

## **NIT for Tender No. GCO 4602 P21**

Oil India Limited, a Government of India Enterprise intends to float Tender for “**Environmental Quality monitoring at PS-3 (Jorhat) RS-1 & 2 under PS-3 and at Numaligarh for three years.**”

Interested bidder may collect the Bid Documents from the office of the **General Manager (Contracts) Guwahati-781171** from **23-07-2020 to 25-08-2020** during office hours from 8.00 AM to 10.00 AM. The Bid Closing Date (BCD) is **26-08-2020 at 13.30 hrs.** and Bid Opening Date (BOD) is **26-08-2020 at 14.00 Hrs.**

All corrigenda, addenda, amendments, time extension, clarification etc. to the tender will be hosted on the Oil Website and no separate notification shall be issued in the press. Prospective bidders are requested to regularly visit the website. Tender Reference is **GCO 4602 P21.**

### **BID REJECTION CRITERIA (BRC) / BID EVALUATION CRITERIA (BEC):**

The bid shall conform to the specifications and terms and conditions given in the Bidding Documents. Bids will be rejected in case material and services offered do not conform to the required parameters stipulated in the technical specifications. Notwithstanding the general conformity of the bid to the stipulated specifications, the following requirements will have to be particularly met by the Bidders without which the same will be considered as non-responsive and rejected. All the documents related to BRC shall be submitted along with the Techno-Commercial Bid.

1.0 Financial capability: Bidders must have

(a) Annual financial turnover as per Audited Annual Reports in any of preceding three financial years (ending 31st March, 2020) preceding scheduled bid opening date should be at least **Rs. 65,900.00**

FOR CONSORTIUM :

At least one member of the consortium to meet the above criteria of 50% turnover. The other members of consortium should meet minimum 25% turnover requirement.

(b) Net Worth should be positive for preceding financial year.

2.0 For Proof of Annual Turnover & Net Worth any of the following documents /photocopy must be furnished :

- A Certificate issued by a practicing Chartered / Cost Accountant Firm, with membership number certifying the Annual Turnover and nature of business.
- Audited Balance Sheet and Profit & Loss account.

3.0 Technical Criteria:

i. Duplicate copy of valid calibration certificate of the measuring instruments used for stack gas monitoring and ambient air quality to be submitted along with the Bid document.

ii. Authorization/Valid Registration certificate to be provided against proof of registered/authorized vendor under Pollution Control Board, Assam.

iii. Accreditation of Laboratory from Reputed Certifying agencies (NABL or Similar)

3.0 Experience: Bidders must have;

Experience of having successfully completed similar works (*similar work mean "Monitoring of Environment Parameters like Stack Monitoring, Ambient Air Quality Monitoring & Noise monitoring."*) in previous 7(seven) years to be reckoned from original bid closing date should be the following:

(i) One similar completed work costing not less than **Rs 1,09,800.00**.

Documentary proof must be furnished in support of the experience by way of purchase order / work order / contract document along with completion certificate from the organization to whom such services have been rendered.

5.0 Deviation to the following provision of the tender document shall make the bid liable for rejection:

- i. Firm price
- ii. EMD / Bid Bond
- iii. Scope of work
- iv. Specifications
- v. Price Schedule
- vi. Delivery / Completion Schedule
- vii. Period of Validity of Bid
- viii. Liquidated Damages
- ix. Performance Bank Guarantee / Security deposit
- x. Guarantee of material / work
- xi. Arbitration / Resolution of Dispute
- xii. Force Majeure
- xiii. Applicable Laws
- xiv. Integrity Pact, if applicable
- xv. Any other condition specifically mentioned in the tender documents elsewhere that non-compliance of the clause lead to rejection of the bid.

8.0 Other Information /Documents: Bidders must furnish the following information with relevant documents wherever necessary:

- a) Tax Exemption Certificate, if any, if /applicable.
- b) PAN no.( photocopy of the PAN card required).
- c) Service Tax registration No.
- d) VAT registration no. , if applicable.
- e) Bank account No. with name of Bank, Type of account, Bank address.
- f) P.F. Account No. / Code.

In case of any clauses in the BRC contradicts with other clauses of Bid Document

elsewhere, then the clauses in the BRC shall prevail.

## 21. EVALUATION OF BIDS:

The Bids will be evaluated as per the Bid Evaluation Criteria (BEC) as stated herein under:

### BID EVALUATION CRITERIA (BEC) :

1. Bids conforming to the terms and conditions stipulated in the bid document and considered responsive and subject to qualifying the Bid Rejection Criteria will be considered for further evaluation.
2. To ascertain the inter-se-ranking, the comparison of the responsive bids will be made on the basis of rate against services quoted by the bidders.
3. In case more than one bidder emerges as lowest bidder due to equal rate quoted by the bidder, then the lowest bidder will be decided by draw of lots. Company's decision in this regard is final and binding to all bidders
4. Any discount/rebates offered shall not be considered for evaluation of bids. However, if the lowest bidder happens to be the final acceptable bidder for award of contract and if they have offered any discount/rebate the contract shall be awarded after taking into consideration such discount/rebate after negotiation or otherwise.

### 1.8 COMMERCIAL:

1.8.1 Bidder shall submit the offer under "Single Stage Single Bid System"- Technical bid" and the "Price Bid".

1.8.2 Bidder shall furnish Bid Security along with Bid. Bid security shall be furnished as a part of 'Technical Bid'. Any bid not accompanied by a proper bid security will be rejected. Bidder shall submit original document to the address as specified with BCD before Bid opening date and time, otherwise Bid will be rejected. A scanned copy of this document should also be uploaded along with the Un-priced bid.

1.8.3 The Technical Bid should not have any price indication.

1.8.4 Bidder shall furnish Bid Security as referred in Relevant Section of the Bid document so as to reach the Company (i.e. OIL) before due date of closing. Any bid for which bid security is not received before due Date of Bid Closing will be rejected.

1.8.5 Validity of the bid shall be minimum 90 days. Bids with lesser validity will be rejected.

1.8.6 Any bid received in the form of Telex/Cable/Fax/E-mail/ Telephone call will not be accepted.

1.8.7 Bidders must quote clearly and strictly in accordance with the price schedule outlined in relevant section of Bidding Documents; otherwise the bid will be rejected.

1.8.8 Any bid containing false statement will be rejected.

1.8.9 The Bid Documents are not transferable. Bids made by parties who have not purchased the Bid Documents from the Company will be rejected.

1.8.10 Any Bid received by the Company after the deadline for submission of bids prescribed by the Company will be rejected.

1.8.11 Price quoted by the successful Bidder must be firm during the performance of the Contract and not subject to variation on any account. A bid submitted with an adjustable price will be treated as non-responsive and rejected.

1.8.12 Bids shall be typed or written in indelible ink and shall be digitally signed by the bidder or his authorized representative.

1.8.13 Any physical documents wherever called for, submitted by bidders shall contain no interlineations, white fluid erasures or overwriting except as necessary to correct errors made by the Bidder, in which case such correction shall be initialed by the person or persons who has/have digitally signed the Bid.

1.8.14 Bidder shall fulfill all the relevant clauses applicable for this e-Tender.

1.8.15 The following Clauses with all its sub-clauses should be agreed in to, failing which the bid will be rejected. To this effect Bidder shall submit an undertaking along with the Technical Bid.

- a) Performance Security Clause
- b) Force Majeure Clause
- c) Termination Clause
- d) Settlement of disputes Clause
- e) Liquidated Damages Clause.
- f) Acceptance of Jurisdiction and applicable law.
- g) Tax liabilities clause.
- h) Insurance clause.
- i) With holding clause.
- j) Liability clause.
- k) Set off clause

1.8.16 Original Bid closing date will be considered for evaluation of BRC criteria even in case of any extension of the original Bid Closing Date.

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