

NIT FOR TENDER NO. CGI4193P21

OIL INDIA LIMITED
(A Government of India Enterprise)
Pipeline Headquarters
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E-Tender

OIL INDIA LIMITED invites local Competitive Bid(LCB) through its e-procurement portal “<https://etender.srm.oilindia.in/irj/portal>” for the following Services:

Tender No	Tender Fee	Bid Closing Date & Time	Service Description
<u>CGI4193 P21</u>	NIL	08.09.2020 At 11.00 A.M.	HIRING SERVICE OF NOT MORE THAN 4 YEARS VINTAGE TATA SUMO GOLD OR MAHINDRA BOLERO VEHICLE FOR MAINTENANCE OF OPTICAL FIBER COMMUNICATION ON “AS AND WHEN REQUIRED BASIS” UNDER PS8 TELECOM SECTION FOR A PERIOD OF TWO YEARS, EXTENDABLE BY ONE YEAR.

The details of IFB and procedures for applying & participation can be viewed using “Guest Login” provided in the e-procurement portal and also in OIL’s web site www.oil-india.com. The link to OIL’s E-Procurement portal has also been provided through OIL’s website

All corrigenda, addenda, amendments, time extension, etc. to the tender will be hosted on above Website and e-portal only and no separate notification shall be issued in the press. Bidders should regularly visit above website and e-portal to keep themselves updated.

BID EVALUATION CRITERIA/ BID REJECTION CRITERIA:

BID EVALUATION CRITERIA(BEC)

The bids shall conform generally to the terms and conditions given in the bidding documents. Notwithstanding the general conformity of the bid, the following requirement will have to be particularly met by the bidders without which the same will be considered non-responsive and rejected:

A. FINANCIAL CRITERIA

(a) Bidder must have Annual financial turnover as per audited annual reports for any of the last 3(Three) accounting years, ending original bid closing date, of **at least Rs.2,55,400.00**

FOR CONSORTIUM BIDDER

At least one member of the consortium to meet the above criteria of 50% turnover .The other members of consortium should meet minimum 25% turnover

(b) The NET WORTH for the preceding financial or Accounting year should be positive.

B. TECHNICAL CRITERIA(PAST EXPERIENCE)

Bidder must have relevant experience of having successfully completed one "similar work" of value **Rs. 4,25,700.00** with PSUs / Central Govt. / State Govt. Organization in last 7(Seven) years from date of bid closing .

"Similar nature of job mentioned above means providing hired vehicle services."

C. DOCUMENTRY EVIDENCE

(i) For proof of Annual turnover, photocopy of any one of the following documents must be submitted along with the bid:

(a) A certificate issued by a practicing Chartered or Cost Accountants Firm, with membership no., certifying the Annual Turnover and nature of business.

(b) Audited Balance Sheet and Profit and Loss account.

(ii) For proof of requisite experience, photocopy any one of the following documents must be submitted along with the bid:

(a) In case of OIL contractor, copy of 'Certificate of Completion (COC)'or either 'Certificate of Payment (COP)'or Service Entry Sheets, for the jobs successfully completed, during last 7(seven) years ending Bid opening date showing gross value of job done. It may be clearly noted that simply mentioning of OIL CCO Number/Work order will not be accepted.

(b) Any such experience of executing rate / maintenance / service contract which is still running and the contract value / quantity executed prior to due date of bid submission is equal to or more than the minimum prescribed value in the BEC will also be taken in to consideration provided that the bidder has submitted satisfactory work / supply / service execution certificate issued by end user.

(c) Certificate issued by PSUs / Central Govt. / State Govt. Organization in last seven years from date of bid opening, showing:

I. Gross value of job done; and

II. Nature of job done; and

III. Time period covering as per the NIT.

(iii) NON- SUBMISSION OF THE DOCUMENTS AS SPECIFIED IN BEC ABOVE WILL RESULT IN REJECTION OF BIDS.

(iv) Bidder(s) must also furnish PAN NO, GST REGD NO. BANK A/C NO. Existing OIL's vendors shall also mention their Vendor Code.

(v) The Bidder must have a business office establishment for a least one year within 50 Km radius of Oil India Limited Pump Station 8, SONAPUR, West Bengal.

Documentary evidence must be provided in the form of Municipality trade license or either of the following documents

(a) Trade License issued by the local authority in the name of the Firm or

(b) Landline phone number in the name of the Firm or

(c) Electricity bill for last one year in the name of the Firm

(d) Firm GST Registration Address

1.2. ADDITIONAL EVALUATION/ TERMS & CONDITIONS

(i) To ascertain the inter-se-ranking, the comparison of the responsive bids will be made on the basis of total amount quoted for the items of Part-II (i.e. schedule of works, units, quantity, rates) of the tender.

(ii) OIL will not be responsible for delay, loss or non-receipt of applications (for bidding documents) sent by mail and will not entertain any correspondence in this regard.

(iii) Bidders are advised not to indicate any separate discount. Discount if any should be merged with the quoted offer. Discount of any type indicated separately will not be taken into account for evaluation purpose. However, in the event of such offer without considering discount is found to be lowest, OIL shall avail such discount at the time of award of contract.

(iv) In case, if L-1 bidder happens to be more than one, contract will be awarded on the basis of draw of lots.

1.3. GENERAL:

(i) In case bidder takes exception to any clause of Tender Document not covered under BEC, then the Company has the discretion to load or reject the offer on account of such exception if the bidder does not withdraw / modify the deviation when / as advised by the Company. The loading so done by the Company will be final and binding on the Bidders.

(ii) To ascertain the substantial responsiveness of the bid the Company reserves the right to ask the Bidder for clarification in respect of clauses covered under BEC also and such clarification fulfilling the BEC clauses must be received on or before stipulated day from the date of clarification sought by the Company, failing which the bid will be rejected.

(iii) In case any of the clauses in the BEC contradict with other clauses of Bid Document elsewhere, then the clauses in the BEC shall prevail.

(iv) The originals of such documents [furnished by bidders(s)] shall have to be produced by bidder(s) to OIL as and when asked for.

1.4 Deviation to the following provision of the tender document liable for rejection of Bid:

- i. Firm price
- ii. EMD / Bid Bond
- iii. Scope of work
- iv. Specifications
- v. Price Schedule
- vi. Delivery / Completion Schedule
- vii. Period of Validity of Bid
- viii. Liquidated Damages
- ix. Performance Bank Guarantee / Security deposit
- x. Guarantee of material / work
- xi. Arbitration / Resolution of Dispute
- xii. Force Majeure
- xiii. Applicable Laws
- xiv. Integrity Pact, if applicable
- xv. Any other condition specifically mentioned in the tender documents elsewhere that non-compliance of the clause lead to rejection of the bid.

1.6 Other Information /Documents: Bidders must furnish the following information with relevant documents wherever necessary:

- a) Tax Exemption Certificate, if any, if /applicable.
- b) PAN no.(photocopy of the PAN card required).
- c) GST registration No.
- d) ~~VAT registration no. , if applicable.~~
- e) Bank account No. with name of Bank, Type of account, Bank address.
- f) P.F. Account No. / Code.
- g) ESI registration no.

1.7. COMMERCIAL:

- 1.7.1. Bidder shall submit the offer under "**Single Stage Single Bid "System - "Technical bid"** and the "Price Bid".
- 1.7.2. Bidder shall furnish Bid Security along with Bid. Bid security shall be furnished as a part of 'Technical Bid'. Any bid not accompanied by a proper bid security will be rejected. Bidder shall submit original document to the address as specified with BCD before Bid opening date and time, otherwise Bid will be rejected. A scanned copy of this document should also be uploaded along with the Un-priced bid.
- 1.7.3. The Technical Bid should not have any price indication.
- 1.7.4. Bidder shall furnish Bid Security as referred in Relevant Section of the Bid document so as to reach the Company (i.e. OIL) before due date of closing. Any bid for which bid security is not received before due Date of Bid Closing will be rejected.
- 1.7.5. Validity of the bid shall be minimum 90 days. Bids with lesser validity will be rejected.
- 1.7.6. Any bid received in the form of Telex/Cable/Fax/E-mail/ Telephone call will not be accepted.
- 1.7.7. Bidders must quote clearly and strictly in accordance with the price schedule outlined in relevant section of Bidding Documents; otherwise the bid will be rejected.
- 1.7.8. Any bid containing false statement will be rejected.
- 1.7.9. The Bid Documents are not transferable. Bids made by parties who have not purchased the Bid Documents from the Company will be rejected.
- 1.7.10. Any Bid received by the Company after the deadline for submission of bids prescribed by the Company will be rejected.
- 1.7.11. Price quoted by the successful Bidder must be firm during the performance of the Contract and not subject to variation on any account. A bid submitted with an adjustable price will be treated as non-responsive and rejected.
- 1.7.12. The following Clauses with all its sub-clauses should be agreed in to, failing which the bid will be rejected. To this effect Bidder shall submit an undertaking along with the Technical Bid.
 - a) Performance Security Clause
 - b) Force Majeure Clause
 - c) Termination Clause
 - d) Settlement of disputes Clause
 - e) Liquidated Damages Clause.
 - f) Acceptance of Jurisdiction and applicable law.
 - g) Tax liabilities clause.

- h) Insurance clause.
- i) With holding clause.
- j) Liability clause.
- k) Set off clause

1.7.13 Relaxation for OIL's registered Vendors :

In case of OIL's registered Vendors who are providing similar services for at least six months in the last three years as on Bid Closing date (BCD) in any organizations will be exempted from submission of documents under clauses of Financial and Experience criteria of BRC conditions. However, they will have to provide the following documentary evidence:

i) Copy of the work completion certificate for providing similar services for at least six months in the last three years as on Bid Closing date (BCD) in any organizations.

2. BID EVALUATION CRITERIA (BEC):

- 2.1. The bids conforming to the technical specifications, terms and conditions stipulated in the bid documents and considered to be responsive after subjecting to the Bid Rejection Criteria will be considered for further evaluation as per the Bid Evaluation Criteria.
- 2.2. Quoted rates must be in conformity with the applicable minimum wage as applicable otherwise bid will be rejected.
- 2.3. **In case more than one bidder emerges as lowest bidder due to equal rate quoted by the bidder, then the lowest bidder will be decided by draw of lots. Company's decision in this regard is final and binding to all bidders.**
- 2.4. **Any discount/rebates offered shall not be considered for evaluation of bids. However, if the lowest bidder happens to be the final acceptable bidder for award of contract and if they have offered any discount/rebate the contract shall be awarded after taking into consideration such discount/rebate after negotiation or otherwise.**
- 2.5. **Original Bid closing date will be considered for evaluation of BRC criteria even in case of any extension of the original Bid Closing Date.**

ANNEXURE-AA:

CERTIFICATE OF ANNUAL TURNOVER & NETWORTH

(To be issued by practicing Chartered/Cost Accountant Firm
on their Letter Head)

TO WHOM IT MAY CONCERN

This is to certify that the following financial positions extracted from the audited financial statement of M/s_____ (Name of the bidder) for the last three (3) completed accounting years up to_____(as the case may be) are correct.

YEAR	TURNOVER (₹)	NET WORTH (₹)

Place:

Date:

Seal:

Membership Code and Registration No.

Signature

End of BEC-BRC*