

NIT FOR TENDER NO: CGI9761P22

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E-Tender

OIL INDIA LIMITED invites Competitive Domestic Bid through its e-procurement portal “<https://etender.srm.oilindia.in/irj/portal>” for the following Services:

Tender No	Bid Closing Date & Time	Service Description
CGI9761P22	03.05.2022 At 11.00 A.M.	HIRING OF ENGINEERING AND PROJECT MANAGEMENT CONSULTANT (EPMC) SERVICES FOR “CONSTRUCTION OF CENTRALIZED CORE REPOSITORY INSIDE OIL’S PHQ PREMISES AT NARANGI, GUWAHATI, ASSAM”

The details of IFB and procedures for applying & participation can be viewed using “Guest Login” provided in the e-procurement portal and also in OIL’s web site www.oil-india.com. The link to OIL’s E-Procurement portal has also been provided through OIL’s website

All corrigenda, addenda, amendments, time extension, etc. to the tender will be hosted on above Website and e-portal only and no separate notification shall be issued in the press. Bidders should regularly visit above website and e-portal to keep themselves updated.

PART-2

BID EVALUATION CRITERIA (BEC)/BID REJECTION CRITERIA(BRC)

BID EVALUATION CRITERIA (BEC)

BID EVALUATION CRITERIA (BEC):

The bid shall conform generally to the specifications and terms and conditions given in this bid document. Bids shall be rejected in case the services offered do not conform to required parameters stipulated in the technical specifications. Notwithstanding the general conformity of the bids to the stipulated specifications, the following requirements will have to be particularly met by the bidders without which the same will be considered as non-responsive and rejected. Bidders are advised not to take any exception/deviations to the bid document.

A) TECHNICAL CRITERIA

1.0 EXPERIENCE

(i) The Bidder shall have executed/completed at least 1 (one) Engineering & Project Management Consultancy (EPMC) service job having a value not less than **Rs. 19,40,250.00** or above for **Construction of multi-storeyed/ high rise Residential/ Institutional/ Commercial buildings complete with all the ancillary services**, in previous 7 (seven) years reckoned from the original bid closing date.

In order to ascertain the same the bidder shall have to submit necessary documentary evidence as under-

- (a) Completion Certificate issued by Project proponent (owner)
- (b) Work Order copy and/or Contract document showing **Detail scope of work and Time schedule**

(ii) The Bidder shall have the experience of providing EPMC service for at least 1 (one) **successfully completed project** related to Construction of **multi-storeyed/ high rise Residential/ Institutional/ Commercial** buildings complete with all the ancillary services of value **not less than Rs. 3.88 Cr.** in previous 7 (seven) years reckoned from the original bid closing date.

In order to ascertain the same the bidder needs to submit necessary supporting document(s) as under-

- (a) Work Order copy and/or Contract document showing **Detail scope of work and Time schedule**
- (b) Completion Certificate issued by Project proponent (owner)

Job executed by a bidder for its own organization / subsidiary shall not be considered as experience for the purpose of meeting BEC.

Note to Technical Criteria:

(a) EPMC service shall include Design, Engineering and Site supervision & monitoring. Only PMC service, which does not include Design and Engineering, shall not be considered.

(b) Only those works shall be considered for evaluations which have been executed by the bidder as EPMC for Government / Govt. organizations / PSUs. So the bidders are advised to submit 'Past Experience' accordingly.

(c) Composite construction job, where EPMC (Engineering and Project Management Consultancy) service is a part, shall not be considered.

(d) Documents submitted in support of experience as per Para 1.0 (i) and (ii) of the BEC shall be self- attested with legible stamp. It shall be the bidder's responsibility to ensure that the documents submitted in compliance of the experience criteria is clear and adequate.

B) FINANCIAL CRITERIA:

1.0 The following Financial criteria shall have to be met by the bidder:

Sl.	Parameter	Financial Criteria
1	Annual Turnover	Minimum 9.31 Lakhs in any of the preceding 3 (Three) financial years, considered from the original bid closing date.
2	Net worth	Net Worth of the bidder should be positive for the preceding financial/ accounting year

Note to Financial Criteria:

(a) Considering the time required for preparation of Financial Statements, if the last date of preceding financial/accounting year falls within the preceding six months reckoned from the original bid closing date and the Financial Statements of the preceding financial/accounting year are not available with the bidder, then the financial turnover of the previous three financial/accounting years excluding the preceding financial/ accounting year will be considered. In such cases, the Net Worth of the previous financial/accounting year excluding the preceding financial/ accounting year will be considered. However, the bidder has to submit an affidavit/undertaking certifying that the balance sheet/Financial Statements for the financial year **2021-22** has not been audited so far.

(b) For proof of Annual Turnover & Net Worth, any one of the following document must be submitted along with the bid:-

- i. A certificate issued by a practicing Chartered/Cost Accountant (with Membership Number and Firm Registration Number), certifying the Annual turnover & Net worth as per format prescribed in Proforma-I,

OR

- ii. Audited Balance Sheet along with Profit & Loss account.

In case the bidder is a Central Govt. Organization/PSU/State Govt. Organization/Semi-State Govt. Organization or any other Central/ State Govt. Undertaking, where the auditor is appointed only after the approval of Comptroller and Auditor General (CAG) of India and the Central Government, their certificates may be accepted even though FRN is not available. However, the bidder has to provide documentary evidence for the same.

(c) All certificates issued by a Chartered Accountant in practice must mandatorily mention **UDIN** (Unique Document Identification Number) as instructed by Institute of Chartered Accountants of India (ICAI).

C) COMMERCIAL – BID SUBMISSION

1.0 Bids shall be submitted under single stage composite Bid systems i.e. Technical Bid and Priced Bid separately in the OIL's e-Tender portal. The Technical Bid is to be uploaded as per Scope of Work & Terms of Reference specified in the tender in **“Technical Rfx Response” Tab** and Priced Bid as per Schedule of Rates is to be uploaded in the **“Notes & Attachments” Tab**. Bids shall be rejected outright if the prices are indicated in the technical bids. Bids not conforming to this two bid system shall be rejected outright.

2.0 Bidder shall offer firm prices. Price quoted by the successful bidder must remain firm during the execution of the contract and not subject to variation on any account.

3.0 Bid should be valid for 90 days. Bids with shorter validity will be rejected as being non-responsive.

4.0 The Integrity Pact (*Not applicable for this tender*) must be uploaded in OIL's E-Procurement portal along with the Technical Bid digitally signed by the same signatory who digitally signed the Bid i.e. who is duly authorized to sign the Bid. If any bidder refuses to sign Integrity Pact or declines to submit the Integrity Pact, their bid will be rejected.

5.0 Physical Bids, if any received from the bidders, shall not be considered and will be rejected.

6.0 Bids submitted after the Bid Closing Date and Time will be rejected.

7.0 Bids received through the e-procurement portal shall only be accepted. Bids received in any other form shall not be accepted.

8.0 The bid documents are non-transferable. Bid can only be submitted in the name of the bidder in whose name the User ID and Password have been issued. Unsolicited bids will not be considered and will be straightway rejected.

9.0 Bids shall be typed or written in indelible ink and shall be digitally signed by the bidder or his authorized representative.

10.0 Any document(s) wherever called for, and submitted by bidders, shall be legible, contain no interlineations, white fluid erasures or overwriting except as necessary to correct errors made by the Bidder, in which case such correction shall be initialed by the person or persons who has/have digitally signed the Bid.

11.0 Any Bid containing false statement will be rejected.

12.0 Bidders must quote clearly and strictly in accordance with the price schedule outlined in Schedule of Rates under Section- III of Bid Document; otherwise the Bid will be summarily rejected.

13.0 Non-submission of the documents as specified in BEC will result in rejection of bids.

14.0 Bidder shall fulfill all the relevant clauses applicable for this e-Tender.

15.0 Bidder must accept and comply with the following standard commercial terms as given in the Bid Document in toto failing which bid will be rejected –

i) Performance Security

ii) Force Majeure

iii) Tax Liabilities

iv) Arbitration

v) Acceptance of Jurisdiction and Applicable Law

vi) Liquidated Damage

vii) Safety & Labour Law

viii) Termination

ix) Integrity Pact

x) Warranty and remedy of defects

xi) Liability

xii) Insurance

xiii) Any other condition specifically mentioned elsewhere in the tender documents that non-compliance of the clause shall lead to rejection of the bid.

16.0 The originals of the documents submitted by the bidder shall have to be produced by the bidder(s) to OIL as and when asked for.

D) EVALUATION OF BIDS FOR QUALITY:

1.0 Bids qualifying as per terms of Technical Criteria (Para A above) and Financial Criteria (Para B above) shall be eligible for this evaluation.

2.0 Bids shall be evaluated both in terms of **Quality** as well as **Quoted Price** i.e. Quality & Cost Based Selection (**QCBS**) methodology. The weightage for **Quality is 60** and the weightage for the **Quoted price is 40**.

3.0 The marks allocated against various subsections under *Quality* of Bid shall be as hereafter.

3.1 Broad classification:

Sl. No.	Quality Criteria	Maximum Marks
1	Cumulative value of 'works of similar nature' of value Rs. 3.88 Cr. or above, successfully completed during the last 7 (seven) years prior to the original Bid closing date for which the Bidder has provided EPMC service. <i>(Max. Mark shall be allotted to the bidder with the highest cumulative value of 'works of similar nature' and thereafter unit method shall be applied for calculation of marks with less value)</i>	35
2	Cumulative value of 'works of similar nature' of value Rs. 3.88 Cr. or above, successfully completed in North Eastern Region during the last 7 (seven) years prior to the original Bid closing date for which the Bidder has provided EPMC service. <i>(Max. Mark shall be allotted to the bidder with the highest cumulative value of 'works of similar nature' in North Eastern Region and thereafter unit method shall be applied for calculation of marks with less value)</i>	30
3	Nos. of different organisation(s) where the bidder has the experience of providing EPMC service for "works of similar nature" of Rs. 3.88 Cr. or above during the last 7 (seven) years prior to the original Bid closing date. (To be evaluated on the basis of work completion certificate only) <i>(Max. Marks shall be allotted to the bidder with maximum nos. of experience in different organisation and thereafter unit method shall be applied for calculation of marks with less nos. of experience in different organisation.)</i>	20
4	Effective utilization of open space (greenery, park, road side plantation) in terms of percentage plot area. <i>(Maximum mark shall be given to the bidder who shall have the highest % of open space (greenery, park) in the layout and for other bidders; mark shall be evaluated through linear method.)</i>	10
5	No. of 'works of similar nature' successfully completed within Municipal area (such as GMC/GMDA) where permission for construction and occupancy certificate(s) are required to obtain from appropriate Government authority) during the last 7 (seven) years prior to the original Bid closing date for which the Bidder has provided EPMC service. <i>(For 3 or more projects, Max. Marks shall be allotted and thereafter unit method shall be applied for calculation of marks with less nos. of projects.)</i>	5
Total =		100

Note:

(a) It shall be the bidder's responsibility to ensure submission of unambiguous /clear and sufficient documentary evidence in support of the evaluation criteria along with requisite calculation.

- (b) The following documents shall need to be submitted along with technical bid:
- a) Master plan
 - b) Building plan
 - c) Design concept
 - d) Any other relevant drawing/ document/ calculation/ data that shall be required to supplement the claim of the bidder against the parameters.

(c) OIL reserves the right to verify any or all data/document/information provided by the bidder. False statement by Bidder will make it liable for appropriate action.

(d) **Works of similar nature** means *Construction of **multi-storeyed/ high rise Residential/ Institutional/ Commercial*** buildings complete with all the ancillary services. Completed Projects will only be considered.

(e) Only those works shall be considered for evaluations which have been executed by the bidder as EPMC for / Government / Govt. organizations / PSUs. So the bidders are advised to submit 'Past Experience' accordingly.

4.0 The Minimum Qualifying Marks a bid shall have to meet in **Quality Criteria is 40 marks**. Bids not meeting the minimum qualifying marks in Quality Criteria shall be rejected. The Bids meeting the minimum qualifying marks shall be called "*Qualified Bids*" and shall be eligible for price evaluation of the bid.

E) EVALUATED BID PRICE:

Qualified Bids (meeting the minimum Qualifying Marks of 40 in Quality Criteria) and conforming to the technical specifications, terms and conditions stipulated in the bidding document and considered to be responsive after subjecting to Bid Evaluation Criteria shall be considered for further evaluation as per the Evaluation Criteria given below:

1.0 If there is any discrepancy between the unit price and the total price, the unit price will prevail and the total price shall be corrected. Similarly, if there is any discrepancy between words and figure, the amounts in words shall prevail and will be adopted for evaluation.

2.0 The bidders must quote their Prices in the manner as called for vide Schedule of Rates (SOR) under **Section - III**.

3.0 **Commercial Bids shall be evaluated taking into account the Price quoted against SOR excluding quoted GST.**

4.0 Contract will be awarded for all the items covered under SOR.

5.0 OIL will not be responsible for delay, loss or non-receipt of applications (for bidding documents) and will not entertain any correspondence in this regard.

6.0 Discount: Bidders are advised not to indicate any separate discount. Discount if any, should be merged with the quoted price. Discount of any type indicated separately will not be taken in to account for evaluation purposes. However, in the event such offer without considering discount is found to be the lowest, OIL shall avail such discount at the time of award of contract.

7.0 Lump sum cost must include all liabilities and taxes including statutory liabilities but excluding GST which shall be quoted separately in the Price Bid format.

8.0 The items mentioned in above clause are to be read in conjunction with Schedule of Rates in **Section-III**.

9.0 The responsive bids will be subjected to loading for any deviation(s).

F) INTER-SE-RANKING OF THE QUALIFIED BIDS:

1.0 To ascertain the inter-se-ranking of the bids the Quality & Cost Based Selection (QCBS) methodology as mentioned below shall be adopted:

An **Evaluated Bid Score (B)** will be calculated for each bid, which meets the **minimum Qualifying marks of 40 in Quality Evaluation Criteria**, using the following formula in order to have a comprehensive assessment of the Bid price and the Quality of each bid:

$$B = (C_{low}/C) * 100 * X + (T/T_{high}) * 100 * (1 - X)$$

Where,

C = Evaluated Bid Price of the bidder

C_{low} = The lowest of the evaluated bid prices among responsive bids.

T = The total marks obtained by the bidder against *Quality* criteria

T_{high} = The total marks achieved by the best bid among all responsive bids against *Quality* criteria

X = **0.4** (The weightage for *Quality* is 60% and the weightage for the *Quoted price* is 40%)

Note: The **Evaluated Bid Score (B)** shall be considered up to two decimal places.

2.0 The bid with the **highest Evaluated Bid Score (B)** will be **recommended for award of contract**.

3.0 In the event of two or more bids having the same highest Evaluated Bid Score (B), the bid scoring the highest marks against *Quality* criteria will be recommended for award of contract.

4.0 As the evaluation of bid shall be based on combine score (Technical parameters and prices), purchase preference policies (like policy for MSEs and PPLC etc.) shall not be applicable.

G) GENERAL:

1.0 In case bidder takes exception to any clause of bid document not covered under BEC, then the Company has the discretion to load or reject the offer on account of such exception if the bidder does not withdraw/modify the deviation when/as advised by company. The loading so done by the Company will be final and binding on the bidders.

2.0 To ascertain the substantial responsiveness of the Bid the Company reserves the right to ask the bidder for clarification in respect of clauses covered under BEC also and such clarifications fulfilling the BEC clauses in-toto must be received on or before the deadline given by the Company, failing which the offer will be summarily rejected.

3.0 If any of the clauses in the BEC/BRC contradict with other clauses of the Bid Document elsewhere, then the clauses in the BEC/BRC shall prevail.

FORMAT FOR CHARTERED ACCOUNTANT / STATUTORY AUDITOR CERTIFICATE FOR FINANCIAL CAPABILITY OF THE BIDDER

We have verified the Annual Accounts and other relevant records of M/s.....(Name of the bidder) and certify the following:

A. ANNUAL TURNOVER OF LAST 3 YEARS:

Year	Amount (Currency)
Year 1:	
Year 2:	
Year 3:	

B. FINANCIAL DATA FOR LAST AUDITED FINANCIAL YEAR :

Description	Year.....
	Amount (Currency)
1. Current Assets	
2. Current Liabilities	
3. Working Capital	
4. Net Worth	
5. RETURN ON EQUITY	

Name of Audit Firm:

[Signature of Authorized Signatory]

Date:

Chartered Accountant Name:

Designation:

Seal:

Membership no.

UDIN:

Instructions:

1. The financial year would be the same as one normally followed by the bidder for its Annual Report.

2. The bidder shall provide the audited annual financial statements as required for this Tender document. Failure to do so would result in the Proposal being considered as non-responsive. This certificate is to be submitted on the letter head of Chartered Accountant.

RECORD OF BIDDER'S PAST RELEVANT EXPERIENCE:

Sl No.	Clients Name, address & contact Telephone No.	Contract No.	Brief description of the contract	Contract period	Contract Value

Signature of the bidder