

## **NIT for Tender No. GCO 0574P23**

Oil India Limited, a Government of India Enterprise intends to float Tender for following services:--

“HIRING OF ELECTRICAL SERVICES FOR WIRING AND ELECTRIFICATION JOBS OF DRIVER'S REST ROOM AND RECORD CUM SANITATION ROOM AT PS8, SONAPUR”

Interested bidder may collect the Bid Documents from the office of the **General Manager (Contracts) Guwahati-781171** from **20-10-2023 to 21-11-2023** during office hours from 8.00 AM to 10.00 AM. The Bid Closing Date (BCD) is **21-11-2023 at 11.00 hrs.** and Bid Opening Date (BOD) is **21-11-2023 at 14.00 Hrs.**

**The NIT is also available at OIL web site [www.oil-india.com](http://www.oil-india.com).** All corrigenda, addenda, amendments, time extension, clarification etc. to the tender will be hosted on the Oil Website and no separate notification shall be issued in the press. Prospective bidders are requested to regularly visit the website.

### **BID REJECTION CRITERIA (BRC) / BID EVALUATION CRITERIA (BEC):**

1.0 The bid shall conform to the specifications and terms and conditions given in the Bidding Documents. Bids will be rejected in case services offered do not conform to the required parameters stipulated in the technical specifications. Notwithstanding the general conformity of the bid to the stipulated specifications, the BRC requirements will have to be particularly met by the Bidders without which the same will be considered as non-responsive and rejected. All the documents related to BRC shall be submitted along with the Bid.

#### **A) Financial Criteria:**

The following Financial criteria shall have to be met by the bidder: -

(i) Annual Financial Turnover during any of preceding three financial/accounting years from the original bid closing date shall be at least **Rs.31,900.00** .

(ii) Net worth of the bidder must be positive for preceding financial/ accounting year.

(iii) Considering the time required for preparation of financial statements, if the last date of preceding financial/accounting year falls within the preceding six months reckoned from the original bid closing date and the financial statements of the preceding financial/accounting year are not available with the bidder then the financial turnover of the previous three financial/accounting years excluding the preceding financial/accounting year will be considered. In such cases, the Net Worth of the previous financial/accounting year excluding the preceding financial/accounting year will be considered. However, the bidder has to submit an affidavit/undertaking certifying that the balance sheet/financial statements for the financial year \_\_\_\_\_ (as the case may be) has actually not been audited so far.

**Notes:**

a) For proof of annual turnover and net worth any one of the following documents must be submitted along with the bid: -

b) A certificate issued by a practicing chartered/cost accountant (with membership number and firm registration number), certifying the annual turnover and net worth as per format described in tender annexure. 'UDIN' along with membership and firm registration number of CA issuing the certificate for turnover & net worth of the bidder must be provided.

OR

Audited balance sheet along with profit and loss account. 'UDIN' along with membership and firm registration number of CA issuing the certificate for turnover & net worth of the bidder must be provided.

c) In case the bidder is a central govt. organization/PSU/state govt. organization/semi-state govt. organization or any other central/state govt. undertaking, where the auditor is appointed only after the approval of Comptroller and Auditor General of India and the Central Government, their certificates may be accepted even though FRN is not available. However, bidder to provide documentary evidence for the same.

**B) Technical Criteria:**

1. Bidder must have experience of successfully completing at least one SIMILAR work of value not less than **Rs.53,100.00** value in previous 07 (seven) years reckoned from the original bid closing date with PSUs / Central Government / State Government Organization / Public Limited Company.

2. **Similar Work means --**

**"Experience in carrying out electrification jobs like 'Electrical Maintenance job or Electrical wiring job or Electrical Cable Laying job or Electrical Overhead Line job or maintenance/Installation & Commissioning services of Electrical Machines/Equipment/Panels/Switchgears/Transformers/Earthing"**

Note: - i) A job executed by a bidder for its own organization / subsidiary cannot be considered as experience for the purpose of meeting BEC

ii) In case of tenders for Annual rate contracts / Maintenance and Service contracts, if the prospective bidder is executing rate / maintenance /service contract which is still running and the contract value / quantity executed prior to due date of bid submission is equal to or more than the minimum prescribed value in the BEC such experience will also be taken in to consideration provided that the bidder has submitted satisfactory work / supply / service execution certificate issued by end user.

iii) Documentary proof must be furnished in support of the experience by way of purchase order / work order / contract document along with completion certificate from the organization to whom such services have been rendered.

**3. The Bidder must have an Electrical Contractors' License issued or recognized by the Electrical Licensing Board, Government of West Bengal. This Electrical Contractor's license must be valid as on original bid closing date. Bidder must submit a copy of valid Electrical Contractors' License in support of above.**

**OR**

**Bidder must have a valid Electrical Contractors' License issued by any State Government Electrical Licensing Board of India other than that of West Bengal have to provide an undertaking along with the bid stating that on award of contract to them, they will submit either a valid Electrical Contractors' License issued by Electrical Licensing Board, Government of West Bengal in their name or get their Electrical Contractors' License recognized / endorsed by Electrical Licensing Board, Government of West Bengal for executing the job at West Bengal within 30 days from the date of award of the contract and the same will be subsequently renewed till the completion of the contract.**

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1.0 Deviation to the following provision of the tender document shall make the bid liable for rejection:

- i. Firm price
- ii. EMD / Bid Bond
- iii. Scope of work
- iv. Specifications
- v. Price Schedule
- vi. Delivery / Completion Schedule
- vii. Period of Validity of Bid
- viii. Liquidated Damages
- ix. Performance Bank Guarantee / Security deposit
- x. Guarantee of material / work
- xi. Arbitration / Resolution of Dispute
- xii. Force Majeure
- xiii. Applicable Laws
- xiv. Integrity Pact, if applicable
- xv. Any other condition specifically mentioned in the tender documents

Elsewhere that non-compliance of the clause lead to rejection of the bid.

2.0 Other Information /Documents: Bidders must furnish the following information with relevant documents wherever necessary:

- a) Tax Exemption Certificate, if any, if /applicable.
- b) PAN no. (Photocopy of the PAN card required).
- c) Service Tax registration No.
- d) VAT registration no. , if applicable.
- e) Bank account No. with name of Bank, Type of account, Bank address.
- f) P.F. Account No. / Code.

**Bid Evaluation Criteria (BEC):**

3.1 Bids conforming to the terms and conditions stipulated in the bid document and considered responsive and subject to qualifying the Bid Rejection Criteria will be considered for further evaluation.

3.2 In case more than one bidder emerges as lowest bidder due to equal rate quoted by the bidder, then the lowest bidder will be decided by draw of lots. Company's decision in this regard is final and binding to all bidders.

**(D) COMMERCIAL:**

1 Bidder shall submit the offer under "*Single Stage Single Bid System*"- Technical bid" and the "Price Bid".

2. The original copy of documents [furnished by bidders(s)] shall have to be produced by bidder(s) to OIL as and when asked for.

3 Validity of the bid shall be minimum 90 days. Bids with lesser validity will be rejected.

4. Any bid received in the form of Telex/Cable/Fax/E-mail/ Telephone call will not be accepted.

5. Bidders must quote clearly and strictly in accordance with the price schedule outlined in relevant section of Bidding Documents; otherwise the bid will be rejected.

6. Any bid containing false statement will be rejected.

7 The Bid Documents are not transferable. Bids made by parties who have not purchased the Bid Documents from the Company will be rejected.

8. Any Bid received by the Company after the deadline for submission of bids prescribed by the Company will be rejected.

9. Price quoted by the successful Bidder must be firm during the performance of the Contract and not subject to variation on any account. A bid submitted with an adjustable price will be treated as non-responsive and rejected.

10 Bids shall be typed or written in indelible ink and shall be digitally signed by the bidder or his authorized representative.

11 Any physical documents wherever called for, submitted by bidders shall contain no interlineations, white fluid erasures or overwriting except as necessary to correct errors made by the Bidder, in which case such correction shall be initialed by the person or persons who has/have digitally signed the Bid.

12. Bidder shall fulfill all the relevant clauses applicable for this e-Tender.

13. The following Clauses with all its sub-clauses should be agreed in toto, failing which the bid will be rejected. To this effect Bidder shall submit an undertaking along with the Technical Bid.

- a) Performance Security Clause

- b) Force Majeure Clause
- c) Termination Clause
- d) Settlement of disputes Clause
- e) Liquidated Damages Clause.
- f) Acceptance of Jurisdiction and applicable law.
- g) Tax liabilities clause.
- h) Insurance clause.
- i) With holding clause.
- j) Liability clause.
- k) Set off clause

(E) **COMPLIANCE OF THE COMPETITION ACT, 2002:** The bidder shall strictly comply with the provisions of the Competition Act, 2002, more particularly, Section-3 of the Act. Any violation of the provisions of the Act shall attract penal action under the Act

**CERTIFICATE OF ANNUAL TURNOVER & NETWORTH**

(To be issued by practicing Chartered/Cost Accountant Firm  
on their Letter Head)

**TO WHOM IT MAY CONCERN**

This is to certify that the following financial positions extracted from the audited financial statement of M/s \_\_\_\_\_ (Name of the bidder) for the last three(3) completed accounting years up to \_\_\_\_\_ (as the case may be) are correct.

YEAR	TURNOVER(₹)	NETWORTH(₹)

Place:

Date:

Seal:

Membership Code and Registration No.

Signature

Yours faithfully,

For OIL INDIA LIMITED

**General Manager (Contracts)PL**

**For: Executive Director (Pipeline Services)**

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