



**OIL INDIA LIMITED**  
(A Government of India Enterprises)  
PO : Duliajan – 786602  
Assam (India)

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TENDER NO. SSH5178P21/01

DATE: 23.09.2020

**INVITATION TO e-BID UNDER SINGLE TWO BID SYSTEM**

Dear Sirs,

OIL invites Bids for the supply of **WELL HEAD EQUIPMENTS** through **E-Procurement**. The details of the tender are as under:

1. Details of items with specification, quantity and special notes are given in Technical Rfx → External area → Tender documents as Doc\_2\_Technical-Specifications
2. General terms and Conditions of the tender are as per attached document No.MM/LOCAL/E-01/2005-July2012.
3. The prescribed Bid Forms for submission of bids are available in the tender document folder. Technical Checklist and Commercial Checklist must be filled-up and submitted along with the technical bid. BEC/BRC as per Annexure- CCC must be complied and submitted with the technical bid.
4. Type of Tender : Local Competitive Bidding
5. Type of Bidding : **SINGLE STAGE TWO BID SYSTEM**
6. Tender Fee : NIL
7. Bid Security Amount : **INR 838,600.00 OR USD 11,180.00**
8. Performance Security : **Applicable @10% of Order Value.**
9. Bid Closing /Opening Date : 11.11.2020
10. Bid Validity : Bid should be valid for 120 days from bid opening date.
11. Bid Bond Validity : Bid Bond should be valid up to **30.06.2021**  
(Bid bond format has been changed. Please submit bid bond as per revised format failing which offer will be rejected)
12. Integrity Pact : Applicable

**Special Note :**

- 1.0 The tender will be governed by “General Terms & Conditions” for e-Procurement as per Booklet NO. MM/LOCAL/E-01/2005-July2012 for E-procurement including Amendment and Addendum.
- 2.0 Please note that all tender forms and supporting documents are to be submitted through OIL’s e-Procurement site only except following documents which are to be submitted manually in sealed envelope super scribed with Tender no. and Due date to **The CGM Materials, Materials Department, Oil India Limited, Duliajan- 786602, Assam** on or before **11:00 Hrs (IST)** on the Bid Closing Date mentioned in the Tender.
  - a) **Original Bid Security.**
  - b) **Detailed Catalogue.**
  - c) **Any other document required to be submitted in original as per tender requirement.**

All documents submitted in physical form should be signed on all pages by the authorised signatory of the bidder and to be submitted in triplicate.

- 3.0 Bidders are requested to examine all instructions, forms, terms and specifications in the bid. Failure to furnish all information required as per the bid or submission of offers not substantially responsive to the bid in every respect will be at the bidders risk and may result in the rejection of its offer without seeking any clarifications.
- 4.0 OIL INDIA LIMITED (OIL) has upgraded its E-tender Portal. All the bidders are requested to go through the documents Guidelines to Bidders for participating in OIL and New Vendor Manual. available on the login Page of the OIL's E-tender Portal before uploading their bid. As part of the new system, the intending bidder must have Encryption Certificate along with Digital Signature Certificate (DSC) of Class III [Organization]. The date for implementation of new system is 12th April 2017 and the requirement of the new DSC will be applicable for the tenders floated on 12th April 2017 onwards. All our current and prospective esteemed bidders are therefore requested to acquire Class III DSC [Organization] along with Encryption Certificate issued by any of the Licensed Certifying Authorities (CA) operating under Controller of Certifying Authorities (CCA) of India as per Indian IT Act 2000. Guideline for getting Digital Signature and other related information are available on the e-tender website [www.oilindia.com](http://www.oilindia.com). The bid signed using any other digital certificate or digital certificate without organization name of the bidder, will be liable for rejection.
- 5.0 Encryption certificate is mandatorily required for submission of bid. In case bidder created response using one certificate (using encryption key) and bidder subsequently changes the digital signature certificate then the old certificate (used for encryption) is required in order to decrypt his encrypted response for getting the edit mode of his response. Once decryption is done, the bidder may use his new DSC certificate for uploading and submission of his offer. It is the sole responsibility of the bidder to keep their DSC certificate properly. In case of loss of DSC certificate, Oil India Limited is not responsible.

**6.0 For convenience of the qualified Bidders and to improve transparency, the rates/cost quoted by bidders against OIL's e-tenders shall be available for online viewing by such Bidders whose price bids are opened by Company. A Bidder can view item-wise rates/costs of all other such peer bidders against the tender immediately after price bid opening, if the e-tender is floated by Company with PRICE CONDITION. In case the Price-Bid is invited by Company through attachment from under "Notes & Attachment" (i.e. NO PRICE CONDITION), Bidders must upload their detailed Price-Bid as per the prescribed format under "NOTES & ATTACHMENT", in addition to filling up the "TOTAL BID VALUE" tab taking into account the cost of all individual line items and other applicable charges like freight, tax, duties, levies etc. Under NO PRICE condition (i.e. Price Bid in attachment form), the "Total Bid Value" as calculated & quoted by the Bidder shall only be shared amongst the eligible bidders and Company will not assume any responsibility whatsoever towards calculation errors/omissions therein, if any. Notwithstanding to sharing the "Total Bid Value" or the same is whether filled up by the Bidder or not, Company will evaluate the cost details to ascertain the inter-se-ranking of bidders strictly as per the uploaded attachment and Bid Evaluation Criteria only. Online view of prices as above shall be available to the Bidders only upto seven days from the date of Price-Bid opening of the e-tender.**

**7.0 ONLINE VIEWING OF PRICE BY BIDDERS:** For convenience of the qualified Bidders and to improve transparency, the rates/costs quoted by bidders against OIL's e-tenders shall be available for online viewing by such Bidders whose price bids are opened by Company. A Bidder can view item-wise rates/ costs of all other such peer bidders against the tender immediately after price bid opening, if the e-tender is floated by Company with PRICE CONDITION. In case the Price-Bid is invited by Company through attachment form under "Notes & Attachment" (i.e., NO PRICE Condition), Bidders must upload their detailed Price-Bid as per the prescribed format under "Notes & Attachment", in addition to filling up the "Total Bid Value" Tab considering the cost of all individual line items and other applicable charges like freight, tax, duties, levies etc. Under NO PRICE Condition (i.e. Price Bid in attachment form), the "Total Bid Value" as calculated & quoted by the Bidder shall only be shared amongst the eligible bidders and Company will not assume any responsibility whatsoever towards calculation errors/ omissions therein, if any. Notwithstanding to sharing the "Total Bid Value" or the same is whether filled up by the Bidder or not, Company will evaluate the cost details to ascertain the inter-se-ranking of bidders strictly as per the uploaded attachment and Bid Evaluation Criteria only. Online view of prices as above shall be available to the Bidders only upto seven days from the date of Price-Bid opening of the e-tender.

8.0 The items covered by this tender shall be used by Oil India Limited in the PEL/ML areas which are issued/renewed after 01/04/99. Indigenous bidder shall be eligible for concessional rate of GST against Essentiality Certificate wherever applicable, as per Notification No.3/2017 – Integrated/ Central Tax (Rate) dated 28th June, 2017

9.0 Bid must be submitted electronically only through OIL's e-procurement portal. Bid submitted in any other form will be rejected.

10.0 Please refer to the **"New Vendor Manual (effective 12.04.2017)"** available in the login Page of the OIL's E-tender Portal.

11.0 Bidders to take special note of the following conditions:

- a) Bidders without having E-tender Login ID and Password should complete their online registration at least seven (7) days prior to the scheduled bid closing date and time of the tender. For online registration, Bidder may visit the OIL's E-tender site <https://etender.srm.oilindia.in/irj/portal>
- b) Necessary Login ID & Password will be issued by OIL only after submitting the complete online registration by the Bidder. In the event of late registration/incomplete registration by Bidder, OIL INDIA LIMITED shall not be responsible for late allotment of User ID & Password and request for bid closing date extension on that plea shall not be entertained by Company.

12.0 Categorisation and various criteria applicable to MSE bidders shall be guided by the Gazette notification no. CG-DL-E-26062020-220191 dated 26.06.2020 issued by Ministry of Micro, Small and Medium Enterprises. The existing enterprises registered under EM-Part-II or UAM till 30th June, 2020 shall continue to be valid only for a period up to the 31st day of March, 2021.

The bidder claiming as MSE status (MSE-General, MSE-SC/ST, MSE -Woman) against this tender has to submit following documents for availing the benefits applicable to MSEs:

i. Udyam Registration No. with Udyam Registration certificate

OR

ii. Proof of registration with District Industry Centres or Khadi & Village Industries Commission or Khadi & Village Industries Board or Coir Board or National Small Industries Corporation or Directorate of Handicrafts & Handloom or Udyog Adhar registration or registration with any other body specified by Ministry of MSME.

Note: In case bidding MSE is owned by Schedule Caste or Schedule Tribe entrepreneur, valid documentary evidence issued by the agency who has registered the bidder as MSE owned by SC/ ST entrepreneur/ Woman Entrepreneurs should also be enclosed.

c) For availing benefits under Public Procurement Policy (Purchase preference & EMD exemption), the interested MSE Bidders must ensure that they are the manufacturer/ service provider of tendered item(s) and registered with the appropriate authority for the said item(s). Bids without EMD shall be rejected, if the technical offer does not include a valid copy of relevant MSE Certificate issued by appropriate authority specifying the item as per tender. Therefore, it is in the interest of such MSE Vendors to furnish a copy of complete certificate to the concerned tender handling officer of OIL at least seven (7) days prior to the scheduled Bid Closing Date of the tender; seeking clarification/confirmation as to whether their registered item is eligible for EMD exemption or not. Late communication in this regard and request for bid closing date extension on that plea shall not be entertained by Company.

**d) Against Bid Security/EMD/Performance Bank Guarantee – Only payments through online mode or Submission of Bank Guarantee/LC will be acceptable. No DD/Cheques/Cashier Cheque or any other mode will be acceptable.**

13.0 OIL INDIA LIMITED (OIL) has upgraded its E-tender Portal. All the bidders are requested to go through the following two documents before uploading their bid. These documents are also uploaded as part of NIT.

13.1 Guidelines to Bidders for participating in OIL.

13.2 Instruction to bidder for submission.

14.0 Please refer **Annexure-CCC** for BEC/BRC applicable against this tender. Please ensure compliance to BEC/BRC and submit requisite documentation, failing which offer may be liable for rejection.

15.0 To ascertain the substantial responsiveness of the bid, OIL reserves the right to ask the bidder for clarification in respect of clauses covered under BRC also and such clarifications fulfilling the BRC clauses must be received on or before the deadline given by the company, failing which the offer will be summarily rejected.

16.0 The prices of the items should be quoted as per **Annexure -P** (uploaded under the tab “Notes & Attachment”) and uploaded separately under the tab “Notes & Attachment”.

17.0 In view of implementation of GST w.e.f. 01.07.2017, Bidders to note of **ANNEXURE- GST** and to submit their offers complying with the same.

18.0 Policy for providing preference to domestically manufactured Iron and Steel products in govt. procurement, notified vide Gazette of India **G.S.R. 385(E) dated 29.05.2019** read with clarifications, if any issued by MoS on the policy shall be applicable for this tender. Bidders are required to confirm acceptance to the conditions of this policy. Bidders who comply with all the provisions specified in **Annexure-X-DMISP** (attached to this Tender Document) and submit all the undertakings and documents applicable under the revised policy shall only be accepted.

19.0 **FURNISHING FRAUDULENT INFORMATION/ DOCUMENT:** If it is found that a Bidder has furnished fraudulent document/information, the Bid Security/Performance Security shall be forfeited and the party will be debarred for a period of 3(three) years from date of detection of such fraudulent act, besides the legal action. In case of major and serious fraud, period of debarment may be enhanced. **In this regard, bidders are requested to submit an Undertaking as per ANNEXURE-K along with their offer failing which their offer shall be liable for rejection.**

Yours Faithfully

Sd-  
(S.CHAKRABORTY)  
MANAGER-MATERIALS (FS)  
FOR CGM-MATERIALS

**Tender No. & Date : SSH5178P21/01****23.09.2020**

Tender Fee : INR 0.00  
 Bid Security Amount : INR 838,600.00

**Bidding Type : Two Bid**

Bid Closing On : 11.11.2020 at 11:00 hrs. (IST)

Bid Opening On : 11.11.2020 at 14:00 hrs. (IST)

Performance Guarantee : Applicable

OIL INDIA LIMITED invites Press tenders for items detailed below:

Item No./ Mat. Code	Material Description	Quantity	UOM
<b>10</b> 03530046	COMPLETION CONTROL EQUIPMENT ASSEMBLY OF SCREWED TYPE (FEMALE, API BUTTRESS CASING THREAD) CASING HEAD HOUSING WITH HANGER PACKER (SLIP & SEAL ASSY.) AS PER API SPECN. 6A(LATEST EDITION), U-AA, PSL-2, COMPRISING OF THE FOLLOWING : THE HOUSING SHALL COMPRISE OF 2 NOS. OF 50.80 MM (2") API LP FEMALE SIDE OUTLETS IN THE SAME HORIZONTAL PLANE IN OPPOSITE DIRECTION. Top Flange, Size : 279.40 mm (11") Casing Size : 244.475 mm (9.5/8") Pressure Rating : 5000 PSI WP Ring Groove : RX-54 Height : 463.55 mm (18.1/4") (+/- 2") Nominal Size : 279.40 mm (11") Size of casing sealed : 139.70 mm (5.1/2")	20	SET
<b>40</b> 03530126	Slip Seal Assembly for above Housing(03-53-0046) to hold/hang and seal 7" O.D. API Casing.	6	NO
<b>160</b> 03530126	Slip Seal Assembly for above Housing(03-53-0046) to hold/hang and seal 7" O.D. API Casing.	4	NO
<b>20</b> 03530057	ACCESSORIES FOR ABOVE ITEM Slip Seal Assembly for above housing to hold/hang and Seal 139.70 mm (5.1/2") O.D. API Casing. Type : WC-21 or WC-22.	22	NO
<b>30</b> 03530068	Plug Tester having API 114.3 mm (4.1/2") IF Box Up & Pin Down Connection with 10 sets of extra seals for each plug tester	16	NO
<b>50</b> 03530137	ASSEMBLY OF SCREWED TYPE (FEMALE, API BUTTRESS CASING THREAD) CASING HEAD HOUSING WITH HANGER PACKER (SLIP & SEAL ASSEMBLY) AS PER API SPE CN. 6A (LATEST EDITION), U-AA, PSL-2, COMPRISING OF THE FOLLOWING : THE HOUSING SHOULD COMPRISE OF 2 NOS. OF 50.8 MM (2") API LP FEMALE SIDE OUTLETS IN THE SAME HORIZONTAL PLANE IN OPPOSITE DIRECTION Top Flange Size : 346.08 mm (13.5/8") Casing Size : 339.73 mm (13.3/8")	40	SET

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Item No./ Mat. Code	Material Description	Quantity	UOM
	Pressure Rating : 351.50 Kg/sq.cm.(5000 PSI) Ring Groove : BX-160 Height : 508 mm (20")(±2") Nominal Size : 346.08 mm (13.5/8") Size of Casing to Seal : 244.475 mm (9.5/8")		
<b>60</b> 03530148	ACCESSORY FOR ABOVE Slip seal assembly for above housing to hold/hang and seal 244.475 mm (9.5/8") OD, API casing	44	NO
<b>70</b> 03530159	Plug Tester having API 114.3 mm (4.1/2") IF Box Up & Pin Down Connection with 10 sets of extra seals for each plug tester.	30	NO
<b>180</b> 03530332	COMPLETION CONTROL EQUIPMENT ASSEMBLY OF SCREWED TYPE (FEMALE, API BUTTRESS CASING THREAD) CASING HEAD HOUSING WITH HANGER PACKER (SLIP AND SEAL ASSEMBLY) AS PER API SPECN. 6A (LATEST EDITION) U-AA, PSL-2, COMPRISING OF THE FOLLOWING : THE HOUSING SHOULD COMPRISE OF 2 NOS. OF 50.8 MM (2") API LP FEMALE SIDE OUTLETS IN THE SAME HORIZONTAL PLANE IN OPPOSITE DIRECTIONS. Top Flange Size : 527.1 mm (20.3/4") Casing Size : 508 mm (20") Pressure Rating : 211 Kg/sq.cm.(3000 psi) W.P. Ring Groove : RX - 74 Height : 508 mm (20") Nominal Size : 527.1 mm (20.3/4") Size of Casing : 339.72 mm (13.3/8")to seal.	10	SET
<b>190</b> 03530343	Slip Seal Assembly for above housing to hold/hang and seal 339.72 mm (13.3/8") OD, API Casing.	12	NO
<b>200</b> 03530354	Plug tester suitable for above housing having API 114.3 mm (4.1/2") IF Box-up & Pin-down connection with 10 sets of extra seals for each plug tester.	8	NO
<b>80</b> 03530514	SPOOL, 11" X 10000 PSI TOP FLANGE, 13.5/8" X 5000 PSI BOTTOM FLANGE Casing head spool, full bore opening having bottom flange of 346.075 mm (13.5/8"), 5000 PSI W.P. with API ring groove of BX-160, top flange of 279.4 mm (11"), 10,000 PSI W.P. with API ring groove of BX-158 and two Nos. of 46.0375 mm (1.13/16") studed side outlets with API ring groove of BX-151 in same horizontal plane but in opposite direction. The bottom flange should have preparation for replaceable X-type bushing (Secondary Seal) to pack off 244.475 mm (9.5/8") OD casing. Flange should have packing arrangement & testing port. The spool should have suitable bit pilot for 244.475 mm (9.5/8") OD casing at bottom and to pass 215.9 mm (8.1/2") bit. The top flange should have preparation for hanger packer mechanism (slip & seal assembly) to hang and seal 139.7 mm (5.1/2") OD casing. Dimensions, pressure rating and metallurgy should conform to API specification 6A (latest edition). Height of	36	SET

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Item No./ Mat. Code	Material Description	Quantity	UOM
	the spool from bottom flange to top flange is to be 660.4 mm (26") +/- 50.8 mm (2"),PSL-2, Material Class - `AA' & Temp. Rating `U'		
<b>90</b> 03530520	7" Slip & Seal Assembly (Primary), to hang & seal 177.80mm (7") OD casing in Top Flange of Casing Spool having 11"x10000 psi Top Flange &13.5/8" x 5000 psi Bottom Flange(OIL's material code: 03530514)	12	NO
<b>100</b> 03530536	ACCESSORIES FOR ABOVE SPOOL Slip Seal Assembly (Primary Seal)	40	NO
<b>110</b> 03530547	X-type bushing (Secondary Seal)	40	NO
<b>120</b> 03530558	Plug, Tester having API 114.3 mm (4.1/2") IF Box-up & Pin-down Connection with 10 sets of extra seals for each plug tester.	28	NO
<b>210</b> 03530616	SPOOL, 13.5/8" X 5000 PSI TOP FLANGE,20.3/4" X 3000 PSI BOTTOM FLANGE Casing head spool, full bore opening having bottom flange of 527.05 mm (20.3/4"),3000 PSI W.P. with API ring groove of RX-74, top flange of 346.075 mm(13.5/8"), 5000 PSI W.P. with API ring groove of BX-160 and two Nos. of 50.4 mm (2") API L.P.female threaded side outlets in same horizontal plane in opposite direction. The spool should have preparation for replaceable X-type bushing Secondary Seal) at bottom flange to pack-off 339.725 mm (13.3/8") OD casing, slip seal assembly(Hanger Packer) at top flange to hang & seal 244.475 mm (9.5/8") OD casing and complete with suitable bit pilot for 13.3/8" OD casing at bottom & to pass 311.15 mm (12.1/4") bit, the bottom flange should have packing arrangement and testing port.Dimension, pressure rating and metallurgy should conform to API specification 6A (16th edition). Height of the spool from bottom flange to top flange to be 609.6 mm (24") +/- 2".	4	SET
<b>220</b> 03530638	ACCESSORIES FOR ABOVE SPOOL Slip Seal Assy. (Primary Seal)	6	NO
<b>230</b> 03530649	X - Type bushing (Secondary Seal)	6	NO
<b>240</b> 03530662	Plug, Tester having API 114.3 mm (4.1/2") IF Box Up & Pin Down Connection with 10 sets of extra seals for each plug tester.	4	NO
<b>130</b> 03530673	SPOOL 11" X 5000 PSI TOP FLANGE, 13.5/8" X5000 PSI BOTTOM FLANGE, AS PER API SPECN.6A - API MONOGRAMMED. Spool having bottom flange of 13.5/8" x 5000 psi W.P. with ring groove of Bx-160 and top flange of flange of 11" x 5000 psi W.P. with ring grooveof Rx-54 having two nos. of 2" API L.P. threaded	8	NO



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Item No./ Mat. Code	Material Description	Quantity	UOM
	female side outlets in opposite direction but in same horizontal plane.The bottom flange should have preparation for replaceable X-type bushing (Secondary Seal) topack off 9.5/8" OD casing flange should have packing arrangement & testing port.The top flange should have preparation for hanger packer mechanism (Slip & Seal Assembly) to pack & hang 5.1/2" OD casing. Height of the spool from bottom flange to top flange should be 24" (+/- 2")The minimum bore of the spool should be 8.3/4" in order to guide & allow the passage of 8.1/2"bit through it.Dimensions, metallurgy & pressure rating should confirm to API spec. 6A(Latest Edition) (PSL-2, U, AA)		
<b>140</b> 03530695	ACCESSORIES FOR ABOVE SPOOL X-Type Bushing (Secondary Seal)	10	NO
<b>150</b> 03530707	Plug Tester having 114.3 mm (4.1/2") IF box up & pin down connection for 11" x 5000psi top flange with 10 sets of extra seals for each plug tester.	6	NO
<b>170</b> 03530684	Slip & Seal Assembly (Hanger packer mechanism)	10	NO

**Note description for item no./nos. : 10, 20, 30**

- Above items i.e. 03-53-0046, 03-53-0057 & 03-53-0068 are to be procured from the same source.
  - All materials & dimensional specification for the Casing Head Housing should conform to API 6A (Latest Edition), U-AA, PSL-2.
  - Marking of the items to be done as per relevant API specification.
- NOTE: The Slip Seal Assembly 5.5"(Mat Code:03530057), Slip Seal Assembly 7"(Mat Code:03530126)& Plug Tester(Mat Code:03530068) should be in the following ratio with the Casing Head Housing(9.5/8"):
- Slip Assembly 1:1.1
  - Slip Assembly 1:0.3
  - Plug Assembly 1:0.75

**Note description for item no./nos. : 40, 160**

- Note** : 1) Above items i.e. 03-53-0046,03-53-0057,03-53-0068 & 03-53-0126 are to be procured from the same source.
- All materials & dimensional specification for the Casing Head Housing should conform to API 6A (Latest Edition), U-AA, PSL-2.
  - Marking of the items to be done as per relevant API specification.

**Note description for item no./nos. : 50, 60, 70**

- Above items, i.e. 03-53-0137, 03-53-0148 & 03-53-0159 are to be procured from the same source.
  - All materials and dimensional specification for the Casing Head Housing should conform to API 6A (Latest Edition), U-AA, PSL-2.
  - Marking of the items to be done as per relevant API specification.
- NOTE: The Slip Seal Assembly(Mat Code:03530148) & Plug Tester(Mat Code:03530159)should be in the following ratio with the Casing Head Housing(13.3/8"):
- Slip Assembly 1:1.1
  - Plug Assembly 1:0.75

**Tender No. & Date : SSH5178P21/01 23.09.2020**

**Note description for item no./nos. : 190, 200**

- i) Above items i.e. 03-53-0332, 03-53-0343 & 03-53-0354 are to be procured from same source.
- ii) All materials and dimensional specification for the Casing Head Housing should conform to API 6A (16th edition), U-AA, PSL-1
- iii) Marking of the items to be done as per relevant API specification

**Note description for item no./nos. : 80**

NOTE: The Slip Seal Assembly 5.5"(Mat Code:03530536),Slip Seal Assembly 7"(mat Code:03530520)Plug Tester(Mat Code:03530558) & X Type Bushing(Mat Code: 03530547) should be in the following ratio with the Spool(11",10000x 13.5/8 5000 PSI):

- 1.Slip Assembly 1:1.1
- 2.Slip Assembly 1:0.3
- 3.Plug Tester 1:0.75
- 4.X-Type Bushing 1:1.1

**Note description for item no./nos. : 100, 110, 120**

- 1. Items against G.I. Nos. 03-53-0514, -0536, -0547 & -0558 are to be procured from the same source.
- 2. Marking of the items to be done as per relevant API Specification.
- 3. Slip & Seal Assembly & X-type bushing should be in the following ratio with spool :- Single Spool (1) & accessories (2), Two Spool (2) & accessories (3). For more than two spools and accessories ratio 1:1.2). Plug tester should be in the following ratio with spool :- Single Spool (1), Plug tester (1), For more than one spool, spool & plug tester ratio 2:1.

**Note description for item no./nos. : 220, 230, 240**

**Note :**

- 1) Items against G.I. Nos. 03-53-0616, -0638, -0649 & -0662 are to be procured from the same source.
- 2) Marking of the items to be done as per relevant API Specification

**Note description for item no./nos. : 130**

NOTE: The Slip Seal Assembly 5.5"(Mat Code:03530684),Slip Seal Assembly 7"(mat Code:03530126)Plug Tester(Mat Code:03530707) & X Type Bushing(Mat Code: 03530695) should be in the following ratio with the Casing Spool(13.5/8"):

- 1.Slip Assembly 1:1.1
- 2.Slip Assembly 1:0.3
- 3.Plug Tester 1:0.75
- 4.X-Type Bushing 1:1.1

**Note description for item no./nos. : 140, 150, 170**

**NOTE :**

- 1. Items against G.I. Nos. 03-53-0673, -0684, -0695 & -0707 are to be procured from the same source.
- 2. Slip & Seal Assembly & X-type bushing should be in the following ratio with spool. Single spool (1) accessories (2), Two spool(2) accessories (3), More than two spools, spool & accessories ratio 1:1.2. Plug tester should be in the following ratio with spool. Single spool (1) Plug tester (1), More than one spool, spool & plug tester ratio 2:1

**Standard Notes: 1) This Tender has been floated for participation of Indigenous bidders only. Hence, only Indigenous bidders are eligible to participate against this tender.**

**Tender No. & Date : SSH5178P21/01**

**23.09.2020**

- 2) Bidders are advised to quote in Indian national rupees (INR) only.
- 3) The tender will be governed by "General Terms & Conditions" for e-Procurement as per Booklet NO. MM/LOCAL/E-01/2005-May2020 for E-procurement (LCB Tenders) including Amendment and Addendum.
- 4) The tender is invited under **SINGLE STAGE TWO BID SYSTEM**. In Technical Bid opening, only Technical Rfx will be opened. The bidder should ensure that "TECHNO-COMMERCIAL UNPRICED BID should contain details as mentioned in the technical specifications as well as BEC/ BRC and upload the same in the Technical RFX Response-> User-> Technical Bid. Please go through the help document in details before uploading the document and ensure uploading of technical bid in the Technical RFX Response-> User -> Technical Bid only. The "PRICE BID" must contain the price schedule and the bidder's commercial terms and conditions. **The prices bid of the items should be uploaded as an attachment under Notes & Attachments tab as per ANNEXURE-P. No price should be given in above Technical Rfx otherwise the offer will be rejected.**
- 5) All the Bids must be Digitally Signed using "**Class 3**" digital certificate with "Organisation name" (e-commerce application) only as per Indian IT Act obtained from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India. The bid signed using other than "Class 3" digital certificate or digital certificate without organization name of the bidder will be liable for rejection.
- 6) **Bid should be valid for minimum 120 days from bid closing date, failing which offer shall be rejected.** Therefore, please ignore the minimum validity mentioned in the General Terms and Condition of Global Tender (MM/GLOBAL/E-01/2005-July 2012).
- 7) Bidders have to indicate the minimum FOB/FCA charges in case of partial order for reduced quantity/items. In case this is not indicated specifically, the charges quoted would be prorating calculated and the same will be binding on the bidder.
- 8) The original bid security (Amount is mentioned above and also in Rfx Parameters of the tender in OIL's e-portal) should reach us before bid closing date and time of the technical bid. Bid without original Bid Security will be rejected. The bidders who are exempted from submitting the Bid Bond should attach documentary evidence in the Technical RFX Response-> User-> Technical Bid as per General Terms and conditions for Local Tender (MM/LOCAL/E-01/2005-MAY2020). **The bid security shall be valid up to 30.06.2021.**
- 9) **Performance Security @10% of order value (excluding taxes & duties) is applicable against this tender.**
- 10) Please note that all tender forms and supporting documents are to be submitted through OIL's e-Procurement site only except following documents which are to be submitted manually in sealed envelope super scribed with Tender no. and Due date to The Head Materials, Materials Department, Oil India Limited, Duliajan- 786602, Assam on or before 13:00 Hrs (IST) on the Bid Closing Date mentioned in the Tender.
  - a) Original Bid Security.
  - b) Detailed Catalogue.
  - c) Any other document required to be submitted in original as per tender requirement.

All documents submitted in physical form should be signed on all pages by the authorised signatory of the bidder and to be submitted in triplicate.

- 11) Bidders are requested to examine all instructions, forms, terms and specifications in the bid.

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Failure to furnish all information required as per the bid or submission of offers not substantially responsive to the bid in every respect will be at the bidder's risk and may result in the rejection of its offer without seeking any clarifications.

12) Bidder's response to all NIT stipulations shall clearly be defined. Bidder shall furnish specific details/ specifications of all major components, systems with Make & Model; etc. Generalised response like - 'As per NIT Specifications/ Technical Leaflet', 'Noted', 'and Accepted' or in any similar fashion is not acceptable.

13) PRICE BIDS OF ONLY THOSE BIDDERS WILL BE OPENED WHOSE OFFERS ARE FOUND TECHNO-COMMERCIALY ACCEPTABLE. THE TECHNO-COMMERCIALY ACCEPTABLE BIDDERS WILL BE INFORMED BEFORE THE OPENING OF THE "PRICE BID".

14) To ascertain the substantial responsiveness of the bid, OIL reserves the right to ask the bidder for clarification in respect of clauses covered under BRC also and such clarifications fulfilling the BRC clauses in Toto must be received on or before the deadline given by the company, failing which the offer will be summarily rejected.

15) Bidders to note that Govt. of India under **Micro, Small and Medium Enterprises Development (MSMED) Act 2006**, has proclaimed the **Public Procurement Policy, 2012** with effect from 1st April, 2012 in respect of procurement of goods and services, produced and provided by micro and small enterprises, by its Ministries, Departments and Public Sector Undertakings for promotion and development of Micro and Small Enterprises. A new Clause on applicability of Public Procurement Policy for procurement of goods from Micro and Small Enterprises (MSE) in the tender is furnished vide Amendment to General Terms and Conditions for E-PROCUREMENT LCB TENDERS (MM/LOCAL/E-01/2005). Bidders are requested to take note of the same and to submit their offers accordingly.

16) In case a **Start-up** [defined as per Ministry of Commerce and Industry (Department of Industrial Policy and Promotion, DIPP) latest notification]/ MSE is interested in supplying the tendered item but does not meet the Pre-Qualifying Criteria (PQC)/ Proven Track Record (PTR) indicated in the tender document, the Start-up/ MSE is requested to write a detailed proposal separately, and not against the present tender requirement, to the tender issuing authority about its product. Such proposals shall be accompanied by relevant documents in support of MSE (where applicable) or in case of Start-up, following documents shall be given:

- i. Certificate of Recognition issued by the Department of Industrial Policy and Promotion, Ministry of Commerce and Industry, Government of India.
- ii. Certificate of incorporation.
- iii. Audited Profit & Loss (P&L) Statement of all the Financial Years since incorporation. In case where the Balance sheet has not been prepared, bidder shall submit a certificate in original from its CEO/ CFO stating the turnover of the bidding entity separately for each Financial Years since incorporation along with a declaration stating the reason for not furnishing the audited P&L Statement. This certificate shall be endorsed by a Chartered Accountant/ Statutory Auditor.

The Proposal shall be examined by OIL and OIL may consider inviting a detailed offer from the Start-up/ MSE with the intent to place a TRIAL or TEST Order, provided the Start-up/ MSE meet the Quality and Technical Specifications.

In case the Start-up/ MSE is successful in the Trial Order, the vendor shall be considered for PQC exemption/ relaxation (as the case may be) for the next tender for such item till the time it remains a Start-up/ MSE.

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17) The Integrity Pact is applicable against this tender. OIL shall be entering into an Integrity Pact with the bidders as per format enclosed vide Annexure XII of the tender document. This Integrity Pact pro forma has been duly signed by OIL's competent signatory. The pro forma has to be uploaded by the bidder (along with the technical bid) duly signed by the same signatory who signed the bid, i.e., who is duly authorized to sign the bid. The names of the OIL's Independent External Monitors at present are as under:

i) Shri Sutanu Behuria, IAS (Retd.)  
E-mail: sutanu2911@gmail.com

ii) Shri Rudhra Gangadharan, IAS (Retd.),  
Ex-Secretary, Ministry of Agriculture  
e-Mail ID : rudhra.gangadharan@gmail.com

iii) Shri Om Prakash Singh, IPS (Retd.),  
Former DGP, Uttar Pradesh  
E-mail: Ops2020@rediffmail.com

18) The items covered by this tender shall be used by Oil India Limited in the PEL/ ML areas which are issued/ renewed after 01/04/99 and hence Indigenous bidder shall be eligible for concessional rate of GST against Essentiality Certificate wherever applicable, as per Notification No.3/2017 - Integrated/ Central Tax (Rate) dated 28th June, 2017.

19) Bidders to take special note of the following conditions:

a) Bidders without having E-tender Login ID and Password should complete their online registration at least seven (7) days prior to the scheduled bid closing date and time of the tender. For online registration, Bidder may visit the OIL's E-tender site <https://etender.srm.oilindia.in/irj/portal>.

b) Necessary Login ID & Password will be issued by OIL only after submitting the complete online registration by the Bidder. In the event of late registration/ incomplete registration by Bidder, Oil India Limited shall not be responsible for late allotment of User ID & Password and request for bid closing date extension on that plea shall not be entertained by Company.

20) Categorisation and various criteria applicable to MSE bidders shall be guided by the Gazette notification no. CG-DL-E-26062020-220191 dated 26.06.2020 issued by Ministry of Micro, Small and Medium Enterprises. The existing enterprises registered under EM-Part-II or UAM till 30th June, 2020 shall continue to be valid only for a period up to the 31st day of March, 2021.

a) The bidder claiming as **MSE status** (MSE-General, MSE-SC/ST, MSE -Woman) against this tender has to submit following documents for availing the benefits applicable to MSEs:

i. Udyam Registration No. with Udyam Registration certificate  
OR

ii. Proof of registration with District Industry Centres or Khadi & Village Industries Commission or Khadi & Village Industries Board or Coir Board or National Small Industries Corporation or Directorate of Handicrafts & Handloom or Udyog Adhar registration or registration with any other body specified by Ministry of MSME.

Note: In case bidding MSE is owned by Schedule Caste or Schedule Tribe entrepreneur, valid documentary evidence issued by the agency who has registered the bidder as MSE owned by SC/ ST entrepreneur/ Woman Entrepreneurs should also be enclosed.

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b) For availing benefits under Public Procurement Policy (Purchase preference), the interested MSE Bidders must ensure that they are the manufacturers of tendered item(s) and registered with the appropriate authority (as mentioned above) for the said item(s). Bids without EMD shall be rejected, if the technical offer does not include a valid copy of relevant MSE Certificate issued by appropriate authority specifying the item as per tender. Therefore, it is in the interest of such MSE Vendors to furnish a copy of complete certificate to the concerned tender handling officer of OIL at least seven (7) days prior to the scheduled Bid Closing Date of the tender; seeking clarification/ confirmation as to whether their registered item is eligible for EMD exemption or not. Late communications in this regard and request for bid closing date extension on that plea shall not be entertained by Company.

c) Bid Security/EMD/Performance Bank Guarantee- Kindly refer Annexure-A attached.

24) Ministry of Finance of Govt. of India, Department of Expenditure, Public procurement Division vide office memorandum F. No. 6/18/2019-PPD dated 23rd July, 2020 (order-Public Procurement no.1) has proclaimed the insertion of Rule 144 (xi) in the General Financial Rules (GFRs), 2017 w.e.f. 23rd July, 2020 regarding **restrictions on procurement from a bidder of a country which shares a land border with India on the grounds of defence of India on matters directly or indirectly related thereto including national security**. Bidders are requested to take note of the following clauses and submit their offers accordingly wherever applicable.

Bidders must submit duly sealed & signed undertaking as per **Annexure-B** provided along with the technical bid.

I. Any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority.

Validity of Registration:

In respect of tenders, registration should be valid at the time of submission of bids and at the time of acceptance of bids. In respect of supply otherwise than by tender, registration should be valid at the time of placement of order. If the bidder was validly registered at the time of acceptance/placement of order, registration shall not be a relevant consideration during contract execution.

II. "Bidder" (including the term 'tenderer', 'consultant' or 'service provider' in certain contexts) means any person or firm or company, including any member of a consortium or joint venture (that is an association of several persons, or firms or companies), every artificial juridical person not falling in any of the descriptions of bidders stated hereinbefore, including any agency branch or office controlled by such person, participating in a procurement process.

III. "Bidder from a country which shares a land border with India "for the purpose of this Order means:

- a. An entity incorporated, established or registered in such a country; or
- b. A subsidiary of an entity incorporated, established or registered in such a country; or
- c. An entity substantially controlled through entities incorporated, established or registered in such a country; or
- d. An entity whose beneficial owner is situated in such a country; or
- e. An Indian (or other) agent of such an entity; or
- f. A natural person who is a citizen of such a country; or
- g. A consortium or joint venture where any member of the consortium or joint venture falls under any of the above.

IV. The beneficial owner for the purpose of (iii) above will be as under:

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1. In case of a company or Limited Liability Partnership, the beneficial owner is the natural person(s), who, whether acting alone or together, or through one or more juridical person, has a controlling ownership interest or who exercises control through other means.

Explanation:

a. "Controlling ownership interest" means ownership of or entitlement to more than twenty-five per cent of shares or capital or profits of the company;

b. "Control" shall include the right to appoint majority of the directors or to control the management or policy decisions including by virtue of their shareholding or management rights or shareholders agreements or voting agreements;

2. In case of a partnership firm, the beneficial owner is the natural person (s) who, whether acting alone or together, or through one or more juridical person, has ownership of entitlement to more than fifteen percent of capital or profits of the partnership.

3. In case of an unincorporated association or body of individuals, the beneficial owner is the natural person(s), who, whether acting alone or together, or through one or more juridical person, has ownership or entitlement to more than fifteen percent of the property or capital or profits of such association or body of individuals;

4. Where no natural person is identified under (1) or (2) or (3) above, the beneficial owner is the relevant natural person who holds the position of senior managing official;

5. In case of trust, the identification of beneficial owner(s) shall include identification of the author of the trust, the trustee, the beneficiaries with fifteen percent or more interest in the trust and any other natural person exercising ultimate effective control over the trust through a chain of control or ownership.

V. An Agent is a person employed to do any act for another, or to represent another in dealings with third person.

VI. The successful bidder shall not be allowed to sub-contract any job related to the procurement (e.g. installation and commissioning, Annual Maintenance Contract etc.) to any contractor from a country which shares a land border with India unless such contractor is registered with the Competent Authority.

21) In view of implementation of GST w.e.f. 01.07.2017, bidders to take note of Annexure-GST and to submit their offers complying with the same.

22) **FURNISHING FRAUDULENT INFORMATION/ DOCUMENT:** If it is found that a Bidder has furnished fraudulent document/ information, the Bid Security/ Performance Security shall be forfeited and the party will be debarred for a period of 3 (three) years from date of detection of such fraudulent act, besides the legal action. In case of major and serious fraud, period of debarment may be enhanced. In this regard, bidders are requested to submit an Undertaking as per Annexure-K along with their offer failing which their offer shall be liable for rejection.

23) **APPLICABILITY OF BANNING POLICY OF OIL INDIA LIMITED:** Banning Policy dated 6th January, 2017 as uploaded in OIL's website will be applicable against the tender (and order in case of award) to deal with any agency (bidder/ contractor/ supplier/ vendor/ service provider) who commits deception, default, fraud or indulged in other misconduct of whatsoever nature in the tendering process and/or order execution processes. Applicability of the policy shall include but not limited to the following in addition to other actions like invoking bid security/performance security/cancellation of order etc. as deemed fit and as mentioned elsewhere in the tender:

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- a) Backing out by bidder within bid validity
- b) Backing out by successful bidder after issue of LOA/ Order/ Contract
- c) Non/ Poor performance and order/ contract execution default

The bidders who are on Holiday/ Banning/ Suspension list of OIL on due date of submission of bid/ during the process of evaluation of the bids, the offers of such bidders shall not be considered for bid opening/evaluation/ award. If the bidding documents were issued inadvertently/ downloaded from website, the offers submitted by such bidders shall also not be considered for bid opening/ evaluation/ Award of Work.

24) **CONFIRMATION OF BID SECURITY/ PERFORMANCE SECURITY**: The following clause is applicable for bid security/ performance security submitted in the form of bid bond/ LC. Bidders are requested to strictly comply to this clause:

The bank guarantee issued by the bank must be routed through SFMS platform as per following details:

- (i) "MT 760 / MT 760 COV for issuance of bank guarantee
- (ii) MT 767 / MT 767 COV for amendment of bank guarantee

The above message/ intimation shall be sent through SFMS by the BG issuing bank branch to HDFC Bank, Duliajan Branch, IFS Code-HDFC0002118; SWIFT Code-HDFCINBBAL. Branch Address: HDFC Bank Limited, Duliajan Branch, Utopia Complex, BOC Gate, Jayanagar, Duliajan, Dibrugarh, PIN-786602."

25) Revision, clarification, addendum, corrigendum, time extension etc. to the tender will be hosted on OIL website only. No separate notification shall be issued. Bidders are requested to visit OIL website regularly to keep them updated.

**Special Notes** : 1. **Tentative Delivery Requirement**: Delivery is required in two equal lots as under:

- i. First lot to be delivered within **30.06.2021**
- ii. Second lot to be delivered between **30.06.2021-31.10.2021**

2. Items of Sl. Nos. **10 to 40** shall be procured **from same source for the reason of compatibility**. Similarly sets of item Sl. No. **50 to 70 , 80 to 120, 130 to 170, 180 to 200 and 210 to 240 shall be procured from same sources** .

3. Purchase Preference are applicable against this tender. Please refer the Standard Notes in this document for the applicable clause.

**4. BID EVALUATION CRITERIA/BID REJECTION CRITERIA (BEC/BRC):**

In addition to Bid Rejection Criteria (BRC) mentioned in the General Terms & Conditions For E-Procurement of Indigenous Tenders(MM/LOCAL/E-01/2005), please refer Annexure-CCC for BEC/BRC applicable against this tender. Please ensure compliance.

5. A. OIL may at its discretion enter into a **Frame Work Agreement** for the tendered Well Head items for a period of two years against this tender.

B. The technical and commercial specification as per tender shall be frozen for two years and the techno-commercially acceptable bidders will be shortlisted for two years.

C. Framework agreement will be signed with all the techno-commercially acceptable bidders. In



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the event, if only one bidder emerges as the techno-commercially acceptable bidder, no Framework Agreement will be signed.

D. Tender will be floated where only Priced bids from the techno-commercially acceptable parties will be invited for subsequent requirements of the tendered item within two years period along with Net worth of the latest financial/accounting year. Priced bid should have a validity of 90 days. Order shall be subsequently placed on the lowest acceptable bidders who were under the Frame Work Agreement.

**CC: COMMERCIAL CRITERIA:**

The following points are deemed as "non-negotiable" and offer shall be rejected straightaway without seeking clarification in case of the following :

- i. Validity of bid shorter than validity indicated in the tender.
- ii. Original Bid Security not received within the stipulated date and time mentioned in the tender.
- iii. Bid security with (a) Validity shorter than the validity indicated in tender and/or (b) Bid security amount lesser than the amount indicated in the tender.
- iv. In case the party refuses to sign the Integrity Pact.
- v. Offers with techno commercial bid-containing prices shall be rejected outright.

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**Bidder's Name: M/s.**

**BID REJECTION CRITERIA/BID EVALUATION CRITERIA**

In addition to BRC/BEC criteria vide Clause No. 37 & 38 of General Terms and Conditions for E- PROCUREMENT LCB TENDERS (MM/LOCAL/E-01/2005) including amendments thereof, the following clauses will be applicable against this tender.

The bids shall broadly conform to the specifications and terms and conditions given in this bid document. Bids shall be rejected in case the items offered do not conform to required parameters stipulated in the technical specifications and to the respective international/national standards wherever stipulated. Notwithstanding the general conformity of the bids to the stipulated specifications and terms & conditions, the following requirements shall have to be particularly met by the Bidders without which their bids shall be considered non-responsive and rejected.

**A. BID REJECTION CRITERIA:**

**A.1 BEC TECHNICAL:**

**1.0 BIDDER'S ELIGIBILITY:**

**1.1 The bidder should be an Original Equipment Manufacturer (OEM) of the offered items.  
OR**

**1.2 The bidder should be the authorized Dealer/Distributor/Sole Selling Agent/ Supply House of an Original Equipment Manufacturer (OEM) of the offered items.**

**2.0 IN CASE THE BIDDER IS AN ORIGINAL MANUFACTURER (OEM):**

<b>Clause No.</b>	<b>Clause / Description</b>	<b><u>Bidders Remarks</u> Complied / Not Complied / Deviation</b>	<b>Bidder to indicate Relevant Page No of their Bid to support the Remarks / compliance</b>
<b>2.1</b>	If the bidder is a manufacturer of the offered item(s), then they must satisfy the following criteria and furnish the relevant documentary evidences as under alongwith the technical bid:		
<b>a</b>	The bidder should have valid API 6A license for same or higher PSL as indicated against the tendered item(s), holding continuously for the last five (5) years preceding the original bid closing date of the tender. Copies of relevant API 6A certificates for the last five (5) years (i.e., continuous without having any break in between) must be submitted alongwith the technical bid, without which the bid shall be rejected. <b>OR</b>		
<b>b</b>	The bidder should have valid ISO 9001 certificates for well head equipment, holding continuously for last fifteen (15) years preceding the original bid closing date of the tender. Copies of relevant ISO certificates for the last fifteen (15) years (i.e., continuous without having any break in between) must be submitted alongwith the technical bid, without which the bid shall be rejected.		

Clause No.	Clause / Description	<u>Bidders Remarks</u> Complied / Not Complied / Deviation	Bidder to indicate Relevant Page No of their Bid to support the Remarks / compliance
c	<p>The bidder must categorically undertake in their technical bid to keep the API license/ISO 9001 certificate (as the case may be) valid continuously till completion of supply of entire quantity, in the event of an order on them. Bidders submitting API certificate must also confirm that their product shall be supplied with API Monogram.</p> <p><b>NOTE: OIL reserves the right to terminate the purchase order forthwith without thereby incurring any liability to the Supplier, in case the API license/ISO certification becomes invalid during the execution of order.</b></p>		
d	<p>The bidder (OEM) should have the credential of successfully executing at least one (1) order/contract for not less than fifty percent (50%) of tendered quantity (rounded off to next higher integer) against each offered item (of same or higher size, pressure rating &amp; PSL indicated in the tender) to any E&amp;P Company/Service Provider during last five (5) years preceding the original bid closing date of the tender either by themselves or through their authorized dealer/distributor/sole selling agent/supply house.</p>		

Clause No.	Clause / Description	<u>Bidders Remarks</u> Complied / Not Complied / Deviation	Bidder to indicate Relevant Page No of their Bid to support the Remarks / compliance
2.2	<p>The following supporting documents with respect to bidder's past supply experience as above must be uploaded/submitted alongwith the technical bid, failing which the bid shall be considered as incomplete/non-responsive and rejected.</p> <p>(i) Copy (ies) of purchase Order(s)/Contract(s) placed on the bidder by client(s).</p> <p>(ii) In addition to copies of purchase orders/contracts, any of the following document or combination of documents that substantially confirm(s) successful execution of the order(s).</p> <ul style="list-style-type: none"> <li>- Signed &amp; Sealed Satisfactory completion certificate/performance report (OR)</li> <li>- Bill of Lading, Invoice etc. (OR)</li> <li>- Consignee receipt delivery challan (OR)</li> <li>- Central Excise Gate Pass/Tax Invoices</li> <li>- Commercial Invoice/Payment Invoice</li> </ul> <p><b>Note: For the purpose of above clause, the date of those purchase order(s)/Contract(s) need not be within five (5) years preceding the bid closing date of the tender, but the date of execution must fall within the period of five (5) years prior to the original bid closing date of the tender.</b></p>		
2.3	<p>In case the Bidder has successfully supplied the tendered/offered item (s) to OIL INDIA LIMITED in line with para 2.1 (d) above during last five (5) years preceding the original bid closing date of the tender and performance thereof was found to be satisfactory, they need not have to furnish the documentary evidences for the same. However, the Bidder must categorically indicate OIL's such previous Purchase Order number and date in their technical Bid, without which such claim will not be entertained.</p>		
3	<p><b>IN CASE THE BIDDER IS NOT A MANUFACTURER:</b> <span style="float: right;"><b>3.1</b></span></p> <p>If the bidder is a sole selling agent / distributor / dealer / supply house of any manufacturer (OEM), then the bidder must furnish the following documents alongwith their technical bid, failing which the bid shall be rejected:</p>		
a	<p>Authorization Letter/Certificate from the Manufacturer (in original on manufacturer's letter head) should be submitted alongwith the technical bid. This certificate should be valid at the time of bidding and should remain valid throughout the duration of Purchase Order for execution, including extension, if any.</p>		
b	<p>Undertaking from the Manufacturer (in original on manufacturer's letter head) guaranteeing supply of offered items to the bidder in the event of an order on the bidder. This certificate should be valid at the time of bidding and should remain valid throughout the duration of Purchase Order for execution, including extension, if any.</p>		

Clause No.	Clause / Description	<u>Bidders Remarks</u> Complied / Not Complied / Deviation	Bidder to indicate Relevant Page No of their Bid to support the Remarks / compliance
c	Warranty backup from the Manufacturer in original on manufacturer's letter head against the quality of the offered item(s) as specified in the tender.		
d	Bidder's OEM must fulfill the criteria stipulated in para 2.1 (a)/(b), (c) and (d) above.		
e	Documentary evidences (ref para 2.2. above) in respect of their Manufacturer's supply experience satisfying stipulations under para 2.1(d) above.		
3.2	The bidder should additionally have their own experience of supplying minimum 30% of tendered quantity (to be rounded off to next higher integer) against each quoted item (of same or higher size, pressure rating & PSL indicated in the tender), to any E&P companies/service providers during the last 5 (five) years preceding to the original bid closing date of the tender.		
3.3	Documentary evidences in respect of bidders' supply experience as per para 3.2 above must be submitted with the technical bid, in the form of copies of relevant Purchase Orders alongwith copies of any of the following documents for satisfactory execution of each of those Purchase Orders, failing which the bids shall be rejected: I. Satisfactory supply completion/Client certificate (OR) II. Bill of Lading, Invoice etc. (OR) III. Consignee receipt delivery challan (OR) IV. Central Excise Gate Pass/Tax Invoices V. Commercial Invoice/ Payment Invoice		
3.4	In case the Bidder has successfully supplied the tendered/offered item (s) to OIL INDIA LIMITED in line with para 3.2 above during last five (5) years preceding the original bid closing date of the tender and performance thereof was found to be satisfactory, they need not have to furnish the documentary evidences for the same. However, the Bidder must categorically indicate OIL's such previous Purchase Order number and date in their technical Bid, without which such claim will not be entertained.		
4.0	Bidder must categorically confirm in the technical bid that the goods shall be despatched/shipped within six (6) months in the event of an order.		

Clause No.	Clause / Description	<u>Bidders Remarks</u> Complied / Not Complied / Deviation	Bidder to indicate Relevant Page No of their Bid to support the Remarks / compliance
A.2	<b><u>FINANCIAL EVALUATION CRITERIA:</u></b>		
1.0	The bidder shall have an annual financial turnover of minimum <b>US\$ 279,535.00 or Rs 2.10 Crores</b> during any of the preceding 03 (Three) financial/accounting years reckoned from the original bid closing date, irrespective of whether their bid is for all the tendered items or not.		
2.0	Net Worth" of the bidder should be positive for the financial/accounting year just preceding to the original Bid Closing Date of the Tender (i.e., year 2019-20).		
	Considering the time required for preparation of Financial Statements, if the last date of preceding financial/accounting year falls within the preceding six months reckoned from the original bid closing date and the Financial Statements of the preceding financial/accounting year are not available with the bidder, then the financial turnover of the previous three financial/accounting years excluding the preceding financial/accounting year will be considered. In such cases, the Net worth of the previous financial/accounting year excluding the preceding financial/accounting year will be considered. However, the bidder has to submit an affidavit/ undertaking certifying that 'the balance sheet/Financial Statements for the financial year 2019-20 has actually not been audited as on original bid closing date'.		
3.0	<p><b>Note:</b></p> <p>a) For proof of Annual Turnover &amp; Net worth any one of the following document must be submitted along with the technical bid:-</p> <p>i) A certificate issued by a practicing Chartered Cost Accountant (with Membership Number and Firm Registration Number), certifying the Annual turnover &amp; Net worth as per format prescribed in ANNEXURE.</p> <p><b>OR</b></p> <p>ii) Audited Balance Sheet alongwith Profit &amp; Loss account. In case of foreign bidders, self-attested/digitally signed printed published accounts are also acceptable.</p> <p>b) In case the bidder is a Central Govt. Organization/PSU/State Govt. Organization/Semi-State Govt. Organization or any other Central/ State Govt. Undertaking, where the auditor is appointed only after the approval of Comptroller and Auditor General of India and the Central Government, their certificates may be accepted even though FRN is not available. However, bidder to provide documentary evidence for the same.</p>		

Clause No.	Clause / Description	<u>Bidders Remarks</u> Complied / Not Complied / Deviation	Bidder to indicate Relevant Page No of their Bid to support the Remarks / compliance
4.0	In case the Audited Balance Sheet and Profit & Loss Account submitted along with the bid are in currencies other than INR or US\$ , the bidder shall have to convert the figures in equivalent INR or US\$ considering the prevailing conversion rate on the date on which the Audited Balance Sheet and Profit & Loss Account is signed. A CA certificate is to be submitted by the bidder regarding converted figures in equivalent INR or US\$.		

Clause No.	Clause / Description	<u>Bidders Remarks</u> Complied / Not Complied / Deviation	Bidder to indicate Relevant Page No of their Bid to support the Remarks / compliance
<b><u>(B) - (COMMERCIAL)</u></b>			
<b><u>In addition to the BRC/BEC indicated in General Terms and Conditions for e-Procurement as per Booklet No. MM/LOCAL/E-01/2005, the following clause is applicable:</u></b>			
1.0	<p>Please note that all tender forms and supporting documents are to be submitted through OIL's e-Procurement site only except following documents which are to be submitted manually in sealed envelope super scribed with tender no. and due date to The Head Materials, Materials Department, Oil India Limited, Duliajan- 786602, Assam on or before 13.000 Hrs. (IST) on the Bid Closing Date mentioned in the Tender.</p> <p><b>a) Original Bid Security.</b>  <b>b) Detailed Catalogue.</b>  <b>c) Any other document required to be submitted in original as per tender requirement.</b></p>		
2.0	<p>The original bid security along with two duplicate copies (Amount is mentioned above and also in Rfx Parameters of the tender in OIL's e-portal) should reach us before bid closing date and time of the technical bid. Bid without original Bid Security will be rejected. The bidders who are exempted from submitting the Bid Bond should attach documentary evidence in the Technical RFX Response-&gt; User - &gt; Technical Bid . <b>The bid security shall be valid up to 30.06.2021.</b> Bid security submitted with validity shorter than the validity indicated in the tender and for bid security amount lesser than the amount indicated in the tender will be summarily rejected.  <b>For exemption for submission of Bid Security please refer Clause No. 9.8 (Section-A) of "General Terms &amp; Conditions" for e-Procurement as per Booklet No. MM/LOCAL/E-01/2005</b></p>		
3.0	<p>Bidders must confirm that Goods/materials to be supplied shall be brand new (of recent make) and of the best quality and workmanship and shall be guaranteed for a period of 12 months from the date of supply against any defects arising from faulty materials, workmanship or design. Defective goods/materials or parts rejected by OIL shall be replaced by the supplier at the supplier's expenses without any extra cost to OIL.</p>		
4.0	<p><b>Bid validity shall be minimum 120 days from the bid closing date.</b> Bids with lesser validity shall be rejected.</p>		



Clause No.	Clause / Description	<u>Bidders Remarks</u> Complied / Not Complied / Deviation	Bidder to indicate Relevant Page No of their Bid to support the Remarks / compliance
5.0	<p>A bid shall be rejected straightway if it does not conform to any one of the following clauses:</p> <p>(a) Validity of bid shorter than the validity indicated in the Tender.</p> <p>(b) Original Bid Security not received within the stipulated date &amp; time mentioned in the Tender.</p> <p>(c) Bid Security with (i) validity shorter than the validity indicated in Tender and/or (ii) Bid Security amount lesser than the amount indicated in the Tender.</p> <p>(d) In case the Party refuses to sign Integrity Pact (if applicable).</p>		
6.0	Bids received in physical form against online invitation through e-portal shall be rejected (except the documents specifically called for in hard copies, if any). Similarly, Bids received after the bid closing date and time shall be rejected. Also, modifications to bids received after the bid closing date & time shall not be considered		
7.0	Bids containing incorrect statement shall be rejected		
8.0	Evaluation of Bid shall be done on individual item basis.		
9.0	The prices offered shall have to be firm through delivery and not subject to variation on any account. A bid submitted with an adjustable price will be treated as non-responsive and rejected.		
10.0	<p>Bidder shall accept and comply with the following clauses as given in the Bid Document, failing which bid shall be liable for rejection:</p> <p><b>i) Liquidated Damages</b>  <b>ii) Warranty/Guarantee of material</b>  <b>iii) Arbitration / Resolution of Dispute</b>  <b>iv) Force Majeure</b>  <b>v) Applicable Laws</b></p>		
II)	<p><b><u>BID EVALUATION CRITERIA (BEC):</u></b></p> <p>The bids conforming to the specifications, terms and conditions stipulated in the tender and considered to be responsive after subjecting to the Bid Rejection Criteria shall be considered for further evaluation as per General Terms and Conditions for LCB Tenders and the Bid Evaluation Criteria given below:</p>		
1.0	If there is any discrepancy between the unit price and the total price, the unit price will prevail and the total price shall be corrected. Similarly, if there is any discrepancy between words and figure, the amount in words shall prevail and will be adopted for evaluation.		

Clause No.	Clause / Description	<u>Bidders Remarks</u> Complied / Not Complied / Deviation	Bidder to indicate Relevant Page No of their Bid to support the Remarks / compliance
2.0	For conversion of foreign currency into Indian currency, B.C. selling (Market) rate declared by State Bank of India, one day prior to the date of price bid opening shall be considered. However, if the time lag between the opening of the bids and final decision exceed 3(three) months, then B.C. Selling(Market) rate of exchange declared by SBI on the date prior to the date of final decision shall be adopted for conversion and evaluation.		
3.0	To ascertain the inter-se-ranking, bid prices shall be converted into Indian Rupees and the comparison of responsive bids shall be made strictly as per online Price bid format, subject to corrections / adjustments, if any		
4.0	The other terms and conditions of the tender shall be as per General Terms and Conditions for National Tender. However, if any of the clauses of the Bid Rejection Criteria (BRC) / Bid Evaluation Criteria (BEC) mentioned here contradict the Clauses of the tender or elsewhere, those mentioned in this BEC / BRC shall prevail.		