the Scope of Work.

1.3.3 Offers not complying with the mobilization and timeline will be rejected.

Note: In view of current pandemic situation (due to COVID-19), kick-off meeting may be conducted on virtual platform and data collection through online mode, which may be accepted by the company based on contractor's request nearer the time justifying the ground situations.

1.4 **DELETED**

2.0 **FINANCIAL CRITERIA:**

2.1 The bidder must have **annual financial turnover** of at least **INR 25.23 Crores or USD 3.31 Million** in any of the preceding three (3) financial/accounting years reckoned from the original bid closing date as per the Audited Annual Reports.

Note: Indian bidders (firms incorporated in India) should have annual financial turnover of at least **INR 10.0 crores** only, in any of the preceding three (3) financial/accounting years reckoned from the original bid closing date as per the Audited Annual Reports.

2.2 **Net worth** of bidder should be **positive** for the financial/accounting year preceding the original bid closing date.

[**Net worth** shall mean: "Share capital + Reserves created out of profits and securities Premium – Aggregate value of accumulated losses - account (excluding revaluation reserves) – deferred expenditure – Miscellaneous Expenditure to the extent not written off and carried forward Loss - Reserves created out of write back of depreciation and amalgamation".]

2.3 **DELETED**

2.4 **DELETED**

2.5 **DELETED**

2.6 In case the bidder is a subsidiary company (should be a subsidiary of the parent/ultimate parent/holding company) who does not meet financial criteria by itself and submits bid based on the financial strength of its parent/ultimate parent/holding company, then documents need to be submitted along with the technical bid in support of the following:

- (i) Annual Turnover of the parent/ultimate parent/holding company in any of preceding three (3) financial years shall be **INR 25.23 Crores or USD 3.31 Million**.
- (ii) Net Worth of the parent/ultimate parent / holding company should be **positive** for the financial/accounting year preceding the original bid closing date.
- (iii) Corporate Guarantee on parent/ultimate parent/holding company's letter head signed by an authorized official undertaking that they would financially support their subsidiary company for executing the project/job in case the same is awarded to them, and
- (iv) The bidder is a subsidiary company of the parent/ultimate parent /holding parent company.

2.7 Considering the time required for preparation of Financial Statements, if the last date of preceding financial/accounting year falls within the preceding six months reckoned from the **original bid closing date** and the Financial Statements of the preceding financial/accounting year are not available with the bidder, then the financial turnover of the previous three financial / accounting years excluding the preceding financial / accounting year will be considered. In such cases, the Net worth of the previous financial / accounting year excluding the preceding financial / accounting year will be considered. However, the bidder has to submit an affidavit/undertaking certifying that the balance sheet/Financial Statements for the financial year _____ (as the case may be) has actually not been audited as on the Original bid closing date as per format.

Notes:

(i) For proof of Annual Turnover & Net worth any one of the following document must be submitted along with the bid:

(a) A certificate issued by a practicing Chartered Cost Accountant (with Membership Number and Firm Registration Number), certifying the Annual turnover & Net worth as per format prescribed in **Annexure-III**. Please note that mentioning of UDIN (Unique Document Identification Number) is mandatory for all Certificates issued by Chartered Accountant w.e.f. 1st February, 2019.

OR

(b) Audited Balance Sheet along with Profit & Loss account. In case of foreign bidders, self-attested/digitally signed printed published accounts are also acceptable.

(ii) In case the bidder is a Central Govt. Organization/PSU/State Govt. Organization/Semi-State Govt. Organization or any other Central/State Govt. Undertaking, where the auditor is appointed only after the approval of Comptroller and Auditor General of India and the Central Government, their certificates may be accepted even though FRN is not available. However, bidder to provide documentary evidence for the same.

(iii) In case the Audited Balance sheet and Profit Loss Account submitted along with the bid are in currencies other than INR or US\$, the bidder shall have to convert the figures in equivalent INR or US\$ considering the prevailing conversion rate on the date on which the Audited Balance Sheet and Profit & Loss Account is signed. A CA Certificate is to be submitted by the bidder regarding converted figures in equivalent INR or US\$. Else, the Audited Balance Sheet and Profit & Loss Account shall be evaluated by considering the BC selling rate declared by State Bank of India (on the date on which the Audited Balance Sheet and Profit & Loss Account is signed) for conversion to INR.

3.0 **DOCUMENTARY EVIDENCES:**

Bidders must furnish the following documentary evidences in support of fulfilling all the above requirement:

- 3.1 In support of the experience on “Drilling Project Management Consultancy Service”, the Service Provider/Bidder must furnish the documentary evidence(s) in the form of relevant pages of the contract(s) executed showing detailed address(es) of client(s), scope of work and work order(s) along with completion certificate(s)/payment certificate(s) issued by the client(s) or any other document(s) which can substantiate the technical experience under the above clause 1.1.1.
- 3.2 The details of current work in hand and work already completed during the last seven (7) years to be reckoned from the original bid closing date of the tender should also be submitted as per **Annexure-I** along with all supporting documents as indicated above.
- 3.3 All documentary evidences as sought under Para 2.0 and its sub-clauses.
- 3.4 Bidders to submit the **Responsibility Matrix** as per **Annexure-V**.
- 3.5 In case the Geo-mechanical studies are **provided through tie-up with service provider**, then the bidder has to furnish the following documents w.r.t. proposed service provider with whom the bidder is having tie-up:
 - a) Relevant pages of the contract(s) executed showing detailed address(es) of client(s), scope of work and work order(s) along with completion certificate(s) / payment certificate(s) issued by the client(s) or any other document(s) which can substantiate the technical experience under the above clause 1.1.1.
 - b) The details of current work in hand and work already completed during the last seven (7) years to be reckoned from the original bid closing date of the tender should also be submitted as per **Annexure-I** along with all supporting documents as indicated above.
 - c) An undertaking from the proposed services provider stating that they will carry the job in the event the contract is awarded to the bidder.

NOTE:

- (i) All Certificates and documentary evidences required to be submitted should be clearly legible and in the English language. Supporting documents furnished by the Bidder may be in another language provided they are accompanied by an accurate translation of the relevant passages in English, duly authenticated by Local Chamber of Commerce of Bidder’s country, in which case, for purposes of interpretation of the bid, the translation shall prevail.

- (ii) Oil India Limited (OIL) reserves the right to contact the Client(s) referred by the Bidder for authentication of the documents submitted by the Bidder. OIL may contact the clients/operators under intimation/copy to the respective Bidder. It will be the responsibility of the Bidder to take up the matter with his Client(s) and arrange for the confirmation as desired by OIL.

4.0 **COMMERCIAL CRITERIA:**

- 4.1 **BID SYSTEMS:** Bids shall be submitted under single stage two Bid systems i.e. Technical Bid and Priced Bid separately in the OIL's e-Tender portal. The Technical Bid is to be uploaded as per Scope of Work & Technical Specification of the tender in **"Technical Attachments" Tab** and Priced Bid as per **Revised Proforma-B** uploaded in the **"Notes & Attachments" Tab**. Bids shall be rejected outright if the prices are indicated in the technical bids. Bids not conforming to this two bid system shall be rejected outright.

N.B.: There should not be any indication of price/rates in the Technical Bid/Techno-commercial Bid. A bid will be straightway rejected if price/rate is given in the Technical /Techno-commercial Bid.

- 4.2 **FIRM PRICES:** Bidder shall offer firm prices. Price quoted by the successful bidder must remain firm during the execution of the contract and not subject to variation on any account.
- 4.3 **BID CLOSING DATE AND TIME:** Bids submitted after the Bid Closing Date and Time will be rejected.
- 4.4 **BID Validity:** Bids must be valid for 120 days. Bids with shorter validity will be rejected as being non-responsive.
- 4.5 **BID SECURITY:** Bid Security is not applicable against this tender. However, bidders shall submit along with their bid a signed **"Bid Security Declaration" (Enclosure-II)** accepting that, if they withdraw or modify their bids during the period of validity; or if they are awarded the contract and they fail to sign the contract; or if they fail to submit performance security before the deadline defined in the NIT; they will be suspended for a period of two years. This suspension of two years shall be automatic without conducting any enquiry.
- 4.6 **INTEGRITY PACT:** The Integrity Pact must be uploaded in OIL's E-Procurement portal along with the Technical Bid digitally signed by the same signatory who digitally signed the Bid i.e. who is duly authorized to sign the Bid. If any bidder refuses to sign Integrity Pact or declines to submit the Integrity Pact, their bid will be rejected.
- 4.7 Bids received through the e-procurement portal shall only be accepted. Bids received in any other form shall not be accepted.

- 4.8 Bid documents are non-transferable. Bid can only be submitted in the name of the bidder in whose name the User ID and Password have been issued. Unsolicited bids will not be considered and will be straightway rejected.
- 4.9 Any physical documents wherever called for, submitted by bidders shall contain no interlineations, white fluid erasures or overwriting except as necessary to correct errors made by the Bidder, in which case such correction shall be initiated by the person or persons who has/have digitally signed the Bid.
- 4.10 Any Bid containing false statement or false information or misleading information will be rejected.
- 4.11 Bidders must quote clearly and strictly in accordance with the price schedule outlined in “Price Bid Format” of Bid Document; otherwise the Bid will be summarily rejected.
- 4.12 Bidders shall quote directly and not through their Agent/Representative/Retainer/Associate. Bids submitted by Indian Agent/Representative/Retainer/Associate on behalf of their foreign principals will not be considered and will be rejected straightway. One Indian Agent/Representative/Retainer/Associate cannot represent more than one foreign principal.
- 4.13 Bidders must accept and comply with the following clauses as given in the tender document in toto failing which bid will be rejected:
- (i) Performance Guarantee Clause
 - (ii) Force Majeure Clause
 - (iii) Tax Liabilities Clause
 - (iv) Arbitration Clause
 - (v) Acceptance of Jurisdiction and Applicable Law
 - (vi) Liquidated damage and penalty clause
 - (vii) Safety, Environment & Labour Law
 - (viii) Termination Clause
 - (ix) Insurance Clause
 - (x) Liability Clause
 - (xi) Withholding Clause
 - (xii) Integrity Pact
- 4.14 The Bids and all uploaded documents must be digitally signed using “Class 3” digital certificate [e-commerce application (Certificate with personal verification and Organization name)] as per Indian IT Act obtained from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India[except copies of the documents required in physical form] should invariably be submitted in the ‘Technical Attachment Tab’ through OIL’s e-bidding portal, before the scheduled date and time for the tender closing. **All the documents uploaded**

shall be digitally signed by the authorized signatory of the bidder.

4.15 The following documents (in original) should necessarily be submitted in physical form, in a sealed envelope:

- ~~The original bid security.~~
- **The power of attorney or authorization, or any other document consisting of adequate proof of the ability of the signatory to bind the bidder, in original.**

A notarized true copy of the “Power of Attorney” shall also be accepted in lieu of the original, if the power of attorney is a general “Power of Attorney”. However, photocopy of such notarized true copy shall not be accepted. Bidder should ensure to submit original documents in accordance with the bidding documents.

The price bids submitted in physical form against e-procurement tenders shall not be given any cognizance.

5.0 **GENERAL NOTES:**

- 5.1 To ascertain the substantial responsiveness of the bid the Company reserves the right to ask the bidder for clarification in respect of clauses covered under BEC/BRC also and such clarifications fulfilling the BEC/BRC clauses in toto must be received on or before the deadline given by the company, failing which the offer will be evaluated based on the submission. However, mere submission of such clarification shall not make the offer responsive, unless Company is satisfied with the substantial responsiveness of the offer.
- 5.2 If any of the clauses in the BEC/BRC contradicts with other clauses of bidding document elsewhere, the clauses in the BEC/BRC shall prevail.
- 5.3 The Compliance Statement **(PROFORMA-D)** clearly indicating **“NIL Exception/ Deviation”** to Tender clauses should be uploaded along with the Technical bid.
- 5.4 **SUBMISSION OF FORGED DOCUMENTS:** Bidders should note that Company (OIL) may verify authenticity of all the documents /certificates / informationsubmittedbythebidder(s)againstthetender.Incaseatanystage of tendering process or Contract execution etc., if it is established that bidder has submitted forged documents / certificates / information towards fulfilment of any of the tender / contract conditions, Company shall immediately reject the bid of such bidder(s) or cancel / terminate the contract besides taking action as per OIL’s Banning Policy dated 6th January 2017, available in the OIL’s website. Accordingly, service provider/vendor to submit the Undertaking of authenticity of information/documents submitted as per **Proforma-M**.

6.0 **VERIFICATION AND CERTIFICATION OF DOCUMENTS BY INDEPENDENT THIRD PARTY INSPECTION AGENCIES:**

6.1 Oil India Limited (OIL) has engaged the following 09 (Nine) Independent Inspection Agencies for a period of 04 (four) years with effect from 06.05.2020 to verify and certify various documents required against BEC/BRC of the tender:

Sl. No.	Name of Independent Inspection Agency	Contact E-mail ID
i.	M/s. RINA India Pvt. Ltd.	a. ssd@rina.org b. Andrea.Vattuone@rina.org
ii.	M/s. Dr. Amin Controllers Pvt. Ltd.	a. rkjain@rcaindia.net b. info@rcaindia.net
iii.	M/s. Germanischer Lloyd Industrial Services GmbH (DNV GL- Oil & Gas)	a. mangesh.gaonkar@dnvgl.com
iv.	M/s. TÜV SÜD South Asia Pvt. Ltd.	a. Jaimin.Bhatt@tuv-sud.in b. sanjaykumar.singh@tuv-sud.in c. Pankaj.Narkhede@tuv-sud.in d. Ajit.Yadav@tuv-sud.in
v.	M/s. IRCLASS Systems and Solutions Private Limited	a. abhishek.singh@irclass.org b. pradeep.bansal@irclass.org c. Asim.Hajwani@irclass.org d. Amit.Ketkar@irclass.org e. industrial_services@irclass.org
vi.	M/s. Gulf Llyods Industrial Services (India) Pvt. Ltd.	a. contact@gulflloyds.com b. bbhavsar@gulflloyds.com c. inspection@gulflloyds.com d. gulflloyds.india@gmail.com
vii.	M/s. TUV India Private Limited	a. salim@tuv-nord.com b. delhi@tuv_nord.com
viii.	M/s. TÜV Rheinland (India) Pvt. Ltd.	a. Shailesh.Deotale@ind.tuv.com b. ravi.kumar@ind.tuv.com c. rupeshkumar.singh@ind.tuv.com d. Neeraj.Chaturvedi@ind.tuv.com
ix.	M/s. Bureau Veritas (India) Private Limited	a. udit.chopra@bureauveritas.com b. vishal.sapale@bureauveritas.com c. dinesh.sukhramani@bureauveritas.com d. p.sridhar@bureauveritas.com e. hariprasad.jhawar@bureauveritas.com f. amit.shaw@bureauveritas.com g. business.support@bureauveritas.com h. labhanshu.sharma@bureauveritas.com i. pramodkumar.yadav@bureauveritas.com j. sonal.lad@bureauveritas.com k. bvindia.corporate@in.bureauveritas.com

- 6.2 The Bidders have to get verified and certified the various documents required against BEC/BRC of the tender by any one of the above Independent Inspection Agencies and submit the duly certified Inspection Certificate by the Inspection Agencies along with the Technical Bid of the Tender. All Charges of the Third-Party Independent Inspection Agencies towards verification of bidder's documents and certification thereof shall be borne by the respective bidders and payments on account of above inspection, verification and certification shall be made directly by the Bidder to the Inspection Agency(s). OIL will not be responsible for any payment dispute between Bidders and Third Party Inspection Agencies.
- 6.3 As mentioned above, Bidder(s) have to submit the verified documents along with the Technical Bids. Bid submitted with un-verified supporting documents shall not be considered. However, in case a bidder submits its bid alongwith all relevant supporting documents as per BEC/BRC without getting all/some of them verified by the designated Independent Inspection agency, such bid can be provisionally considered provided it is accompanied by an Undertaking by the Bidder on their official letterhead to submit the duly verified copies/verification certificate within 07 (Seven) days of bid opening. Company will neither send any reminder nor seek any clarification in this regard from such bidders, and the bid will be rejected outright if the bidder fails to submit the verified copies/verification certificate within 07 (Seven) days of bid opening at its own risk and responsibility.
- 6.4 The methodology of inspection/verification of documents is broadly as under but not limited to:
- (a) It is obligatory on the part of the interested Bidders, who choose to participate against the tender, to understand the tender requirements in entirety and the requisite documents sought for in support of the Bid Evaluation Criteria/Bid Rejection Criteria (BEC/BRC) mentioned in the tender in particular. The Bidder must produce all the appropriate documents before any of the OIL's empanelled third party certifying agencies for verification/certification. Neither OIL nor the third party certifying agency shall be held accountable in any manner regarding the choice of documents by the bidder for verification. Therefore, getting the appropriate documents inspected/verified by the agency in support of BEC/BRC clauses is the sole responsibility of the Bidder.
 - (b) The prospective bidder shall contact any of the empanelled inspection agencies. The agency shall go through the Tender Document, especially the requirements of BEC/BRC and list the documents to be verified. They shall depute their qualified/competent inspector to the Bidder's premises to check the original documents and certify the copies which the bidder shall submit along with their bids. OIL will reserve the right to ask the inspection agencies to verify the documents with source, if required **at no extra cost to OIL. Verification of documents by OIL's empanelled third party agency shall not automatically make the bidder eligible for award of contract.**

(c) Verification of documents (but not limited to) are normally categorised as under:

- **General Requirement:**
 - Check Bidder's PAN Card
 - Check Bidder's GST Certificate
 - Check ITR of company
 - Check Bidder's Certificate of Incorporation – Domestic Bidder.

- **Additional Documents : (If applicable against the tender)**
 - Joint Ventures Agreements – To cross-check with JV Partners
 - Consortium Agreements – To cross-check with Consortium Partners
 - Holding/Parent/Subsidiary/Sister Subsidiary/Co-Subsidiary Company – To check the Share Holding pattern

- **Technical Criteria**
 - To check Experience Proof- Completion Certificates, Reference contact verification, Original Work Order/Contract Copy and any other document(s), if called for vide BEC/BRC of the Tender.

- **Financial Criteria**
 - Check and verify Audited Balance Sheet/CA certificate
 - To check the Line of Credit, if incorporated in the tender.

Notes:

- (i) **If any documents LOI/LOA/Contracts etc. are submitted towards BEC/BRC experience criteria issued by Oil India Limited, such documents need not be verified by TPI agency.**

- (ii) **Undertaking from TPI Agency as per format (Enclosure-III) enclosed should be submitted along with the Bid.**

II. BID EVALUATION CRITERIA (BEC):

The bids conforming to the technical specifications, terms and conditions stipulated in the bidding document and considered to be responsive after subjecting to Bid Rejection Criteria will be considered for further evaluation as per the Bid Evaluation Criteria given below:

- 1.0 Bids shall be evaluated both in terms of Quality as well as Quoted Price i.e. Quality & Cost Based Selection (QCBS) methodology. **The weightage for Quality is 60 and the weightage for the Quoted price is 40.**

2.0 **Bid Quality Evaluation:**

The marks allocated against various sub-sections under Quality of Bid shall be as below:

(a) Broad classification:

Sl. No.	Quality Criteria	Marks
1	Bidder's Experience	60
2	Software Utilisation	15
3	Experience & Educational Qualification of Bidder's Personnel (Project Coordinator and Drilling Supervisor)	25
	Total:	100

(b) Sub breakup of marks shall be as under:

Sl. No.	Quality Criteria	Marks
1.0	Bidder's / Service provider's (with whom Bidder is having tie-up) Experience in previous 07 (Seven) years reckoned from the original bid closing date	60 (Max)
1.1	Bidder's / Service provider's (with whom Bidder is having tie-up) experience in Geo-mechanical Studies:	10 (Max)
(a)	Experience of having successfully completed Geo-mechanical Studies more than three (03) numbers	10
(b)	Experience of having successfully completed Geo-mechanical Studies three (03) numbers	8
(c)	Experience of having successfully completed Geo-mechanical Studies minimum two (02) numbers	5
1.2	Bidder's experience in Well Engineering:	20 (Max)
(a)	Experience of having successfully completed Well Engineering more than three (03) wells	20
(b)	Experience of having successfully completed Well Engineering three (03) wells	15

Sl. No.	Quality Criteria	Marks	
(c)	Experience of having successfully completed Well Engineering minimum two (02) wells	10	
1.3	Bidder's Experience in Procurement and Tendering support:	15 (Max)	
(a)	Experience of having successfully completed more than three (03) similar assignments	15	
(b)	Experience of having successfully completed three (03) similar assignments	10	
(c)	Experience of having successfully completed minimum two (02) similar assignments	5	
1.4	The bidder having experience of successful well supervision and monitoring of drilling and completion phase during Execution.	15 (Max)	
(a)	Experience of successfully completing well supervision and monitoring of more than three (03) drilling and completion phase during Execution.	15	
(b)	Experience of successfully completing well supervision and monitoring of three (03) drilling and completion phase during Execution.	10	
(c)	Experience of successfully completing well supervision and monitoring of minimum two (02) drilling and completion phase during Execution.	5	
2.0	Software Utilization for Well Engineering:		15 (Max)
(a)	Any integrated software (covering all SOW)	15	
(b)	Any standalone software	10	
3.0	Experience & Educational Qualification of Personnel:		25 (Max)
3.1	Project Coordinator should have an overall experience of at least 15 years in Exploration and Development Drilling Operation. Out of these 15 years he should have worked as project coordinator for atleast 03 years in drilling project management.	9 (Max)	
(a)	Experience of Project Coordinator more than or equal to 25 (Twenty-Five) years.	9	
(b)	Experience of Project Coordinator more than or equal 20 (Twenty) Years but less than 25 (Twenty-Five) Years	7	

Sl. No.	Quality Criteria	Marks	
(c)	Experience of Project Coordinator more than or equal to 15 (Fifteen) Years but less than 20 (Twenty) years.	5	
3.2	Drilling Supervisor should have an overall experience of at least 10 years in Exploration and Development Drilling Operation. Out of these 10 years he should have worked as Drilling Supervisor or Drilling Superintendent for atleast 05 years.	8 (Max)	
(a)	Experience of Drilling Supervisor more than or equal to 20 (Twenty) years	8	
(b)	Experience of Drilling Supervisor more than or equal 15 (Fifteen) Years but less than 20 (Twenty) Years	6	
(c)	Experience of Drilling Supervisor more than or equal to 10 (Ten) Years but less than 15 (Fifteen) years.	4	
3.3	Educational Qualification of Project Coordinator	4 (Max)	
(a)	Engineering Degree and Above	4	
(b)	Diploma in Engineering/ Science Graduate	2	
3.4	Educational Qualification of Drilling Supervisor	4 (Max)	
(a)	Engineering Degree and Above	4	
(b)	Diploma in Engineering/ Science Graduate	2	
	Total:	100	

Note:

- a) It shall be the bidder's responsibility to ensure submission of unambiguous /clear and sufficient documentary evidence in support of the evaluation criteria.
- b) Bidder must provide the list of all licensed software(s) (to be used) against Sl. No. 2.0 along with their technical specification sheet.
- c) OIL reserves the right to verify any or all data/document/information provided by the bidder. False statement by Bidder will make it liable for appropriate action.

- d) The Minimum Qualifying Marks a bid shall have to meet in Quality Criteria is **48 marks**. Bids not meeting the minimum qualifying marks in Quality Criteria shall be rejected. The Bids meeting the minimum qualifying marks shall be called "*Qualified Bids*" and shall be eligible for Priced Bid evaluation of the bid.
- e) **Since bidder's qualification marks are linked with the qualification of personnel, bidders should ensure that the same persons, whose CV's are part of the offer are deployed during the execution of the Project. An undertaking in this respect to be provided by the bidder. Bidders are free to quote for multiple persons against Project Coordinator Drilling Supervisor etc. having equal or more experience and qualification.**

3.0 **EVALUATED BID PRICE:**

Qualified Bids (meeting the minimum Qualifying Marks of **48** in Quality Criteria) and conforming to the technical specifications, terms and conditions stipulated in the bidding document and considered to be responsive after subjecting to Bid Rejection Criteria shall be considered for further evaluation as per the Evaluation Criteria given below:

- 3.1 The bidders must quote their charges / rates in the manner as called for vide "Schedule of Rates" under **Section-IV** and the summarized price schedule format vide enclosed **Revised Proforma-B**. If there is any discrepancy between the unit price and the total price, the unit price will prevail and the total price shall be corrected. Similarly, if there is any discrepancy between words and figure, the amounts in words shall prevail and will be adopted for evaluation.
- 3.2 **Priced Bids shall be evaluated taking into account the Price quoted as per Revised Proforma-B including quoted GST.**
- 3.3 Quoted price must include all liabilities and taxes including statutory liabilities but excluding GST, which shall be quoted separately in the Price Bid format.
- 3.4 For conversion of foreign currency into Indian currency for evaluation of Bids, B.C. selling (Market) rate declared by State Bank of India, CAG Branch, Kolkata one day prior to the date of priced bid opening shall be considered. However, if the time lag between the opening of the bids and final decision exceeds 03 (three) months, then B.C. Selling (Market) rate of exchange declared by SBI on the date prior to the date of final decision shall be adopted for conversion and evaluation.
- 3.5 The quantities shown against each item in the "Revised Price Bid Format (i.e. in Revised Proforma-B)" shall be considered for the purpose of Bid

Evaluation. It is, however, to be clearly understood that the assumptions made in respect of the number of days/ parameters for various operations are only for the purpose of evaluation of the bid and the Contractor will be paid on the basis of the actual number of days/parameter, as the case may be.

4.0 **INTER SE-RANKING OF THE QUALIFIED BIDS:**

To ascertain the inter se-ranking of the bids the Quality & Cost Based Selection (**QCBS**) methodology as mentioned below shall be adopted:

4.1 An **Evaluated Bid Score (B)** will be calculated for each bid, which meets the minimum Qualifying marks of **48** in Quality Evaluation Criteria, using the following formula in order to have a comprehensive assessment of the Bid price and the Quality of each bid:

$$B = (C_{low}/C) * 100 * X + (T/T_{high}) * 100 * Y$$

Where,

C = Evaluated Bid Price of the bidder

C_{low} = The lowest of the evaluated bid prices among responsive bids

T = The total marks obtained by the bidder against *Quality* criteria

T_{high} = The total marks achieved by the best bid among all responsive bids against *Quality* criteria

X = 0.40 (The weightage for *Quoted price* is 40)

Y = 0.60 (The weightage for *Quality* is 60)

Note: The **Evaluated Bid Score (B)** shall be considered upto two decimal places.

4.2 The bid with the **highest Evaluated Bid Score (B)** will be **recommended for award of contract.**

4.3 In the event of two or more bids having the same highest Evaluated Bid Score (B), the bid scoring the highest marks against *Quality* criteria will be recommended for award of contract. Even then, if there is tie, a draw of lot will be resorted to arrive at the recommended bidder.

&&&&XXXX&&&&

BID SECURITY DECLARATION

(To be submitted on Bidder's letter head)

To,

Oil India Limited
Contracts Department
Duliajan, Assam - 786602

TENDER NO. CDG4898P21

I/We, the undersigned, declare that:

- 1.0 I/We understand that, according to your Tender conditions, bids must be supported by a 'Bid Security' in the form of a 'Bid-Securing Declaration'.

- 2.0 I/We the undersigned hereby declare that if we withdraw or modify our Bids during the period of its validity, or if we are awarded the contract and fail to sign the contract, or we fail to submit performance security before the deadline defined in the Tender document; we will be suspended for a period of two years. This suspension of two years shall be automatic without conducting any enquiry.

Name and Signature of

Authorized Signatory and Company Seal

**PROFORMA FOR UNDERTAKING FROM THIRD PARTY INSPECTION
AGENCY**

(To be submitted on official letter head)

**TO
M/s OIL INDIA LIMITED
P.O. DULIAJAN-786602
Assam, India**

Sir,

SUB: OIL's IFB No. CDG4898P21

M/s _____ having registered office at _____ intend to participate in the above referred tender of OIL INDIA LIMITED.

The tender conditions stipulates that the bidder shall submit documents pertaining to Bid Evaluation Criteria (BEC), duly verified and certified by designated independent Third Party Inspection Agency.

In this regard, we hereby certify that copies of documents pertaining to Bid Evaluation Criteria (BEC) submitted to us by the bidder, M/s _____ have been verified and certified by us with originals and found to be genuine and authentic. We have signed and stamped on the copies of all the verified and certified documents having ____ nos. pages.

Note: In the event of any requirement, OIL reserves the right to ask the inspection agencies to verify the documents with source, if required at no extra cost to OIL.

Thanking you,

Authorised Person's Signature: _____

Name: _____

ENCLOSURE-IV

Changes in Clauses other than BRC/BEC against Tender CDG4898P21 (PMC Services)

Sl. No.	Section /Clause	Original Clause	Amended Clause																																													
Part-3, SECTION-II, SCOPE OF WORK (SOW)/TERMS OF REFERENCE (TOR)																																																
1	2.0 Page 81	<p>Table 01: Tentative Numbers Wells to be drilled in Four Thrust Areas (in India)</p> <table border="1"> <thead> <tr> <th>Sl. No.</th> <th>Name of Thrust area</th> <th>State</th> <th>No of Wells*</th> </tr> </thead> <tbody> <tr> <td>01</td> <td>Kumchai/Kharsang (Ningru PML)</td> <td>Arunachal Pradesh</td> <td>20-25</td> </tr> <tr> <td>02</td> <td>Balimara (Dumduma PML)</td> <td>Assam</td> <td>10-12</td> </tr> <tr> <td>03</td> <td>Baghjan (High Displacement Well)</td> <td>Assam</td> <td>15-20</td> </tr> <tr> <td>04</td> <td>Baghewala (Baghewala PML)</td> <td>Rajasthan</td> <td>25-30</td> </tr> </tbody> </table> <p>*Note: Number of wells may vary based on final Field Development Plan.</p>	Sl. No.	Name of Thrust area	State	No of Wells*	01	Kumchai/Kharsang (Ningru PML)	Arunachal Pradesh	20-25	02	Balimara (Dumduma PML)	Assam	10-12	03	Baghjan (High Displacement Well)	Assam	15-20	04	Baghewala (Baghewala PML)	Rajasthan	25-30	<p>Table 01: Tentative Numbers Wells to be drilled in Four Thrust Areas (in India)</p> <table border="1"> <thead> <tr> <th>Sl. No.</th> <th>Name of Thrust area</th> <th>State</th> <th>No of Wells*</th> <th>Tentative Depth Range</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Kumchai/Kharsang (Ningru PML)</td> <td>Arunachal Pradesh</td> <td>15</td> <td>4000-4500 M and 5600 M</td> </tr> <tr> <td>2</td> <td>Balimara (Dumduma PML)</td> <td>Assam</td> <td>18</td> <td>4500 M</td> </tr> <tr> <td>3</td> <td>Baghjan (High Displacement Well)</td> <td>Assam</td> <td>15</td> <td>4500 M</td> </tr> <tr> <td>4</td> <td>Baghewala (Baghewala PML)</td> <td>Rajasthan</td> <td>20</td> <td>1250 M for Vertical or J-bend wells and 1800 M for Horizontal wells</td> </tr> </tbody> </table> <p>*Note: Number of wells may vary based on final Field Development Plan.</p>	Sl. No.	Name of Thrust area	State	No of Wells*	Tentative Depth Range	1	Kumchai/Kharsang (Ningru PML)	Arunachal Pradesh	15	4000-4500 M and 5600 M	2	Balimara (Dumduma PML)	Assam	18	4500 M	3	Baghjan (High Displacement Well)	Assam	15	4500 M	4	Baghewala (Baghewala PML)	Rajasthan	20	1250 M for Vertical or J-bend wells and 1800 M for Horizontal wells
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2	5.0 (iii) Page 89	It is envisaged to deploy tentatively four drilling rigs under simultaneous operations in three thrust areas of Assam and Arunachal Pradesh. Additionally one mobile rig package will be deployed for the thrust area of Rajasthan.	It is envisaged to deploy tentatively four drilling rigs under simultaneous operations in three thrust areas of Assam and Arunachal Pradesh. However, maximum of 6 (six) drilling rigs are planned for deployment in Assam & Arunachal Pradesh. Additionally a maximum of two mobile rig packages are planned to be deployed for the thrust area of Rajasthan.																																													
3	6.1.1.1 Page 90	New clause as note after 6.1.1.1 (v)	Note: In view of current pandemic situation (due to COVID-19), kick-off meeting may be conducted on virtual platform and data																																													

			collection through online mode, which may be accepted by the company based on contractor's request nearer the time justifying the ground situations.
4	6.1.1.2 (i) Page 90, 91	<p>PROJECT CHARTER</p> <p>The project charter should contain the rationale for the project, the reasons for its existence, who initiated it, and why. The following checklist can be used for a project charter:</p> <ol style="list-style-type: none"> a) The purpose and justification of the project. b) Project objectives or other success criteria. How the project is justified or business case with 2P reserve of the company to be finalized after reviewing in Planning phase c) High level requirements. d) Project description. e) Product characteristics. f) Risks g) Basic milestones. h) Sample budget. i) Stakeholders (Stakeholder analysis including users and support personnel for the project) j) Critical success factors. k) Roles and responsibilities. Project Coordinator(s) and/or team. l) Project sponsor(s), clients, etc. 	<p>PROJECT CHARTER</p> <p>The project charter should contain the rationale for the project the reasons for its existence, who initiated it, and why. The following checklist can be used for a project charter:</p> <ol style="list-style-type: none"> a) The purpose and justification of the project. b) Project objectives or other success criteria. How the project is justified or business case with 2P reserve of the company to be finalized after reviewing in Planning phase c) High level requirements. d) Project description. e) Product characteristics. f) Risks g) Basic milestones. h) Sample budget. i) Stakeholders (Stakeholder analysis including users and support personnel for the project) j) Critical success factors. k) Roles and responsibilities. Project Coordinator(s) and/or team. l) Project sponsor(s), clients, etc.
5	6.1.2.2.2 Note (i) Page 98	Contractor shall provide the final (draft) of conceptual well design for all the wells within 56 days from the close out meeting of Initiation Phase. Contractor should be available at Duliajan for presentation & discussion on the proposed Conceptual well design within this period.	Contractor shall provide the final (draft) of conceptual well design for all the wells within 84 (Eighty Four) days from the close out meeting of Initiation Phase. Contractor should be available at Duliajan for at least 2 days for presentation & discussion on the proposed Conceptual well design within this period . Note: In view of current pandemic situation (due to COVID-19), presentation and discussions on final (draft) of conceptual well design with OIL team may be conducted on virtual platform and submission of conceptual well design through online mode, which may be accepted by the company based on contractor's request nearer the time justifying the ground situations.
6	6.1.2.2.2 Note (ii) Page 98	The company will review and approve the conceptual well design and program with its recommendations, if any.	The company will review and approve the conceptual well design and program with its recommendations, if any within 1-2 weeks.

7	6.1.2.2.3 Note (iii) Page 98	The company will review and approve the detailed well design and program with its recommendations, if any.	The company will review and approve the detailed well design and program with its recommendations, if any within 2 weeks.
8	6.1.2.2.3 (x) Page 99	Logging requirement at various stages.	Logging requirement (i.e. planned types of logs) at various stages.
9	Note (ii) Page 100	The contractor will submit the final (draft) detailed well design and well program to the company within 83 days from the date of approval of the conceptual design by OIL in writing. The consultant should be available for minimum 02 Days during the submission of final well design to OIL at Duliajan, Assam.	The contractor will submit the final (draft) detailed well design and well program to the company within 83 days from the date of approval of the conceptual design by OIL in writing. The consultant should be available for minimum 02 Days during the submission of final well design to OIL at Duliajan, Assam. Note: In view of current pandemic situation (due to COVID-19), presentation and discussions on final (draft) of detailed well design with OIL team may be conducted on virtual platform and submission of detailed well design through online mode, which may be accepted by the company based on contractor's request nearer the time justifying the ground situations.
10	6.1.2.2.4 Page 100	DELIVERABLE The deliverables under Well Design shall cover the following: (ii) Review of seismic mapping (iii) Review of Time-Depth Model (vii) Review / construction of Temperature-Depth Relationship	DELIVERABLE The deliverables under Well Design shall cover the following: (ii) Review (i.e. of existing data) of seismic mapping (iii) Review (i.e. of existing data) of Time-Depth Model (vii) Review (i.e. of existing data)/ construction of Temperature-Depth Relationship
11	6.1.2.3 Page 102	TENDERING AND PROCUREMENT SUPPORT Tendering and Procurement support of for material & services will including include but not limited to preparation of scope of work/technical specifications, bid rejection & bid evaluation criteria, special T&C, Schedule of Rates & Penalties, price bid format, cost estimate (based on at least three budgetary quotations), technical evaluation of bids, mobilisation strategy (for material and services under bundled/individual service contracts as best suited), etc. in consultation with OIL team. The scope for service should be capable to support 4 to 5 drilling rig	TENDERING AND PROCUREMENT SUPPORT Tendering and Procurement support of for material & services will including include but not limited to preparation of scope of work/technical specifications, bid rejection & bid evaluation criteria, special T&C, Schedule of Rates & Penalties, price bid format, cost estimate (based on at least three budgetary quotations), technical evaluation of bids, mobilisation strategy (for material and services under bundled/individual service contracts as best suited), etc. in consultation with OIL team. The scope for service should be capable to support 4 to 5 for a

		<p>operations simultaneously (in Assam & Arunachal Pradesh) in order to optimize the cost as well as time.</p> <p>Note:</p> <ol style="list-style-type: none"> 1. For Baghewala Thrust Area, in Rajasthan, it is proposed to have a standalone bundled services contract which should include a suitable drilling rig package (for pad drilling). 2. The nature & quantification of the material & services to be hired under bundled/individual services contract will be finalised after the well engineering in consultation with OIL team. 	<p>maximum of 6 (six) drilling rig operations simultaneously (in Assam & Arunachal Pradesh) and a maximum of 2 (two) drilling rig operations in Rajasthan in order to optimize the cost as well as time.</p> <p>Note:</p> <ol style="list-style-type: none"> 1. For Baghewala Thrust Area, in Rajasthan, it is proposed to have a suitable standalone bundled services contract which should include a suitable drilling rig packages (for pad drilling). 2. The nature & quantification of the material & services to be hired under bundled/individual services contract will be finalised after the well engineering in consultation with OIL team. 																																												
12	Table 12 Page 103	<p>Tentative List of Services proposed for Bundled Services Contract</p> <table border="1" data-bbox="439 708 1146 1359"> <thead> <tr> <th colspan="2" style="background-color: #c6e0b4;">TENTATIVE LIST OF SERVICES PROPOSED FOR BUNDLED SERVICES</th> </tr> <tr> <th style="background-color: #c6e0b4;">Sl. No.</th> <th style="background-color: #c6e0b4;">SERVICES</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Directional Drilling tools, Jars & services along with MWD-LWD</td> </tr> <tr> <td>2</td> <td>Mud Engineering with Waste management services</td> </tr> <tr> <td>3</td> <td>Cementing Services</td> </tr> <tr> <td>4</td> <td>Mud Logging</td> </tr> <tr> <td>5</td> <td>Drill Bits Selection and Supply (on consignment basis)</td> </tr> <tr> <td>6</td> <td>Liner Hanger Services with supply of consumables(on callout basis)</td> </tr> <tr> <td>7</td> <td>Torque Turn Services for casing & tubing</td> </tr> <tr> <td>8</td> <td>Whipstock & Window Cutting Services (on callout basis)</td> </tr> <tr> <td>9</td> <td>Under Reaming Services (on call out basis)</td> </tr> </tbody> </table>	TENTATIVE LIST OF SERVICES PROPOSED FOR BUNDLED SERVICES		Sl. No.	SERVICES	1	Directional Drilling tools, Jars & services along with MWD-LWD	2	Mud Engineering with Waste management services	3	Cementing Services	4	Mud Logging	5	Drill Bits Selection and Supply (on consignment basis)	6	Liner Hanger Services with supply of consumables(on callout basis)	7	Torque Turn Services for casing & tubing	8	Whipstock & Window Cutting Services (on callout basis)	9	Under Reaming Services (on call out basis)	<p>Tentative List of Services proposed for Bundled Services Contract</p> <table border="1" data-bbox="1294 708 2002 1359"> <thead> <tr> <th colspan="2" style="background-color: #c6e0b4;">TENTATIVE LIST OF SERVICES PROPOSED FOR BUNDLED SERVICES</th> </tr> <tr> <th style="background-color: #c6e0b4;">Sl. No.</th> <th style="background-color: #c6e0b4;">SERVICES</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Directional Drilling tools, Jars & services along with MWD-LWD</td> </tr> <tr> <td>2</td> <td>Mud Engineering with Waste management services</td> </tr> <tr> <td>3</td> <td>Cementing Services</td> </tr> <tr> <td>4</td> <td>Mud Logging</td> </tr> <tr> <td>5</td> <td>Drill Bits Selection and Supply (on consignment basis)</td> </tr> <tr> <td>6</td> <td>Liner Hanger Services with supply of consumables(on callout basis)</td> </tr> <tr> <td>7</td> <td>Torque Turn Services for casing & tubing</td> </tr> <tr> <td>8</td> <td>Whipstock & Window Cutting Services (on callout basis)</td> </tr> <tr> <td>9</td> <td>Under Reaming Services (on call out basis)</td> </tr> </tbody> </table>	TENTATIVE LIST OF SERVICES PROPOSED FOR BUNDLED SERVICES		Sl. No.	SERVICES	1	Directional Drilling tools, Jars & services along with MWD-LWD	2	Mud Engineering with Waste management services	3	Cementing Services	4	Mud Logging	5	Drill Bits Selection and Supply (on consignment basis)	6	Liner Hanger Services with supply of consumables(on callout basis)	7	Torque Turn Services for casing & tubing	8	Whipstock & Window Cutting Services (on callout basis)	9	Under Reaming Services (on call out basis)
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13	6.1.3.1 (ii) Page 104	<p>Mobilization of Drilling Supervisors (on call out basis, stationed at respective well site for supervision and execution drilling and completions activities at each drilling rig under operation on 24 x 7 basis.</p> <p>Note: Number of Drilling Supervisors will depend on number of drilling wells under operation simultaneously.</p>		<p>Mobilization of Drilling Supervisors (on call 24 Hrs. a day Day and Night, each on 12 hr. shift) on call out basis, stationed at respective well site for supervision and execution of drilling and completions activities at each drilling rig under operation on 24 x 7 basis.</p> <p>Note: Number of Drilling Supervisors (Day and Night, each on 12 hr. shift) will depend on number of drilling rigs under operation simultaneously.</p>																
14	6.1.3.1 (v) Page 104	<p>b) Stakeholder communications: Each stakeholder to be communicated with on their own terms with information specific to them as outlined within the project management plan</p>		<p>c) Stakeholder communications: Each stakeholder to be communicated with on their own terms with information specific to them as outlined within the project management plan</p>																
15	6.1.4.1 (vii) Page 106	<p>HSE</p> <p>a) To implement Safety Management Plan of OIL to ensure that all the activities under the Project Management Consultancy are directed, planned, and conducted safely as per HSE Safety Environment Management Systems.</p> <p>b) To ensure Health, Safety and Environment policies, standards and procedures of OIL and all statutory organizations are implemented at the rig-site.</p> <p>c) To conduct safety meetings on the rig for the entire well-site team applicable under Safety Management System of OIL or as advised by OIL [such as Pit Level Meeting, Tool box Talk, Job safety Analysis, Pre job safety meeting etc.].</p> <p>d) Responsible for managing the Emergency Response Plan and Drills.</p>		<p>HSE</p> <p>a) To oversee implementation of implement Safety Management Plan of OIL so as to ensure that all the activities under the Project Management Consultancy are directed, planned, and conducted safely as per HSE Safety Environment Management Systems.</p> <p>b) To ensure Health, Safety and Environment policies, standards and procedures of OIL and all statutory organizations are implemented at the rig-site.</p> <p>c) To participate in conduct safety meetings on the rig for the entire well-site team applicable under Safety Management System of OIL or as advised by OIL [such as Pit Level Meeting, Tool box Talk, Job safety Analysis, Pre job safety meeting etc.].</p>																

		e) Submission of legal compliance in a prescribed format provided by OIL whenever necessary.	d) Responsible for managing the Emergency Response Plan and Drills. e) Submission of legal compliance in a prescribed format provided by OIL whenever necessary.
16	6.1.4.3 (v) Page 107	Liaison with Government authorities'/officials/auditor whenever required or advised by OIL.	Liaison with Government authorities'/officials/auditor whenever required or advised by OIL.
17	6.1.4.4 (xiv) Page 107	Monthly HSE report in a format suggested/provided by OIL.	Monthly HSE report in a format suggested/provided by OIL.
18	6.2 Page 112	<p>EQUIPMENT & INFRASTRUCTURE</p> <p>Company (OIL) shall provide office space, lodging & food facilities at the rig site free of charge for Contractor's personnel (i.e. Drilling Supervisor) deployed at well site for monitoring and supervising of drilling & completion activities as per terms and conditions of the contract. The office at well site shall be furnished with basic office infrastructure but excluding regular consumables like office stationeries, paper, ink cartridges, and Laptops/Desktops computers, Printers etc. which are to be arranged by the PMC service provider at their own cost.</p> <p>Similarly, Company (OIL) shall provide office space for Contractor's personnel (i.e. Project Coordinator) at Duliajan &/or Jodhpur base office furnished with basic office infrastructure. However, the Service provider/Contractor shall arrange for office set-up with Laptop/Desktop computers, Printers, Papers, Ink Cartridges, etc., transportation, accommodation & food for their personnel deployed at Duliajan &/or Jodhpur base office at their own cost.</p>	<p>EQUIPMENT & INFRASTRUCTURE</p> <p>Company (OIL) shall provide office space, lodging & food facilities at the rig site free of charge for Contractor's personnel (i.e. Drilling Supervisors) deployed at well site for monitoring and supervising of drilling & completion activities as per terms and conditions of the contract. The office at well site shall be furnished with basic office infrastructure but excluding regular consumables like office stationeries, paper, ink cartridges, and Laptops/Desktops computers, Printers etc. which are to be arranged by the PMC service provider at their own cost. It is the Contractor's responsibility to arrange for transportation (including all transportation of Drilling Supervisors &/or Project coordinator to & from respective well sites).</p> <p>Similarly, Company (OIL) shall provide office space for Contractor's personnel (i.e. Project Coordinator) at Duliajan &/or Jodhpur base office furnished with basic office infrastructure. However, the Service provider/Contractor shall arrange for office set-up with Laptop/Desktop computers, Printers, Papers, Ink Cartridges, etc. It is the Contractor's responsibility to arrange for transportation, accommodation & fooding for their personnel deployed at Duliajan &/or Jodhpur base office at their own cost.</p>
19	Table-14 Page 113 to 115	<p><i>HR deployment by project management consulting firm service provider</i></p> <p>Sl. No. 1</p>	<p><i>HR deployment by project management consulting firm service provider</i></p> <p>Sl. No. 1</p>

	<p>Name of position: Project Coordinator Duliajan: 01, Jodhpur: 01</p> <p>Educational Qualification: Graduate Engineer /Diploma in Engineering / Science Graduate</p> <p>Experience & Certification: Should have an overall experience of at least 15 years in Exploration and Development Drilling Operation. Out of these 15 years he should have worked as project coordinator for atleast 03 years in drilling project management.</p> <p>Should be conversant with drilling software and should be able to redesign the drilling well for effective monitoring.</p> <p>Should be conversant with various calculation related to drilling operation.</p> <p>Must possess valid well control certificate (IWCF-Supervisor Level / Level-4 / IADC WellSharp-L4) and should be conversant with well control methods to take independent decisions in case of well emergencies</p> <p>Stationed: At Base Office of OIL in Assam &/or Rajasthan</p> <p>working Hours: (24 hrs x7 days on call basis)</p> <p>OFF: One</p> <p>Allocation per rig: N/A</p>	<p>Name of position: Project Coordinator Duliajan: 01, Jodhpur: 01</p> <p>Educational Qualification: Graduate Engineer /Diploma in Engineering / Science Graduate</p> <p>Experience & Certification: Should have an overall experience of at least 15 years in Exploration and Development Drilling Operation. Out of these 15 years he should have worked as project coordinator for atleast 03 years in drilling project management.</p> <p>Should be conversant with drilling software and should be able to redesign the drilling well for effective monitoring.</p> <p>Should be conversant with various calculation related to drilling operation.</p> <p>Must possess valid well control certificate (IWCF-Supervisor Level / Level-4 / IADC WellSharp-L4) and should be conversant with well control methods to take independent decisions in case of well emergencies</p> <p>Stationed: At Base Office of OIL in Assam &/or Rajasthan</p> <p>working Hours: (24 hrs x7 days on call basis)</p> <p>OFF: One</p> <p>Allocation per rig: N/A</p>
	<p>Sl. No. 2</p> <p>Name of position: Drilling Supervisor</p> <p>Educational Qualification: Graduate Engineer /Diploma in Engineering / Science Graduate</p> <p>Experience & Certification: Should have experience of at least 10 years in Exploration and Development Drilling Operation. Out of these 10 years he should have worked as Drilling Superintendent for atleast 5.</p> <p>Must possess valid well control certificate (IWCF-Supervisor Level / Level-4 / IADC WellSharp-L4) and should be</p>	<p>Sl. No. 2</p> <p>Name of position: Drilling Supervisor</p> <p>Educational Qualification: Graduate Engineer /Diploma in Engineering / Science Graduate</p> <p>Experience & Certification: Should have experience of at least 10 years in Exploration and Development Drilling Operation. Out of these 10 years he should have worked as Drilling Superintendent for atleast 5 years.</p> <p>Must possess valid well control certificate (IWCF-Supervisor Level / Level-4 / IADC WellSharp-L4) and should be conversant with</p>

		<p>conversant with well control methods to take independent decisions in case of well emergencies.</p> <p>Knowledge in Project software for effective monitoring will be preferred</p> <p>Should be convergent with mud chemicals & maintenance of mud property, well killing procedure, various calculations related to kill sheet preparation, LOT/PIT, hydraulics, deviation drilling, cementing, fishing, etc</p> <p>Stationed: At respective well site</p> <p>working Hours: (24 hrs x 7 days on call basis)</p> <p>OFF: One</p> <p>Allocation per rig: One (1) person per rig under operation</p>	<p>well control methods to take independent decisions in case of well emergencies.</p> <p>Knowledge in Drilling software for effective monitoring will be preferred</p> <p>Should be convergent with mud chemicals & maintenance of mud property, well killing procedure, various calculations related to kill sheet preparation, LOT/PIT, hydraulics, deviation drilling, cementing, fishing, etc</p> <p>Stationed: At each well site</p> <p>Working Hours: 24 hrs x 7 days on call.</p> <p>OFF: One</p> <p>Allocation per rig: One (1) Drilling Supervisor per rig under operation.</p>
20	6.3.1 (vii) Page 116	Responsible for implementation of Safety Management System of OIL (including HSE policies) and statutory regulations.	Responsible Oversee for implementation of Safety Management System of OIL (including HSE policies) and statutory regulations.
21	6.3.1 (xi) Page 116	Responsible for Inter Location Movement of drilling rig along with other services (associated with the rig) in Baghewala Thrust area	Responsible Plan, supervise for and oversee Inter Location Movement of drilling rig along with other services (associated with the rig) in Baghewala all Thrust area areas.
22	6.3.1 (xvii) Page 117	Responsible for submission of legal compliance in a prescribed format provided by OIL whenever necessary	Helps in compiling and Responsible for submission of legal compliance in a prescribed format provided by OIL whenever necessary
23	6.3.2 (v) Page 118	Responsible for supervising & implementation of all safety standards at wellsite.	Responsible for supervising & implementation of all safety standards at wellsite. Shall take part in all Tool box talk, pit level meetings & formulate JSA (joint Safety Analysis) as and when necessary.
24	6.3.2 (xxviii) Page 119	New Clause	Responsible for supervising cum compliance of Periodic and preventive maintenance schedule of critical rig equipment.
25	6.3.3 (vii) Page 120	To ensure servicing of all equipment(Well Head, X-mass tree, Packers, Handling tools etc.) & consumables(Casing, Casing shoes & Float collar etc.) to be carried out by the service providers and to ascertain functioning of the equipment in consultation with the service providers	To ensure that required servicing of all well consumables including Well Head, X-mass tree, Packers, Handling tools, Casing, Casing shoes & Float collar etc. take place on time- equipment(Well Head, X-mass tree, Packers, Handling tools etc.) & consumables(Casing, Casing shoes & Float collar etc.) to be

			carried out by the service providers and to ascertain functioning of the equipment in consultation with the service providers
26	6.3.4 (ii) Page 120	Enquire into the circumstances and causes of all accidents/incidents whether involving persons or not and advise on measures necessary to prevent recurrence of such accidents/incidents. Collect information, analyse and compile the causes of accidents/incidents and dangerous occurrences with a view to promote safe practices and improvement of working environment.	Enquire into the circumstances and causes of all accidents/incidents whether involving persons or not and advise on measures necessary to prevent recurrence of such accidents/incidents. Collect information, analyse and compile the causes of accidents/incidents and dangerous occurrences with a view to promote safe practices and improvement of working environment in consultation with Installation Manager in respective rig.
27	6.3.4 (iii) Page 120	Documentation, record keeping of all safety practices conducted as per international standard and applicable laws, act & regulations of India as per standard practice and these records should be made available for inspection at any point of time. To monitor the compliance of these shall be the sole responsibility of the PMC personnel.	To ensure documentation, record keeping of all safety practices conducted as per international standard and applicable laws, act & regulations of India. as per standard practice and these records should be made available for inspection at any point of time. To monitor the compliance of these shall be the sole responsibility of the PMC personnel. To ensure for compliance of all safety recommendations.
28	6.3.4 (iv) Page 120	Duties and responsibilities include safety during drilling site preparation, rig up, rig down & rig move, raising & lowering mast, rig floor operations like making & lowering of BHA, cementing jobs, tripping in / out of tubular, safety measures during lowering of casing, during hot & cold work, wireline logging operation etc	Duties and responsibilities include safety during drilling site preparation, rig up, rig down & rig move, raising & lowering mast, rig floor operations like making & lowering of BHA, cementing jobs, tripping in / out of tubular, safety measures during lowering of casing, during hot & cold work, wireline logging operation etc
29	6.3.4 (v) Page 120	To follow all guidelines of DGH-India & MoFE & CC and ensure the submission of various return at specified intervals	To follow all guidelines of DGH-India & MoFE & CC and ensure the submission of various return of their manpower at specified intervals
30	6.3.4 (viii) Page 121	Responsible for submission of legal compliance in a prescribed format provided by OIL whenever necessary	Helps in compiling and Responsible for submission of legal compliance in a prescribed format provided by OIL whenever necessary
31	6.3.4 (ix) Page 121	To ensure preparation of job specific SOP in local language, ERP (Emergency Response Plan), update of risk register, preparation of job safety analysis as and when advised by OIL	To ensure availability preparation of job specific SOP in local language, ERP (Emergency Response Plan), update of risk register, preparation of job safety analysis as and when advised by OIL and its compliance
32	6.3.4 (x) Page 121	To monitor necessary precaution is taken for pollution control, environmental management and to participate in ISO, ISRS related etc.	To monitor ensure that necessary precautions are is taken for pollution control, environmental management, and to participate in ISO, ISRS related etc.

33	6.3.4 (xi) Page 121	Responsible for physical verification of documents of all other service providers pertaining to custom clearance for import – export of equipment, tools, machineries etc. imported for successful execution of drilling & testing operations and re-exported after completion of both the wells	Responsible for physical verification of documents submitted by respective of all other service providers pertaining to custom clearance for import–export of their equipment, tools, machineries etc. imported for successful execution of drilling & testing operations and re-exported after completion of both the wells.																																														
34	Table-9 Page 121, 122	<p align="center">7.0 TIME SCHEDULE OF THE PROJECT</p> <p><i>Table-9 Timeline for the project</i></p> <table border="1"> <thead> <tr> <th>SL. NO.</th> <th>PHASE</th> <th>DESCRIPTION / SCOPE OF JOB</th> <th>DAYS</th> </tr> </thead> <tbody> <tr> <td>1a</td> <td rowspan="5">INITIATION</td> <td>Mobilization of personnel</td> <td>28</td> </tr> <tr> <td rowspan="4">1b</td> <td>Preparation of Project Charter, Scope Statement and Project Management Plan</td> <td rowspan="4">21</td> </tr> <tr> <td>Data Collection for Geo-mechanical Study</td> </tr> <tr> <td>Data Collection for Well Designing</td> </tr> <tr> <td>Any other data relevant to the project (as available with OIL)</td> </tr> <tr> <td rowspan="2">1c</td> <td rowspan="2">PLANNING</td> <td>Geo-mechanical Study Report</td> <td rowspan="2">63</td> </tr> <tr> <td>Conceptual Well Design Report</td> </tr> <tr> <td>1d</td> <td></td> <td>Detailed Comprehensive Well Design</td> <td>98</td> </tr> </tbody> </table>	SL. NO.	PHASE	DESCRIPTION / SCOPE OF JOB	DAYS	1a	INITIATION	Mobilization of personnel	28	1b	Preparation of Project Charter, Scope Statement and Project Management Plan	21	Data Collection for Geo-mechanical Study	Data Collection for Well Designing	Any other data relevant to the project (as available with OIL)	1c	PLANNING	Geo-mechanical Study Report	63	Conceptual Well Design Report	1d		Detailed Comprehensive Well Design	98	<p align="center">7.0 TIME SCHEDULE OF THE PROJECT</p> <p><i>Table-9 Timeline for the project</i></p> <table border="1"> <thead> <tr> <th>SL. NO.</th> <th>PHASE</th> <th>DESCRIPTION / SCOPE OF JOB</th> <th>DAYS</th> </tr> </thead> <tbody> <tr> <td>1a</td> <td rowspan="5">INITIATION</td> <td>Mobilization of personnel</td> <td>28</td> </tr> <tr> <td rowspan="4">1b</td> <td>Preparation of Project Charter, Scope Statement and Project Management Plan</td> <td rowspan="4">21</td> </tr> <tr> <td>Data Collection for Geo-mechanical Study</td> </tr> <tr> <td>Data Collection for Well Designing</td> </tr> <tr> <td>Any other data relevant to the project (as available with OIL)</td> </tr> <tr> <td rowspan="2">1c</td> <td rowspan="2">PLANNING</td> <td>Geo-mechanical Study Report</td> <td rowspan="2">63-91</td> </tr> <tr> <td>Conceptual Well Design Report</td> </tr> <tr> <td>1d</td> <td></td> <td>Detailed Comprehensive Well Design</td> <td>98</td> </tr> </tbody> </table>	SL. NO.	PHASE	DESCRIPTION / SCOPE OF JOB	DAYS	1a	INITIATION	Mobilization of personnel	28	1b	Preparation of Project Charter, Scope Statement and Project Management Plan	21	Data Collection for Geo-mechanical Study	Data Collection for Well Designing	Any other data relevant to the project (as available with OIL)	1c	PLANNING	Geo-mechanical Study Report	63-91	Conceptual Well Design Report	1d		Detailed Comprehensive Well Design	98
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35	6.1.1.3 Page 122	TIMELINE DETAILS (FROM ISSUE OF LoA)	6.1.1.3 7.1 TIMELINE DETAILS (FROM ISSUE OF LoA)																																							
36	6.1.1.3 (iii) Page 122	<p>Conceptual Well Design and Geo-mechanical study: To be completed within 63 days</p> <ul style="list-style-type: none"> PMC service provider shall provide the final (draft) of conceptual well design for all the wells within 56 days from the close out meeting of Initiation Phase. Contractor should be available at Duliajan for presentation & discussion on the 	<p>Conceptual Well Design and Geo-mechanical study: To be completed within 63 91days</p> <ul style="list-style-type: none"> PMC service provider shall provide the final (draft) of conceptual well design for all the wells within 56 84 days from the close out meeting of Initiation Phase. Contractor should be available at Duliajan for presentation & discussion on the 																																							

		<p>proposed Conceptual well design with OIL team within this timeframe.</p> <ul style="list-style-type: none"> • The company will review and approve the conceptual well design and program with its recommendations, if any. • The PMC service provider will incorporate the recommendations from OIL on the final (draft) of conceptual well design – if any on mutually agreed changes, in the final (draft) and submit the Final conceptual well design files with all documents (i.e. three sets of printed version along with soft version) within 7 (seven) days from the date of final review/recommendations by OIL. 	<p>proposed final (draft) of Conceptual well design with OIL team within this timeframe for at least 02 days.</p> <p>Note: In view of current pandemic situation (due to COVID-19), presentation and discussions on final (draft) of conceptual well design with OIL team may be conducted on virtual platform and submission of conceptual well design through online mode, which may be accepted by the company based on contractor’s request nearer the time justifying the ground situations.</p> <ul style="list-style-type: none"> • The company will review and approve the conceptual well design and program with its recommendations, if any within 1-2 weeks. • The PMC service provider will incorporate the recommendations from OIL on the final (draft) of conceptual well design – if any on mutually agreed changes, in the final (draft) and submit the Final conceptual well design files with all documents (i.e. three sets of printed version along with soft version) within 7 (seven) days from the date of final review/recommendations by OIL.
37	6.1.1.3 (iv) Page 123	<p>Comprehensive well design: To be completed within 98 days</p> <ul style="list-style-type: none"> • The PMC service provider will submit the final (draft) detailed well design and well program to the company within 83 days from the date of approval of the conceptual well design by OIL in writing. The consultant should be available for minimum 02 Days during the submission of final well design to OIL at Duliajan, Assam. • The company will review and approve the detailed well design and program with its recommendations, if any. • The PMC service provider will incorporate the recommendations from OIL on the final (draft) well design – if any on mutually agreed changes, in the design and submit the Final well design files with all documents (i.e. three sets of printed version along with soft version) within 15 days from the date of final review/recommendations by OIL. 	<p>Comprehensive/detailed well design: To be completed within 98 days</p> <ul style="list-style-type: none"> • The PMC service provider will submit the final (draft) detailed well design and well program to the company within 83 days from the date of approval of the conceptual well design by OIL in writing. The consultant should be available for minimum 02 Days during the submission of final (draft) detailed well design to OIL at Duliajan, Assam for presentation & discussion on the proposed final (draft) of detailed well design with OIL team. <p>Note: In view of current pandemic situation (due to COVID-19), presentation and discussions on final (draft) of detailed well design with OIL team may be conducted on virtual platform and submission of detailed well design through online mode, which may be accepted by the company based</p>

			<p>on contractor's request nearer the time justifying the ground situations.</p> <ul style="list-style-type: none"> • The company will review and approve the detailed well design and program with its recommendations, if any within 2 weeks. • The PMC service provider will incorporate the recommendations from OIL on the final (draft) of detailed well design – if any on mutually agreed changes, in the design and submit the Final well design files with all documents (i.e. three sets of printed version along with soft version) within 15 days from the date of final review/recommendations by OIL.
38	6.1.1.3 (V) Page 123	<p>Preparation of scope for bundled services including scrutiny and specifications for long lead items: To be completed within 70 days</p> <ul style="list-style-type: none"> • Identification and quantification of required bundled service (s) and to prepare cost estimate: 07 days • To prepare technical specifications and scope of work (SOW),bid rejection & bid evaluation (BRC/BEC) criteria, Special terms and conditions of the contract (SCC), Schedule of Rates (SoR) & Schedule of Penalties (SoP), price bid format, cost estimate (based on atleast three budgetary quotations) for all tenders/contracts for various services/materials required for drilling & testing: 28 days • To participate in Pre-bid conference related to hiring of various services including review of specifications if any in order to freeze the SoW, BRC/BEC, SCC, SoR, SoP, etc. and suggest OIL accordingly: 07 days • To carry out techno-commercial evaluation including communications for clarifications as required in consultation with OIL. Also to assist OIL in preparation of draft Contract Agreement for each tender: 28 day 	<p>Preparation of scope for bundled services including scrutiny and specifications for long lead items: To be completed within 70 days</p> <ul style="list-style-type: none"> • Identification and quantification of required bundled service (s) and to prepare cost estimate: 07 days • To prepare technical specifications and scope of work (SOW),bid rejection & bid evaluation (BRC/BEC) criteria, Special terms and conditions of the contract (SCC), Schedule of Rates (SoR) & Schedule of Penalties (SoP), price bid format, cost estimate (based on at least three budgetary quotations) for all tenders/contracts for various services/materials required for drilling & testing: 28 days • To participate in Pre-bid conference related to hiring of various services including review of specifications if any in order to freeze the SoW, BRC/BEC, SCC, SoR, SoP, etc. and suggest OIL accordingly: 07 days • To carry out techno-commercial evaluation including communications for clarifications as required in consultation with OIL. Also to assist OIL in preparation of draft Contract Agreement for each tender: 28 day <p>Note: The 70 days period does not include the following activities. However efforts will be made to reduce the time wherever possible:</p>

			<p>a) Time for review of tender specifications and management approvals for floating of tenders for various services & long lead items.</p> <p>b) Pre-bid (if required) after 1-2 weeks of floating of tender.</p> <p>c) Time for uploading amendments (if any) based on pre-bid conference) including management approvals.</p> <p>d) Time for submission of bids (i.e. from uploading of amendments, if any, till opening of technical bids) i.e. normally 3 weeks.</p> <p>e) Time from opening of unpriced bids till award approximately 70-80 days (includes techno-commercial evaluation time).</p>
39	6.1.1.3 (vi) Page 124	<p>Closeout : To be completed within 21 days</p> <ul style="list-style-type: none"> • Submission of Draft report within 14 days • Submission of final reports after incorporating the OIL's comments, if any, within 7 days 	<p>Closeout : To be completed within 21 days</p> <ul style="list-style-type: none"> • Submission of Draft report within 14 days • The company will review and approve the draft Closeout report with its recommendations, if any within 2 weeks' time. • Submission of final reports after incorporating the OIL's comments, if any, within 7 days
40	6.1.1.3 Note Page 124	The above activities shall be performed in consultation with OIL. It may also be noted that these are not continuous in nature as there may be time gap between activities due to OILs internal procedures	The above activities shall be performed in consultation with OIL. It may also be noted that these are not continuous in nature as there may be time gap between activities due to OILs internal procedures
41	8.2 Page 124	<u>Bidders to note that the deployment of the Project Coordinator and Drilling Supervisor will be required during the execution phase of the project. The drilling activities in the said thrust areas are likely to start from 3rd quarter of the year 2021</u>	<u>Bidders to note that the deployment of the Project Coordinator (i.e. one each at Duliajan and Jodhpur) and Drilling Supervisors (i.e. 1 per drilling rig 24 hour a day on call) will be required during the execution phase of the project. The drilling activities in the said certain thrust areas are likely to start from 3rd quarter end of the year 2021</u>
Part-3, SECTION-III, SPECIAL CONDITIONS OF CONTRACT (SCC)			
42	1.3 Page 125	Operating Area " means those areas in onshore India in which company or its affiliated company may from time to time be entitled to conduct drilling operations.	Operating Area " means those areas in onshore India Assam, Arunachal Pradesh and Rajasthan in which company or its affiliated company may from time to time be entitled to conduct drilling operations.

43	2.0 Page 126	<p>Mobilization:</p> <p>2.1 The PMC service provider with his core team should be available for Kick off meeting (one day) with OIL & Data collection at Duliajan, Assam within 28 days from the date of issue of Letter of Award (LOA). The place for data collection is at Duliajan, Assam for all the four thrust areas.</p> <p>2.2 Project Co-ordinator shall reach Duliajan &/or Jodhpur (as the case may be) within seven days' notice from OIL.</p> <p>2.3 Drilling Supervisor shall reach Duliajan &/or Jodhpur (as the case may be) within seven days' notice from OIL.</p> <p>2.4 No separate Mobilisation or De-mobilisation charges for personnel shall be applicable under this Contract.</p> <p>2.5 Interim Demobilisation and Re-mobilisation for indicated personnel as per SoW will be applicable at the discretion of the COMPANY.</p> <p>2.6 Contractor shall furnish to Company prior to commencement date, certificates of all its insurance policies covering the risks mentioned under clause "Insurance".</p>	<p>Mobilization:</p> <p>2.1 The PMC service provider with his core team should be available for Kick off meeting (one day) with OIL & Data collection at Duliajan, Assam within 28 days from the date of issue of Letter of Award (LOA). The place for data collection is at Duliajan, Assam for all the four thrust areas.</p> <p>Note: In view of current pandemic situation (due to COVID-19), kick-off meeting may be conducted on virtual platform and data collection through online mode, which may be accepted by the company based on contractor's request nearer the time justifying the ground situations.</p> <p>2.2 Project Co-ordinator shall reach Duliajan &/or Jodhpur (as the case may be) within seven days' notice from OIL.</p> <p>2.3 Drilling Supervisor shall reach Duliajan &/or Jodhpur (as the case may be) within seven days' notice from OIL.</p> <p>2.4 No separate Mobilisation or De-mobilisation charges for personnel shall be applicable under this Contract.</p> <p>2.5 Interim Demobilisation and Re-mobilisation for indicated personnel as per SoW will be applicable at the discretion of the COMPANY.</p> <p>2.6 Contractor shall furnish to Company prior to commencement date, certificates of all its insurance policies covering the risks mentioned under clause "Insurance".</p>												
44	9.0 Page 127	<p>Penalty:</p> <p>In the event of the Contractor's failure to strictly adhere in providing the requirements as per Scope of Work, the penalty shall be levied at the following rates:</p> <table border="1" data-bbox="421 1182 1137 1366"> <thead> <tr> <th>Sl. No.</th> <th>Category</th> <th>Penalty</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>Any delay in submission of Project Charter, Scope Statement and Project</td> <td>5% per day of quoted lump sum price</td> </tr> </tbody> </table>	Sl. No.	Category	Penalty	1.	Any delay in submission of Project Charter, Scope Statement and Project	5% per day of quoted lump sum price	<p>Penalty:</p> <p>In the event of the Contractor's failure to strictly adhere in providing the requirements as per Scope of Work, the penalty shall be levied at the following rates:</p> <table border="1" data-bbox="1279 1182 2085 1366"> <thead> <tr> <th>Sl. No.</th> <th>Category</th> <th>Penalty</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>Any delay in submission of Project Charter, Scope Statement and Project</td> <td>5% 1% per day of quoted lump sum price</td> </tr> </tbody> </table>	Sl. No.	Category	Penalty	1.	Any delay in submission of Project Charter, Scope Statement and Project	5% 1% per day of quoted lump sum price
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		3.	Any delay in submission Detailed/ Comprehensive well design beyond the scheduled submission date.	5% per day of the quoted unit rate		3.	Any delay in submission Detailed/ Comprehensive well design beyond the scheduled submission date.
		4.	Any delay in deployment / non-availability of Project Coordinator	Two times of quoted day rates for first 07 days (Per Person Per Day)		4.	Any delay in deployment / non-availability of Project Coordinator
		5.		Beyond 07 days three times of quoted day rates (Per Person Per Day)		5.	
		5.	Any delay in deployment / non-availability of Drilling Supervisor	Beyond 07 days three times of quoted day rates (Per Person Per Day)			
45	10.1 Page 128	Except as otherwise hereinafter provided, Contractor shall be responsible for the selection, replacement, and determining remuneration of Contractor's personnel. Such employees shall be solely employees of the Contractor. Contractor shall ensure that its personnel should be competent and efficient. However, the Contractor shall provide details of experience, qualification and other relevant data of the personnel to be			Except as otherwise hereinafter provided, Contractor shall be responsible for the selection, replacement, and determining remuneration of Contractor's personnel. Such employees shall be solely employees of the Contractor. Contractor shall ensure that its personnel should be competent and efficient. However, the Contractor shall provide details of experience, qualification and other relevant data of the personnel to be		

		deployed for scrutiny and clearance by the Company before actual deployment. The Contractor shall not deploy its personnel unless cleared/approved by the Company.	deployed for scrutiny and clearance by the Company before actual deployment. The Contractor shall not deploy its personnel unless cleared/approved by the Company. (Note: Company will scrutinize and intimate within 2-3 days' time).
46	10.4 Page 128	Replacement of Contractor's Personnel: Contractor shall immediately remove and replace any of his personnel, who in the opinion of company, is incompetent, or negligent or of unacceptable behaviour or whose deployment is otherwise considered by company to be undesirable.	Replacement of Contractor's Personnel: Contractor shall immediately remove and replace any of his personnel, who in the opinion of company, is incompetent, or negligent or of unacceptable behaviour or whose deployment is otherwise considered by company to be undesirable. Replacement personnel should be mobilized within 15 days from the date of issuance of notice without affecting the operations of the COMPANY.
47	10.5 Page 128	The age of project Coordinator should not exceed 60 years and the age for drilling supervisor should not exceed 55 years.	The age of project Coordinator should not exceed 60 65 years and the age for drilling supervisor should not exceed 55 60 years.
48	11.1 Page 129	Contractor shall, prior to mobilization, furnish to Company a list of all personnel who are to perform the Services in the prescribed Bio-Data/Curriculum Viet format. All Personnel must be fluent in written and spoken English.	Contractor shall, prior to mobilization deployment of their personnel (i.e. Project Coordinators & / or Drilling supervisors) should furnish to Company a list of all personnel who are to perform the Services in the prescribed Bio-Data/Curriculum Viet format. All Personnel must be fluent in written and spoken English.
49	12.1 Page 129	<p>Requirement of Personnel:</p> <ul style="list-style-type: none"> • Project Coordinator: One (01) each for Assam/Arunachal Pradesh and Rajasthan • Drilling Supervisor: One (01) each for each designated wellsite(s) at Assam/Arunachal Pradesh and Rajasthan (it is expected four (04) wells running simultaneously in Assam/Arunachal Pradesh and one (01) well in Rajasthan. <p>The CONTRACTOR shall deploy their personnel as per Scope of work, within 07days' notice by the COMPANY. The contractor personnel will interact and coordinate with COMPANY's representative for execution and monitoring the operations. COMPANY reserves the right to deploy contractor personnel at Assam/Arunachal Pradesh and/or Rajasthan as per the requirement at any time during the Contract.</p>	<p>Requirement of Personnel:</p> <ul style="list-style-type: none"> • Project Coordinator: One (01) each for Assam/Arunachal Pradesh and Rajasthan • Drilling Supervisor: One (1) Two (02) (i.e. on 24 hours a day on call one each on 12 hourly Day and Night Shift) for each designated wellsite(s) at Assam/Arunachal Pradesh and Rajasthan respectively (it is expected that a maximum of six (06) drilling rigs will be under operation in Assam/Arunachal Pradesh and a maximum of two (2) drilling rigs will be under operation in Rajasthan. <p>The CONTRACTOR shall deploy their personnel as per Scope of work, within undernoted notice period. The contractor personnel will interact and coordinate with COMPANY's representative for execution and monitoring the operations. COMPANY reserves the right to deploy contractor personnel at Assam/Arunachal</p>

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50	12.4 Page 129	The COMPANY will provide accommodation, food and preliminary first-aid services at wellsite free of charge to Drilling Supervisor deployed at respective wellsite during call out period only.	The COMPANY will provide accommodation, food and preliminary first-aid services at wellsite free of charge to Drilling Supervisor deployed at respective wellsite during call out period only. NOTE: As the period of inter-location movement (of drilling rig package) may vary depending upon the distance, readiness of site, availability of suitable drilling rig, etc. Hence, during inter-location movement the accommodation for Drilling Supervisor(s)															

			<p>may not be available at the well site. In such a case, company at its discretion may advise the Drilling Supervisor either of the following:</p> <ul style="list-style-type: none"> • Interim demobilization • Assigned to another well site • To report to respective base office (i.e. Duliajan / Jodhpur as the case may be) and work with the project coordinator. <p>(In the event any of the Drilling Supervisor is advised (by Company) to report to Project Coordinator, then his accommodation, fooding & lodging and transportation, etc. shall be arranged by the contractor.)</p>
51	12.5 Page 130	The Project Coordinator should be deployed at Duliajan and/or Jodhpur base on 24 hours a day on call out basis. However, he has to attend the Drilling Office in order to discharge his duties as specified in the SoW. The ON/OFF pattern of personnel must comply with the Mines Act 1952/ Oil Mine Regulation 2017 with latest amendment. (Note: Office space will be provided to project coordinator deployed at Duliajan and/or Jodhpur base).	The Project Coordinator should be deployed at Duliajan and/or Jodhpur base on 24 hours a day on call out basis. However, he has to attend the Drilling Office in order to discharge his duties as specified in the SoW. The ON/OFF pattern of personnel must comply with the Mines Act 1952/ Oil Mine Regulation 2017 with latest amendment, if applicable. (Note: Office space will be provided to project coordinator deployed at Duliajan and/or Jodhpur base).
52	12.6 Page 130	The Drilling Supervisor should be deployed at wellsite on continuous 24 hours a day on call out basis. The ON/OFF pattern of personnel must comply with the Mines Act 1952/ Oil Mine Regulation 2017 with latest amendment.	The Drilling Supervisors (i.e. one each on 24 hour a day on call 12 hourly Day and Night Shift for each designated well site) should be deployed at wellsite. The ON/OFF pattern of personnel must comply with the Mines Act 1952/ Oil Mine Regulation 2017 with latest amendment.
53	12.8 Page 130	No separate Mobilisation or De-mobilisation charges for personnel shall be applicable under this Contract.	<p>No separate Mobilisation or De-mobilisation charges for personnel (i.e. for Project Coordinators and Drilling Supervisors) shall be applicable under this Contract.</p> <p>Note: Also neither mobilization nor demobilization charges will be payable during mandatory replacement of Project coordinator &/or Drilling Supervisor (i.e. ON/OFF pattern) as per Mines Act 1952/ Oil Mine Regulation 2017 with latest amendment.</p>
54	12.9 Page 130	Interim Demobilisation and Re-mobilisation for above indicated personnel will be applicable at the discretion of the COMPANY.	Interim Demobilisation and Re-mobilisation for above indicated personnel (i.e. for Project Coordinators and Drilling Supervisors) will be applicable on the sole discretion of the COMPANY depending upon the job requirement.

			Note: Also neither interim mobilization nor interim demobilization charges will be payable during mandatory replacement of Project coordinator &/or Drilling Supervisor (i.e. ON/OFF pattern) as per Mines Act 1952/ Oil Mine Regulation 2017 with latest amendment.
55	13.3 Page 130	Company reserves the right to instruct for removal of any Contractor's personnel who in the opinion of company is technically not competent or not rendering the services faithfully, or due to other reasons. The replacement of such personnel shall be immediate and not exceed duration of One (1) week.	Company reserves the right to instruct for removal of any Contractor's personnel who in the opinion of company is technically not competent or not rendering the services faithfully, or due to other reasons. The replacement of such personnel shall be immediate and not exceed duration of One (1) week 15 days from the date of issuance of notice without affecting the operations of the COMPANY.
Part-3, SECTION-IV, SCHEDULE OF RATES (SOR)			
56	5 Page 144	Boarding and lodging for Contractor's personnel at designated drilling locations will be provided by Company free of charge. First-aid facility as available at site will also be extended to Contractor's personnel free of cost. However, it will be the sole responsibility of Contractor to provide specialized medical facility, if the need so arises.	Boarding and lodging for Contractor's personnel (i.e. Drilling Supervisors) at designated drilling locations will be provided by Company free of charge. First-aid facility as available at site will also be extended to Contractor's personnel free of cost. However, it will be the sole responsibility of Contractor to provide specialized medical facility, if the need so arises. Note: In the event any of the Contractor's personnel (i.e. Drilling Supervisor) is advised (by Company) to report to Project Coordinator, then his accommodation, fooding & lodging and transportation, etc. shall be arranged by the contractor.
57	7 Page 145	Interim de-mobilization & re-mobilization of Contractor's personnel will be applicable on sole discretion of the company depending upon the job requirement.	Interim demobilization & interim mobilization of Contractor's personnel will be applicable on sole discretion of the company depending upon the job requirement.
Annexures			
58	Annexure-II Page 147	<p align="center"><u>PROFORMA FOR CURRICULUM VITAE OF KEY PERSONNEL</u></p> <p>N.B: 7. Attach copies of following documents:</p> <ul style="list-style-type: none"> • Identity Proof • Date of Birth Proof • Proof of educational qualification • Proof of Experience 	<p align="center"><u>PROFORMA FOR CURRICULUM VITAE OF KEY PERSONNEL</u></p> <p>N.B: 7. Attach copies of following documents:</p> <ul style="list-style-type: none"> • Identity Proof • Date of Birth Proof • Proof of educational qualification • Proof of Experience

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60	Annexure-V Page 149, 151, 152	<p style="text-align: center;"><u>RESPONSIBILITY MATRIX</u></p> <table border="1"> <thead> <tr> <th rowspan="2">Item</th> <th rowspan="2">Description</th> <th colspan="2">SUPPLIED BY</th> <th colspan="2">AT EXPENSE OF</th> </tr> <tr> <th>Com-pany (OIL)</th> <th>Contr-actor</th> <th>Com-pany (OIL)</th> <th>Contr-actor</th> </tr> </thead> <tbody> <tr> <td>2</td> <td>Personnel not included in SOW Clause but necessary for Company's normal operations</td> <td></td> <td>Y</td> <td></td> <td>Y</td> </tr> <tr> <td>11</td> <td>Internet facility at well site.</td> <td></td> <td>Y</td> <td></td> <td>Y</td> </tr> <tr> <td>13</td> <td>Office space for Contractor's personnel at Base Office in Duliajan Jodhpur Others</td> <td></td> <td>Y</td> <td></td> <td>Y</td> </tr> </tbody> </table>	Item	Description	SUPPLIED BY		AT EXPENSE OF		Com-pany (OIL)	Contr-actor	Com-pany (OIL)	Contr-actor	2	Personnel not included in SOW Clause but necessary for Company's normal operations		Y		Y	11	Internet facility at well site.		Y		Y	13	Office space for Contractor's personnel at Base Office in Duliajan Jodhpur Others		Y		Y	<p style="text-align: center;"><u>RESPONSIBILITY MATRIX</u></p> <table border="1"> <thead> <tr> <th rowspan="2">Item</th> <th rowspan="2">Description</th> <th colspan="2">SUPPLIED BY</th> <th colspan="2">AT EXPENSE OF</th> </tr> <tr> <th>Com-pany (OIL)</th> <th>Contr-actor</th> <th>Com-pany (OIL)</th> <th>Contr-actor</th> </tr> </thead> <tbody> <tr> <td>2</td> <td>Extra personnel in excess of the personnel set forth in SoW - Contractor's Personnel deputed by Contractor itself.</td> <td></td> <td>Y</td> <td></td> <td>Y</td> </tr> <tr> <td>11</td> <td>Internet facility at well site.</td> <td>Y</td> <td>Y</td> <td>Y</td> <td>Y</td> </tr> <tr> <td>13</td> <td>Office space for Contractor's personnel at Base Office in Duliajan Jodhpur Others</td> <td>Y</td> <td>¥</td> <td>Y</td> <td>¥</td> </tr> </tbody> </table>	Item	Description	SUPPLIED BY		AT EXPENSE OF		Com-pany (OIL)	Contr-actor	Com-pany (OIL)	Contr-actor	2	Extra personnel in excess of the personnel set forth in SoW - Contractor's Personnel deputed by Contractor itself.		Y		Y	11	Internet facility at well site.	Y	Y	Y	Y	13	Office space for Contractor's personnel at Base Office in Duliajan Jodhpur Others	Y	¥	Y	¥
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