

NIT FOR TENDER NO. CGI 5002 P21

OIL INDIA LIMITED
(A Government of India Enterprise)
Pipeline Headquarters
P. O. –Udayan Vihar, Guwahati-781171, Assam, India
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E-Tender

OIL INDIA LIMITED invites Competitive Domestic Bid through its e-procurement portal “<https://etender.srm.oilindia.in/irj/portal>” for the following Services:

Tender No	Bid Closing Date & Time	Service Description
CGI 5002 P21	10.11.2020 At 11.00 A.M.	Services for Planned and Unplanned/Breakdown Maintenance of Fire Detection system, Fire alarm system and Total flooding centralized clean agent system (Fire Supression)system installed at various Pump Stations of Oil India Ltd in the state of Assam, West Bengal & Bihar.

The details of IFB and procedures for applying & participation can be viewed using “Guest Login” provided in the e-procurement portal and also in OIL’s web site www.oil-india.com. The link to OIL’s E-Procurement portal has also been provided through OIL’s website.

All corrigenda, addenda, amendments, time extension, etc. to the tender will be hosted on above Website and e-portal only and no separate notification shall be issued in the press. Bidders should regularly visit above website and e-portal to keep themselves updated.

BID REJECTION CRITERIA & BID EVALUATION CRITERIA FOR THE TENDER

1. BID REJECTION CRITERIA (BRC):

- (i) The bids shall conform generally to the terms and conditions given in the bidding documents. Notwithstanding the general conformity of the bid, the following requirement will have to be particularly met by the bidders without which the same will be considered non-responsive and rejected:

1.1 FINANCIAL CRITERIA:

- (i) Annual financial turnover of Bidder as per audited annual reports in any of preceding 3(Three) financial years from original bid closing date should be at least **Rs. 18,58,500.00** .
- (ii) Net Worth of the bidder should be Positive for preceding financial / accounting year.
- (iii) For proof of Annual Turnover & Net worth (refer clauses i & ii above), any one of the following documents/ photocopies must be submitted along with the bid:

(a) Audited Balance Sheet along with Profit & Loss account.

OR

(b) A certificate issued by a practicing Chartered/Cost Accountant (with Membership Number and Firm Registration Number), certifying the Annual turnover & Net worth as per format prescribed.

- (iv) In case the bidder is a Central Govt. Organization/PSU/State Govt. Organization/Semi-State Govt. Organization or any other Central/State Govt. Undertaking, where the auditor is appointed only after the approval of Comptroller and Auditor General of India and the Central Government, their certificates may be accepted even though FRN is not available. However, bidder to provide documentary evidence for the same.
- (v) Considering the time required for preparation of Financial Statements, if the last date of preceding financial / accounting year falls within the preceding six months reckoned from the original bid closing date and the Financial Statements of the preceding financial / accounting year are not available with the bidder, then the financial turnover of the previous three financial / accounting years excluding the preceding financial / accounting year will be considered. In such cases, the Net worth of the previous financial / accounting year excluding the preceding financial / accounting year will be considered. **However, the bidder has to submit an affidavit/undertaking certifying that the balance sheet/Financial Statements for the financial year ----- (as the case may be) has actually not been audited so far.**

1.2 TECHNICAL CRITERIA (Past Experience)

- (i) The Bidder shall have the experience of successful completion/execution of “*Maintenance Services*” or “*Operation & Maintenance (O&M)*” in Central Govt./State Govt./PSUs/State Govt Enterprises/Any Upstream or Downstream Oil/Gas Company of any one of the following:
- a. Experience of handling Fire alarm & Detection system with a minimum work experience of Rs. 15,63,500.00 or more for a minimum period of 1(one) year during the last 7(Seven) years to be reckoned from the original bid closing date.*
- OR**
- b. Experience of handling Clean agent/ Fire suppression system with a minimum work experience of Rs. 15,34,000 or more during the last 7(seven) years to be reckoned from the original bid closing date*
- (ii) In case the contract is not with Oil India Ltd. (OIL), for proof of requisite Experience as mentioned in 1.2 (i) above, bidders shall submit the following document(s) along with the bid:
- (a) Copies of relevant pages of contract document showing Contract Number, period of contract and Detailed Scope of work etc.
- (b) Copy of Letter of Award (LOA) /Letter of Intent (LOI) along with Bill Payment/Service Entry Sheet (SES)/Certificate of Payment (COP) for the period of 1 (one) year indicating the value of the job executed.
- (c) Copies of completion Certificate(s) or payment certificate(s) or any other documents which substantiate completion/ execution of the jobs, issued by the client(s) with

contact details of the issuing person/organization (e-mail address, Phone Number, Fax number etc.). The certificate of payment (COP)/payment certificate should clearly mention the following:

- (c-i) Duration of Contract
- (c-ii) Gross Value of Job Done
- (c-iii) Job start & end date

(iii) For proof of requisite Experience as mentioned in 1.2 (i), in case Work Experience is against OIL's Contract which is completed a copy of contract document to be submitted with the Job Completion Certificate mentioning the following:

- i. Contract No. and Work Order No.
- ii. Period of Contract indicating start date and end date
- iii. Gross value of the jobs done

OR

(iv) For proof of requisite Experience as mentioned in 1.2 (i), in case Work Experience is against running contract with OIL which the bidder has executed for a minimum period of 1(one) year reckoned from the original bid closing date, the following document(s) must be submitted along with the bid:

(a) A Copy of Contract document & work order no.

AND

(b) Copy of SES (service entry sheet) for the jobs executed indicating the gross value of job done during the referred period.

(v) ***Bidder must submit an undertaking, in original, from the supplier of Fire Alarm System i.e. Johnson Controls (India) Pvt. Ltd. and supplier of Fire Suppression System i.e. Nohmi Bosai (India) Pvt. Ltd. or Nitin Fire Protection Industries Ltd. as applicable in a letter clearly stating that they (OEM/Authorized Dealer) would facilitate the required services to the bidder on regular basis with Maintenance Crew/Technology /Spares/ Product updates etc. & also extend all necessary support during the maintenance period of the contract. In the absence of such undertaking, the bid is liable to be rejected. This undertaking shall be valid for the entire duration of the contract. A format of Undertaking is attached as Annexure XP.***

(vi) ***Bidder must submit an undertaking for handling the Fire Alarm system and Clean agent system by OEM certified Engineers having experience in handling similar system.***

(vii) The bidder must have an experience of supply, installation and commissioning of Fire Alarm and Detection System or Fire Suppression system in Central Govt./State Govt./PSUs/State Govt. Enterprises/Any Upstream or Downstream Oil/Gas Company in the last 7 (Seven) years starting from the original bid closing date.

(viii) A bidder having an experience of supply, installation and commissioning of Fire Alarm and Detection System or Fire Suppression system in Central Govt./State Govt./PSUs/State Govt. Enterprises/Any Upstream or Downstream Oil/Gas Company through any third party

in the last 7 (Seven) years starting from the original bid closing date shall also be considered.

- (ix) A job executed by a bidder for its own organization/subsidiary cannot be considered as experience for the purpose of meeting BEC.

Any bidder by way of entering into consortium/collaboration agreement or MOU with another party having requisite experience cannot be considered as experience for the purpose of meeting BEC and his/her bid will be rejected outright.

2.0 ELIGIBILITY CRITERIA:

- 2.1** Bid will be rejected if not accompanied with adequate documentary proof in support of Work experience, Annual turnover and Net worth as mentioned in Para 1.1 & 1.2 above.
- 2.2 The bidders must have their registered office in India; documentary evidence in this connection has to be provided along with the bid. The bid will be rejected if the applicable supporting document is not being provided in this regard.
- 2.3 Price Bid shall be opened in respect of only the techno-commercially acceptable bidders whose bids have been found to be substantially responsive. A substantially responsive bid is one that meets the terms and conditions of the Tender and / or the acceptance of which bid will not result in indeterminate liability on OIL.
- 2.4 Bidders are required to quote for all the items as per Price Bid Format; otherwise the offer of the bidder will be straightway rejected.
- 2.5 If there is any discrepancy between the unit price and the total price, the unit price will prevail and the total price shall be corrected. Similarly, if there is any discrepancy between words and figure, the amounts in words shall prevail and will be adopted for evaluation.
- 2.6 The quantities shown against each item in the "Price Bid Format" shall be considered for the purpose of Bid Evaluation. It is, however, to be clearly understood that the assumptions made in respect of the quantities for various operations are only for the purpose of evaluation of the bid and the Contractor will be paid on the basis of the actual number of days/parameter, as the case may be.
- 2.7 Price Bids will be evaluated on overall lowest cost basis (L-1 offer) i.e. considering total quoted price for all items of SOQ inclusive of all liabilities including statutory liabilities but excluding Service Tax as per Price Bid Format.
- 2.8 Based on the evaluation of techno-commercially qualified bidders, the job will be awarded to L-1 bidder.
- 2.9 The bidders are advised not to offer any discount/rebate separately and to offer their prices in the Price Bid Format after considering discount/rebate, if any.
- 2.10 Conditional and unsolicited discount will not be considered in evaluation. However, if such bidder happens to be the lowest recommended bidder, unsolicited discount without any condition will be considered for computing the contract price.
- 2.11 In case of identical overall lowest offered rate by more than 1 (one) bidder, the selection will be made by draw of lot between the parties offering the same overall lowest price.

3.0 BID REJECTION CRITERIA (BRC):

- 3.1 The bids are to be submitted in single stage single bid system.
 - 3.2 The price quoted by the successful bidder must be firm during the performance of the contract and not subject to variation on any account except as mentioned in the bid document. Any bid submitted with adjustable price quotation other than the above will be treated as non-responsive and rejected.
 - 3.3 Bid security shall be furnished as a part of the Techno Commercial Bid. The amount of bid security should be as specified in the forwarding letter. Any bid not accompanied by a proper bid security will be rejected.
- Note: In case the Bidder submits Bid security in the form of Bank Guarantee (BG); the BG must be valid for minimum 180 days from the date of Technical bid opening.
- 3.4 Bid Documents / User Id & Password for OIL's E-Tender portal are not transferable.
 - 3.5 Any bid received in the form of Physical document/ Telex/Cable/Fax/E-mail will not be accepted.
 - 3.6 Bids shall be typed or written in indelible ink. The bidder or his authorized representative shall sign the bid digitally, failing which the bid will be rejected.
 - 3.7 Bids shall contain no interlineations, erasures or overwriting except as necessary to correct errors made by bidder, in which case such corrections shall be initiated by the persons(s) signing (digitally) the bid. However, white fluid should not be used for making corrections. Any bid not meeting this requirement shall be rejected.
 - 3.8 Any bid containing false statement will be rejected and action will be taken by Company as per Bid Document.
 - 3.9 Bidders must quote clearly and strictly in accordance with the price schedule outlined in Price Bidding Format attached under "Notes and Attachments" tab in the main bidding engine of OIL's e-Tender portal; otherwise the bid will be rejected. All other techno-commercial documents details to be submitted with Techno-Commercial Bid as per tender requirement in the c-Folder link (collaboration link) under "Technical RFx Response" Tab Page only.
 - 3.10 Bidder must accept and comply with the following provisions as given in the Tender Document in toto, failing which offer will be rejected:
 - (i) Firm price
 - (ii) EMD / Bid Bond
 - (iii) Period of validity of Bid
 - (iv) Price Schedule
 - (v) Performance Bank Guarantee / Security deposit
 - (vi) Delivery / Completion Schedule
 - (vii) Scope of work
 - (viii) Guarantee of material / work
 - (ix) Liquidated Damages clause
 - (x) Tax liabilities
 - (xi) Arbitration / Resolution of Dispute Clause
 - (xii) Force Majeure
 - (xiii) Applicable Laws
 - (xiv) Specifications
 - (xv) Integrity Pact
 - 3.12 Bid received with validity of offer less than 120 (one hundred twenty) days from the date of Technical Bid opening will be rejected.
 - 3.13 The Integrity Pact is applicable against this tender. OIL shall be entering into an Integrity Pact with the bidders as per format enclosed vide Proforma-J of the tender document.

This Integrity Pact proforma has been duly signed digitally by OIL's competent signatory. The proforma has to be returned by the duly signed (digitally) by the same signatory who signed the bid, i.e., who is duly authorized to sign the bid. Uploading the Integrity Pact with digital signature will be construed that all pages of the Integrity Pact has been signed by the bidder's authorized signatory who sign the Bid.

2.0 GENERAL:

- 4.1 In case bidder takes exception to any clause of bidding document not covered under BEC/BRC, then the Company has the discretion to load or reject the offer on account of such exception if the bidder does not withdraw/ modify the deviation when /as advised by company. The loading so done by the company will be final and binding on the bidders. No deviation will however be accepted in the clauses covered under BRC.
- 4.2 To ascertain the substantial responsiveness of the bid the Company reserves the right to ask the bidder for clarification in respect of clauses covered under BEC/BRC also and such clarifications fulfilling the BEC/BRC clauses in to must be received or before the deadline given by the company, failing which the offer will be will be evaluated based on the submission.. However, mere submission of such clarification shall not make the offer responsive, unless company is satisfied with the substantial responsiveness of the offer.
- 4.3 If any of the clauses in the BRC contradict with other clauses of bidding document elsewhere, the clauses in the BRC shall prevail.
- 4.6 Bidder(s) must note that requisite information(s)/financial values etc. as required in the BEC/BRC & Tender are clearly understandable from the supporting documents submitted by the Bidder(s); otherwise Bids shall be rejected.
- 4.7 OIL will not be responsible for delay, loss or non-receipt of applications for participating in the bid sent by mail and will not entertain any correspondence in this regard.
- 4.8 The originals of such documents [furnished by bidder(s)] shall have to be produced by bidder(s) to OIL as and when asked for.

ANNEXURE-AA:

CERTIFICATE OF ANNUAL TURNOVER & NETWORTH

(To be issued by practicing Chartered/Cost Accountant Firm
on their Letter Head)

TO WHOM IT MAY CONCERN

This is to certify that the following financial positions extracted from the audited financial statement of M/s _____ (Name of the bidder) for the last three (3) completed accounting years up to _____ (as the case may be) are correct.

YEAR	TURNOVER (₹)	NET WORTH (₹)

Place:

Date:

Seal:

Membership Code and Registration No.

Signature

**FORMAT FOR UNDERTAKING (IN TERMS OF BEC CLAUSE NOS. OF
(ANNEXURE-XP) TENDER NO. CGI5002P21)**

(On Non-Judicial Stamp Paper of Rs. 100/-)

TO BE NOTORISED

**To
GENERAL MANAGER (CONTRACTS)
OIL INDIA LIMITED
GUWAHATI**

Dear Sirs,

UNDERTAKING/DECLARATION BY THE BIDDER AND THE
OEM(S)/AUTHORIZED DEALER(S) OF EQUIPMENT(S) SPECIFIED IN **CLAUSE
NO. 1.2 (PART-V OF TECHNICAL CRITERIA UNDER BEC/BRC)** IN RESPECT
OF **TENDER NO CGI 5002P21**

This is in connection with the Bid submitted by _____ against
Tender No. _____ for **NON - COMPREHENSIVE ANNUAL
MAINTANANCE CONTRACT (AMC) FOR FIRE ALARM SYSTEM AND FIRE
SUPPRESSION SYSTEM, OIL OINDIA LTD., GUWAHATI** for a period of 1
(ONE) years or its extension if any.

I/We, OEM_____ against the subject tender, hereby declare that
I/We would facilitate the required services to the bidder_____ on
regular basis with Maintenance Crew/technology/Spares/Product updates etc.
And also extend all necessary support during the maintenance period for our
equipments details of which is Specified in **CLAUSE NO. 1.2 (PART-V OF
TECHNICAL CRITERIA UNDER BRC/BEC.**

I/We declare that the information given above is true and any
misstatement, misrepresentation, or suppression of facts in connection with
the above undertaking may entail rejection of the bid and cancellation of
contract, if awarded.

Yours faithfully,

Authorized

Signatory

with

Seal

(OEM/Authorized Dealer)

Place:-