

**OIL INDIA LIMITED**  
**(A Government of India Enterprise)**  
**CONTRACTS & PURCHASE DEPARTMENT**  
**PLOT NO. 19, SECTOR 16A, NOIDA- 201301**

**AMENDMENT NO.1**

**Tender No. CLI3935L24 DATED 13.07.2023**

This Amendment No. 1 dated 27.07.2023 to Tender No. CLI3935L24 DATED 13.07.2023 for - “Engagement of Consultant for Succession Planning Management, Development of Technical / functional Competencies and eLearning system including content development for OIL” is issued to notify the followings:

**1.0** Few existing clauses of the tender have been amended /modified and some new clauses have been incorporated in the tender document as under:

Clause No.	New / Amended	Description of New/ amended Clause										
Clause 3 (Key Personnel) of Technical Scoring (Annexure-A) of Section-III (Bid Eligibility and Evaluation Criteria)	Amended	Clause 3 ( <b>Key Personnel</b> ) of Technical Scoring (Annexure-A) of Section-III (Bid Eligibility and Evaluation Criteria) is to be read as under in lieu of existing:										
		3	<b>Key Personnel</b>									
		Sl	Criteria	Maximum allotted Marks	Details to be specified or given in separate Annexures	Scoring Method						
		(i)	Number of projects related to HR consultancy handled by the Team Lead	10.00	Curriculum Vitae of Team lead to be attached. Team Lead Should be a permanent	<table border="1" style="width: 100%; text-align: center;"> <tr> <td>3 or More projects</td> <td>2 projects</td> <td>1 project</td> <td>No project</td> </tr> <tr> <td>10</td> <td>5</td> <td>3</td> <td>0</td> </tr> </table>	3 or More projects	2 projects	1 project	No project	10	5
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10	5	3	0									

Clause No.	New / Amended	Description of New/ amended Clause														
					employee of the vendor											
		(ii)	Work experience of Oil and Gas SME associated with the team on handling of assignment on Succession Planning	10.00	Curriculum Vitae of prospective SME to be attached. SME should be a permanent employee of the vendor	<table border="1" data-bbox="1373 483 1885 591"> <thead> <tr> <th data-bbox="1373 483 1503 553">3 or More projects</th> <th data-bbox="1503 483 1633 553">2 projects</th> <th data-bbox="1633 483 1761 553">1 project</th> <th colspan="2" data-bbox="1761 483 1885 553">No project</th> </tr> </thead> <tbody> <tr> <td data-bbox="1373 553 1503 591">10</td> <td data-bbox="1503 553 1633 591">5</td> <td data-bbox="1633 553 1761 591">3</td> <td colspan="2" data-bbox="1761 553 1885 591">0</td> </tr> </tbody> </table>	3 or More projects	2 projects	1 project	No project		10	5	3	0	
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		(iii)	Average work experience of project team members.	10.00	Curriculum Vitae all the team members to be attached. Also details of prospective faculties to be provided in format specified at <b>Table 3</b> . Team members should be permanent employee of the vendor. Member having minimum 3 years work experience only will be counted and up to maximum 10 members	<table border="1" data-bbox="1373 932 1885 1078"> <thead> <tr> <th data-bbox="1373 932 1476 1040">10 or More years</th> <th data-bbox="1476 932 1579 1040">8-9 Years</th> <th data-bbox="1579 932 1682 1040">6-7 Years</th> <th data-bbox="1682 932 1785 1040">4-5 Years</th> <th data-bbox="1785 932 1885 1040">3 Year or less</th> </tr> </thead> <tbody> <tr> <td data-bbox="1373 1040 1476 1078">10</td> <td data-bbox="1476 1040 1579 1078">8</td> <td data-bbox="1579 1040 1682 1078">6</td> <td data-bbox="1682 1040 1785 1078">4</td> <td data-bbox="1785 1040 1885 1078">2</td> </tr> </tbody> </table>	10 or More years	8-9 Years	6-7 Years	4-5 Years	3 Year or less	10	8	6	4	2
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Clause No.	New / Amended	Description of New/ amended Clause											
		(iv)	Number of projects related to Succession Management / Leadership Development handled by the SME	10.00	Curriculum Vitae of SME on Succession Management / Leadership Development to be attached. SME Should be a permanent employee of the vendor <table border="1" data-bbox="1371 435 1881 545"> <thead> <tr> <th>3 or More projects</th> <th>2 projects</th> <th>1 project</th> <th>No project</th> </tr> </thead> <tbody> <tr> <td>10</td> <td>5</td> <td>3</td> <td>0</td> </tr> </tbody> </table>	3 or More projects	2 projects	1 project	No project	10	5	3	0
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		(v)	Number of projects related Competency Framework/ learning management handled by SME	10.00	Curriculum Vitae of SME Competency Framework / learning management to be attached. SME Should be a permanent employee of the vendor <table border="1" data-bbox="1371 773 1881 883"> <thead> <tr> <th>3 or More projects</th> <th>2 projects</th> <th>1 project</th> <th>No project</th> </tr> </thead> <tbody> <tr> <td>10</td> <td>5</td> <td>3</td> <td>0</td> </tr> </tbody> </table>	3 or More projects	2 projects	1 project	No project	10	5	3	0
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		<b>Sub-Total: Key Personnel</b>		<b>50.00</b>									
		<b>Overall Total</b>		<b>100.00</b>									
<p>Bids from all bidders shall be evaluated and points shall be allocated based on the documents submitted by the bidders. Individual points given for each criteria shall be summed up for obtaining the total score/ mark of each bidder.</p>													

Clause No.	New / Amended	Description of New/ amended Clause																								
		<p>Oil India Limited (OIL) reserves the right to verify the original documents of the bidder, contact the Client(s) referred by the Bidder for authentication of the documents submitted by the Bidder. OIL may contact the clients/operators under intimation/copy to the respective Bidder. It will be the responsibility of the Bidder to take up the matter with his Client(s) and arrange for the confirmation as desired by OIL</p> <p>Technical experience of the bidding entity's branch office/ parent/ sister/ member of same network or member of same global firm may be considered for the above Evaluation Criteria provided a certificate is given by the bidding entity mentioning that they would be able to draw resources/expertise from them as and when required to fulfil the commitments.</p> <p>The score/ marks obtained by the bidder will be their combined technical score <b>(St)</b>. The decision of the team of OIL representatives, to select the technically acceptable bid(s) on the basis of their evaluation, will be final and binding on the bidders.</p> <p>It shall be the bidder's responsibility to ensure submission of unambiguous /clear and sufficient documentary evidence in support of the evaluation criteria. All Certificates and documentary evidences should be in the English language.</p>																								
Sl. No. 10 of Payment Schedule (clause 1.0 ) of Section-VI (SPECIAL CONDITIONS OF CONTRACT)	Amended	<p>Payment schedule for Sl. No. 10 of Payment Schedule (clause 1.0) of Section-VI (SPECIAL CONDITIONS OF CONTRACT) is to be read as under in lieu of existing:</p> <table border="1" data-bbox="632 1154 1875 1369"> <thead> <tr> <th colspan="4"></th> <th colspan="4"><b>Timeline: at the end of phases</b></th> </tr> <tr> <th><b>SN</b></th> <th><b>Activity</b></th> <th><b>Details</b></th> <th><b>Unit of Measurement</b></th> <th><b>8 Weeks</b></th> <th><b>16 Weeks</b></th> <th><b>24 Weeks</b></th> <th><b>40 Weeks</b></th> </tr> </thead> <tbody> <tr> <td><b>10</b></td> <td>License cost of digital learning technology platform for 2000</td> <td></td> <td>Per user Per year license fee</td> <td colspan="4">Pro rata based on actual number of live users at the beginning of the period of each phase.</td> </tr> </tbody> </table>					<b>Timeline: at the end of phases</b>				<b>SN</b>	<b>Activity</b>	<b>Details</b>	<b>Unit of Measurement</b>	<b>8 Weeks</b>	<b>16 Weeks</b>	<b>24 Weeks</b>	<b>40 Weeks</b>	<b>10</b>	License cost of digital learning technology platform for 2000		Per user Per year license fee	Pro rata based on actual number of live users at the beginning of the period of each phase.			
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Clause No.	New / Amended	Description of New/ amended Clause				
			users (per user per year for 3 years)			
Price Bidding Format (SECTION-VII)	New	<p>A new <b>Note No. 3.0</b> is incorporated under <b>Price Bidding Format</b> as under:</p> <p>3.0 Fee quote shall be all - inclusive (including travel, halting, boarding, and lodging expenses, transportation, and any other incidentals etc.) consolidated fee for work completion, as per the Scope of Work. No payment other than the above quoted rates will be paid to the Consultant.</p>				

- 2.0** i) Bid Closing Date & Time: Extended up to **04.08.2023 (14:00 HRS : Server Time)**  
ii) Technical Bid Opening Date & Time: Extended up to **04.08.2023 (15:00 HRS : Server Time)**

**3.0** The **Amended Bidding Format (Price Bid)** incorporating changes indicated in this Amendment has been uploaded under “Notes and Attachments” tab in the main bidding engine of OIL’s e-Tender portal. Bidders are requested to quote as per Amended Bidding Format (Price Bid).

All others terms and conditions of the Tender/Bid Document including all previous amendments / Addendums, if any, shall remain same.

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**MANAGER – C&P**