

## **NIT FOR TENDER NO. CGI 6216P21**

**OIL INDIA LIMITED**  
**(A Government of India Enterprise)**  
**Pipeline Headquarters**  
**P. O. –Udayan Vihar, Guwahati-781171, Assam, India**  
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### **E-Tender**

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OIL INDIA LIMITED invites Competitive Domestic Bid through its e-procurement portal “<https://etender.srm.oilindia.in/irj/portal>” for the following Services:

Tender No	Bid Closing Date & Time	Service Description
<b>CGI 6216 P21</b>	<b>24-03-2021 At 11.00 A.M.</b>	<b>Annual Maintenance Contract (AMC) on need call basis for the Fire Alarm &amp; Suppression system of Oil India Ltd. for a period of one(1) year with a provision to extend by six(6) month at same rate, terms and conditions at discretion of OIL.</b>

The details of IFB and procedures for applying & participation can be viewed using “Guest Login” provided in the e-procurement portal and also in OIL’s web site [www.oil-india.com](http://www.oil-india.com). The link to OIL’s E-Procurement portal has also been provided through OIL’s website.

All corrigenda, addenda, amendments, time extension, etc. to the tender will be hosted on above Website and e-portal only and no separate notification shall be issued in the press. Bidders should regularly visit above website and e-portal to keep themselves updated.

### **BID REJECTION CRITERIA & BID EVALUATION CRITERIA FOR THE TENDER**

(I) The bids shall conform generally to the terms and conditions given in the bidding documents. Notwithstanding the general conformity of the bid, the following requirement will have to be particularly met by the bidders without which the same will be considered non-responsive and rejected:

#### **A. FINANCIAL CRITERIA:**

- (i) Annual financial turnover of Bidder as per audited annual reports in any of preceding 3(Three) financial years from original bid closing date should be at least **Rs.9,53,900.00**
- (ii) Net Worth of the bidder should be Positive for preceding financial / accounting year.

(iii) Considering the time required for preparation of Financial Statements, if the last date of preceding financial / accounting year falls within the preceding six months reckoned from the original bid closing date and the Financial Statements of the preceding financial / accounting year are not available with the bidder, then the financial turnover of the previous three financial /

accounting years excluding the preceding financial / accounting year will be considered. In such cases, the Net worth of the previous financial / accounting year excluding the preceding financial / accounting year will be considered. However, the bidder has to submit an affidavit/undertaking certifying that the balance sheet/Financial Statements for the financial year ..... (as the case may be) has actually not been audited so far.

## **B. TECHNICAL CRITERIA ( Past Experience)**

(i) Bidder must have relevant experience of having successfully completed one "**similar works**" of minimum value of **Rs. 15,89,700.00** with PSUs or Central Govt. or State Govt. Organization or any reputed public limited company, in previous 7(Seven) years reckoned from original bid closing date.

**Similar work means the work like “ maintenance of fire alarm & suppression system of carbon dioxide/nitrogen/inert gas based extinguishing agent.”**

**Note: In support of the experiences and establishing successful execution of work, bidder must submit documentary evidences along with technical bid. These documents should be in the form of original or self-certified copies of completion certificate with corresponding copies of contracts or work orders etc. issued by the clients. The original of these documents shall have to be produced by bidder to OIL as and when asked for.**

## **C. DOCUMENTARY EVIDENCE**

(i) For proof of Annual turnover, photocopy of any one of the following documents must be submitted along with the bid:

(a) A certificate issued by a practicing Chartered/Cost Accountant (with Membership Number and Firm Registration Number(FRN)), certifying the Annual turnover & Net worth as per format prescribed.

(b) Audited Balance Sheet and Profit and Loss account.

(c) In case the bidder is a Central Govt. Organization/PSU/State Govt. Organization/Semi-State Govt. Organization or any other Central/State Govt. Undertaking, where the auditor is appointed only after the approval of Comptroller and Auditor General of India and the Central Government, their certificates may be accepted even though FRN is not available. However, bidder to provide documentary evidence for the same.

(ii) For proof of requisite Experience, photocopy any one of the following documents must be submitted along with the bid:

(a) In case of OIL contractor, copy of 'Certificate of Completion (COC)' or either 'Certificate of Payment (COP)' or Service Entry Sheets, for the jobs successfully completed, during last 7(seven) years ending Bid opening date showing gross value of job done. It may be clearly noted that simply mentioning of OIL COC Number/ or Work order will not be accepted.

(b) Any such experience of executing rate or maintenance or service contract which is still running and the contract value or quantity executed prior to due date of bid submission is equal

to or more than the minimum prescribed value in the BEC will also be taken in to consideration provided that the bidder has submitted satisfactory work or supply or service execution certificate issued by end user.

(c) Certificate issued by PSUs or Central Govt. or State Govt. Organization in last seven years from date of bid opening, showing:

- (a) Gross value of job done; and
- (b) Nature of job done; and
- (c) Time period covering as per the NIT.

(iii) NON- SUBMISSION OF THE DOCUMENTS AS SPECIFIED IN BEC ABOVE WILL RESULT IN REJECTION OF BIDS.

(iv) Bid documents purchased from OIL only will be considered as valid. Documents directly downloaded from WEBSITE or any other source will be summarily rejected.

(v) Bidder(s) must also furnish PAN NO., GST REGD NO., BANK A/C NO. Existing OIL's vendors shall only mention their Vendor Code along with PF Code.

#### D. ADDITIONAL EVALUATION/ TERMS & CONDITIONS

(i) To ascertain the inter-se-ranking, the comparison of the responsive bids will be made on the basis of total amount quoted for the items of Part-II (i.e. schedule of works, units, quantity, rates) of the tender.

(ii) OIL will not be responsible for delay, loss or non-receipt of applications (for bidding documents) sent by mail and will not entertain any correspondence in this regard.

(iii) Bidders are advised not to indicate any separate discount. Discount if any should be merged with the quoted offer. Discount of any type indicated separately will not be taken into account for evaluation purpose. However, in the event of such offer without considering discount is found to be lowest, OIL shall avail such discount at the time of award of contract.

(iv) In case, if L-1 bidder happens to be more than one, contract will be awarded on the basis of draw of lots.

#### E. GENERAL:

(i) In case bidder takes exception to any clause of Tender Document not covered under BEC, then the Company has the discretion to load or reject the offer on account of such exception if the bidder does not withdraw or modify the deviation as and when advised by the Company. The loading so done by the Company will be final and binding on the Bidders.

(ii) To ascertain the substantial responsiveness of the bid the Company reserves the right to ask the Bidder for clarification in respect of clauses covered under BEC also and such clarification fulfilling the BEC clauses must be received on or before stipulated day from the date of clarification sought by the Company, failing which the bid will be rejected.

(iii) In case any of the clauses in the BEC contradict with other clauses of Bid Document elsewhere, then the clauses in the BEC shall prevail.

(iv) The originals of such documents [furnished by bidders(s)] shall have to be produced by bidder(s) to OIL as and when asked for.

F. All other general and financial criteria of the Tender will be as per OIL's Integrated Procedure manual

ANNEXURE-AA:

**CERTIFICATE OF ANNUAL TURNOVER & NETWORTH**

(To be issued by practicing Chartered/Cost Accountant Firm  
on their Letter Head)

TO WHOM IT MAY CONCERN

This is to certify that the following financial positions extracted from the audited financial statement of M/s\_\_\_\_\_ (Name of the bidder) for the last three(3) completed accounting years up to\_\_\_\_\_ (as the case may be) are correct.

YEAR	TURNOVER(₹)	NETWORTH(₹)

Place:

Date:

Seal:

Membership Code and Registration No.

Signature

**\*\*\*End of BEC-BRC\*\*\***  
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